



TOWNSEND BOARD OF HEALTH

272 Main Street
Townsend, Massachusetts 01469

Christopher Nocella, Chairman

Office (978) 597-1713

James Le'Cuyer, Clerk

Linda Johansen, Vice-Chairman

Fax (978) 597-8135

Monday, August 24, 2020 Board of Health Meeting Minutes:

- 1.1 6:01pm meeting called to order. The agenda was revised as follows:
 - 1.1 Review, Consider and Vote on Responsible to Open Meeting Law Complaint against the Board of Health dated August 11, 2020 filed by Linda Johansen on file with the Town Clerk
 - 1.2 Adopt a policy for Board of Health members chain of communication.
 - 1.3 Adopt a Policy for health-related issues to automatically send an email to the opt-in email list
 - 1.4 COVID-19 Update
 - 1.5 6 Chestnut Street – Septic Upgrade
 - 1.6 EEE Update
 - 1.7 96 Fitchburg Road – Manure Management Plan Continuation
 - 1.8 Citizen letter regarding Recycling to Board of Selectmen
 - 1.8.1 Request for Recycling Center to be transferred to Highway or Parks & Cemeteries
 - 1.8.2 Cashless Operations at Recycling Center
 - 1.9 Recycling Center Attendant Interview
 - 1.10 Minutes of June 2020
 - 1.11 Future Agenda Items

ADJOURNMENT

- 1.2 Roll Call James Le'Cuyer (JL), Chris Nocella (CN), and Linda Johansen (LJ) remotely on-line and recording the meeting.
- 1.3 Chairman CN distributed a letter from Town Council dated August 25, 2020. LJ commented the letter is dated tomorrow. Chair asked if everyone has read the letter and are there any comments. There are none. A MOTION was made by JL and 2nd by CN to approve the letter drafted by Town Council to be forwarded appropriately. Voting 3/0 All in favor.
- 1.4 The Board had a lengthy discussion on policies and communication between the Board members and meetings where Board members are present and how to communicate and when Board members should represent the Board's thoughts/comments. JL questioned why there is an issue with communication. Chair indicated the Town Administrator would like to see it in the minutes. LJ stated she believes this motion with stifle people. They worked together to come up with a less wordy motion. A MOTION was made by CN and 2nd by JL that all communication for the Board of Health from this point on go through the Chair, or the Administrator with the Chair approval, as long as the Board works together and comes up with a solution that will help the board communicate with everyone else in town. Voting 2/1 MOTION passes.
- 1.5 A MOTION was made by LJ and 2nd by JL to approve adopt a policy that health-related issues are automatically sent to the opt-in email list. Voting 3/0 MOTION passes.

- 1.6 Brad Morgan, Superintendent of North Middlesex High School gave an update to school opening with protocols, contract tracing, guidelines, etc. They discussed the school bus routine, lunches and what the Department of Education (DOE) has allowed for sports. The Board agreed n plans would be approved until the standards are clear. Rick Metcalf (RM) will need more time for review as well. Currently there are two (2) more positive cases in Townsend, but it is likely more like four (4) as the tracking system needs time to update. They are aware this creates complaints, and they are being resolved. LJ suggested more information unless the State's requirements are not clear. They agreed a quick meeting would be possible only if needed. The Board also mentioned the upcoming flu clinics will have one (1) clinic per community with senior citizens in the morning and public in the afternoon. The Board recessed from this discussion until 7:15 at which time they discussed the senior center reopening and how complaints have come in regarding pickleball games and hairdressers being open.
- 1.7 6 Chestnut Street – Failed septic system with no variances required. The system required a new tank and leach field only so Rick Metcalf has signed.
- 1.8 EEE Update – none no new news.
- 1.9 96 Fitchburg Road Manure Management – the Board discussed the fact that the property has a failed septic and there are several animals that are producing large amounts of manure and the Board does not have a plan from the owner. Tenant Mitzi Roy explained she did not know how to calculate the amount of manure generated by the animals. She noted a lot of time they are not even at the property as she is a travelling petting zoo. The Board gave recommendations for impervious surfaces that need to be used where the manure is stored. Site visit with RM and JL was scheduled for Tuesday, 8/25 at 2pm.
NOTE: Protocol for BOS and TA to redirect Susan's comments????
- 1.10 Nik Vogel was introduced to the LJ and CN. JL had remembered him working previously. They discussed the responsibilities of an attendant and his qualifications. A MOTION was made by JL and 2nd by JL to recommend to the Select Board to appoint Nikolas Vogel pending a CORI check, probation period and any other stipulations the Select Board might have. Voting/30 MOTION passes.
- 1.11 Minutes of June were reviewed with minor edits. They will be added to the next BOH meeting agenda.
- 1.12 A MOTION was made by JL and 2nd by CN to adjourn the meeting. Voting3/0 MOTION passes. The meeting was adjourned at 7:47pm.



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August 24, 2020 at 6:00 p.m., EST

Board of Health members and staff will meet in the Selectmen's Chamber at Memorial Hall

The Board of Health meeting is **also being held virtually** in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL c. 30A, s.20. Interested individuals can listen in and participate by phone by dialing the phone number below and using the provided access code. **Telephone Number: 1-717-275-8940 Access Code: 6602188**

PRELIMINARIES

- 1.1 Roll Call
- 1.2 Additions or Deletions not anticipated 48 hours in advance

APPOINTMENT/HEARINGS

- 1.3 Review, Consider and Vote on Response to Open Meeting Law Complaint against the Board of Health dated August 11, 2020 filed by Linda Johansen on file with the Town Clerk.
- 1.4 Adopt a Policy for Board of Health members chain of communication
- 1.5 Adopt a Policy for health-related issues to automatically send an email to the opt-in email list
- 1.6 COVID-19 update/discussion including School Opening
- 1.7 Septic Permits for approval
- 1.8 EEE Update
- 1.9 96 Fitchburg Road -- Manure Management Plan

WORK SESSION

- 1.10 Citizen letter regarding Recycling to Board of Selectmen
 - 1.10.1 Request for Recycling Center to be transferred to Highway or Parks & Cemeteries
 - 1.10.2 Cashless Operations at Recycling Center
- 1.11 Recycling Center Update: Compost Pile/Site Work, Still in Phase II
- 1.12 Recycling Center Attendant Interview
- 1.13 Invoices
- 1.14 Minutes of June 2020
- 1.15 Future Agenda Items
 - 1.15.1 Trash Contract Discussion and MassToss membership (September 5th)
 - 1.15.2 Job Description Review for Recycling Center Attendants (September 5th)
 - 1.15.3 188 Fitchburg Road -- Manure Management Plan

ADJOURNMENT