



Townsend Board of Assessors

272 Main Street
Townsend, MA 01469
(978) 597-1706

Carol LeConti, Chairman
Victoria Tidman, Principal Assessor

Laura Shifrin, Vice-Chairman
Julie Byars, Member

**Board of Assessors Meeting Minutes
October 22, 2019 6PM
Great Hall
272 Main Street, Townsend, MA**

- Call the meeting to order and roll call. Chairman Carol LeConti (CL) called the meeting to order at 6:02PM. Roll call showed Vice Chairman, Laura Shifrin (LS), and Julie Byars (JB) present.
- Review and sign meeting minutes from September 10, 2019. LS moved to approve the meeting minutes from September 10, 2019. JB seconded. Unanimous.
- Principal Assessor Vicki Tidman (VT) presented the following for review and signatures:
 - A. Motor Vehicle Excise Abatement Reports
 - B. Motor Vehicle Commitment Warrants
 - C. Bills Payable
 - D. Review Planning/Zoning referral notices
 - Reviewed the Zoning Board of Appeals mandatory referral notice for 15 Pheasant Ridge (Application for an Accessory Apartment Special Permit). Commented that it would increase value and tax revenue.
- Chapter Land Applications Reviews. Reviewed Chapter 61A application for 28 Adams Road. LS moved to allow 28 Adams Road application. JB seconded. Unanimous.
 - Reviewed Chapter 61A application for 15 Scales Lane. LS moved to allow 15 Scaled Lane application. JB seconded. Unanimous.
 - Reviewed Chapter 61A application for 181 Fitchburg Road. LS moved to allow 181 Fitchburg Road application. JB seconded. Unanimous.

- Review Cooperage Way Property. Reviewed plans and deeds for Cooperage Way property. LS moved to have VT re-evaluate land value due to inability to use. JB seconded. Unanimous.
- Review RFP for Cyclical Inspections. Reviewed RFP for Cyclical Inspections. LS moved to accept RFP for cyclical inspections. JB seconded. Unanimous.

- Topics not anticipated by the Chair 48 hours in advance: None

JB moved to adjourn at 6:41PM. LS seconded. Unanimous.