

# Application to Construct, Repair, Renovate or Demolish a Sign

INSTRUCTIONS: Please complete all sections using ink. Please print legibly. Incomplete applications could result in delays or denial of application

## SECTION 1 - Site Information:

### 1.1 Property Address:

### 1.2 Assessors Map, Block, Number:

### 1.3 Zoning District:

### 1.4 Property Dimensions:

Area:  Frontage:  Front:  Rear:  Right:  Left:  % Lot Coverage:

### 1.5 Building Setbacks:

### 1.6 Water Supply:

☐ Public ☐ Private

### 1.7 Sewage Disposal System:

☐ Municipal ☐ On Site Disposal System

### 1.8 Flood Zone:

Flood Zone Map:

## SECTION 2 - Property Ownership/Authorized Agent:

### 2.1 Owner of Record:

Name (print)

Address Line 1

Address Line 2

City, State, ZIP

Telephone

Fax

Signature

Date

### 2.2 Authorized Agent:

Name (print)

Address Line 1

Address Line 2

City, State, ZIP

Telephone

Fax

Signature

Date

## SECTION 3 - Construction Services:

### 3.1 Licensed Construction Supervisor:

License Number

Expiration Date

Name (print)

Address Line 1

Address Line 2

City, State, ZIP

Telephone

Fax

Signature

Date

☐ Not Applicable

### 3.2 Registered Home Improvement Contractor:

License Number

Expiration Date

Name (print)

Address Line 1

Address Line 2

City, State, ZIP

Telephone

Fax

Signature

Date

☐ Not Applicable

**SECTION 4 - Workers' Compensation Insurance Affidavit (M.G.L. c. 152 s.25 C(6)):**

Workers' Compensation Insurance Affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the issuance of the building permit.

Signed Affidavit Attached?

☒ Yes☐ No**SECTION 5 - Description of Proposed Work (check all applicable):**

- ☒ New Construction    ☐ Addition    ☐ Other (specify) \_\_\_\_\_  
☒ Existing Building    ☐ Accessory Building    ☐ Demolition  
☒ Alteration(s)    ☐ Repair(s)

Proposed Use:

Remarks:

**SECTION 6 - Sign Detail:**

Sign Type:	Sign Width:	Sign Height:	Sign Area:	Hgt Above Ground:	Sign Material:	Structure Material:	Distance From Street:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sign Use:	Text Description:						<input type="checkbox"/> Conforms to Building Code <input type="checkbox"/> Conforms to Zoning <input type="checkbox"/> Copy of By-Laws
<input type="text"/>	<input type="text"/>						

**SECTION 7 - Estimated Construction Costs:**

Building:    Electrical:    Plumbing:    Mechanical:    Fire Protect:    Total Cost:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Permit Fee:  
For Official Use Only: **SECTION 8 - Owner Authorization. To Be Completed When Owners Agent or Contractor Applies For Building Permit:**

I, \_\_\_\_\_, as Owner of the above subject property hereby authorize  
\_\_\_\_\_ to act on my behalf, in all matters relative to work authorized by this building permit.

Signature:

Date:

**SECTION 9 - Owner/Authorized Agent Declaration:**

I, \_\_\_\_\_, as Owner/Authorized Agent hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my knowledge and belief.  
Signed under the pains and penalties of perjury.

Signature of Owner/Agent:

Date:

**SECTION 10 - Approval Status: ( For Official Use Only. )**

Application Date:

Status Date:

Remarks:

☒ Approved☐ Denied☐ Pending☐ Abandoned☐ In Part☐ Voided

Permit Number:

Print Inspector Name:

Signature of Inspector:

Date: