



TOWNSEND BOARD OF HEALTH

272 Main Street
Townsend, Massachusetts 01469

approved
11-9-2020

Christopher Nocella, Chairman

James Le'Cuyer, Clerk

Linda Johansen, Vice-Chairman

Office (978) 597-1713

Fax (978) 597-8135

October 13th, 2020 at 6:00 p.m., EST

Board of Health members and staff will meet in the Selectmen's Chamber at Memorial Hall

The Board of Health meeting is **also being held virtually** in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL c. 30A. s.20. Interested individuals can listen in and participate by phone by dialing the phone number below and using the provided access code. **Telephone Number: 1-717-275-8940 Access Code: 6602188**

PRELIMINARIES

- 1.1 Roll Call
- 1.2 Additions or Deletions not anticipated 48 hours in advance

APPOINTMENT/HEARINGS

- 1.3 CO-VID update
- 1.4 Walgreens Flu Clinic Proposal
- 1.5 Food Permits – fee discussion
- 1.6 20 Beech Street – Upgrade Septic
- 1.7 41 Sauna Row Road – Building Sewer
- 1.8 Other Septic Permits for approval
- 1.9 96 Fitchburg Road – Manure Management Plan Update
- 1.10 188 Fitchburg Road – Manure Management Plan Update

WORK SESSION

- 1.11 Locations of littering signs for approval
- 1.12 Minutes of July 27, 2020 and August 10, 2020
- 1.13 Recycling Center Update
- 1.14 Invoices
- 1.15 Future Agenda Items
 - 1.15.1 Job Description Review for Recycling Center Attendants
 - 1.15.2 MassToss and the Curbside Trash Program – Going forward
 - 1.15.3 Recycling Center Fee Increase Public Hearing – 10/13/2020

ADJOURNMENT

1.1 Roll Call: James Le'Cuyer (JL), Chris Nocella (CN)

1.2 Additions:

1.2.1 Kiosk opportunity: Carla Hitzenbuhler reported the old medication dispenser at the Police Station would make a great needle kiosk for sharps. JL asked that the kiosk be red. A MOTION was made by JL and 2nd by CN to approve Carla working with the Town Administrator to find a suitable location in town hall for the kiosk. Voting 2/0 motion passes.

1.2.2 The agenda was amended as follows:

1. Kiosk Opportunity
2. Walgreens Flu Clinic Proposal
3. Food Permits Fee Discussion
4. Locations for Littering Signs
5. Minutes
6. CO-VID Update
7. 20 Beech Street
8. 41 Sauna Row Road
9. 96 Fitchburg Road
10. Invoices
11. Adjournment

2. Walgreens Flu Clinic Proposal – Carla Hitzenbuhler reported to the Board Walgreens has offered to do free flu clinic for all town employees and their families if they would be able to use a municipal building. The Board did not support the proposal with McNabb Pharmacy not having the same opportunity and the number of flu clinics the Nashoba Board of Health is conducting in Townsend and abutting communities.

3. Food Permit Discussion: JL would like to waive fees with the CO-VID situation is better. CN would like to raise fees next year to \$50 vs. \$5. The discussion will take place in July 2021.

4. A MOTION was made by JL and 2nd by CN to approve the locations listed before them as locations for the new littering signs. Voting 2/0 motion passes. Carla Hitzenbuhler will work with Jim Smith, Highway Superintendent to secure the signs.

5. A MOTION was made by CN and 2nd by JL to approve the minutes of 7/27 and 8/10/2020 as written. Voting 2/0 motion passes.

6. COVID Update – Rick Metcalf reports two more positive cases in the last two weeks. We are currently in Phase 3 Step 2 as a low risk community. They discussed Halloween and how the CDC does not have anything specific yet. They agreed it was the Selectmen's responsibility to set the protocol.

7. 20 Beech Street – No variances are requested. Design is in full compliance. A MOTION was made by JL and 2nd by CN to approve the septic upgrade at 20 Beech Street. Voting 2/0 motion passes.

8. 41 Sauna Row Road – Currently the house has a 3-bedroom septic design requesting an upgrade to six (6) bedrooms. A MOTION was made by CN and 2nd by JL to approve the septic design for a six (6) bedroom home. Voting 2/0 motion passes.

9. 96 Fitchburg Road – Mitzi Roy has reported 45 tons of manure web would be an adequate number for disposal and it would be 9 times a year for disposal. She mostly composts it; or it goes to local farms. The Board agreed that was a lot of manure for the amount of animals on the property. JL stated more animals are on the property. They asked Carla Hitzenbuhler to formally request through US mail her attendance at the next meeting scheduled for October 9th, 2020.



10. Invoices were approved as submitted.

11. A MOTION was made by CN and 2nd by JL to adjourn the meeting at 7:22pm.