



TOWNSEND BOARD OF HEALTH

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MINUTES OF BOARD OF HEALTH MEETING August 10, 2020 at 6:00 p.m., EST **Board of Health members and staff will meet in the Selectmen's Chamber at Memorial Hall**

The Board of Health meeting is also being held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL c. 30A. s.20. Interested individuals can listen in and participate by phone by dialing the phone number below and using the provided access code. **Telephone Number: 1-717-275-8940 Access Code: 6602188**

PRELIMINARIES

- 1.1 Roll Call
- 1.2 Additions or Deletions not anticipated 48 hours in advance

APPOINTMENT/HEARINGS

- 1.3 COVID-19 update/discussion
 - 1.3.1 School Opening
 - 1.3.2 Recycling Center Update
 - 1.3.2.1 Compost Pile/Site Work
 - 1.3.2.2 Citizen letter regarding Recycling to Board of Selectmen
 - 1.3.2.2.1 DPW Discussion
 - 1.3.2.2.2 Cashless Operations at the Recycling Center
- 1.4 Septic Permits for approval
- 1.5 EEE and Townsend: Details on the latest findings

WORK SESSION

- 1.6 Recycling Center Attendant Position Updated
 - 1.6.1 Job Description review for Attendants
- 1.7 Invoices
 - 1.7.1 Street signage for Littering
- 1.8 Minutes of June 2020
- 1.9 Future Agenda Items
 - 1.9.1 Trash Contract Discussion
 - 1.9.2 96 Fitchburg Road Manure Management Plan
 - 1.9.3 Policy for health-related issues to automatically send an email to the opt-in email list

ADJOURNMENT

1. Roll Call 6:02 all present: Linda Johansen (LJ), Chris Nocella (CN) and Jim Le'Cuyer (JL). Others present Carla Hitzzenbuhler (CH) and Rick Metcalf (RM)
- 1.2 RM did not have any septic permits for approval. Agenda item 2.2 is deleted. The Board moved 2.3 School Opening to 1.4 CH requested minutes of 3/23 be added for approval. LJ asked if this was an OML violation. Chairman CN stated it was not and added the item under 3.3 Minutes for review.
- 1.3 CO-VID Update: RM reported two (2) more positive cases in Townsend. The Board discussed one potential cluster meeting with the Townsend Little League and complaints with M&M Auto and the Farmer's Exchange. RM explained the Police are now allowed to enforce the Governor's orders. The Board also went over the guidelines for restaurants and serving alcohol. Board Nashoba Board of Health Director James Garreffo will now be sending out weekly reports with links on specific details for the Board members to follow. He concluded the Senior Center will be opening on a very limited basis.
 - 1.3.1 School Opening: Brad Morgan (BM) joined the Board members on a discussion regarding the opening of the schools and the three (3) options they are looking into, all remote, all participate or a hybrid of both. The Board members agreed it was too early to go into detail about a plan. BM reminded the Board they are set to open on September 14th. They continued the discussion to 8/24/2020.
- 1.4 EEE Update: Press release which came out Monday a low risk. The Board spoke of the proper protocols with clothing and repellent. CH reported to spray the town would be approximately \$60-80k. They concluded the State would step in to help a community only if a person tests positive which is rare. The Board asked CH to make sure the proper departments were aware of the situation.
- 1.5 Recycling Center Update:
 - 1.5.1 Compost Pile Site Work: The Board requested legal opinion from Town Council on how to disperse the compost pile. They continued the discussion to 8/24/2020.
 - 1.5.2 Citizen letter regarding Recycling to the Board of Selectmen: The Board asked for legal opinion if a Board member can sit on the Board if they are sending a letter as a Citizen asking for change of policies. The discussion was continued to 8/24/2020.
- 1.6 Recycling Center Attendant Position Update: Job posting first week of August per Board of Selectmen: indeed.com, monster.com, the kiosk, library newsletter, website, school newsletter, all face book sites for Townsend and any other social media sites that were free. The posting had one (1) application from indeed.com, one application from US Mail and a phone call. The Board reviewed the three resumes/applications and requested Nikolas Vogel to come to the 8/24/2020 meeting for an official interview.
- 1.7 Invoices were signed as submitted.
 - 1.7.1 The Board requested signs be made as follows: No Littering Fines \$100-\$300. They discussed areas in town that would benefit with the signage specifically the parking lot by Farmer's Exchange.
- 1.8 Minutes were signed as submitted for 3/23 and 6/9 with a motion by LJ and 2nd by CN 2/0. Minutes of 6/22/2020 have minor revisions to be continued to 8/24/2020.
- 1.9 Future agenda items discussed and a motion to adjourn was made at 7:20p.m., by LJ and 2nd by JL. Voting 3/0 all in favor. Meeting adjourned at 7:21p.m.