

**TOWNSEND BOARD OF HEALTH**

272 Main Street

Townsend, Massachusetts 01469

***Christopher Nocella, Chairman James Le’Cuyer, Clerk Gavin Byars, Vice-Chairman***

Office (978) 597-1700 x1713 Fax (978) 597-8135

**Monday, January 22, 2024, at 6:00pm, EST**

**Board of Health members and staff will meet in the**

**Meeting Room 2 Memorial Hall 272 Main Street**

This meeting of the Board of Health will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that, while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly. **Dial-in number:** 605-313-4278 **Access code:**5843884 PIN **Online meeting ID:** cwalter17

# PRELIMINARIES

* 1. Roll Call
  2. Additions or Deletions not anticipated 48 hours in advance.

1. Proposed Recycling Attendant Tyler LaMarche
2. 300 Main Street Trash Request

APPOINTMENT/HEARINGS

* 1. 80 Main St. – Upgrade w/ LUA
  2. 17 Hickory Dr. – Upgrade
  3. Other Septic Permits for review - None
  4. Housing Update - None
  5. Increasing BOH Permit Fees : Single Component Septic $50, Complete Upgrade $75, Haulers TBD – Continue to full quorum (2/26/24)

WORK SESSION

* 1. Recycling Center Entrance Update – Continued to 2/26/24.
  2. RFP Submission of Curbside Trash and Recycling Contract
  3. Invoices
  4. Minutes October and November 2023
  5. Future Agenda Items
     1. Tobacco Regulations Update – TBD
     2. Next Meetings: 2/12, 2/26 6pm

ADJOURNMENT

**Meeting Minutes Board of Health January 22, 2024**

PRELMININARIES

* Roll Call: Gavin Byars and Chris Nocella present. Meeting is opened at 6:00p.m. James Le’Cuyer absent.
* Additions or Deletions not anticipated 48 hours in advance.

ADD 300 Main Street Trash Request

Continue 1.4 Hickory Drive

Delete 1.5 Other Septic’s

Continue 1.6 Housing Update

Continue 1.7 to a full quorum.

Continue 1.8 to a full quorum.

APPOINTMENT/HEARINGS

* + - 80 Main St. – Upgrade w/ LUA: Church by the Harbor. Wish to renovate and have met with Planning and Conservation. Need new septic existing by driveway. Proposed new meeting space. No kitchen 3gallons with kitchen 6gallons for 80 seats. They assume at some point there will be a kitchen. At this time not much cooking, not even sure if a grease trap is needed. Catering will be mostly used for functions where the food is prepared offsite. Variances requested are 1.) 13 distances from leach field 100 wetland but entire property is in flood plain. Leach area will be 71ft from pond and 2.) 5-foot separation between Groundwater table and leach area to a 3ft separation. MOTION made by GB and 2nd by CN to approve the design with three (3) variances. Voting 2/0 MOTION carried.
    - 17 Hickory Dr. – Continued
    - Main Street Trash Request: Letter to the Board is read aloud giving specific details of why they would like to have an extra trash barrel at their single-family home. 10-12 32gallons of trash are disposed of weekly. The Board agreed it would set an example that it’s fair to other homes with large families. The Board will ask Irene Congdon to work with them, our DEP municipal coordinator for Townsend. She will also discuss food composting.
    - Housing Update – None
    - Increasing BOH Permit Fees : Single Component Septic $50, Complete Upgrade $75, Haulers TBD – Continue to full quorum

WORK SESSION

* + Recycling Center Entrance Update – Continued to 2/26/24.
  + RFP Submission of Curbside Trash and Recycling Contract: After review from Town Council’s; revisions were distributed. Paperwork was given back for a meeting soon. They discussed going out to bid and executive session protocols.
  + Invoices were approved as submitted.
  + Recycling Attendant interview: Tyler LaMarche had visited the Recycling Center after submitting his job application earlier in the month. He is 17 years old and worked very well with the other employees at the Center. MOTION made by CN and 2nd by GB to accept and approve pending the hiring from the SelectBoard of Tyler LaMarche, resident of Townsend, MA. Voting 2/0 MOTION carries.
  + Minutes October and November 2023 were approved as submitted.
  + Future Agenda Items
    - Tobacco Regulations Update – TBD
    - Next Meetings: 2/12, 2/26 6pm

MOTION made by GB and 2nd by CN to close the meeting at 6:49 p.m. Voting 2/0 MOTION carrries.