

**TOWN OF TOWNSEND  
ANNUAL REPORT 2006**

## A BRIEF HISTORY OF TOWNSEND

Taken From "A Brief History of Townsend": "Townsend, Massachusetts was incorporated as a Town on June 29, 1732 and was named after Viscount Charles Townshend, a British cabinet minister. About 1780, residents and town clerks began to spell Townsend by omitting the "H" and giving it its present orthography.

The first Meeting House was built about 1730 on top of Meeting House Hill. As the town grew, the meetinghouse became too small, so a new and larger one was erected just behind the first one. The people then wanted a meetinghouse more centrally located, so the House was moved to the center of Town and became the Methodist Church. The church has been renovated recently and the old slave pews were preserved.

The first mill of the town was built in 1733 in "Townsend Harbor." The pond at Townsend Harbor came into existence in 1734 when the dam was built for this mill. The Conant House, Grist Mill and Cooperage are places to visit now, in the Harbor. The Reed House belongs to the Historical Society and a "must" to visit.

Up until 1744, the only schooling that most children received was from their parents in their own home. During that year the town voted to raise and appropriate 20 pounds for the support of three schools. Later, the town progressed and small school houses were built throughout the town. Some are still standing today. Still later, they held school in the large white building opposite the Common on the corner of School, Howard, and Highland Streets. In 1835 for about 25 years, there was a Female Seminary in the "West Village", which eventually failed for financial reasons.

When the British marched on Concord on April 19, 1775, word was received in Townshend that afternoon. A cannon was fired on the common - calling out the alarm. Seventy-three men from town marched to Concord to join the other towns in fighting the British. These men were gone twenty-one days, at which time they were called back to take care of the Tories reported in Townsend. Several Tory properties were confiscated and sold at this time.

The Boston and Keene, NH stagecoaches began to run in 1806, initially making three trips a week. Soon it became a popular trip, and they made one trip daily. The stages would arrive about noon in the "West Village" and the passengers dined at the Joslinville Tavern (the big mansion at the corner of Main Street and West Meadow Road - now 519 Main Street).

The largest business for many years was the coopering business. This was run by the Fessenden family for three generations. It was located between the railroad tracks and Route 119 (Main Street) near the center (behind the Medical building). When the business ceased operations in 1960, most of the building was torn down. Later it burned completely.

A complete history of the town by Isthmar Sawtelle is in the public library and the office of the Town Clerk. Also, a book called *Divinity and Dust*, by Richard Smith, published in 1975 tells the story of Townsend's past. A record book of the Vital Records of Townsend was recently published in 1992, *Vital Records from 1732 to 1850*. Also, *A Village Hooped in Steel*, about the Fessenden family, written by Richard N. Smith, was printed in 1979 by Nashoba Publication."

## GENERAL INFORMATION

Website: [www.townsend.ma.us](http://www.townsend.ma.us)

Townsend is situated in Middlesex County

Incorporated in 1732

Town Seal:



Town Flag:



Land Area 32.83 Square Miles  
 5420.4 Acres of State Owned Land  
 315 feet above sea level

### Fiscal Year 2006

Tax Rate	\$12.47
Real Estate	\$879,715,894
Personal Property	\$ 16,439,500

### Fiscal Year 2000

Tax Rate	\$17.26
Real Estate	\$453,209,925
Personal Property	\$ 9,379,000

### Population

2006	9,341
1990	8,340
1920	1,575
1765	598

### Registered Voters:

2006	5,816
2001	5,478
1995	4,309
1990	4,475

### Schools

North Middlesex Regional School District to include Pepperell and Ashby	
North Middlesex Regional High School	Grades 9-12, including all 3 Towns
Hawthorne Brook Middle School	Grades 6-8, including Ashby
Squannacook Elementary School	Grades 3-5
Spaulding Memorial School	Grades K-3
Nashoba Valley Technical High School	Grades 9-12 Westford, Massachusetts

### Emergency calls Police, Fire and Ambulance 911

General Calls Police	978-597-6214
Fire Burning Permits	978-597-8150

# TOWN OF TOWNSEND



## ANNUAL REPORT 2006

## IN MEMORY OF FRIENDS

*By Chris Clish*

*Some knew you quite well, some not at all,  
But in Winter, Spring, Summer and Fall:  
One thing is so clear, you were always here  
Working for us through Town Hall*

*Your reasons we're sure varied,  
As sometimes Town Business is harried:  
Yet deep in your hearts,  
Resolved from the start...  
You followed the vision you carried!*

*That vision we have realized,  
For a prosperous Town we should strive:  
In your memory  
There will always be  
Incentive for Townsend to thrive!*

*You gave without hesitation,  
Effort, Time and Determination:  
You made it so clear  
While you were still here...  
Our Town was well worth dedication!*

*You brought us to where we are now,  
In your memory one thing we will vow:  
That we will March on*

*Through the darkness and dawn...  
So from heaven you'll smile and be proud!*



## IN MEMORIAM

*Debra Thibeault, Election Official  
Shirley Klein, Election Official*

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## ELECTED OFFICIALS

### Moderator

Gene A. Rauhala 2009

### Board of Selectmen

David R. Chenelle 2007  
 Maureen A. Denig 2009  
 Robert Plamondon 2008

### Board of Assessors

Laura E. Shifrin 2009  
 Niles S. Busler 2008  
 John M. Whittemore 2007

### Cemetery/Park Commissioners

Albert N. "Tubby" Boucher 2008  
 John B. Barrett 2009  
 Raymond P. Boyes, Sr. 2007

### Democratic Town Committee

Amy Collins  
 Appointed Members follow:  
 John Barrett  
 Jane G. Churchville  
 Joan B. MacPhee  
 Scott MacPhee  
 Theresa A. Morse  
 Gene A. Rauhala  
 Leslie K. Rauhala  
 Samuel I. Rauhala  
 Amy D. Sharp  
 Derek R. Sharp  
 Mary C. West  
 Lois Howgate  
 Kerry Thrasher  
 Susan Medaglia  
 Lonna S. Thiem  
 Jennifer Greenfield  
 Linda Forrest  
 Terrence McNabb  
 Eileen Violette  
 Michael Violette  
 Linda Mack

### Board of Health

Linda Tarantino 2009  
 Eric Aaltonen 2007  
 James E. Le'Cuyer 2008

### Library Trustees

Carol R. Wright 2007  
 Cheryl Simoneau 2008  
 Auguste H. Fortin, Jr. 2007  
 Faith B. Wilkinson 2009  
 Lynda Craig-Bowes 2009

### Planning Board

Stanley E. Vladyka 2009  
 Jeffrey R. Peduzzi 2010  
 Gerald B. Coughlin 2008  
 Nicholas E. Thalheimer 2011  
 Louis C. Kiklis 2007

### Tax Collector

Kathleen A. Rossbach 2008

### Recreation Commissioners

Alice Kennedy 2008  
 Timothy French 2007  
 Richard Corsini 2009  
 Sharon L. Whittier 2007  
 Patrick Balcher (till election '07)

### Republican Town Committee

Albert N "Tubby" Boucher  
 Anna H. May  
 Mary Flora Hale  
 Paul Nicoli, Jr.  
 John L. Caten, Jr.  
 John Trovato, Jr.  
 Appointed Members follow:  
 Todd Arsenault  
 Anthony Belloli  
 Rita K. Belloli  
 Doris W. Collins  
 Gerald B. Coughlin  
 Meghan F. Coughlin  
 Maureen A. Denig  
 Claire E. Devine  
 John S. Funaiole  
 Cornelia C. Giles  
 Shirley E. Kao  
 William R. Martin  
 Kenneth T. Miller  
 Michael H. Mueller  
 Dennis J. Murphy  
 Michael P. Murphy  
 Penelope A. Murphy

Paul A. Nicoli, Jr.  
 Kenneth Olson  
 Tiffany E. Olson  
 Lucile E. Porter  
 Michael Rimikis  
 Avis A. Roy  
 Richard S. Shuford  
 Jonathan P. Tanquay  
 Nicholas E. Thalheimer  
 Paula Vassallo  
 Susan Y. Vassallo  
 Associate Members follow:  
 Elaine M. Carlo  
 Stephen R. Cloutier  
 Paul R. Tanguay

**Trust Fund Commissioners**

David A. Funaiole	2009
Mary Flora Hale	2008
William G. Wilkinson	2007

**Trustees of Soldier's Memorials**

James E. Pineo, Veteran	2009
Avis Roy, Non-Veteran	2008
Carol Beauchamp, Non-Veteran (App't)	2007
Richard Nieman, Veteran (App't)	2008
Walter Mann (Veteran)	2007

**Town Clerk**

Daniel J. Murphy	2008
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**Amanda E. Dwight Entertainment**

**Fund Committee**

Diane Morin	2007
Faith B. Wilkinson	2008
Susan R Gerken	2009

**Townsend Housing Authority**

Linda M. Cannon	2007
Laura E. Shifrin	2011
Ann Neuberg	2009
James Clish	2008
Gini Lee King	State Representative

**North Middlesex Regional School District**

**Committee**

Frederick J. Wheeler III	2009
Joseph V. Sciacca, Jr	2007
Theresa A. Morse	2008
Lisamarie Proctor	2008
Anne Buchholz	2008

**Board of Water Commissioners**

Francis G. McNamara	2008
John L. Caten, Jr.	2009
Robert Moorehouse	2007

## APPOINTED OFFICIALS

### Abram S. French Fund Committee

Kristine A. Vaz 2007  
 Renee Fossey 2007  
 Paul E. Sweet 2007

### American Flag Committee

Alan Borneman  
 Albert N. "Tubby" Boucher  
 John L. Caten, Jr.  
 Mary Flora Hale  
 Avis A. Roy  
 Susan Y. Vassallo

### ADA Coordinator

Richard D. Hanks 2007

### Animal Control Officer

Kathleen M. Comeau 2007

### Band Concert Coordinator

Betty Mae Tenney

### Board of Registrars

Daniel J. Murphy, Ex-Officio 2008  
 Robert F. Tumber 2009  
 Susan A. Funaiole 2007  
 Stephen S. Spofford 2007

### Budget Sustainability Task Force Committee

Andrea R. Wood, Fin. Com. Rep.  
 Joseph Berman, Fin. Com. Rep.  
 James W. McCormick, Cap. Plan. Rep.  
 William Wilkinson, at large member  
 Paul T. Concemi, at large member

### Building Commissioner/Zoning Enforcement Officer

Richard D. Hanks Indefinite Term  
 Peter Niall, Alternate 2007

### Burial Agent (appointed by Board of Health)

Daniel J. Murphy 2008

### Cable Television Advisory Committee

Susan Greenough 2008  
 Stephen Cloutier 2008  
 David Funaiole 2007  
 Donna Vanderworth 2007

### Capital Planning Committee

James W. McCormick 2008  
 Theresa Walsh 2007  
 Joseph Shaine 2008

### Conservation Commission

Michael Turgeon, Agent (resigned)  
 Holly Estes, Agent  
 Stanley Vladyka (resigned) 2009  
 Jennifer Pettit 2008  
 Karen Chapman 2008  
 John Stonefield 2009  
 John Trovato 2007  
 Eric Johnson 2007  
 Michelle Cannon 2007

### Constables

David H. Muscovitz 2007  
 Neil J. McGorty 2009  
 Lawrence E. Hartnett 2008  
 Michael A. Keefe 2008  
 John Whittemore 2008

### Council on Aging

Arnold Howard 2008  
 Yvonne M. St. Hilaire 2007  
 David A. Profit 2008  
 M. Eileen Violette 2008  
 Raynold Jackson 2009  
 Alice Moore 2008

### Development & Industrial Commission

John A. Giardina 2010  
 Karen Coughlin 2009  
 Albert N. "Tubby" Boucher 2007  
 Kenneth Olson 2007  
 Calvin Robbins 2008

### Election Officials Precincts I, II & III

Warden  
 Carol Beauchamp I 2007  
 Betty Mae Tenney, II 2007  
 Elizabeth M. Houghton, III 2007

### Clerk

Jane C. Stonefield 2007  
 Avis Roy 2007

**Ballot Clerk**

Cheryl Simoneau 2007  
Donald B. Keefe 2007  
Carol R. Wright 2007

**Ballot Box Clerk**

Heidi C. Munroe 2007  
John T. Stonefield 2007

**Inspectors**

Lucille Porter 2007  
Louise Thorpe 2007  
Mildred B. Smith, 2007  
Beulah E. Greenough 2007  
Shirley F. Morton 2007  
Shirley M. Call 2007  
Irene E. Johnson 2007  
Shirley L. Klein 2007  
Charlene J. Smith 2007  
Mary West 2007  
David Wright 2007  
Donald Houghton 2007  
Kathy Lewis, Alternate  
Brian Colby, Alternate

**Fence Viewer**

John Whittemore 2007

**Finance Committee**

Paul A. Nicoli, Jr. 2009  
Andrea R. Wood 2007  
John Whittemore 2009  
Jennifer Langton 2008  
Kim Brackett 2008  
Paul T. Concemi 2007

**Fire Department**

**Chief**

William Donahue 2007

**Captains**

David A. Balise 2007  
David C. Roy 2007  
Donald Klein 2007

**Lieutenants**

Vincent E. Schertzer 2007  
Michael P. Grimley 2007  
John F. Elliott 2007  
Brett D. King 2007

**Firefighters**

Donald C. Amadon  
Kenneth Amadon  
Andrew Brown

Austin J. Cote  
Duane Creighton  
William C. Elliott  
Keith Feddersen  
Brian Fenton  
Greg Galeota  
Kenneth Giblin  
Randy S. Girard  
Wanda J. Goodwin  
William G. Hamilton, Jr.  
Keith Hanks  
Christopher Klein  
David Mazza  
Brian Metivier  
James R. Misner  
Brian O'Connor  
David O'Keefe  
Jeffrey Parker  
Robert Plant  
Charles Rizzo  
William Rogers  
Jonathan Ryan  
Gary Shepherd  
Gregg S. Shepherd  
James Tumber  
David Webb

**Recruits On-Call**

Richard Carlson  
Jeffrey Cormier  
Jonathan Eggleston  
Andrew Gomes  
Alan Mattila  
Eric Modica  
Michael Paradis  
Michael Sodano

**Gas/Plumbing Inspector**

Richard M. Kapenas 2007  
Gary William, Alternate 2007

**Hazardous Waste Coordinator**

William Donahue 2007

**Highway Superintendent**

Edward A. Kukkula Indefinite Term

**Highway Department**

Keith Letourneau  
 Jeffrey Camber  
 Everett Smith  
 Matthew Brady  
 Dana Berard  
 William Ladue  
 Margaret Steers

**Historic District Commission**

Eino Kauppi  
 Niles Busler  
 Michele Busler  
 Peter M Flynn  
 Susan R. Gerken  
 Gloria Robinson, Alternate  
 Clair Kauppi, Alternate

**Inspector of Animals**

John A. King, Barn Book 2007

**Inspector of Wires**

William F. Choate 2007  
 Daniel Haney, Alternate 2007  
 Stuart Baird, Alternate 2007

**James H. Tucker Fund Committee**

Etwella Thompson 2005  
 Pamela B. Haman 2006  
 Robert L. Remelius 2006

**Keeper of the Lockup**

Erving M. Marshall, Jr.

**Labor Counsel**

Terry Dowdy of Kopelman & Paige, P.C.

**Land Use Coordinator**

Kathy Araujo (Resigned)

**Library Director**

Heidi Fowler

**Library Study Committee**

Laurence Bagley  
 Eileen Fitzgerald  
 Edward R. Sabin  
 Josh Shaine  
 Carol Wright  
 Gary Shepherd  
 Rebecca Shuford

**Local Licensing Authority**

Erving M. Marshall, Jr. 2008  
 David A. Profit 2007  
 Cheryl M. Mattson 2007  
 Mark Giancotti 2007

**Lowell Regional Transit Authority**

Timothy J. Lorden

**Maintenance Custodian**

Mark Mercurio

**Middlesex County Advisory Board****Representative**

James E. Hamel

**MRPC**

Patricia McCloy 2006

**Nashoba Valley Technical High School  
Committee**

Joshua Negrich 2006  
 Open

**Parking Clerk**

Daniel J. Murphy 2007

**Plumbing Inspector**

Richard M. Kapenas  
 Gary Williams, Alternate

**Police Department****Chief**

Erving M. Marshall, Jr.

**Lieutenant**

David A. Profit 2007

**Sergeants**

Cheryl A. Mattson 2007  
 Mark Giancotti 2007  
 John W. Johnson 2007

**Detective**

Randy S. Girard 2007

**Officers**

Kimberly J. Rebovich 2007  
 Robert J. Rebovich 2007  
 Thaddeus G. Rochette 2007  
 Thomas J. Pearson 2007  
 James P. Marchand 2007  
 Jeffrey M. Thibodeau 2007  
 Robert L. Breault 2007  
 George D. Reidy 2007  
 Mark A. Fancis 2007

**Communication Department**

Erving M. Marshall, Jr., Director  
Diane M. Babineau, Sr 2007  
Barbara A. Ammendolia 2007  
Melody S. Cotter 2007  
Michael Grimley 2007  
Nim Collins 2007  
Jean Nichols 2007  
Janet Flahive 2007

**Reserve Officers**

James D. Capsalis 2007  
Christopher Van Voorhis 2007  
Tony Brennan 2007  
Andrew Gome 2007  
Mary Ann Kinirey 2007  
Austin Cote 2007  
Omar Connor 2007  
Joseph Quinn 2007  
Joshua Tocci 2007

**Matrons**

Elizabeth Miles 2007  
Melody Cotter 2007  
Robin McRae 2007  
Barbara Ammendolia 2007  
Jean Nichols 2007  
Janet Flahive 2007

**Crossing Guards**

Patricia O'Reilly 2007  
Joan M. Walton 2007

**Right to Know Coordinator**

William Donahue 2007

**Sealer of Weights and Measures**

Eric E. Aaltonen 2007  
Judith M. Aaltonen, Alternate 2007

**Senior Center Building/Design Committee**

Nancy Shepherd  
Ray Jackson  
Auguste Fortin  
Christine Clish  
George Sullivan  
Russell Moore

**Tax Work-Off Committee**

Niles Busler 2005  
Raynold C. Jackson 2005  
Victoria Tidman 2005  
Chris Clish 2005

**Town Accountant**

Kimberly Fales 2009

**Town Administrator**

Gregory Barnes 2007

**Town Counsel**

Kopelman and Paige

**Town Flag Committee**

Edith E Wood  
Mary Jane Kruger  
Mary Flora Hale  
Albert N. "Tubby" Boucher  
Susan Vassallo

**Town Properties Committee**

Albert N. "Tubby" Boucher 2006  
Kevin Smith, at large member 2006  
Patricia McCloy 2006  
Nicholas Thalheimer 2006  
John T. Stonefield 2006  
Paul Nicoli 2006

**Townsend Recycling Committee**

Irene Congdon  
Susan Shaine  
Susan Gerkin  
Michele Cannon  
Mary Barrett

**Townsend Cultural Council**

Cynthia M. Jones 2008  
Mary Jane Kruger 2007  
Diane Morin 2007

**Town Treasurer/Tax Title Custodian**

Kathleen A Rossbach 2008

**Townsend Emergency Management Agency**

Shirley C. Coit, Director  
Karen Chapman  
William Donahue  
Wanda Goodwin  
Diane Beaudoin  
Randy Girard  
David Profit  
Eric Aaltonen  
Ed Kukkula  
Christine Clish  
Lynn Carbone  
Nancy Richards

**North Middlesex Regional Emergency Planning Committee Representative**

Shirley Coit  
William Donahue  
Karen Chapman, Alternate

**Townsend Municipal Ambulance Service**

Wanda Goodwin  
Robert Plant  
William F. Biswanger  
Bonnie Brady  
Christopher M. Cotter  
Mark D'Antico  
Stephen F. Gay  
Andrew Gomes  
Kris Klein  
Nicole Pillsbury  
Abby Melendy  
David W. Quinn  
Cindy M. King  
Timothy Bellemore  
Donald Benoit  
Alexandra Bergeron  
Sandy Biswanger  
Nicole Carter  
Thomas Dardas

Keith Hanks  
Nathan Jarvi  
Peter Laitinen  
Dave Mazza  
Joshua McCrillis  
James Pelletier  
Dan Quist  
Joseph Reger  
Paul Rekos  
Kevin Roberto  
Jeff Swenson  
William Thorpe  
Gary Vinokur

**Tree Warden**

Donald G. Massucco 2008

**Veterans Agent**

Norman Richard (resigned) 2007  
Joesph Mazzola 2007

**Water Superintendent**

Paul Rafuse 2007

**West Townsend Reading Room Committee**

John P D'Angelillo 2006  
William G. Rogers, Jr. 2006  
David Ryder 2006

**Zoning Board of Appeals**

Karen Chapman, Department Assistant  
William J Cadogan 2011  
Darlene L Sodano 2010  
David R Chenelle 2007  
John M. Giunta 2008  
David Funaiole 2009  
Joseph LoPilato, Associate. Member 2007  
Julie Johnson, Associate Member 2007  
Anthony Genova, Associate Member 2007

## ANNUAL REPORT OF THE BOARD OF SELECTMEN

The composition of the Board at the beginning of the year was Chairman Daniel J. Murphy, Vice Chairman Peter H. Collins, and Clerk Robert Plamondon. However, at Annual Town Election in April, Maureen Denig defeated Mr. Murphy for a three year term. Additionally, at a Special Town Election in May, David R. Chenelle was elected to serve out the approximately one year remaining in the term of Mr. Collins, who had resigned for personal reasons. In May, after the conclusion of the elections, Mr. Plamondon, Ms. Denig, and Mr. Chenelle respectively assumed the roles of Chairman, Vice Chairman, and Clerk. Gregory W. Barnes served his second full year as Town Administrator.

2006 proved to be another busy and challenging year for the Board of Selectmen. Among some of its more notable activities, the Board of Selectmen in conjunction with the Town Administrator worked closely with the State's Department of Conservation and Recreation and other neighborhood/non-profit entities in a successful attempt by the State to permanently protect the 75.76 acre Vinton Pond site, which was slated to become a subdivision; further refined procurement practices by adoption of standardized contracts and Town-wide solicitations of selected building maintenance/repair services; moved forward on initiatives to digitalize Town information and make it more electronically available; signed an agreement with the Townsend Ashby Youth Soccer Association for the leasing of Squannacook Meadow Fields and a purchase and sale with Habitat for Humanity for the construction of an affordable housing unit on Apple Drive and Lauren Lane; worked with the State and North Middlesex Regional School system on making Whitcomb Street one-way; explored more extensively the viability and heard impassioned testimony from project proponents and opponents regarding a proposed Town bike path along the rail line owned by the MBTA; held hearings and drafted by-law language which was passed by Town Meeting allowing for the formal merger of the Fire and Ambulance Departments, which will become effective July 1, 2007; provided administrative support to the TEMA Director and Fire Chief in efforts to promote homeland security training; and continued to provide on-going assistance to the Montachusett Regional Planning Commission in managing regional housing rehabilitation grants of which Townsend is the lead community.

An important area of focus in 2006 was finance. First, in the area of capital expenditures, new standardized forms and capital requests procedures for a five-year capital plan were created in close consultation with the Capital Planning Committee and, as a new practice, capital projects for departments were presented to Town Meeting as part of an omnibus capital budget article, allowing Town Meeting voters to more easily review annual requests from a Town-wide perspective. Second, a new committee called the Budget Sustainability Task Force was formed by the Board of Selection. The main purpose of this committee is to review the Town budget and make recommendations as to what expenditures can be cut and/or revenues raised in order to achieve mid to long-term budget sustainability. The importance of this effort cannot be underemphasized. The simple fact is growth in revenues, i.e. property taxes and state aid, continues to be outpaced by increases in expenditures, i.e. fixed costs such as health, pensions, energy, and school budget requests. As a result, the Town has become dependent on non-reoccurring revenues such as free cash to balance budgets and has had to rely too heavily on Proposition 2 ½ debt exclusions to fund ongoing capital needs. While this problem is not unique to Townsend and is shared by many other communities in the State and elsewhere, this fact does not make a remedy any less difficult to achieve. The hard reality is that solving this

problem will require difficult decisions by Town leaders and residents as to what services to cut and taxes/fees to raise.

With deep regret, the Board of Selectmen mourned the passing of Debra Thibeault and Shirley Klein, Town Election Officials. Other deaths of local note included Dr. Lawrence A. Churchill, Jr., a beloved physician whose career spanned a half century in Town, and Anna H. May, postal employee and community activist.

The Board of Selectmen acknowledged the retirement of several longstanding employees who have put in decades of dedication and hard work to the Town: Diane Eaton, Children's Librarian; Daniel Aho, Highway Truck Driver; Norman Richard, Veterans' Agent; Margaret Steers, Highway Department Assistant; and Brian Borneman, Deputy Chief. Employees resigning from their jobs included Kathleen Araujo, Land Use Coordinator; Michael Turgeon, Conservation Agent; Peter Kiluk, Police Department Custodian; Elizabeth Ryan, Part-time Library Technician; and Anne Stevens, Administrative Assessor, who remains with the Town in the capacity of part-time GIS Administrator. The Board thanks each and every one of them for their public service and wishes them well in their future endeavors.

The Board of Selectmen would like to welcome the new employees appointed in 2006 including Holly Estes, Conservation Agent; Mark Francis and Joshua Tocci, Police Officers; James Smith, Highway Truck Driver; Mark Mercurio, Maintenance Custodian; Donald Benoit, Peter Latinen, and Karen Weller, EMT-Paramedics; Keith Hanks and David Mazza, EMT-Basics; Stacey Schuttler, Children's Librarian; Karen Savage, Part-time Library Technician; and Michael Murphy and Kimberly Faro, Part-time Cemetery and Park Workers.

The Board of Selectmen extends thanks to all elected and appointed officials, departments, and employees for their continued support and commitment to town government. Their efforts are appreciated and do not go unnoticed.

Volunteers are very important to our form of government. Without them, getting the business of the Town completed would be much harder. To those citizens interested in serving on a board, committee, or commission, we strongly urge you to contact our office or consult the Town website or Town Hall bulletin board for a list of vacancies and to fill out a Volunteer Response Form, which is available at our office during regular hours or on the Town website. A number of our boards, committees, or commissions are not at full capacity, so there should be an opening for anyone willing and able to serve.

Respectfully submitted,  
**BOARD OF SELECTMEN**

Robert Plamondon, *Chairman*  
Maureen A. Denig, *Vice-Chairman*  
David R. Chennelle, *Clerk*

Gregory W. Barnes, *Town Administrator*

## ANNUAL REPORT OF THE TOWN CLERK

The year 2006 has two (2) Special Elections, the Annual Election, the State Primary and the General Election for a total of five (5) elections for the year. We had the Annual Town Meeting with the Special within the Town Meeting and one (1) Special Town Meeting during the year as well. These activities kept the Clerk's office busy as they all require updates to voters list prior to each activity.

The U.S. Department of State changed the rules on Passports to Canada so you don't need a Passport to Canada if you are going by land until 2008. However you need a Passport to go everywhere else out of this Country. The demand for Passports is still on the rise and all signs indicate it will continue to grow even more in the future.

The Clerk's office became a primary site for Fishing and Hunting Licenses as the other locations locally do not sell them anymore. We sell them as it brings revenue to the Town as well as serving the public.

The office was also busy with the normal day to day activity with requests for vital records as well as genealogy.

	2002	2003	2004	2005	2006
<b>Raffle Permits</b>	6	11	12	11	11
<b>Dog Tags Issued</b>	1467	1471	1428	1452	1180
<b>Births</b>	84	102	72	59	70
<b>Deaths</b>	38	42	46	47	47
<b>Marriages</b>	42	36	33	28	40
<b>Passports</b>	252	184	210	334	376

The Town Clerk's office took in \$37,894.00 which is a slight increase if \$42.00 from the activities noted above during the year 2006 which was turned over to the General Fund to defray the cost of Town Government. The Clerk's office was budgeted for \$89,732.00 and we took in revenues and turned back unused budget monies in total of \$45,188.00 which leaves a net cost of Town Clerk operations at \$44,544.00 for the year.

The 275<sup>th</sup> Anniversary of the Town of Townsend will be held throughout the year of 2007. The following is a brief report of what happened in 1932 for the 200<sup>th</sup> Anniversary.

The 200<sup>th</sup> Anniversary of the Town of Townsend was held during the week of June 26 to July 2, 1932. The exercises were opened by an anniversary service of worship on Sunday afternoon. The town events which were looked forward to for months were the Historical Parade and the dedication of the Spaulding Memorial School. The parade started promptly at 10:00A.M. it ran through various streets and ended at Fessenden Field. The great event of the afternoon was the dedication of Spaulding Memorial School, which took place in the large auditorium of the new building at two o'clock in Wednesday, June 29<sup>th</sup> which was the date of the incorporation of the town, 200 two hundred years earlier..

Our mission is to stay accessible to the public while giving professional courteous service and continuing to improve procedures.

Respectfully submitted by:  
Daniel J. Murphy, CMC  
Townsend Town Clerk



# OFFICIAL SPECIMEN BALLOT FOR THE SPECIAL TOWN ELECTION

Townsend, Massachusetts Monday January 24, 2006

To Vote, mark a (X) in the square to the right of the answer to indicate your choice.

## Question 1:

Shall the Town of Townsend be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to purchase and equip a pumper to replace Engine-One, a 1973 Maxim pumper?

YES \_\_\_\_\_

NO \_\_\_\_\_

And provided, further, that said questions shall be deemed approved if a majority of the persons voting thereon shall vote "yes"

**Penalty for willfully defacing, tearing down, removing or destroying a lost of Candidates or specimen ballot - Fine not exceeding one hundred Dollars**

## RESULTS OF THE SPECIAL TOWN ELECTION

Question 1	Precinct 1	Precinct 2	Precinct 3	Total
Yes	124	160	80	364
No	43	34	22	99
<b>Total</b>	<b>167</b>	<b>194</b>	<b>102</b>	<b>463</b>

## ANNUAL TOWN ELECTION APRIL 24, 2006

	Precinct 1	Precinct 2	Precinct 3	Total
<b>Total Votes</b>	465	485	362	1312

### Board of Selectmen

#### 3 year seat - vote for 1

	Precinct 1	Precinct 2	Precinct 3	Total
Daniel J. Murphy	227	193	140	560
Maureen Denig	237	291	219	747
Blank		1	2	3
Write-Ins	1		1	2
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

### Board of Assessors

#### 3 year seat - vote for 1

	Precinct 1	Precinct 2	Precinct 3	Total
Laura A. Shifrin	320	359	271	950
Write-Ins	7	6	2	15
Blank	138	120	89	347
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

### Cemetery & Park Commissioner

#### 3 year seat - vote for 1

	Precinct 1	Precinct 2	Precinct 3	Total
John B. Barrett	341	351	241	933
Calvin Robbins	93	118	88	299
Blank	31	15	32	78
Write-Ins		1	1	2
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

### Board of Health

#### 3 year seat - vote for 1

	Precinct 1	Precinct 2	Precinct 3	Total
Linda Tarantino	344	378	277	999
Write-Ins	2		1	3
Blank	119	107	84	310
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

### Board of Library Trustees

#### 3 year seat - vote for 2

	Precinct 1	Precinct 2	Precinct 3	Total
Lynda Craig Bowes	305	340	268	913
Faith Wilkinson	327	386	284	997
Blank	296	242	168	706
Write-Ins	2	2	4	8
<b>Total</b>	<b>930</b>	<b>970</b>	<b>724</b>	<b>2624</b>

**Moderator****3 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
Gene Rauhala	375	411	299	1085
Write-Ins	2	3	3	8
Blank	88	71	60	219
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

**North Middlesex School Committee****3 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
Frederick J. Wheeler	340	382	283	1005
Write-Ins		1	4	5
Blank	125	102	75	302
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

**Planning Board****3 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
Nicholas Thalheimer	334	352	265	951
Write-Ins	1	1	3	5
Blank	130	132	94	356
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

**Recreation Commissioner****3 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
Richard S. Corcini	325	355	273	953
Write-Ins	3	4	2	9
Blank	137	126	87	350
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

**Recreation Commissioner****3 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
Timothy French	2	4	1	7
Write-Ins	29	30	16	75
Blank	434	451	345	1230
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

**Trust Fund Commissioner****3 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
David Funaiolo	342	379	283	1004
Write-Ins	2	1		3
Blank	121	105	79	305
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

**Trust Fund Commissioner****1 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
William Wilkinson	345	389	277	1011
Write-Ins	2	1	1	4
Blank	118	95	84	297
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

**Trustees of Soldiers Memorial (Veteran)****3 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
James E. Pineo	344	378	277	999
Write-Ins	2		1	3
Blank	119	107	84	310
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

**Amanda E. Dwight Entertainment****3 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
Susan R. Gerkin	351	395	291	1037
Write-Ins	1	1		2
Blank	113	89	71	273
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

**Townsend Housing Authority****5 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
Laura Shifrin	303	348	267	918
Write-Ins	6	8	1	15
Blank	156	129	94	379
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

**Board of Water Commissioners****3 year seat - vote for 1**

	Precinct 1	Precinct 2	Precinct 3	Total
John L. Caten	347	377	278	1002
Write-Ins	1		1	2
Blank	117	108	83	308
<b>Total</b>	<b>465</b>	<b>485</b>	<b>362</b>	<b>1312</b>

## ANNUAL - SPECIAL TOWN MEETING MAY 2, 2006

The Annual Town Meeting began at 7:16 P.M. with a quorum present. There were 190 voters in attendance. The Moderator, Gene Rauhala, explained the meeting would be conducted according to "Town Meeting Time". The floor voted John Barrett as the Assistant Moderator. Individuals must stand and be recognized before speaking. You may ask about procedure at anytime. All motions must be in writing and handed up to the Town Clerk. The Moderator must recognize you on any point of order before speaking. Town Clerk Daniel J. Murphy read the return of the warrant. The Town Meeting was recessed to the Special Town Meeting. The Special Town Meeting was dissolved at 7:30 P.M. and the Annual Town Meeting resumed completing the Town's business. The Town Meeting was dissolved on May 2, 2006 at 9:47 P.M.

### **ATM ARTICLE 1:**

Moved that the Town vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by M.G.L., by Town Charter, or by vote of the Town.

Submitted By: Town clerk

Read By: Daniel J. Murphy Town Clerk

Voice Vote: Unanimous pass

Date: 5/2/06

### **ATM ARTICLE 2:**

Moved that the Town vote to hear reports of any Committees, Boards, Commissions, and other Town Officials.

Submitted By: Board of Selectmen

Read By: Maureen Denig

Voice Vote: Unanimous pass

Date: 5/2/06

### **ATM ARTICLE 3:**

Moved that the Town vote to appropriate and transfer from the Comcast Government Access Account the sum of \$14,000.00 to supplement the FY 07 Management Information Systems (Computer) Expense Account.

Submitted By: Board of Selectmen

Read By: Peter H. Collins

Voice Vote: Majority yes pass

Date: 5/2/06

### **ATM ARTICLE 4:**

Moved that the Town vote to appropriate and transfer from the Ambulance Receipts Reserved for Appropriation Account the sum of \$250,000.00 to

supplement the FY 07 Ambulance Department operating budget.

Submitted By: Ambulance Department

Read By: William Donahue Fire Chief

Voice Vote: Majority yes pass

Date: 5/2/06

### **ATM ARTICLE 5:**

Moved that the Town vote to appropriate and transfer from the West Townsend Reading Room Receipts Reserved for Appropriation Account the sum of \$5,500.00 to supplement the FY 07 West Townsend Reading Room Account.

Submitted By: West Townsend Reading Room Committee

Read By: Robert Plamondon

Voice Vote: Majority yes pass

Date: 5/2/06

### **ATM ARTICLE 6:**

I move that the Town vote to continue the Board of Health Revolving Account in accordance with M.G.L. Chapter 44, Section 53E<sup>1</sup>/<sub>2</sub>, to which will be credited revenues collected from recyclable items, which shall be expended for general operating cost and capital expenditures for the FY 07 Recycling Center operating budget, FY 07 Landfill operating Budget, and the FY 07 Curbside Pickup & Disposal operating budget to be authorized by the Board of Health, of which expenditures shall not exceed \$30,000.00.

Submitted By: Board of Health

Read By: Eric Aaltonen

Voice Vote: Unanimous pass

Date: 5/2/06

**ATM ARTICLE 7:**

Moved that the Town vote to continue the Recreation Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from recreation programs, which shall be expended for general operating cost and capital expenditures for recreation programs to be authorized by the Recreation Commission, of which expenditures shall not exceed \$24,000.00 in FY 07.

Submitted By: Recreation Commissioners

Read By: Sharon Whittier

Voice Vote: Unanimous pass

Date: 5/2/06

**ATM ARTICLE 8:**

Moved that the Town vote to appropriate and transfer from the Cemetery Sale of Lot Fund Account the sum of \$6,520.00 into the Cemetery Improvement Fund Account.

Submitted By: Cemetery/Parks Commissioners

Read By: John B. Barrett

Voice Vote: Majority yes pass

Date: 5/2/06

**ATM ARTICLE 9:**

Moved that the Town vote to continue the Cemetery Cost of Internment Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from burials, which shall be used for general operating cost and capital expenditures for the Cemetery Department to be authorized by the Cemetery and Parks Commissioners, of which expenditures shall not exceed \$15,000.00.

Submitted By: Cemetery/Commissioners

Read By: John B. Barrett

Voice Vote: Unanimous pass

Date: 5/2/06

**ATM ARTICLE 10:**

Moved that the Town vote to choose a committee of three West Townsend Village residents, Robert L. Remelius, Etwalla Thompson and Pamela B. Haman, to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, grave stones, and monuments in good order.

Submitted By: Cemetery/Parks Commissioners

Read By: John B. Barrett

Voice Vote: Unanimous pass

Date: 5/2/06

**ATM ARTICLE 11:**

Moved that the Town vote to appropriate and transfer the sum of \$18,171.00 from the Title V FB Receipts Reserved for Appropriation Account to the Massachusetts Water Pollution Abatement Trust (MWPAT) Debt Service Account for the purpose of paying back the Massachusetts Water Pollution Abatement Trust Septic Loan.

Submitted By: Treasurer

Read By: Kathleen Rossbach

Voice Vote: Majority yes pass

Date: 5/2/06

**ATM ARTICLE 12:**

Moved that the Town vote to transfer from surplus revenue the sum of \$6,000.00 for the purpose of funding the Assessors' Periodic Inspection and Property Verification Program as mandated by the Department of Revenue, Bureau of Local Assessments.

Submitted By: Board of Assessors

Read By: Niles Busler

Voice Vote: Majority yes pass

Date: 5/2/06

**ATM ARTICLE 13:**

Moved that the Town vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of \$2,491.00 to the FY 06 Board of Assessors' Personnel Services (Salaries) Account for the purpose of funding a raise for the Principal Assessor in recognition of successful completion of classes required to achieve the Massachusetts Accredited Assessor designation, or take any other action in relation thereto.

Submitted By: Board of Assessors

Read By: Niles Busler

Voice Vote: Majority yes pass

Date: 5/2/06

**ATM ARTICLE 14:**

Moved that the Town vote to transfer from surplus revenue the sum of \$4,680.00 to a FY 07 Management Information Systems (Computer) Personnel Account for the purpose of funding a GIS Administrator position for 5/hours per week to serve all Town Boards.

Submitted By: Board of Assessors

Read By: Niles Busler

Standing Count: 58 yes; 44 no article passes

Date: 5/2/06

**ATM ARTICLE 15:**

Moved that the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of \$2,000.00 to supplement the Conservation Land Fund for the purpose of funding a Forest Stewardship Plan for Old Meetinghouse Park, or take any other action in relation thereto. Submitted by Conservation Commission.

Submitted By: Conservation Commission

Read By: Karen Chapman

Voice vote: Majority yes pass

Date: 5/2/06

**ATM ARTICLE 16:**

Moved that the Town vote to raise to transfer from surplus revenue the sum of \$5,000.00 for the purpose of paying for mandatory physicals for 10 new call firefighters.

Submitted By: Fire Chief

Read By: William Donahue Fire Chief

Voice Vote: Unanimous pass

Date: 5/2/06

**ATM ARTICLE 17:**

Moved that the Town transfer from water retained earnings the sum of \$8,000.00 in order to fund the increased cost of intermunicipal expenses to the general fund for FY 06 appropriations.

Submitted By: Water Department

Read By: Paul Rafuse

Voice Vote: Majority yes pass

Date: 5/2/06

**ATM ARTICLE 18:**

Moved that the Town vote to transfer from water retained earnings the sum of \$75,000.00 for the purpose of acquiring a real property interest in all or a portion of 75.76 acres of land located at 45 Vinton Pond Road, further described below, for the purpose of assisting the State in the purchase of said land and to authorize the Board of Water Commissioners to acquire by purchase, gift, eminent domain or otherwise and to accept the deed to the Town of a fee simple interest or lesser interest, including the grant of a conservation restriction, in all or a portion of the parcel of land described below, upon such terms and conditions as the Board of Water Commissioners shall determine to be appropriate, for water protection and/or supply purposes, said parcel of land being described as follows: Assessor's Map 2, Block 1, Lot 0. And, to authorize the Board of Water Commissioners to enter into all agreements

and take all related actions necessary or appropriate to carry out this acquisition.

Submitted By: Water Department

Read By: Paul Rafuse

Voice Vote: Unanimous pass

Date: 5/2/06

**ATM ARTICLE 19:**

Moved that the Town vote to transfer from water retained earnings the sum of \$2,000.00 for the purpose of funding storage tank maintenance.

Submitted By: Water Department

Read By: Paul Rafuse

Voice Vote: Unanimous pass

Date: 5/2/06

**ATM ARTICLE 20:**

Moved that the Town will vote to appropriate the sum of \$300,000.00 and allow the Treasurer to borrow, with approval of the Board of Selectmen, monies from the Drinking Water State Revolving Fund loan program, financed through the Water Pollution Abatement Trust, for the purpose of financing the construction of a pump station and the installation of all appropriate water main to connect to the existing distribution system, including without limitation all cost thereof as defined in G.L. c.29C, §1; that project and financing costs shall be repaid by the Water Enterprise Fund, but such notes shall be the general obligations of the Town; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to G.L. c.29C, and/or pursuant to G.L. c.44, §§7 or 8 or any other enabling authority, and to issue bonds or notes therefor; and, in connection therewith to authorize the Board of Selectmen to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project and for the financing thereof; and that the Board of Selectmen and other appropriate local body or official be authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project.

Submitted By: Water Department

Voice Vote: Majority yes pass

Date: 5/2/06

**ATM ARTICLE 21:**

Moved that the Town vote to transfer from surplus revenue the sum of \$51,439.76 for the purpose of funding a cost of living adjustment (COLA) for non-union employees not otherwise receiving a pay adjustment during FY 07.

Submitted By: Board of Selectmen  
Read By: Robert Plamondon  
Voice Vote: Unanimous pass  
Date: 5/2/06

**ATM ARTICLE 22:**

Moved that the Town vote to raise and appropriate the sum of \$14,388,081.00 and to transfer from surplus revenue the sum of \$653,000.00 for the purpose of defraying the charges and expenses of the Town for the ensuing fiscal year pursuant to a detailed budget totaling \$15,041,218.00.

Submitted By: Board of selectmen & Finance Committee  
Read By: Donald Klein  
Voice Vote: Unanimous pass  
Date: 5/2/06

**ATM ARTICLE 23:**

Moved that the Town vote to appropriate the sum of \$427,690.00 to operate the Water Department for the ensuing fiscal year and that \$367,690.00 of this sum come from enterprise revenues and, in order to fund the cost of intermunicipal expenses, that \$60,000.00 of this sum be appropriated in the general fund and funded from enterprise revenues.

Submitted By: Water Department  
Read By: Paul Rafuse  
Voice Vote: Majority yes pass  
Date: 5/2/06

**ATM ARTICLE 24:**

Moved that the Town vote to fix the salaries and compensation of all elected Officers of the Town as provided by M.G.L. Section 108, Chapter 41, as amended, and as appropriated in this warrant.

Submitted By: Board of Selectmen & finance Committee  
Read By: Maureen Denig  
Voice Vote: 2/3 declared pass  
Date: 5/2/06

**ATM ARTICLE 25:**

Moved that the Town will vote to transfer from the capital budget stabilization fund the sum of \$109,090.00 to fund capital improvements and capital equipment for the ensuing fiscal year pursuant to a detailed budget totaling \$109,090.00.

Submitted By: Capital Planning Committee & Finance Committee

Read By: Joseph Berman  
Voice Vote: 2/3 declared pass  
Date: 5/2/06

**ATM ARTICLE 26:**

Moved that the Town vote to approve the Middlesex County Retirement Board's acceptance of Massachusetts General Law, Chapter 32, Section 7(e), which would allow a veteran who retires for accidental disability to receive an additional yearly retirement allowance of \$15 for each year of creditable service or fraction thereof, with the total amount of this additional allowance not to exceed \$300.00 per year, retroactive to the date of the member's retirement.

Submitted By: Board of Selectmen  
Read By: Robert Plamondon  
Voice Vote: Majority yes pass  
Date: 5/2/06

**ATM ARTICLE 27:**

Moved that the Town vote to amend the General By-Laws of the Town of Townsend by deleting in its entirety the By-laws, Rules, and Regulations for the Care and Management of the Cemeteries of the Town of Townsend as adopted at the Annual Town Meeting of April 1, 1895 and further, pursuant to G.L. c.114, §23, to authorize the Cemetery and Park Commissioners to establish cemetery rules and regulations, consistent with law, as the Commissioners deem expedient.

Submitted By: Cemetery/Parks Commissioners  
Read By: John Barrett  
Voice Vote: Unanimous pass  
Date: 5/2/06

**ATM ARTICLE 28:**

Moved that the Town vote to amend the General By-Laws of the Town of Townsend by adding a new section in Chapter 90 entitled "Adoption of Non-Contractual Personnel Policies and Procedures":

Any non-contractual personnel policy and/or procedure of the Town as affirmatively voted and signed off by the majority of elected boards and commissions shall be applicable to all Non-Contractual town employees.

Submitted By: Board of selectmen  
Read By: Paul Concemi  
Voice Vote: Majority yes pass  
Date: 5/4/06

**ATM ARTICLE 29:**

Moved that the Town vote to transfer the care, custody and control of the parcel of land described below from Board of Health to the Board of Selectmen for the purpose of conveyance and to authorize the Board of Selectmen to convey a fee simple interest in a portion of the town owned land located at 33 Greenville Road, being a portion of the land identified as Townsend Assessors Map 6, Block 8, Parcel 0 and described in the deed dated April 23, 1832 and recorded with the Middlesex South District Registry of Deeds in Book 314, Page 121, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate for a minimum purchase price of \$1.00.

Submitted By: Board of Selectmen

Read By: Peter H. Collins

Voice Vote: Unanimous pass

Date: 5/4/06

**ATM ARTICLE 30:**

Moved that the Town will vote to amend Section 145-46 of the Zoning By-Laws of the Town of Townsend as follows:

By adding the words in italics and deleting the words with strikethrough as is shown in the text of Section 145-46 below so as to read:

§ 145-46. Earth ~~removal~~ excavation special permit. [Amended 5-7-1986 STM by Art. 1; 1-17-1989 STM by Arts. 20 and 42]

- A. No person, firm or corporation shall excavate any amount over twenty cubic yards of soil, rock, sod, loam, peat, humus, clay, sand, earth, gravel or other minerals or materials from any land within the Town of Townsend without first obtaining a special permit from the special permit granting authority (SPGA) of the Town of Townsend as provided in the following sections. Special permit application forms shall be obtained through ~~from~~ the Land Use Office or Town Clerk ~~Zoning Board of Appeals~~.
- B. The SPGA under this bylaw shall be the Zoning Board of Appeals. Special permits shall only be granted in accordance with the procedure for notice, hearings, decisions and appeals set forth in MGL c. 40A, §§ 9 and 11 and the Zoning Board of Appeals' Rules and Regulations including Application Forms. Any special permit

granted hereunder shall lapse within one year if substantial use has not sooner commenced except for good cause proven to the SPGA.

C. A special permit shall not be required under this bylaw for the following types of excavation:

- (1) Excavations incidental to the construction of residential buildings for which all other permits have been issued, nor installation of walks, driveways, septic systems, swimming pools or other accessory uses to such buildings and expansions thereof, provided the quantity of material excavated ~~removed~~ shall not exceed that displaced by the portion of the building or accessory use below finished grade;
- (2) Excavation in the course of normal and customary agricultural use of land;
- (3) Excavation in the normal use of a cemetery;
- (4) Excavation ~~Earth removal~~ activities lawfully permitted by right or by special permit at the time this bylaw is adopted may continue unless or until discontinued for more than 12 consecutive months. However, unless specifically authorized by new special permit:
  - (a) The depth of excavation shall not be increased below the grade of the lowest point excavated on the effective date of this bylaw or as previously permitted, whichever is greater;
  - (b) The total horizontal area of excavation of an active excavation ~~earth removal~~ operation shall be contained within the property limits of such operation on the effective date of this bylaw or as previously permitted, whichever is greater.
- (5) Excavation and replacement for individual homeowner landscaping with finish grades matching existing grades (maximum 200 cubic yards removal and replacement).

- D. An application for an earth excavation ~~removal~~ special permit shall be in writing and shall contain an accurate description of the portion of land in which the excavation will take place, shall state fully the purpose of the excavation, and shall include any fees as determined from time to time by the SPGA. ~~Board of Appeals, and~~ The SPGA may waive the below listed requirements (1) through (7) on residential parcels or lots. When required by the SPGA, the application shall include plans drawn by a registered surveyor or engineer, at a scale of one inch equals 40 feet, or as determined appropriate, containing the following information:
- (1) Property lines, names and addresses of all abutters including those across any way;
  - (2) Existing contours at five-foot intervals in the area from which materials are to be excavated and in surrounding areas, or as determined appropriate;
  - (3) Natural features such as wetlands, the one-hundred-year floodplain, ground cover and surface and groundwater. Water table elevation shall be determined by test pits and soil borings. A log of soil borings shall be included, taken to the depth of the proposed excavation, congruent with the size and geological makeup of the site;
  - (4) A topographical map showing drainage facilities, final grades, and proposed vegetation and trees;
  - (5) Erosion and sediment control plan;
  - (6) A restoration plan including the amount and cost of proposed restoration materials;
  - (7) The location of monitoring wells which have been used to establish the high water table. The highest elevation of the water table shall be determined by observation wells monitored during the months of April and May. The observation wells' location shall be determined by the Board of Health ~~Conservation Commission~~ or its designated agent. The information concerning height of water table shall be gathered before application
- for a special permit is made to the SPGA ~~Board of Appeals~~.
- E. The SPGA may ~~shall~~ require as a condition to the granting of the special permit that the applicant shall furnish a performance bond or other security satisfactory to the SPGA sufficient to ensure satisfactory performance of the requirements of this bylaw and such other conditions as may be imposed in the permit. No performance bond or other security if required shall be released in full or in part unless and until the SPGA ~~Board of Appeals~~ is satisfied that all the conditions of the special permit have been satisfied including all of the requirements of Subsections I and J.
- F. The SPGA shall exercise its powers with due regard to:
- (1) The health, safety and general welfare of the inhabitants of the Town of Townsend;
  - (2) Detriment to the neighborhood, including impact of traffic flow;
  - (3) Effect on natural resources, including but not limited to the recharge of the water table or condition of the surface water.
- G. The SPGA may impose on any permit conditions including, but not limited to, conditions upon methods of excavation ~~removal~~, type and location of structures, fencing, hours of operation, area, location and depth of excavation, steepness of slopes, drainage, disposition of boulders and stumps, restoration and planting.
- H. Every special permit shall contain the condition that inspection of the operation may be made at any reasonable ~~hours~~ hour by an agent of the SPGA to determine if conditions of the special permit are being enforced.
- I. The following standards of operation shall apply to every excavation, in addition to conditions imposed under Subsection G, unless otherwise permitted herein:
- (1) No excavation, other than excavation necessarily incidental to a valid building permit or subdivision approval can be undertaken ~~not intended for approved building purposes nor any other activity or building will be~~ within 100 feet, measured

horizontally, of an existing public way or an adjacent property line; said limit may be reduced by the SPGA.

- (2) No earth or gravel shall be excavated ~~removed~~ closer to the maximum high water table than seven feet. ~~However, upon receipt of a special permit from the Board of Appeals,~~ This depth to maximum high water table may be decreased by the SPGA to four feet provided that the SPGA ~~Board of Appeals~~ determines that based upon soils, groundwater flows, type of materials to be excavated, ~~removed~~ and any requirements that they may impose, such decrease in depth of excavation ~~removal~~ shall not be deemed to adversely affect the intent or purpose of this or other sections of the Townsend Zoning Bylaw. In determining the effect upon the Town of Townsend of increased earth or gravel excavation, ~~removal~~, the SPGA ~~Board of Appeals~~ may require the applicant to submit a complete hydrological report, prepared by an individual or company selected by the applicant and approved by the SPGA ~~Board of Appeals~~. All costs incurred shall be borne by the applicant. Said hydrological report shall present in detail findings relative to soils by type, groundwater direction and velocity, geologic logs describing any lines of fine material and water table depth of the subject property. The SPGA may restrict the use of lands excavated to four feet of the high water table and set conditions on the further and future use of said land. ~~All restrictions and conditions established by the SPA shall be noted as part of the special permit which shall be recorded with the property deed at the Middlesex County Registry of Deeds. Specific land use restrictions and/or conditions may be amended from time to time by the Board of~~

~~Appeals should future circumstances warrant such amendment. Any amendment to said special permit shall require a public hearing and a decision-making procedure as established by MGL c. 40A, § 9.~~

- (3) All topsoil and subsoil stripped from operation areas shall be stockpiled and used in restoring the area.
- (4) Any shelters or buildings erected on the premises for use by personnel or storage of equipment shall be screened from public view and shall be removed from the premises within 60 days after the special permit has expired or been revoked.
- (5) Hours of operation shall be between 8:00 a.m. and 4:30 p.m. on weekdays only. However, the SPGA ~~Board of Appeals~~ may further limit hours of operation if, after weighing factors including impact on traffic flow and safety, it determines the public good will be served. Trucks may enter and leave the premises only within such hours. All loaded vehicles shall be suitably covered to prevent dust and contents from spilling and blowing from the load.
- (6) Trucking routes and methods shall be subject to approval of the Chief of Police insofar as he may regulate any industrial trucking.
- (7) All access roads leading to public ways shall be treated or paved with suitable material to reduce dust and mud for a distance of 200 feet back from the way. The operator shall clean up any spillage on public ways.
- (8) Access roads shall intersect a public way at right angles for a distance of no less than 50 feet and shall be constructed at an angle to the public way or with a curve so as to help screen the operation from public view. All access roads shall have at least 250 feet visibility in each travel lane entering a state numbered or maintained highway and at least 150 feet visibility on all other streets.

Access roads shall not drain directly onto public ways.

J. ~~Every permit shall further state that~~ Restoration shall be carried out according to the plans submitted, conditions of the special permit, and the following minimum conditions:

- (1) Restoration shall be carried on simultaneously with excavation, so that when any five acres have been cleared and stumped and five acres are in active mining operation, at least five acres shall be restored before work commences (including building haul roads) on the next contiguous five acres. Final restoration work shall be completed within 120 days after expiration or withdrawal of a permit or upon cessation of operations.
- (2) No slope shall be steeper than 2:1 (two feet horizontal to one foot vertical) (50%); 4:1 (four feet horizontal to one foot vertical) is preferred for erosion control and shall be required in sensitive areas.
- (3) Retained subsoil and topsoil shall be spread over the disturbed area and treated with appropriate fertilizer or other suitable material and seeded with an appropriate mixture of grass or legume mixture as prescribed by the Conservation District, Soil Conservation Service, United States Department of Agriculture and as determined appropriate by the SPGA ~~Zoning Board of Appeals~~ after consultation with the above-noted agencies. Trees or shrubs of prescribed species will be planted to provide screening and reduce erosion during the establishment period.
- (4) Unless the special permit conditions expressly require alteration of drainage patterns, the land shall be left so that natural storm drainage shall leave the property at the original natural drainage points, and so that the total discharge at peak flow and the area of drainage to any one point is not increased.
- (5) Natural vegetation shall be left and

maintained on undisturbed land for screening, noise reduction and erosion control purposes.

K. No special permit shall be issued for an initial period of more than three years. Upon application by the owner or applicant, the SPGA may in its discretion renew ~~extend~~ a special permit beyond the initial period (but not to exceed three years per renewal ~~extension~~). ~~but~~ No such special permit shall be issued unless the applicant has conformed to all requirements of the special permit.

~~L. The SPA may revoke any special permit which it has issued for good cause, provided that it shall offer to the operator an opportunity for a hearing within seven days after the revocation.~~

Submitted BY: Planning Board

Read By: Jeffrey R. Peduzzi

Voice Vote: 2/3 Unanimous pass

Date: 5/4/06

#### **ATM ARTICLE 31:**

Moved that the Town will vote to amend Section 145-13.B of the Zoning By-Laws of the Town of Townsend as follows:

By adding “, except as noted in § 145-13 C” to Sections 145-13 A and 145-13 B, and by adding Section C:

§ 145-13. Lots divided by district boundary lines. [Amended 12-4-1990 STM by Art. 6]

A. When a zoning district boundary line divides a lot into two or more sections, that portion of land which is in the least restrictive zone shall be governed by the use of land and dimensional requirements of the more restrictive zone, except as noted in § 145-13 C.

B. When a lot is divided by a zoning district boundary so that a portion of the lot is in a commercial/industrial district and the remainder is located in a residential district, the use of land for commercial or industrial purposes shall be allowed provided that the use be maintained within the commercial/industrial district boundary lines and will conform to the

land use regulations and dimensional requirements of the appropriate commercial or industrial district. The use of a portion of the land in the more restrictive zone (residential) as an accessory use to a legal or conforming use or structure in the less restrictive zone shall be prohibited, except as noted in § 145-13.

- C. If a commercial or industrial use is allowed by special permit in a residential district pursuant to §145-26B, any commercial or industrial use may be authorized by grant of a special permit within the residential district boundary lines in conformity with the land use regulations and dimensional requirements of the residential district.

Submitted BY: Planning Board  
Read By: Jeffrey R. Peduzzi  
Voice Vote: 2/3 Unanimous pass  
Date: 5/4/06

**ATM ARTICLE 32 IS A PETITION:**

Moved that the Town to vote to change the Zoning Bylaw section 145-26 B.(12) of the Zoning By-Laws of the Town of Townsend as follows:.

By deleting the words "but not" in the text of Section 145-26 B (12) so as to read:

(12) Any of the following commercial recreation uses: golf course (including a golf driving range or "miniature" golf course), boat or canoe livery, riding stable, ski ground or bathing beach, including the incidental sale of refreshments if primarily for the convenience of patrons thereof and of equipment customarily related to the use (such as golf balls, fishing tackle and the like), but only to the extent specifically authorized by the Board of Appeals.

Submitted by: Petition  
Read By: Gary Shepherd  
Voice Vote: 2/3 Unanimous pass  
Date 5/4/06

**ATM ARTICLE 33 IS A PETITION:**

Moved that the Town amend Chapter 28 of the General Bylaws known as the Dog Bylaw, to insert Section 28-5: No owner or keeper of a dog shall fail to promptly remove and properly dispose of any feces left by such dog on property not owned or

controlled by the owner or keeper of such dog. Violations of this section may be enforced by the Animal Control Officer or a Townsend Police Officer. Violations may be punishable by a fine of not more than \$25 per violation pursuant to the procedure established in Section 1-1 of the General Bylaws.

Submitted by: Petition  
Read By: Peter H. Collins  
Voice Vote: Majority yes pass  
Date: 5/4/06





































## SPECIAL TOWN MEETING MAY 2, 2006

### STM ARTICLE 1:

Moved that the Town vote to transfer from surplus revenue the sum of \$108,081.78 for the purpose of offsetting the Snow and Ice Deficit Department Account #423, under the provisions of M.G.L. Chapter 44, Section 31D.

Submitted By: Highway Superintendent

Read By: Edward A. Kukkula

Voice Vote: Majority yes pass

Date: 5/2/06

### STM ARTICLE 2:

Moved that the Town vote to transfer from surplus revenue the sum of \$2,700.00 into the Street Lighting Expenses Account for the purpose of covering additional utility expenses for FY 06.

Submitted By: Board of Selectmen

Read By: Robert Plamondon

Voice Vote: Unanimous pass

Date: 5/2/06

### STM ARTICLE 3:

Moved that the Town vote to transfer from surplus revenue the sum of \$4,750.00 into the Memorial Hall Expenses Account for the purpose of covering additional utility expenses for FY 06.

Submitted By: Board of Selectmen

Read By: Peter H. Collins

Voice Vote: Unanimous pass

Date: 5/2/06

### STM ARTICLE 4:

Moved that the Town vote to transfer from the sum of \$20,000.00 from Police Department Personnel Services (Salaries) Account to Police Department Expenses Account for the purpose of covering additional utility and gasoline expenses for FY 06.

Submitted By: Police Chief

Read By: Erving M. Marshall, Jr

Voice Vote: Unanimous pass

Date: 5/2/06

### STM ARTICLE 5:

Moved that the Town vote to take no action on article 5.

Submitted By: Fire Chief

Read By: William Donahue

Voice Vote: Unanimous pass

Date: 5/2/06

### STM ARTICLE 6:

Moved that the Town vote to transfer the sum of \$10,000.00 from Highway Department Personnel Services (Salaries) Account to Highway Department Expenses Account for the purpose of covering additional vehicle maintenance, utility, and gasoline expenses for FY 06.

Submitted By: Highway Superintendent

Read By: Edward A. Kukkula

Voice Vote: Unanimous pass

Date: 5/2/06

### STM ARTICLE 7:

Moved that the Town take no action on Article 7.

Submitted By: Board of Health

Read By: Kathleen Spofford

Voice Vote: Unanimous pass

Date: 5/2/06

### ATM ARTICLE 7 READ:

To see if the Town will vote to transfer from available funds in the treasury, the sum of \$\_\_\_\_\_ into the Curbside Pickup & Disposal Expenses Account for the purpose of supplementing the curbside pickup and disposal appropriation for FY 06, or take any other action in relation thereto.

### STM ARTICLE 8:

Moved that the Town to transfer from the sum of \$5,000.00 from Ambulance Department Personnel Services (Salaries) Account into the Ambulance Department Expenses Account for the purpose of supplementing the professional and technical services appropriation for FY 06.

Submitted By: Fire Chief

Read By: William Donahue

Voice Vote: Unanimous

Date: 5/2/06

### STM ARTICLE 9:

Moved that the Town vote to transfer from surplus revenue the sum of \$2,000.00 into the Senior Center Expenses Account for the purpose of supplementing the utility and rental appropriation for FY 06.

Submitted By: Council on Aging

Read By: Christine Clish

Voice Vote: Unanimous pass

Date: 5/2/06



# OFFICIAL SPECIMEN BALLOT FOR THE SPECIAL TOWN ELECTION

Townsend, Massachusetts Wednesday May 10, 2006

To Vote, mark a (X) in the square to the right of the answer to indicate your choice.

<b>Board of Selectmen</b>	<b>One-year term Vote for one</b>
David R. Chenelle	[    ]
Write-In	[    ]

**Question 1:**

“Shall the Town negotiate a lease agreement with the MBTA, including language indemnifying the Town from environmental liability associated with trail construction, for a rail-to-trails conversion of the railroad tracks between Harbor Village and Depot Street in Townsend Center for recreational purposes? This question is non-binding, and any decision to authorize construction would require an additional town vote.”

YES                    \_\_\_\_\_

NO                      \_\_\_\_\_

**Penalty for willfully defacing, tearing down, removing or destroying a lost of Candidates or specimen ballot - Fine not exceeding one hundred Dollars**

**RESULTS OF THE SPECIAL TOWN ELECTION**

Board of Selectmen	1 year seat - vote for 1			
	Precinct 1	Precinct 2	Precinct 3	Total
David R. Chenelle	390	370	290	1050
Write-Ins	44	31	28	103
Blank	2	65	61	128
<b>Total</b>	<b>436</b>	<b>466</b>	<b>379</b>	<b>1281</b>

Question 1	Precinct 1	Precinct 2	Precinct 3	Total
Yes	332	375	314	1021
No	103	91	65	259
Blanks	1			1
<b>Total</b>	<b>436</b>	<b>466</b>	<b>379</b>	<b>1281</b>

**STATE PRIMARY REPUBLICAN PARTY  
SEPTEMBER 19, 2006**

Precinct	I	II	III	Total
Total Votes	324	328	287	939
Total Republican Votes	70	55	44	169
<b>Senator In Congress</b>				
				<b>Vote for 1</b>
Kenneth G. Chase	23	7	21	51
Kevin P. Scott	36	27	18	81
Write-Ins		21		21
Blanks	11		5	15
<b>Total</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Governor</b>				
				<b>Vote for 1</b>
Kerry Healey	60	47	38	145
Write-Ins	2	2		4
Blanks	8	6	6	20
<b>Total</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Lieutenant Governor</b>				
				<b>Vote for 1</b>
Reed V. Hillman	54	44	32	130
Write-Ins				0
Blanks	16	11	12	39
<b>Total</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Attorney General</b>				
				<b>Vote for 1</b>
Larry Frisoli	51	42	30	123
Write-Ins				0
Blank	19	13	14	46
<b>Total</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Secretary of State</b>				
				<b>Vote for 1</b>
Blanks	69	55	42	166
Write-Ins	1		2	3
<b>Total</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Treasurer</b>				
				<b>Vote for 1</b>
Write-Ins	1	1	1	3
Blanks	69	54	43	166
<b>Total</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>

<b>Auditor</b>				<b>Vote for 1</b>
Write-Ins	1	2	1	4
Blank	69	53	43	165
<b>Total</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Representative In Congress</b>				<b>Vote for 1</b>
Write-Ins	2		1	3
Blanks	68	55	43	166
<b>Totals</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Councillor</b>				<b>Vote for 1</b>
Write-Ins	1		1	2
Blank	68	55	43	167
<b>Total</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Senator in General Court</b>				<b>Vote for 1</b>
Write-Ins	1		1	2
Blank	69	55	43	167
<b>Total</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Representative in General Court</b>				<b>Vote for 1</b>
Robert S. Hargraves	58	49	35	142
Write-Ins				0
Blank	12	6	9	27
<b>Total</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>District Attorney</b>				<b>Vote for 1</b>
Write-Ins	1		1	2
Blank	69	55	43	167
<b>Totals</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Clerk of Courts</b>				<b>Vote for 1</b>
Write-Ins	1		1	2
Blank	69	55	43	167
<b>Totals</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>
<b>Register of Deeds</b>				<b>Vote for 1</b>
Write-Ins	1			1
Blank	69	55	44	168
<b>Totals</b>	<b>70</b>	<b>55</b>	<b>44</b>	<b>169</b>

**STATE PRIMARY DEMOCRATIC PARTY  
SEPTEMBER 19, 2006**

Precinct	I	II	III	Total
Total Democrat Votes	254	273	243	770
<b>Senator in Congress</b>				<b>Vote for 1</b>
Edward M. Kennedy	203	215	193	611
Write-Ins	1	3	4	8
Blank	50	55	46	151
<b>Total</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Governor</b>				<b>Vote for 1</b>
Christopher F. Gabrieli	72	58	63	193
Deval L. Patrick	127	151	116	394
Thomas F. Reilly	55	61	64	180
Write-Ins				0
Blanks		3		3
<b>Totals</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Lieutenant Governor</b>				<b>Vote for 1</b>
Deborah B. Goldberg	71	70	57	198
Timothy P. Murray	114	109	117	340
Andrea C. Silbert	54	71	50	175
Write-Ins		1	1	2
Blanks	15	22	18	55
<b>Total</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Attorney General</b>				<b>Vote for 1</b>
Martha Coakley	199	219	192	610
Write-Ins	1			1
Blanks	54	54	51	159
<b>Total</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Secretary of State</b>				<b>Vote for 1</b>
William Francis Galvin	175	196	181	552
John Bonifaz	44	46	31	121
Write-Ins				
Blank	35	31	31	97
<b>Totals</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Treasurer</b>				<b>Vote for 1</b>
Timothy P. Cahill	199	212	182	593

Write-Ins				
Blanks	55	61	61	177
<b>Total</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Auditor</b>				<b>Vote for 1</b>
A. Joseph DeNucci	185	205	181	571
Write-Ins				0
Blanks	69	68	62	199
<b>Total</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Representative in Congress</b>				<b>Vote for 1</b>
John W. Olver	198	210	182	590
Write-Ins	2		2	4
Blank	54	63	59	176
<b>Total</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Councillor</b>				<b>Vote for 1</b>
Brian J. Buckley	15	19	19	53
John C. Burke	120	106	96	322
Brian D'Andrea	16	29	17	62
Thomas J. Foley	30	34	38	102
Daniel S. O'Connor	16	17	5	38
Write-Ins			1	1
Blank	57	68	67	192
<b>Totals</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Senator in General Court</b>				<b>Vote for 1</b>
Robert A. Antonioni	212	226	189	627
Write-Ins				0
Blank	42	47	54	143
<b>Total</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Representative in General Court</b>				<b>Vote for 1</b>
Carol L. Bousquet	182	204	166	552
Write-Ins			1	1
Blank	72	69	76	217
<b>Total</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>District Attorney</b>				<b>Vote for 1</b>
Gerard T. Leone, Jr.	173	188	160	521
Write-Ins		1		1
Blank	81	84	83	248
<b>Total</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>

<b>Clerk of Courts</b>				<b>Vote for 1</b>
Bruce M. Desmond	53	58	57	168
Michael A. Sullivan	144	160	127	431
Blanks	57	55	59	171
<b>Totals</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>
<b>Register of Deeds</b>				<b>Vote for 1</b>
Eugene C. Brune	177	197	165	539
Write-Ins				0
Blanks	77	76	78	231
<b>Totals</b>	<b>254</b>	<b>273</b>	<b>243</b>	<b>770</b>

## GENERAL ELECTION NOVEMBER 7, 2006

Precinct	I	II	III	Total
Total Votes	1145	1164	1081	3390
<b>Senator in Congress</b>				<b>Vote for 1</b>
Edward M. Kennedy	555	611	589	1755
Kenneth G. Chase	557	518	474	1549
Write-Ins				0
Blanks	33	35	18	86
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Governor</b>				<b>Vote for 1</b>
Healey and Hillman	595	542	531	1668
Patrick and Murray	428	488	429	1345
Milos and Sullivan	93	91	94	278
Ross and Robinson	23	33	21	77
Write-Ins	1	1	1	3
Blanks	5	9	5	19
<b>Totals</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Attorney General</b>				<b>Vote for 1</b>
Martha Coakley	613	691	665	1969
Larry Frisoli	482	427	395	1304
Write-Ins	2			2
Blank	48	46	21	115
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Secretary of State</b>				<b>Vote for 1</b>

William Francis Galvin	746	784	770	2300
Jill E. Stein	234	233	200	667
Write-Ins	7	1	5	13
Blanks	158	146	106	410
<b>Totals</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Treasurer</b>				<b>Vote for 1</b>
Timothy P. Cahill	742	793	772	2307
James O'Keefe	240	211	188	639
Write-Ins	5	1	2	8
Blank	158	159	119	436
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Auditor</b>				<b>Vote for 1</b>
A. Joseph DeNucci	686	714	700	2100
Rand Wilson	285	265	255	805
Write-Ins	2		2	4
Blank	172	185	124	481
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Representative in Congress First District</b>				<b>Vote for 1</b>
John W. Olver	631	708	687	2026
William H. Szych	396	309	303	1008
Write-Ins	1		1	2
Blank	117	147	90	354
<b>Totals</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Councillor - Seventh District</b>				<b>Vote for 1</b>
Thomas J. Foley	751	791	757	2299
Write-Ins	8		4	12
Blank	386	373	320	1079
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Senator in General Court Worcester &amp; Middlesex</b>				<b>Vote for 1</b>
Robert A. Antonioni	818	877	801	2496
Write-Ins	12		8	20
Blank	315	287	272	874
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Representative in General Court - First Middlesex</b>				<b>Vote for 1</b>
Robert S. Hargraves	728	675	664	2067

Carol L. Bousquet	371	450	390	1211
Write-Ins			1	1
Blank	46	39	26	111
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>District Attorney - Northern District</b>				
Gerard T. Leone, Jr.	736	805	764	2305
Write-Ins	5		5	10
Blank	404	359	312	1075
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Clerk of Courts - Middlesex County</b>				
Michael A. Sullivan	746	802	765	2313
Write-Ins	6	11	3	20
Blank	393	351	313	1057
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Register of Deeds - Middlesex Southern District</b>				
Eugene C. Brune	735	793	764	2292
Write-Ins	4		4	8
Blank	406	371	313	1090
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Question 1: Wine sales by food stores</b>				
YES	496	466	507	1469
NO	564	645	561	1770
Blanks	85	53	13	151
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Question 2: Candidates nominated by more than on e party</b>				
YES	307	312	310	929
NO	707	737	704	2148
Blanks	131	115	67	313
<b>Total</b>	<b>1145</b>	<b>1164</b>	<b>1081</b>	<b>3390</b>
<b>Question 3: Collective Bargaining by child care providers</b>				
YES	439	456	405	1300
NO	580	600	612	1792
Blank	126	108	64	298

**Total**

**1145**

**1164**

**1081**

**3390**

**SPECIAL TOWN MEETING  
NOVEMBER 14, 2006**

The Special Town Meeting began at 7:20 P.M. with a quorum present. There were 128 voters in attendance. The Moderator, Gene Rauhala, explained the meeting would be conducted according to "Town Meeting Time". Individuals must stand and be recognized before speaking. You may ask about procedure at anytime. All motions must be in writing and handed up to the Town Clerk. The Moderator must recognize you on any point of order before speaking. Town Clerk Daniel J. Murphy read the return of the warrant.. The Special Town Meeting was dissolved at 7:30 P.M.

**STM ARTICLE 1:**

Moved that the Town vote to transfer the sum of \$75,000.00 from the Vinton Pond Land Account to the Water Main Extension Account.

Submitted By: Water Department

Read by: Paul Rafuse

Voice Vote: Unanimous Pass

Date: 11/14/06

**STM ARTICLE 2:**

Moved that the Town vote to appropriate from water receipts the sum of \$48,300.00 to fund the debt service on the Massachusetts Water Pollution Abatement Trust (MWPAT) loan. The appropriation shall be divided as follows: \$5,300.00 to supplement Other Services Account (#61-000-5380-000) and \$43,000.00 to supplement Debt Service Eastside Improvements Account (#61-000-5900-000).

Submitted By: Water Department

Read By: Paul Rafuse

Voice Vote: Unanimous Pass

Date: 11/14/06

**STM ARTICLE 3:**

Moved that the Town vote to accept for all boards, committees, or commissions holding adjudicatory hearings in the Town, the provisions of G.L. Chapter 39, Section 23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met.

Submitted By: Zoning Board of Appeals

Read By: William Cadogan

Voice Vote: Unanimous Pass

Date: 11/14/06

**STM ARTICLE 4:**

Moved that the Town vote to transfer from surplus revenue the sum of \$13,000.00 for the purpose funding personnel and professional services and other expenses incurred as part of the review of the Turnpike Village Chapter 40B project.

Submitted By: Zoning Board of Appeals

Read By: William Cadogan

Voice Vote: Unanimous Pass

Date: 11/14/06

**STM ARTICLE 5:**

Moved that the Town vote to raise and appropriate the sum of \$1,551.00 refunded from the State for extended poll hours for Primary and State Elections to the Election & Registrations Account.

Submitted By: Town Clerk

Read By: Daniel J. Murphy

Voice Vote: Unanimous Pass

Date: 11/14/06

**STM ARTICLE 6:**

Moved that the Town vote, pursuant to Section 5-1(a) of the Town Charter, to consolidate the Fire Department and Ambulance Department, and for such purposes, to amend the General Bylaws by adopting a new bylaw, "Fire / EMS Department," to read as follows:

1. Establishment

There shall be a Fire / EMS Department.

2. Fire Chief and Department Employees

In accordance with Section 3-2(d) of the Town Charter, the Board of Selectmen shall appoint the Fire Chief and all other employees of the Fire / EMS Department.

3. Transitional Provisions

(a) As of the July 1, 2007, the Fire Department and Ambulance Department, as referenced in Sections 3-2(d) and 8-5(b)(3) of the Town Charter, are hereby consolidated into one Fire / EMS Department.

(b) As of July 1, 2007, all persons employed by or under the supervision of the Fire Department and Ambulance Department immediately prior thereto shall be transferred to the Fire / EMS Department. All such transfers of employees shall be made without loss of pay, and without change of rating, seniority, retirement or pension rights, or any other privileges under any provision of law or by-law.

(c) As of July 1, 2007, all equipment owned by the Town of Townsend and under the control of the Fire Department or Ambulance Department immediately prior thereto shall be transferred to the Fire / EMS Department established pursuant to Section 1 of this Bylaw and shall be under the control and direction of the Fire Chief.

(d) No contracts or liabilities then in force shall be affected by establishment of the Fire / EMS Department pursuant to Section 1, but the Fire / EMS Department shall in all respects be the lawful successor of the Fire Department and Ambulance Department.

(e) No wage/salary reclassification of positions shall occur until such time a comprehensive classification and compensation analysis as performed by an outside consultant or other entity as designated by the Town Administrator and Board of Selectmen is completed.

Submitted By: Fire Department  
Read By: William Donahue Fire Chief  
Voice Vote: Majority pass  
Date: 11/14/06

**STM ARTICLE 7:**

Moved that the Town will vote to transfer from available funds in the treasury, the sum of \$10,500.00 for the purpose of funding part-time intermittent labor for the Cemetery & Parks Department, or take any other action in relation thereto.

Submitted By: Cemetery & Park Department  
Read By: John B. Barrett  
Standing Vote: 45 yes; 63no does not pass  
Date: 11/14/06

**STM ARTICLE 8 :**

Moved that the Town will vote to amend the Townsend Zoning Bylaws so as to enlarge the Outlying Commercial District as shown on Townsend Zoning Bylaw Map #6 by adding to said Outlying Commercial District, the properties located at 212 Fitchburg Road, identified on the Assessors' records as Map 15, Block 5 Lot 12, and Map 15, Block

5, Lot 16, as shown on the attached excerpt of Assessors' Map 15. or take any other action in relation thereto.

Submitted By: Petition  
Read By: John B. Barrett  
Standing Vote: 39 yes; 61 no does not pass  
Date: 11/14/06

**STM ARTICLE 9:**

Moved that the Town take no action on Article 9.

Submitted By: Petition  
Read By: Michelle Dold  
Voice Vote: Majority yes pass

STM ARTICLE 9:Read as follows:

To see if the Town will vote to amend the Town Zoning Map to Enlarge the Down Town Commercial District Zone from 225 Main St. (Map 51, Block 101, Lot 0) to include Adjacent Properties located 223 Main St. (Map 51, Block 128, Lot 0) 221 Main St. (Map 51, Block 129, Lot 0) 215 Main St. (Map 51, Block 130, Lot 0) 213 Main St. (Map 51, Block 131, Lot 0) 211 Main St. (Map 51,Block 132, Lot 0) 209 Main St. (Map 51, Block 133, Lot 0) 205 Main St. (Map 26, Block 22, Lot 0) 203 Main St. (Map 26, Block 23, Lot 0) 201-R Main St. (Map 27, Block 64, Lot 0) 201 Main St.(Map 26, Block 24, Lot 0) 199 Main St. (Map 26, Block 25, Lot 0) as shown on an attached copy of assessors Map 26, Map 27 and Map 51 or take any other action in relation thereto.

Submitted By: Petition

# ANNUAL REPORT OF THE BOARD OF REGISTRARS

The year 2006 was a very busy year for the Registrars as we five Elections and one Annual Town Meeting as well as two Special Town Meetings. We held eight voter registration sessions during the year to comply with the Election Laws.

Registered Voters of Townsend as of December 31, 2006:

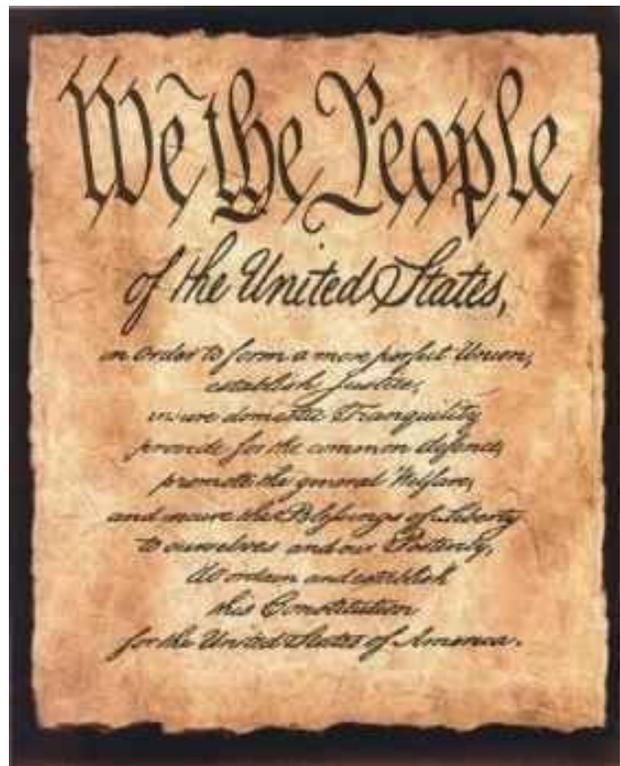
Democrats	1049	Republicans	1000
Unenrolled	3706	Libertarian	43
Green-Party	4	Reform	2
Conservative	2	Inter. 3 <sup>rd</sup> Party	5
Green-Rainbow	5		

The Registrars completed the 2006 Street Listing compiling a list of 9341 residents with the cooperation of residents and census workers returning the census forms.

Residents can go into the Town Clerk's office throughout the year to register to vote by filling out the voter application. We look forward to serving the residents of Townsend in the upcoming year.

Respectfully submitted by:  
Robert F. Tumber, Chairman

Members:  
Daniel J. Murphy, Clerk  
Susan A. Funaiolo, Registrar  
Stephen S. Spofford, Registrar



## ANNUAL REPORT OF THE MIS DIRECTOR

The Town of Townsend computer infrastructure consists of approximately 45 workstations, 5 servers, and various printers, most of which are located in the Town Hall building. Workstations are also located at the library, fire, cemetery, water and highway departments. Some of the Police and dispatch center computers are part of the Town network, and, in addition, the Police station has a physically separate, secure network for Police business.

One of the goals of MIS this year was to lower the overall cost of energy by implementing energy efficient monitors and computers for employees of the town. So far, we have been able to install 15 energy efficient LCD monitors, and a handful of energy efficient pc's. These energy efficient monitors consume approximately half of the power that the old CRT monitors do, not to mention they save space and prevent sun glare. The new energy efficient PC's use full power only when needed, due to AMD's Cool and Quiet technology, and will run at 50% clock speed most of the time, unless the current process calls for more. MIS will continue to implement hardware solutions with energy efficiency in mind.

The Town Hall, cemetery building located at Highland Street, fire department headquarters building, police station, senior center, water department building and library each has a local area network to which all workstations within the respective facility are connected. Each of these local area networks are linked together, forming one connected network. Many of the Town's facilities are linked via a secure wireless network. This network uses a proprietary frequency hopping spread spectrum protocol for wireless interconnect. This makes the network very secure, and immune from jamming.

In addition to the workstations, the network includes 5 servers. One server is used primarily as a file server and is currently running Windows NT 4.0. Another server is used for the Patriot Properties CAMA system and is running Windows 2000 Server. All other servers are running Unix. These servers are used for Internet firewalls, internal and external email servers, proxy servers and routers. All servers and workstations are Intel based.

The Town has a web site at [www.townsend.ma.us](http://www.townsend.ma.us). The web site is maintained primarily by volunteer effort, and is currently maintained by Heidi Messing with input and assistance provided by the MIS director and the office of the Town Clerk. Other Town departments, board members and interested persons have also contributed significantly to the development of the web site. Without these dedicated individuals who have volunteered their time, the web site would not exist, and the Town salutes those who have helped in the past, and who continue to help with this important effort.

In addition to designing, implementing, upgrading and maintaining the Town's computer infrastructure, the MIS director works directly with the staff and board members on a continuing basis solving problems, answering various user questions, assisting with complex operations, improving efficiency and ensuring the staff has what they need to do their respective jobs. Cost containment is also of primary importance. Equipment is only replaced when it is completely obsolete or not cost effective to repair. All systems have been designed to be upgradeable, resulting in a much longer usable equipment life.

The computer and network infrastructure is indispensable resource for the Town, saving many person-hours of work, and streamlining Town functions. All of this improves public service and allows the Town to serve the people in a more efficient and streamlined manner.

Respectfully submitted,  
Stephen R. Cloutier, MIS Director

# ANNUAL REPORT OF THE BOARD OF ASSESSORS

As always, the Assessors Office has been a busy spot in Memorial Hall....the year 2006 has been no exception. The Board of Assessors and its staff are responsible for the valuation of all real estate and personal property subject to taxation. Assessed valuations are based on "full and fair cash value" as of January 1<sup>st</sup> preceding each fiscal year.

Our three member Board of Assessors consist of a chairman and two members. It is an elected Board with each member carrying a three-year term. This past April John Whittemore moved into the chairman position. Niles Busler and Laura Shifrin fill the remaining positions. We are very lucky to have such a dedicated and responsible board. They constantly prove themselves to be a great asset for our office.

In order to maintain assessments at or near market value, the Board of Assessors regularly compare property valuations with the selling prices of properties that have sold. Assessment-to-sale ratio statistics are analyzed to determine the median assessment level, as well as, assessment uniformity.

A secondary, and perhaps more important role of the Board of Assessors is to generate equitable assessments. To that end we continually strive to maintain an accurate property database and refine valuation tables and formulas that yield both equitable and explainable assessments. Assessment staff regularly inspect homes to insure that property data upon which valuations are based is accurate.

We welcome the residents to call or stop by our office with any questions they may have on their property assessments. Each parcel has a property record card available for viewing. These cards hold vast amounts of information, such as square footage, lot size, grade of construction, building type, depreciation and condition, and any outbuildings on the property. There is a public terminal available in our office during all business hours.

We want to thank the Town for its support of our office and the efforts we have made to insure that tax revenues flow to the Town in a consistent and timely manner.

Respectfully,

## Members of the Board of Assessors Assessment Staff

John Whittemore, Chairman	Victoria Tidman, Principal Assessor
Niles Busler, Member	Anne Stevens - Administrative Assessor
Laura Shifrin, Member	Janet Leavitt - Property Inspector

## Assessments and Revenues by Major Property Class

Fiscal Year 2006 Assessments and Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	91.3467	820,006,285	12.25	10,045,076.99
Commercial	4.3832	39,346,946	12.25	482,000.09
Industrial	2.5206	22,626,475	12.25	277,174.32
Personal Property	1.7486	15,696,970	12.25	192,287.88

## Valuation and Tax History

Fiscal Year	Tax Rate	Valuation by Class	Accounts	Tax Levy	Change (%)
2006	12.25	897,676,676	4,026	10,996,539.28	2.6302
2005	13.52	792,508,637	4,004	10,714,716.78	8.1136
2004	14.07	704,378,257	4,036	9,910,602.07	4.6336
2003	13.77	687,851,857	4,052	9,471,720.07	2.7922
2002	16.75	550,115,120	3,993	9,214,428.26	2.6079
2001	17.80	504,507,031	3,978	8,980,225.15	12.5071

## Fiscal Year 2006 Abstract of Assessments

Property Class Code and Description	Accts	Class Valuation	Avg. Value
012 - 043 Mixed Use Properties	127	41,442,900	326,322
101 Residential Single Family	2713	722,514,900	266,315
102 Residential -Condominiums	259	22,335,100	86,235
104 Residential Two Family	48	11,734,300	244,464
105 Residential Three Family	9	2,754,100	306,011
Misc. Residential	16	3,688,100	230,506
111 - 125 Apartments	7	2,536,800	362,400
130 - 132, 106 Vacant Land	439	25,119,500	57,219
200 - 231 Open Space	0	-0-	-0-
300 - 393 Commercial	78	27,476,600	352,264
400 - 442 Industrial	27	21,381,100	791,982
501 - 506 Personal Property	240	15,696,970	65,404
600 - 821 Chapter 61, 61A, 61B	63	996,306	15,814
900 -909 Exempt	162	118,227,800	729,801

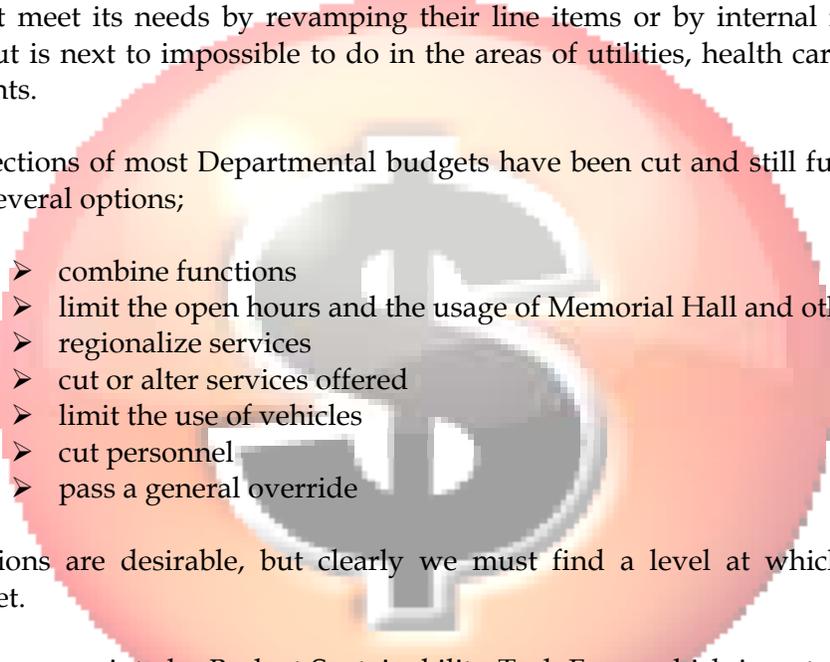
## New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change
2006	14,432,227	13.52	195,124	-6.62%
2005	15,438,774	14.07	217,224	3.58%
2004	15,229,299	13.77	209,707	15.21%
2003	10,866,886	16.75	182,020	9.88%
2002	9,306,550	17.80	165,657	33.35%
2001	7,197,605	17.26	124,230	14.73%

## ANNUAL REPORT OF THE FINANCE COMMITTEE

In the last few years we have so called “level funded” Departments, but if you look at the bottom line, you will see that each year the cost is greater than the year before. This is because we have not done true “level funding”. What we did was allow for necessary increases in the cost of living, fixed expenses and contractual agreements. In true level funding, the bottom line remains the same and the Department must meet its needs by revamping their line items or by internal reductions. It sounds simple enough but is next to impossible to do in the areas of utilities, health care costs and State and School Assessments.

The “Expense” sections of most Departmental budgets have been cut and still function, consequently, we are left with several options;

- 
- combine functions
  - limit the open hours and the usage of Memorial Hall and other buildings
  - regionalize services
  - cut or alter services offered
  - limit the use of vehicles
  - cut personnel
  - pass a general override

None of the options are desirable, but clearly we must find a level at which we can sustain an operational budget.

The Selectmen have appointed a Budget Sustainability Task Force which is a study committee to find the level at which we can sustain the budget. Their work has been going slowly, but we should have recommendations from them before the end of the budget period. Armed with that information we will revisit the budgets and form our final recommendations. The Finance Committee only has the power to recommend, so the final decisions in regard to the budget to be presented rest with the Selectmen. Hopefully they will take the actions necessary to establish a budget which is sustainable and in spite of reductions provides for the needs of the Town. This final budget will be presented to the Voters at the Annual Town Meeting in May.

Respectfully submitted by:  
Andrea Wood, Chairman  
Finance Committee

# ANNUAL REPORT OF THE TAX COLLECTOR/TREASURER

Balance as of June 30, 2005 3,544,753.00

	RECEIPTS	DISBURSED	NOTES	BALANCE
JULY 2005	1,658,109	2,687,494		2,515,368
AUGUST	1,189,172	761,807		2,942,733
SEPTEMBER	561,984	482,571		3,022,146
OCTOBER	1,242,609	1,185,097		3,079,658
NOVEMBER	2,454,804	2,505,621		3,028,841
DECEMBER	883,025	959,759		2,952,107
JANUARY 2006	844,060	703,450		3,092,717
FEBRUARY	2,044,850	2,206,445		2,931,122
MARCH	1,167,472	1,020,902		3,077,692
APRIL	873,681	631,792		3,319,581
MAY	2,901,635	2,565,262		3,655,954
JUNE 2006	799,031	907,999		3,546,986

Balance Performance Bonds \$292,418.74      Collected for Tax Title Accounts \$34,931.76

TAX	COLLECTED	TAX	COLLECTED
2007 REAL ESTATE	5,220,341.87	2000 MOTOR VEHICLE	21.25
2006 REAL ESTATE	5,383,276.14	1999 MOTOR VEHICLE	30.63
2005 REAL ESTATE	81,282.22	1995 MOTOR VEHICLE	10.63
2004 REAL ESTATE	13,178.87	1994 MOTOR VEHICLE	55.00
2003 REAL ESTATE	14,265.72	1993 MOTOR VEHICLE	60.00
2006 PERSONAL PROPERTY	186,741.54	ROLL BACK TAX	15,033.68
2005 PERSONAL PROPERTY	1,462.89		
2004 PERSONAL PROPERTY	106.96	PILOT	2,000.00
2003 PERSONAL PROPERTY	491.58	FOREST PRODUCTS	4,607.24
2002 PERSONAL PROPERTY	486.60	INTEREST ON TAX	56,476.23
		CML	8,440.00
2006 MOTOR VEHICLE	940,777.94	BANK INTEREST	11,404.97
2005 MOTOR VEHICLE	47,499.79	RMV NON-RENEWAL	4,780.00
2004 MOTOR VEHICLE	8,494.19	BANK CHARGES	125.00
2003 MOTOR VEHICLE	1,446.98	DEMAND FEES	20,250.00
2002 MOTOR VEHICLE	586.77		
2001 MOTOR VEHICLE	119.36	TITLE V INTEREST	16,466.63
		<b>TOTAL</b>	<b>12,040,320.68</b>

Respectfully submitted by:  
 Kathleen A. Rossbach, Treasurer, Tax Collector

## ANNUAL REPORT OF THE TOWN ACCOUNTANT

The General Laws of the Commonwealth provides for the appointment of a Town Accountant. The town accountant possesses training and experience to maintain the municipality's key financial records. The records verify that a town's monies are being collected and disbursed in accordance with the municipality's financial policies, including its operating budget.

I have continued to enjoy my third year as the Town Accountant. I have continued efforts to strengthen the Town's compliance with Chapter 30B Procurement laws, along with Chapter 149 and 30 39M. The goal of the department is to process the information received in as timely and accurately as possible allowing responsible parties to make informed operating decisions. This department runs smoothly. Free cash was certified on September 28, 2006 and the Schedule A state filing was submitted well before the October 31st due date. I again assisted the assessing department with a timely filing of the tax recapitulation sheet. In addition to my weekly responsibilities and the above tasks, I was able to attend a three-day municipal accounting workshop. The workshop is sponsored by the Massachusetts Municipal Auditors' and Accountants' Association.

Kathy Jastrab continues as the department assistant and is responsible for preparing the weekly warrants. Kathy is a wonderful employee. I truly appreciate her efforts each and every week.

The financial statements included in this report are unaudited for the year ending June 30, 2006. The audited financial statements for fiscal year 2005 are available at any time by contacting this office. The Town is in the process of a financial statement audit for fiscal year 2006. The statements should be available by May 1, 2007. There is no single audit requirement for FY06.

The Town continues to have a strong balance sheet and adhered to its operating budget in 2006 only spending 96.7%. Actual revenues exceeded budgeted revenues by \$85,000. Almost all of the \$373,000 in certified free cash will be used to offset the anticipated budget deficit in FY08 as the Town will again be fiscally challenged to meet rising costs for healthcare, retirement, and cost of living increases for employees. With the support of all departments and guidance from the Board of Selectmen and the Finance Committee, smart financial decisions will be made to keep a high level of service to this community.

Respectfully submitted,  
Kimberley S. Fales CPA, CGA  
Town Accountant

## TRUST FUND COMBINED BALANCE SHEET AS OF JUNE 30, 2006

ASSETS	NON EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
Cash, Restricted	300,623.31	-	300,623.31
Cash, Unrestricted	-	258,444.88	258,444.88
Due From Other Funds	<u>5,100.00</u>	<u>-</u>	<u>5,100.00</u>
<b>TOTAL ASSETS</b>	<b>305,723.31</b>	<b>258,444.88</b>	<b>564,168.19</b>
=====			
LIABILITIES			
Warrants Payable	-	384.92	384.92
Wages Payable	<u>-</u>		<u>-</u>
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>384.92</b>	<b>384.92</b>
=====			
FUND BALANCES			
Amanda E Dwight Poor Fund	-	50,336.60	50,336.60
Albert J Atwood Worthy Fund	16,000.71	23,650.53	39,651.24
Abram S French Welfare Fund	10,000.00	22,192.64	32,192.64
Susan Wilson Worthy Fund	634.00	3,782.84	4,416.84
Steven Coffey Library Fund	500.00	401.53	901.53
Amanda E Dwight Library Fund	-	33,424.35	33,424.35
Charles Emery Library Fund	500.00	586.30	1,086.30
Lorraine Peterson Library Fund	368.00	572.97	940.97
Mary Worcester Library Fund	5,000.00	6,571.12	11,571.12
Charles A Sloan Memorial Fund	7,507.50	1,275.73	8,783.23
Maria L Lane School Fund	1,500.00	4,413.75	5,913.75
Francis E Boucher Memorial Fund	600.00	1,079.96	1,679.96
Townsend Grange Library Fund	100.00	380.35	480.35
Walter & Beuhla Murray Fund	500.00	504.94	1,004.94
Frances Rafferty Library Fund	4,500.00	2,099.10	6,599.10
H.A.R.T. Library Donations	-	4,287.71	4,287.71
Hale Memorial Library Trust	917.00	1,245.40	2,162.40
Amanda E Dwight Concert Fund	-	6,403.71	6,403.71
M E Homer W.T. Reading Room	10,000.00	19,192.06	29,192.06
John Birney Blood Monument Fund	5,055.85	7,573.28	12,629.13
Memorial Common	1,400.00	1,984.91	3,384.91
Charles & Gertrude Packard Parks	5,000.00	995.99	5,995.99
W Townsend Reading Room Grange	200.00	10.89	210.89
Bandstand Fund	2,889.50	3,560.95	6,450.45
Spaulding Alumni Fund	1,500.00	3,305.40	4,805.40
Amanda E Dwight Cemetery Fund	-	6,242.31	6,242.31
Cemetery Perpetual Care	221,125.75	27,323.81	248,449.56
Maude Hyde Gates Cemetery Fund	500.00	339.69	839.69
Joel Giles Cemetery Fund	2,200.00	3,633.28	5,833.28
James N Tucker Cemetery Fund	500.00	428.63	928.63
Combined Floral Funds	6,725.00	3,682.00	10,407.00
M C MacEarchern Memorial Fund	-	7,855.15	7,855.15
Conservation Fund	-	5,847.45	5,847.45
Memorial Hall Preservation	-	1,727.97	1,727.97
Town Common Holiday Lighting	-	1,146.66	1,146.66
<b>TOTAL FUND BALANCES</b>	<b><u>305,723.31</u></b>	<b><u>258,059.96</u></b>	<b><u>563,783.27</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>305,723.31</b>	<b>258,444.88</b>	<b>564,168.19</b>
=====			

## CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS BY DEPARTMENT JULY 1, 2005 TO JUNE 30, 2006

	<u>BEGINNING BALANCE</u>	RECEIPTS	EXPENDED	<u>ENDING BALANCE</u>
<b>BOARD OF SELECTMEN:</b>				
Bid Specification	1,630.00	(1,630.00)	-	-
Cablevision Access Account	100,119.04	29,108.94	16,121.00	113,106.98
Audio Visual Equipment	19,725.84	-	8,729.00	10,996.84
Capital Donations	-	600.00	-	600.00
Communication Equip - Local Prep Grant	-	-	11,820.46	(11,820.46)
Community Development Grant-03	1,125.10	-	1,125.10	(0.00)
Community Development Grant-05 Adm	-	58,000.00	47,778.36	10,221.64
Community Development Grant-05 Con	-	242,000.00	155,414.00	86,586.00
CDBG Program Income Fund	37,148.46	5,593.41	-	42,741.87
<b>CONSERVATION COMMISSION:</b>				
Benjamin Builders Escrow	901.80	24.14	-	925.94
Cy Realty Escrow	2,135.51	62.77	-	2,198.28
Lorden Escrow	2,040.62	57.55	-	2,098.17
Wetland Protection Notice of Intent	11,887.18	10,248.62	-	22,135.80
<b>PLANNING BOARD:</b>				
53G Escrow - Locke Estates	1,348.33	38.77	280.00	1,107.10
53G Escrow - Brick Steamer	-	1,512.73	1,341.25	171.48
53G Escrow - Harrison Harco Homes	-	2,525.30	2,203.75	321.55
53G Escrow - Samantha Realty	3,200.53	391.30	3,561.34	30.49
53G Escrow - Patriot Commons	475.73	13.97	-	489.70
53G Escrow - High Oakes Vinton Pond	0.00	3,528.01	2,852.00	676.01
53G Escrow - Deer Run	3,201.96	3,030.05	5,862.00	370.01
53G Escrow - Ball Road Tower	17,578.37	516.61	-	18,094.98
53G Escrow - Riverview Estates	198.06	5.83	-	203.89
53G Escrow - Sprint Tower	1,592.06	46.78	-	1,638.84
53G Escrow - Waterhouse Devel	2,271.56	62.12	378.00	1,955.68
53G Escrow - Cousins Realty Trust	10.09	0.28	-	10.37
53G Escrow - B-Squared Dudley Proj	2,144.32	1,034.34	2,245.21	933.45
53G Escrow - Decarolis Trust Brady Av	242.44	7.12	-	249.56
53G Escrow - Harbor Trace	4,565.30	93.26	1,210.53	3,448.03
<b>W. TOWNSEND READING ROOM:</b>				
WTRR Gifts and Donations	100.00	-	-	100.00
WTRR Receipts Reserved	3,091.41	3,165.00	5,500.00	756.41
<b>POLICE DEPARTMENT:</b>				
Special Detail Revolving	2,733.91	109,686.84	141,496.42	(29,075.67)
Law Enforcement Grant	181.26	-	-	181.26
Local Law Enforcement Grant	85.05	-	-	85.05
Donations & Gifts	250.00	-	-	250.00
Donations - DARE	1,476.49	300.00	755.17	1,021.32
Donations - Quimby Invest Fund	332.42	-	-	332.42
COPS In School Grant	(106.24)	69,696.98	69,402.10	188.64
Community Policing Grant	1,661.40	22,598.00	10,025.44	14,233.96
Homeland Security Preparedness Grant	(10,679.73)	10,679.73	-	-
Governor's Highway Safety Grant	(862.80)	6,852.90	7,797.30	(1,807.20)

**FIRE DEPARTMENT:**

Right to Know Law	485.16	-	-	485.16
Gifts & Donations	-	1,600.00	1,000.00	600.00
S.A.F.E. Grant	-	3,224.01	3,091.75	132.26
Volunteer Fire Assistance Grant	-	2,000.00	2,000.00	-

**AMBULANCE DEPARTMENT:**

Receipts Reserved for Appropriation	68,273.79	262,664.84	250,000.00	80,938.63
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**HIGHWAY DEPARTMENT:**

Highway Machinery Fund	800.15	-	-	800.15
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**CEMETERY & PARKS DEPARTMENT:**

Cemetery Revolving Fund	19,142.09	17,285.00	17,980.15	18,446.94
Cemetery Sale of Lot Fund	1,355.00	7,390.00	6,520.00	2,225.00
Cemetery Burial Ground	521.00	-	-	521.00
Parks Bandstand Fund	3,040.00	-	-	3,040.00
Town Common State Grant	41.02	-	41.02	(0.00)
Playground Donations	3,459.19	2,057.00	2,787.76	2,728.43
American Flag Committee	5,653.57	50.00	560.90	5,142.67

**BOARD OF HEALTH:**

Solid Waste Revolving	39,927.13	11,822.00	14,818.33	36,930.80
Composting Bins Donations	823.25	286.50	-	1,109.75
Septic Title V Repair Grant	30,831.33	-	-	30,831.33
Septic Title V Management Grant Ph III	1,753.00	116,000.00	42,525.00	75,228.00
Septic Title V Res for Approp	116,121.35	34,880.67	18,171.00	132,831.02

**COUNCIL ON AGING:**

Elder Affairs Formula Grant	-	5,072.00	5,072.00	-
Elder Affairs Gifts & Donations	2,269.20	319.00	786.59	1,801.61
Elder Affairs LRTA Grant	569.87	41,045.75	37,969.91	3,645.71

**BOARD OF LIBRARY TRUSTEES:**

Library Incentive Grant	56,022.78	12,167.49	54,515.99	13,674.28
Library Memorial Gifts	4,378.38	605.00	-	4,983.38
Carolyn Kinney Library Gift	1,465.00	-	-	1,465.00

**RECREATION COMMISSION:**

Recreation Revolving Fund	9,693.40	51,677.53	19,037.74	42,333.19
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**MISCELLANEOUS:**

Veterans Memorial Marker Gifts	1,633.33	-	-	1,633.33
Arts Lottery Council	698.52	2,774.70	1,204.05	2,269.17
Sam Thorpe Prints	11,765.49	-	260.00	11,505.49
Insurance Reimbursements <20,000	900.78	19,893.32	4,485.08	16,309.02
Performance Bonds	1,625.00	-	655.00	970.00
Laurel Woods Escrow	3,000.00	-	-	3,000.00

Fund Balance Res. For Expenditures	<u>192,119.98</u>	<u>294,191.00</u>	<u>192,119.98</u>	<u>294,191.00</u>
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Total Fund Balances	\$ 790,174.23	\$1,466,857.16	\$1,171,500.68	\$1,085,530.71
	=====	=====	=====	=====

**STABILIZATION FUNDS:**



**CHANGES IN FUND BALANCE FOR EXPENDABLE TRUST FUNDS  
JULY 1, 2005 TO JUNE 30, 2006**

NAME	BALANCE JULY 1, 2005	RECEIPTS	EXPENDED	BALANCE JUNE 30, 2006
Amanda E Dwight Poor Fund	\$ 47,882.53	\$ 2,454.07	\$ -	\$ 50,336.60
Albert J Atwood Worthy Fund	25,060.40	1,090.13	2,500.00	23,650.53
Abram S French Welfare Fund	23,090.03	2,465.61	3,363.00	22,192.64
Susan Wilson Worthy Fund	3,666.93	115.91	-	3,782.84
Stephen Coffey Library Fund	377.85	23.68	-	401.53
Amanda E Dwight Library Fund	31,366.79	2,357.56	300.00	33,424.35
Charles Emery Library Fund	557.81	28.49	-	586.30
Lorraine Peterson Library Fund	548.29	24.68	-	572.97
Mary Worcester Library Fund	6,267.46	303.66	-	6,571.12
Charles A Sloan Memorial Fund	1,543.64	232.09	500.00	1,275.73
Maria L Lane School Fund	4,753.79	159.96	500.00	4,413.75
Francis E Boucher Mem. Fund	1,035.88	44.08	-	1,079.96
Townsend Grange Library Fund	367.74	12.61	-	380.35
Walter & Beulah Murray Library	478.56	26.38	-	504.94
Frances Rafferty Library Fund	1,964.75	134.35	-	2,099.10
H.A.R.T. Library Donations	4,175.20	112.51	-	4,287.71
Hale Memorial Library Trust	1,188.65	56.75	-	1,245.40
Amanda E Dwight Concert Fund	6,608.87	1,244.84	1,450.00	6,403.71
M E Homer W.T. Reading Rm	18,426.01	766.05	-	19,192.06
John Birney Blood Monument Fund	7,241.85	331.43	-	7,573.28
Memorial Common	1,896.07	88.84	-	1,984.91
Charles & Gertrude Packard Parks	4,117.99	233.04	3,355.04	995.99
W. Townsend Reading Rm Grange	5.36	5.53	-	10.89
Bandstand Fund	3,391.68	169.27	-	3,560.95
Spaulding Alumni Fund	3,179.29	126.11	-	3,305.40
Amanda Dwight Cemetery Fund	7,254.73	887.58	1,900.00	6,242.31
Cemetery Perpetual Care	21,412.09	6,296.64	384.92	27,323.81
Maude Hyde Gates Cemetery Fund	317.65	22.04	-	339.69
Joel Giles Cemetery Fund	3,480.20	153.08	-	3,633.28
James N Tucker Cemetery Fund	404.24	24.39	-	428.63
Combined Floral Funds	3,706.88	281.12	306.00	3,682.00
M C MacEarchern Memorial Fund	7,649.01	206.14	-	7,855.15
Conservation Fund	5,694.00	153.45	-	5,847.45
Memorial Hall Preservation	1,682.62	45.35	-	1,727.97
Town Common Holiday Lights	<u>747.43</u>	<u>399.23</u>	<u>-</u>	<u>1,146.66</u>
 Total Fund Balances	 \$ 251,542.27 =====	 \$ 21,076.65 =====	 \$ 14,558.96 =====	 \$ 258,059.96 =====

## SCHEDULE OF ACTIVITY IN SPECIAL REVOLVING FUNDS YEAR ENDING JUNE 30, 2006

FOR: CEMETERY

SPENDING AUTHORIZATION FROM TOWN MEETING \$ 15,000.00  
 ADDITIONAL AUTHORIZATION FROM BOS & FINCOM \$ 3,000.00  
 GENERAL LEDGER ACCOUNT 24-491-3491-000

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					19,142.09
JULY	2,175.00	0.00	0.00	2,175.00	21,317.09
AUGUST	1,150.00	0.00	-100.00	1,050.00	22,367.09
SEPTEMBER	2,220.00	0.00	0.00	2,220.00	24,587.09
OCTOBER	950.00	0.00	0.00	950.00	25,537.09
NOVEMBER	1,400.00	0.00	0.00	1,400.00	26,937.09
DECEMBER	1,825.00	0.00	-2,742.99	-917.99	26,019.10
JANUARY	1,000.00	0.00	-352.42	647.58	26,666.68
FEBRUARY	225.00	0.00	-2,525.60	-2,300.60	24,366.08
MARCH	2,100.00	0.00	-17.49	2,082.51	26,448.59
APRIL	0.00	0.00	-966.40	-966.40	25,482.19
MAY	625.00	-1,380.85	-2,769.35	-3,525.20	21,956.99
JUNE	3,615.00	-5,431.76	-1,693.29	-3,510.05	18,446.94
TOTALS	17,285.00	-6,812.61	-11,167.54	-695.15	
Total Expended			-17,980.15		

FOR: RECREATION

AUTHORIZED EXPENDITURES: \$ 22,311.11  
 GENERAL LEDGER ACCOUNT 24-655-3001-000

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					9,693.40
JULY	16,410.25	0.00	-200.00	16,210.25	25,903.65
AUGUST	701.50	-927.32	-4,214.49	-4,440.31	21,463.34
SEPTEMBER	1,260.00	0.00	-320.00	940.00	22,403.34
OCTOBER	999.00	0.00	-160.88	838.12	23,241.46
NOVEMBER	2,109.43	0.00	-930.35	1,179.08	24,420.54
DECEMBER	1,877.00	0.00	-518.97	1,358.03	25,778.57
JANUARY	4,229.65	-88.64	0.00	4,141.01	29,919.58
FEBRUARY	100.00	-258.88	-2,830.39	-2,989.27	26,930.31
MARCH	969.50	-307.42	-1,508.42	-846.34	26,083.97
APRIL	0.00	-388.32	-1,699.00	-2,087.32	23,996.65
MAY	14,271.70	-1,389.12	0.00	12,882.58	36,879.23
JUNE	8,749.50	-970.80	-2,324.74	5,453.96	42,333.19
TOTALS	51,677.53	-4,330.50	-14,707.24	32,639.79	

**SCHEDULE OF ACTIVITY IN SPECIAL REVOLVING FUNDS YEAR  
ENDING JUNE 30, 2006**

FOR:               BOARD OF HEALTH

SPENDING AUTHORIZATION FROM TOWN MEETING       \$ 30,000.00

GENERAL LEDGER ACCOUNT		24-520-3301-000			
MONTH	RECEIPTS	PAYROL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					39,927.13
JULY	1,895.00	-126.60	-21.00	1,747.40	41,674.53
AUGUST	1,110.00	-263.56	-1,617.15	-770.71	40,903.82
SEPTEMBER	570.00	-246.68	-94.55	228.77	41,132.59
OCTOBER	1,529.00	-234.02	-933.01	361.97	41,494.56
NOVEMBER	898.00	-462.24	-1,034.06	-598.30	40,896.26
DECEMBER	378.00	-263.56	-1,586.62	-1,472.18	39,424.08
JANUARY	548.00	-260.34	-960.26	-672.60	38,751.48
FEBRUARY	523.00	-261.39	-719.64	-458.03	38,293.45
MARCH	645.00	-284.77	-315.57	44.66	38,338.11
APRIL	1,321.00	-314.85	-36.56	969.59	39,307.70
MAY	1,748.00	-284.25	-3,725.34	-2,261.59	37,046.11
JUNE	657.00	-415.90	-356.41	-115.31	36,930.80
TOTALS	11,822.00	-3,418.16	-11,400.17	-2,996.33	

# COMBINED BALANCE SHEET ALL FUND TYPES & ACCOUNT GROUPS

## JUNE 30, 2006

							ACCOUNT GROUPS		
	GENERAL	SPECIAL	CAPITAL	WATER	TRUST	AGENCY	GENERAL	LONG TERM	GROUP
	<u>FUND</u>	<u>REVENUE</u>	<u>PROJECTS</u>	<u>ENTERPRISE</u>	<u>FUNDS</u>	<u>FUND</u>	<u>FIXED ASSETS</u>	<u>OBLIGATIONS</u>	<u>TOTAL</u>
<b><u>ASSETS</u></b>									
Cash & Investments	\$1,575,710.45	\$2,106,936.06	\$328,122.86	\$579,451.81	\$559,068.19	\$170,415.70	\$-	\$-	\$5,319,705.07
Personal Property Tax Prior	8,928.33	-	-	-	-	-	-	-	8,928.33
Personal Property Tax Current	5,655.89	-	-	-	-	-	-	-	5,655.89
Real Estate Tax Prior	116,998.51	-	-	-	-	-	-	-	116,998.51
Real Estate Tax Current	309,441.70	-	-	-	-	-	-	-	309,441.70
Provisions for Abate & Exemptions	(77,149.08)	-	-	-	-	-	-	-	(77,149.08)
Tax Liens Receivable	402,575.63	-	-	-	-	-	-	-	402,575.63
Tax Forclosures	-	-	-	-	-	-	-	-	-
Deferred Tax Receivable	15,738.43	-	-	-	-	-	-	-	15,738.43
Motor Vehicle Excise Tax Prior	40,538.98	-	-	-	-	-	-	-	40,538.98
Motor Vehicle Excise Tax Current	79,421.74	-	-	-	-	-	-	-	79,421.74
Dept. Accounts Rec. Ambulance	198,924.31	-	-	-	-	-	-	-	198,924.31
Water User Charges Receivable	-	-	-	15,039.47	-	-	-	-	15,039.47
Water Other Services Receivable	-	-	-	6,280.60	-	-	-	-	6,280.60
Water Lien Added to Taxes	-	-	-	273.61	-	-	-	-	273.61
Loans Receivable Title 5	-	196,602.99	-	-	-	-	-	-	196,602.99
Betterments Receivable Title 5	-	2,771.18	-	-	-	-	-	-	2,771.18
Due (To)/From Commonwealth of Mass	(2,678.00)	-	118,956.23	-	-	-	-	-	116,278.23
Due (To)/From Other Funds	-	(5,100.00)	-	-	5,100.00	-	-	-	-
Prepaid Expenditures	4,261.46	1,112.74	-	3,150.12	-	-	-	-	8,524.32
Land	-	-	-	-	-	-	3,555,383.00	-	3,555,383.00
Buildings & Improvements	-	-	-	-	-	-	6,926,302.00	-	6,926,302.00
Accum Depr Buildings & Improv	-	-	-	-	-	-	(2,201,970.00)	-	(2,201,970.00)
Machinery, Equipment, Vehicles	-	-	-	-	-	-	4,157,796.00	-	4,157,796.00
Accum Depr Mach, Equip & Vehicles	-	-	-	-	-	-	(2,922,853.00)	-	(2,922,853.00)
Infrastructure	-	-	-	-	-	-	9,278,170.00	-	9,278,170.00
Accum Depr Infrastructure	-	-	-	-	-	-	(3,036,118.00)	-	(3,036,118.00)
Construction in Progress	-	-	-	-	-	-	892,853.00	-	892,853.00
Amt. Prov. for Retirement of Obligations	-	-	-	-	-	-	-	5,816,729.83	5,816,729.83
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<b><u>TOTAL ASSETS</u></b>	<b>\$2,678,368.35</b>	<b>\$2,302,322.97</b>	<b>\$447,079.09</b>	<b>\$604,195.61</b>	<b>\$564,168.19</b>	<b>\$170,415.70</b>	<b>\$16,649,563.00</b>	<b>\$5,816,729.83</b>	<b>\$29,232,842.74</b>
	=====	=====	=====	=====	=====	=====	=====	=====	=====
<b><u>LIABILITIES &amp; FUND EQUITY</u></b>									
Warrants Payable	\$153,062.00	\$57,514.79	\$52,547.83	\$59,650.79	\$384.92	\$-	\$-	\$-	\$323,160.33
Contracts Payable - Retainage	-	40,069.34	73,064.95	-	-	-	-	-	113,134.29
Unclaimed Items	1,573.68	-	-	-	-	-	-	-	1,573.68

Taxes Paid in Advance	9,783.54	-	-	-	-	-	-	-	9,783.54
Water User Chagres Paid in Advance	-	-	-	189.67	-	-	-	-	189.67
Deferred Revenue	-	-	118,956.23	21,320.07	-	-	-	-	140,276.30
Deferred Revenue Property Tax	341,670.33	-	-	-	-	-	-	-	341,670.33
Deferred Revenue Tax Liens	402,575.63	-	-	273.61	-	-	-	-	402,849.24
Deferred Revenue Tax Forclosures	-	-	-	-	-	-	-	-	-
Deferred Revenue Deferred Tax	15,738.43	-	-	-	-	-	-	-	15,738.43
Deferred Revenue Motor Vehicle	119,960.72	-	-	-	-	-	-	-	119,960.72
Deferred Revenue Dept. Receivable	198,924.31	-	-	-	-	-	-	-	198,924.31
Deferred Revenue Loans Rec	-	196,602.99	-	-	-	-	-	-	196,602.99
Deferred Revenue Betterments	-	2,771.18	-	-	-	-	-	-	2,771.18
Interest Payable	-	2,578.95	-	-	-	-	-	-	2,578.95
Performance Security Deposit Payable	-	-	-	-	-	170,415.70	-	-	170,415.70
Bonds Payable	-	-	-	-	-	-	-	5,741,351.00	5,741,351.00
Capital Lease Payable	-	-	-	-	-	-	-	75,378.83	75,378.83
<b><u>TOTAL LIABILITIES</u></b>	<b>\$1,243,288.64</b>	<b>\$299,537.25</b>	<b>\$244,569.01</b>	<b>\$81,434.14</b>	<b>\$384.92</b>	<b>170,415.70</b>	<b>\$-</b>	<b>\$5,816,729.83</b>	<b>\$7,856,359.49</b>
<b><u>FUND EQUITY</u></b>									
Reserve for Encumbrances	\$27,183.14	\$-	\$202,510.08	\$29,562.46	\$-	\$-	s-	\$ -	\$259,255.68
Reserve for Expenditures	724,610.76	403,281.00	-	77,000.00	-	-	-	-	1,204,891.76
Reserve for Continued Appropriations	148,697.97	-	-	211,619.89	-	-	-	-	360,317.86
Reserve for Prepaid Expenses	4,261.46	1,112.74	-	3,150.12	-	-	-	-	8,524.32
Reserve for Bond Premium	4,767.00	-	-	-	-	-	-	-	4,767.00
Reserve for Special Purposes	22,052.00	790,226.97	-	3,035.84	305,723.31	-	-	-	1,121,038.12
Investment in General Fixed Assets	-	-	-	-	-	-	16,649,563.00	-	16,649,563.00
Undesignated Fund Balance	503,507.38	808,165.01	-	198,393.16	258,059.96	-	-	-	1,768,125.51
<b><u>TOTAL FUND EQUITY</u></b>	<b>\$1,435,079.71</b>	<b>\$2,002,785.72</b>	<b>\$202,510.08</b>	<b>\$522,761.47</b>	<b>\$563,783.27</b>	<b>\$-</b>	<b>\$16,649,563.00</b>	<b>\$-</b>	<b>\$21,376,483.25</b>
<b><u>TOTAL LIABILITIES &amp; FUND EQUITY</u></b>	<b>\$2,678,368.35</b>	<b>\$2,302,322.97</b>	<b>\$447,079.09</b>	<b>\$604,195.61</b>	<b>\$564,168.19</b>	<b>\$170,415.70</b>	<b>\$16,649,563.00</b>	<b>\$5,816,729.83</b>	<b>\$29,232,842.74</b>
	=====	=====	=====	=====	=====	=====	=====	=====	=====

## STATEMENT OF LONG TERM OBLIGATIONS JUNE 30, 2006

BONDS PAYABLE

POLICE STATION

Original Loan: \$1,635,000.00

Dated October 1, 1998

\$100,000.00 Due 10/15/1992 - 10/15/2004

\$ 35,000.00 Due 10/15/2005

BALANCE: \$ -

GENERAL OBLIGATION BOND

Memorial Hall/ Conservation Land/ Water

Original Loan: \$2,882,000.00

Dated June 15, 1999

Declining Principal

Due 12/15/1999 - 12/15/2017

BALANCE: 1,760,000.00

GENERAL OBLIGATION BOND

Harbor Fire Station/6 & 13 Elm/Landfill Capping

Original Loan: \$3,374,000.00

Dated June 15, 2004

Declining Principal

Due 12/15/2004 - 06/15/2024

BALANCE: 3,010,000.00

WATER POLLUTION ABATEMENT TRUST

Title V Homeowner Loan Program

Original Loan: \$196,061.00

Dated February 1, 1999

Declining Principal

Due 08/01/2002 - 08/01/2019

BALANCE: 152,434.00

WATER POLLUTION ABATEMENT TRUST

Title V Homeowner Loan Program - Grant II

Original Loan: \$138,182.00

Dated February 1, 2004

Declining Principal

Due 08/01/2004 - 08/01/2022

BALANCE: 123,278.00

WATER POLLUTION ABATEMENT TRUST

Water Ent - East Side Improvement - Phase I

Original Loan: \$695,639.00

Dated November 16, 2005

Declining Principal

Due 07/15/2006 - 07/15/2025

BALANCE: 695,639.00

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\$ 5,741,351.00

CAPITAL LEASE PAYABLE EMERGENCY

ONE, INC.

Fire Typhoon Pumper Truck

Sales Price: \$246,645.00

Dated June 11, 2002

Annual Lease Payment \$40,476.10

Due 06/11/02 - 06/11/08

BALANCE:

\$ 75,378.83

## STATEMENT OF REVENUE BUDGET VS ACTUAL JULY 1, 2005 TO JUNE 30, 2006

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Tax-Prior	\$ -	\$ 4,045.82	\$ 4,045.82
Personal Property Tax-Curr.	192,287.88	186,226.64	(6,061.24)
Real Estate - Prior	-	168,247.14	168,247.14
Real Estate - Current	10,733,715.14	10,417,073.62	(316,641.52)
Payment In Lieu Of Taxes	2,000.00	2,000.00	-
Tax Liens Receivable	-	29,806.06	29,806.06
Motor Vehicle Excise-Prior	-	239,554.98	239,554.98
Motor Vehicle Excise-Curr.	1,058,975.00	813,131.03	(245,843.97)
Special Conveyance	-	24,606.62	24,606.62
Forest Product Tax	550.00	2,684.28	2,134.28
Payments After Abatements	200.00	476.26	276.26
<b>TOTAL TAX REVENUE</b>	<b>11,987,728.02</b>	<b>11,887,852.45</b>	<b>(99,875.57)</b>
INTEREST & PENALTIES			
Interest on Property Tax	40,000.00	43,109.15	3,109.15
Interest on Motor Vehicle	5,000.00	8,296.02	3,296.02
Interest on Tax Liens	-	4,154.21	4,154.21
Interest on Invest - Treasurer	13,000.00	99,967.82	86,967.82
Interest on Invest - Collector	47,000.00	9,516.52	(37,483.48)
<b>TOTAL INTEREST REVENUE</b>	<b>105,000.00</b>	<b>165,043.72</b>	<b>60,043.72</b>
<b>TAX COLLECTOR FEES</b>	<b>17,000.00</b>	<b>21,360.00</b>	<b>4,360.00</b>
LICENSES & PERMITS			
Entertainment	300.00	250.00	(50.00)
Common Victullar	500.00	545.00	45.00
Used Car	700.00	1,100.00	400.00
Alcoholic	7,000.00	7,655.00	655.00
Driveway Permits	1,000.00	900.00	(100.00)
Dog Licenses	7,000.00	7,308.00	308.00
Marriage Intentions	500.00	580.00	80.00
Raffle Permits	200.00	100.00	(100.00)
Pistol Permits	1,500.00	1,912.50	412.50
Oil & Wood Burner Permits	1,000.00	1,675.00	675.00
Fuel Storage Permits	-	1,150.00	1,150.00
Burning Permits	4,000.00	9,560.00	5,560.00
Blasting Permits	-	100.00	100.00
Tank Removal Permits	75.00	350.00	275.00
Septic & Well Permits	3,200.00	6,475.00	3,275.00
Food Permits	100.00	85.00	(15.00)
Weights & Measurers	500.00	2,660.00	2,160.00

Building Permits	60,000.00	79,815.25	19,815.25
Gas & Oil Permits	6,000.00	5,784.00	(216.00)
Plumbing Permits	5,000.00	9,002.80	4,002.00
Electrical Permits	<u>13,000.00</u>	<u>14,115.00</u>	<u>1,115.00</u>
TOTAL LICENSE REVENUE	<u>111,575.00</u>	<u>151,121.75</u>	<u>39,546.75</u>
FEES AND CHARGES FOR SERVICES			
SELECTMEN			
Memorial Hall Rent	-	225.00	225.00
Rental Income	24,000.00	24,732.75	732.75
Other	-	13,942.77	13,942.77
ASSESSORS	1,500.00	1,810.14	310.14
TOWN CLERK			
Dog License Fees	1,000.00	715.00	(285.00)
Dog License Fines	2,000.00	750.00	(1,250.00)
Street Listings	-	229.00	229.00
Vital Statistics	3,000.00	2,322.00	(678.00)
UCC's	300.00	175.21	(124.79)
Business Certificates	1,000.00	1,010.00	10.00
Passport Fees	7,000.00	10,163.00	3,163.00
Wildlife Fees	200.00	545.15	345.15
Other	-	228.00	228.00
TAX COLLECTOR			
Municipal Liens	10,000.00	9,065.00	(935.00)
Registry of M V Fees	6,000.00	6,880.00	880.00
Other	500.00	395.08	(104.92)
TREASURER			
Tax Title Redemptions	500.00	225.00	(275.00)
Tax Title Legal Fees	700.00	28.92	(671.08)
Other	500.00	2,311.41	1,811.41
CONSERVATION COMMISSION			
Hearings, Fines, Fees	3,000.00	4,281.50	1,281.50
PLANNING BOARD			
Hearings, Fees	8,000.00	7,300.00	(700.00)
Rules & Regulations	-	200.00	200.00
Miscellaneous	-	355.00	355.00
ZONING BOARD OF APPEALS			
Filing fees	-	675.00	675.00
Permit fees	6,000.00	28,965.00	22,965.00
Books & Maps	800.00	431.20	(368.80)
POLICE DEPARTMENT			
Accident Reports	500.00	1,156.50	656.50
FID Cards	500.00	637.50	137.50
Sp. Detail Surcharge	2,000.00	3,943.74	1,943.74

Court Restitution	11,000.00	30,070.00	19,070.00
Photocopies	-	8.00	8.00
Other	-	287.00	287.00
PARKING CLERK	100.00	712.00	612.00
FIRE DEPARTMENT			
Fire Reports	-	10.00	10.00
Smoke Alarm	2,000.00	5,800.00	3,800.00
Other	-	442.00	442.00
COMMUNICATION ALARMS	1,000.00	1,200.00	200.00
HEALTH & SANITATION			
Hearings/Fees	200.00	20.00	(180.00)
Other	100.00	70.50	(29.50)
LIBRARY			
Fines and Fees	300.00	427.17	127.17
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TOTAL FEE REVENUE	93,700.00	162,745.54	69,045.54
COURT FINES	20,000.00	8,065.00	(11,935.00)
STATE RECEIPTS			
Room Occupancy	-	40.00	40.00
Chapter 70 Education	7,561.00	5,671.00	(1,890.00)
State Timber Cutting	-	5,761.97	5,761.97
Add'l Polling Hours	-	-	-
Abate - Blind/Vets/Elders	23,527.00	22,256.00	(1,271.00)
Veteran Benefits	4,959.00	3,240.00	(1,719.00)
Lottery	1,170,761.00	1,172,651.00	1,890.00
State Owned Land	151,366.00	155,422.00	4,056.00
Quinn Bill/Police Career Inct.	39,470.00	37,028.65	(2,441.35)
State Assessments	(62,065.00)	(64,625.00)	(2,560.00)
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TOTAL STATE RECEIPTS	1,335,579.00	1,337,445.62	1,866.62
OTHER RECEIPTS			
	-	-	-
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TOTAL REVENUE RECEIVED	13,670,582.02	13,733,634.08	63,052.06
INTERFUND OPERATING TRANSFERS			
Government Access	14,000.00	14,000.00	-
Receipts Reserved for Approp	177,982.00	177,982.00	-
Public Safety Grant	-	9,415.72	9,415.72
COA Grant	-	11,592.67	11,592.67
CDBG Grant	-	930.10	930.10
Water Enterprise	58,000.00	57,630.03	(369.97)
Amortization of Bond Premium	525.00	525.00	-
Other	-	902.20	902.20
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TOTAL INTERFUND TRANSFERS	249,982.00	272,977.72	22,470.72

TOTAL RECEIPTS

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\$ 13,920,564.02

\$14,006,611.80

\$ 85,522.78  
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## CAPITAL PROJECTS BALANCE SHEET JUNE 30, 2006

### ASSETS

Cash, Memorial Hall Renovation	\$ 24,656.99
Cash, New Fire Station	2,209.38
Cash, Landfill	301,256.49
Cash, Highway Improvement Ch 90	-
Due From the Commonwealth	<u>118,956.23</u>

### TOTAL ASSETS

\$ 447,079.09  
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### LIABILITIES

Warrants Payable	\$ 52,547.83
Contracts Payable - Retainage	73,064.95
Deferred Revenue, Highway Improvement Ch 90	<u>118,956.23</u>

### TOTAL LIABILITIES

244,569.01

### FUND BALANCES

Reserve for Encumbrance, Memorial Hall	24,656.99
Reserve for Encumbrance, Fire Station	2,209.38
Reserve for Encumbrance, Landfill	228,191.54
Reserve for Encumbrance, Highway Improvement	<u>(52,547.83)</u>

### TOTAL FUND BALANCES

202,510.08

### TOTAL LIABILITIES AND FUND BALANCES

\$ 447,079.09  
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FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2006)  
 GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: CHARTER COMMISSION 119								
01-119-5400-000	PROF & TECH- CHARTER COMM	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >CHARTER COMMISSION		0.00	0.00	0.00	0.00	0.00	0.00	
Department: SELECTMEN 122								
01-122-5100-000	SALARY & WAGES - TOWN ADMINISTRATOR	64736.70	0.00	64736.70	5986.03	64736.70	0.00	100.00%*
01-122-5112-000	SALARY & WAGES - SUPPORT STAFF	28318.96	0.00	28318.96	2650.50	27969.75	349.21	98.77%
01-122-5190-000	OTHER - STIPENDS	3.00	0.00	3.00	0.00	0.00	3.00	
01-122-5300-000	PROF SERVICES	1400.00	0.00	1400.00	0.00	528.00	872.00	37.71%
01-122-5340-000	COMMUNICATIONS	400.00	0.00	400.00	890.38	890.38	-490.38	222.60%*
01-122-5420-000	OFFICE SUPPLIES	1550.00	0.00	1550.00	232.21	1051.39	498.61	67.83%
01-122-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-122-5710-000	TRAVEL/MILEAGE-IN STATE	350.00	0.00	350.00	38.27	38.27	311.73	10.93%
01-122-5730-000	DUES & MEMBERSHIPS	2000.00	0.00	2000.00	0.00	1159.00	841.00	57.95%
01-122-5780-000	OTHER CHARGES	2400.00	0.00	2400.00	399.50	2918.55	-518.55	121.61%*
sub-total >		101158.66	0.00	101158.66	10196.89	99292.04	1866.62	98.15%
Department: 123								
01-123-5100-000	SALARY & WAGES - TOWN ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00	
01-123-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total		0.00	0.00	0.00	0.00	0.00	0.00	
Department: TOWN MEETING ARTICLE 124								
01-124-5300-000	PROF SVCS - TOWN GRANT WRITER	0.00	0.00	0.00	0.00	0.00	0.00	
01-124-5402-000	CERTIFIED PROPERTY APPRAISAL ATM 5/05 ART 37	2400.00	0.00	2400.00	0.00	0.00	2400.00	
sub-total >TOWN MEETING ARTICLE		2400.00	0.00	2400.00	0.00	0.00	2400.00	
Department: UNPAID BILLS 125								
01-125-5000-000	UNPAID BILLS	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >UNPAID BILLS		0.00	0.00	0.00	0.00	0.00	0.00	
Department: FINANCE COMMITTEE 131								
01-131-5420-000	OFFICE SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00	
sub-total >FINANCE COMMITTEE		100.00	0.00	100.00	0.00	0.00	100.00	
Department: FIN COMM RESERVE FUND 132								
01-132-5401-000	FIN COM RESERVE FUND	49900.00	-13234.00	36666.00	0.00	0.00	36666.00	
sub-total >FIN COMM RESERVE FUND		49900.00	-13234.00	36666.00	0.00	0.00	36666.00	
Department: ACCOUNTING 135								
01-135-5100-000	SALARY & WAGES - TOWN ACCOUNTANT	28724.49	0.00	28724.49	2684.76	28724.49	0.00	100.00%*
01-135-5112-000	SALARY & WAGES-SUPPORT STAFF	2857.20	0.00	2857.20	302.24	2764.10	93.10	96.74%
01-135-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	
01-135-5245-000	REPAIR & MAINT EQUIPMENT	1600.00	0.00	1600.00	0.00	1600.00	0.00	100.00%*
01-135-5300-000	PROF & TECH SERVICES	900.00	0.00	900.00	0.00	746.50	153.50	82.94%
01-135-5420-000	OFFICE SUPPLIES	237.00	0.00	237.00	0.00	242.79	-5.79	102.44%*
01-135-5710-000	TRAVEL/MILEAGE IN-STATE	260.00	0.00	260.00	0.00	406.30	-146.30	156.27%*
01-135-5730-000	DUES & MEMBERSHIPS	40.00	0.00	40.00	0.00	40.00	0.00	100.00%*
01-135-5900-000	AUDIT OF BOOKS	16000.00	18400.00	34400.00	3200.00	21600.00	12800.00	62.79%
sub-total >ACCOUNTING		50619.69	18400.00	69019.69	6187.00	56124.18	12895.51	81.32%
Department: ASSESSING DEPARTMENT 141								
01-141-5100-000	SALARY & WAGES-PRINCIPAL ASSESSOR	41199.87	0.00	41199.87	3961.50	42071.14	-871.27	102.11%*
01-141-5110-000	SALARY & WAGES - OPER STAFF	10102.39	0.00	10102.39	1307.78	5120.12	4982.27	50.68%
01-141-5112-000	SALARY & WAGES-SUPPORT STAFF	18570.05	0.00	18570.05	1622.23	17575.33	994.72	94.64%
01-141-5190-000	OTHER - STIPENDS	3.00	0.00	3.00	0.00	0.00	3.00	
01-141-5245-000	REPAIR & MAINT EQUIPMENT	7000.00	0.00	7000.00	0.00	6316.00	684.00	90.23%
01-141-5300-000	PROF SERVICES	3950.00	0.00	3950.00	0.00	4500.00	-550.00	113.92%*
01-141-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	186.75	655.64	144.36	81.96%
01-141-5710-000	TRAVEL/MILEAGE-IN STATE	400.00	60.00	460.00	190.86	584.04	-124.04	126.97%*
01-141-5730-000	DUES & MEMBERSHIPS	175.00	0.00	175.00	0.00	305.00	-130.00	174.29%*
01-141-5900-000	ASSESSORS PROPERTY MAPPING ART	0.00	0.00	0.00	0.00	0.00	0.00	
01-141-5901-000	ASSESSORS ASSESSMENT SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >ASSESSING DEPARTMENT		82200.31	60.00	82260.31	7269.12	77127.27	5133.04	93.76%

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE ( Fiscal Year 2006 )  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: ASSESSORS SPECIAL ARTICLES 142								
01-142-5902-000	ASSESSORS DATA VERIFICATION	6000.00	4143.93	10143.93	8.23	7858.76	2285.17	77.47%
01-142-5903-000	MAPS DIGITIZED STM 11/29/05 ART 10	0.00	3300.00	3300.00	0.00	1625.00	1675.00	49.24%
sub-total >ASSESSORS SPECIAL ARTICLES		6000.00	7443.93	13443.93	8.23	9483.76	3960.17	70.54%
Department: TREASURY 145								
01-145-5100-000	SALARY & WAGES-TREASURER	9111.65	0.00	9111.65	1518.65	9111.65	0.00	100.00%*
01-145-5112-000	SALARY & WAGES-SUPPORT STAFF	5848.52	600.00	6448.52	574.52	6414.99	33.53	99.48%
01-145-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	
01-145-5300-000	PROF SERVICES	2734.00	0.00	2734.00	0.00	99.01	2634.99	3.62%
01-145-5380-000	OTHER SERVICES	8000.00	0.00	8000.00	1009.70	8219.19	-219.19	102.74%*
01-145-5420-000	OFFICE SUPPLIES	150.00	0.00	150.00	0.00	384.78	-234.78	256.52%*
01-145-5710-000	TRAVEL/MILEAGE - IN STATE	0.00	0.00	0.00	0.00	25.60	-25.60	
01-145-5730-000	DUES & MEMBERSHIPS	55.00	0.00	55.00	0.00	217.00	-162.00	394.55%*
sub-total >TREASURY		25900.17	600.00	26500.17	3102.87	24472.22	2027.95	92.35%
Department: COLLECTION DEPARTMENT 146								
01-146-5100-000	SALARY & WAGES-TAX COLLECTOR	45589.74	0.00	45589.74	4541.35	45589.74	0.00	100.00%*
01-146-5110-000	SALARY & WAGES - OPER STAFF	25726.28	0.00	25726.28	1958.04	25782.91	-56.63	100.22%*
01-146-5112-000	SALARY & WAGES-SUPPORT STAFF	1937.00	0.00	1937.00	590.20	1531.84	405.16	79.08%
01-146-5130-000	ADDITIONAL GROSS - LONGEVITY	900.00	0.00	900.00	0.00	900.00	0.00	100.00%*
01-146-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	
01-146-5245-000	REPAIR & MAINT EQUIPMENT	6300.00	0.00	6300.00	647.74	7586.74	-1286.74	120.42%*
01-146-5270-000	EQUIPMENT RENTAL	80.00	0.00	80.00	0.00	0.00	80.00	
01-146-5300-000	PROF & TECH SVS TAX TITLE	13500.00	-600.00	12900.00	543.40	1268.40	11631.60	9.83%
01-146-5340-000	COMMUNICATION	12000.00	0.00	12000.00	2115.51	14079.01	-2079.01	117.33%*
01-146-5420-000	OFFICE SUPPLIES	774.00	0.00	774.00	832.18	3260.84	-2486.84	421.30%*
sub-total >COLLECTION DEPARTMENT		106808.02	-600.00	106208.02	11228.42	99999.48	6208.54	94.15%
Department: COLLECTOR SPECIAL ARTICLES 147								
01-147-5900-000	POSTAGE METER REPAIR/PURCH ATM 5/05 ART 19	4000.00	0.00	4000.00	0.00	3887.00	113.00	97.18%
sub-total >COLLECTOR SPECIAL ARTICLES		4000.00	0.00	4000.00	0.00	3887.00	113.00	97.18%
Department: TOWN COUNSEL 151								
01-151-5300-000	PROF & TECH - LEGAL(RETAINER)	22500.00	0.00	22500.00	8441.28	25368.92	-2868.92	112.75%*
01-151-5301-000	OTHER LITIGATION	26000.00	0.00	26000.00	4661.02	22927.78	3072.22	88.18%
sub-total >TOWN COUNSEL		48500.00	0.00	48500.00	13102.30	48296.70	203.30	99.58%
Department: COMPUTER COMMITTEE 155								
01-155-5245-000	REPAIR & MAINT EQUIPMENT	750.00	0.00	750.00	633.00	665.98	84.02	88.80%
01-155-5300-000	PROFESSIONAL SERVICES	28000.00	0.00	28000.00	7000.00	28000.00	0.00	100.00%*
01-155-5870-000	REPLACEMENT EQUIPMENT	3250.00	0.00	3250.00	731.67	3145.38	104.62	96.78%
sub-total >COMPUTER COMMITTEE		32000.00	0.00	32000.00	8364.67	31811.36	188.64	99.41%
Department: TOWN CLERK 160								
01-160-5100-000	SALARY & WAGES-TOWN CLERK	49523.87	0.00	49523.87	4762.48	49523.87	0.00	100.00%*
01-160-5110-000	SALARY & WAGES - OPER STAFF	26938.52	0.00	26938.52	2457.99	25431.99	1506.53	94.41%
01-160-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5130-000	ADDITIONAL GROSS	600.00	0.00	600.00	0.00	600.00	0.00	100.00%*
01-160-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5245-000	REPAIR & MAINT EQUIPMENT	400.00	0.00	400.00	317.12	1447.12	-1047.12	361.78%*
01-160-5300-000	PROF SERVICES	8343.00	0.00	8343.00	0.00	1838.05	6504.95	22.03%*
01-160-5420-000	OFFICE SUPPLIES	967.00	0.00	967.00	67.69	654.97	312.03	67.73%
01-160-5710-000	TRAVEL/MILAGE-IN STATE	150.00	0.00	150.00	146.41	146.41	3.59	97.61%
01-160-5730-000	DUES & MEMBERSHIPS	140.00	0.00	140.00	0.00	125.00	15.00	89.29%
01-160-5900-000	CODIFYING TOWN BYLAWS	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >TOWN CLERK		87062.39	0.00	87062.39	7751.69	79767.41	7294.98	91.62%
Department: ELECTIONS & REGISTRATIONS 162								
01-162-5110-000	SALARY & WAGES - OPER STAFF	1254.34	0.00	1254.34	0.00	785.74	468.60	62.64%
01-162-5245-000	REPAIR & MAINT EQUIPMENT	500.00	0.00	500.00	0.00	525.00	-25.00	105.00%*
01-162-5300-000	PROF SERVICES	9378.00	0.00	9378.00	240.00	8578.45	799.55	91.47%
01-162-5580-000	OTHER SUPPLIES	2040.00	0.00	2040.00	0.00	1577.25	462.75	77.32%
sub-total >ELECTIONS & REGISTRATIONS		13172.34	0.00	13172.34	240.00	11466.44	1705.90	87.05%
01-163-5190-000	OTHER - STIPENDS	4590.85	0.00	4590.85	2295.42	4590.85	0.00	100.00%*
sub-total >REGISTRARS		4590.85	0.00	4590.85	2295.42	4590.85	0.00	100.00%*
Department: STREET LISTINGS 164								
01-164-5300-000	PROFESSIONAL SERVICES	4342.00	0.00	4342.00	695.00	3489.70	852.30	80.37%
sub-total >STREET LISTINGS		4342.00	0.00	4342.00	695.00	3489.70	852.30	80.37%

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2006)  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: CONSERVATION COMMISSION 171								
01-171-5100-000	SALARY & WAGES-CONSERV.AGENT	18245.72	0.00	18245.72	1359.35	18092.52	153.20	99.16%
01-171-5112-000	SALARY & WAGES-SUPPORT STAFF	15574.00	0.00	15574.00	1470.56	15571.14	2.86	99.98%
01-171-5300-000	PROF SERVICES	754.00	0.00	754.00	122.68	717.68	36.32	95.18%
01-171-5730-000	DUES & MEMBERSHIPS	200.00	0.00	200.00	0.00	225.00	-25.00	112.50%*
sub-total >CONSERVATION COMMISSION		34773.72	0.00	34773.72	2952.59	34606.34	167.38	99.52%
Department: CONSERVATION LAND FUND 172								
01-172-5300-000	PROF & TECH SVCS - WELL SITES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >CONSERVATION LAND FUND		0.00	0.00	0.00	0.00	0.00	0.00	
Department: MONTACHUSETT REGIONAL PLANNING 174								
01-174-5730-000	DUES & MEMBERSHIPS - MRPC	2351.00	0.00	2351.00	0.00	2351.01	-0.01	100.00%*
sub-total >MONTACHUSETT REGIONAL PLANNING		2351.00	0.00	2351.00	0.00	2351.01	-0.01	100.00%*
Department: COMMUNITY PLANNING 175								
01-175-5112-000	SALARY & WAGES-SUPPORT STAFF	16912.95	0.00	16912.95	1522.80	16912.80	0.15	100.00%
01-175-5300-000	PROF SERVICES	100.00	0.00	100.00	0.00	0.00	100.00	
01-175-5340-000	COMMUNICATION	200.00	0.00	200.00	0.00	0.00	200.00	
01-175-5710-000	TRAVEL/MILAGE-IN STATE	50.00	0.00	50.00	0.00	25.52	24.48	51.04%
01-175-5730-000	DUES & MEMBERSHIPS	150.00	0.00	150.00	0.00	50.00	100.00	33.33%
sub-total >COMMUNITY PLANNING		17412.95	0.00	17412.95	1522.80	16988.32	424.63	97.56%
Department: BOARD OF APPEALS 176								
01-176-5110-000	SALARY & WAGES - OPER STAFF	4192.88	300.00	4492.88	622.08	4492.80	0.08	100.00%
sub-total >BOARD OF APPEALS		4192.88	300.00	4492.88	622.08	4492.80	0.08	100.00%
Department: LAND USE 179								
01-179-5100-000	SALARY & WAGES-LAND USE ADMIN.	23122.11	0.00	23122.11	2169.53	23062.56	59.55	99.74%
01-179-5300-000	PROF & TECH SERVICES	2750.00	-300.00	2450.00	520.00	2137.00	313.00	87.22%
01-179-5420-000	OFFICE SUPPLIES	400.00	0.00	400.00	522.84	703.49	-303.49	175.87%*
01-179-5710-000	TRAVEL/MILEAGE-IN STATE	100.00	0.00	100.00	0.00	35.52	64.48	35.52%
01-179-5730-000	DUES & MEMBERSHIPS	100.00	0.00	100.00	0.00	0.00	100.00	
sub-total >LAND USE		26472.11	-300.00	26172.11	3212.37	25938.57	233.54	99.11%
Department: HOUSING AUTHORITY 183								
01-183-5400-000	HOUSING AUTHORITY	150.00	0.00	150.00	0.00	150.00	0.00	100.00%*
sub-total >HOUSING AUTHORITY		150.00	0.00	150.00	0.00	150.00	0.00	100.00%*
Department: MEMORIAL HALL REST. COMM. 191								
01-191-5300-000	MEMORIAL HALL RESTORATION COMM	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >MEMORIAL HALL REST. COMM.		0.00	0.00	0.00	0.00	0.00	0.00	
Department: MEMORIAL HALL 192								
01-192-5110-000	SALARY & WAGES-OPER STAFF	20594.40	0.00	20594.40	2073.33	15422.17	5172.23	74.89%
01-192-5120-000	SALARY & WAGES - TEMP HELP	4784.00	0.00	4784.00	0.00	2993.87	1790.13	62.58%
01-192-5210-000	ENERGY	40600.00	4750.00	45350.00	4897.34	45226.76	123.24	99.73%
01-192-5240-000	REPAIR & MAINT BUILDING	21000.00	0.00	21000.00	3978.79	10946.69	10053.31	52.13%
01-192-5245-000	REPAIRS & MAINTENANCE EQUIPMENT	4000.00	0.00	4000.00	225.47	4052.17	-52.17	101.30%*
01-192-5300-000	PROF SERVICE	1200.00	0.00	1200.00	60.00	155.70	1044.30	12.98%
01-192-5320-000	WATER	1250.00	0.00	1250.00	0.00	879.10	370.90	70.33%
01-192-5340-000	COMMUNICATION	8000.00	0.00	8000.00	806.22	4567.54	3432.46	57.09%
01-192-5420-000	OFFICE SUPPLIES	3400.00	0.00	3400.00	945.62	3606.12	-206.12	106.06%*
01-192-5430-000	BUILDING SUPPLIES	1700.00	0.00	1700.00	1016.29	2220.46	-520.46	130.62%*
01-192-5450-000	CUSTODIAL SUPPLIES	1900.00	0.00	1900.00	61.17	824.66	1075.34	43.40%
01-192-5710-000	TRAVEL/MILEAGE IN-STATE	0.00	0.00	0.00	17.80	32.38	-32.38	
01-192-5901-000	ROOF 274 MAIN ST STM 11/29/05 ART 15	0.00	3500.00	3500.00	0.00	0.00	3500.00	
01-192-5902-000	DIGITAL COPIER STM 11/29/05 ART 16	0.00	7000.00	7000.00	0.00	0.00	7000.00	
sub-total >MEMORIAL HALL		108428.40	15250.00	123678.40	14082.03	90927.62	32750.78	73.52%
Department: WEST TOWNSEND READING ROOM 193								
01-193-5210-000	ENERGY	2000.00	0.00	2000.00	53.50	2086.74	-86.74	104.34%*
01-193-5240-000	REPAIR & MAINT BUILDING	1819.00	0.00	1819.00	0.00	74.50	1744.50	4.10%
01-193-5320-000	WATER	100.00	0.00	100.00	0.00	80.50	19.50	80.50%
01-193-5340-000	COMMUNICATION	325.00	0.00	325.00	21.27	292.94	32.06	90.14%
01-193-5380-000	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-193-5430-000	BUILDING SUPPLIES	475.00	0.00	475.00	0.00	145.86	329.14	30.71%
01-193-5460-000	GRUNDSKEEPING SUPPLIES	50.00	0.00	50.00	0.00	0.00	50.00	
sub-total >WEST TOWNSEND READING ROOM		4769.00	0.00	4769.00	74.77	2680.54	2088.46	56.21%
Department: TOWN REPORTS 195								
01-195-5300-000	PROF & TECH - TOWN REPORTS	2800.00	0.00	2800.00	0.00	2385.00	415.00	85.18%
sub-total >TOWN REPORTS		2800.00	0.00	2800.00	0.00	2385.00	415.00	85.18%

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2006)  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
01-196-5900-000	DESIGN/ENGINEER 119 SIDEWALK STM 11/29/05 A18	0.00	100000.00	100000.00	0.00	0.00	100000.00	
sub-total >title not on file								
Department: TOWN PROPERTY - 5 JEFTS ST 197								
01-197-5820-000	ENGINEERING DESIGN COST STM 12/04 ART 25	0.00	2118.45	2118.45	844.25	983.75	1134.70	46.44%
sub-total >TOWN PROPERTY - 5 JEFTS ST								
Department: TOWN PROPERTY - 13 ELM STREET 198								
01-198-5210-000	ENERGY	5000.00	2000.00	7000.00	1697.93	9721.96	-2721.96	138.89%*
01-198-5240-000	REPAIR & MAINT BUILDING	1000.00	7000.00	8000.00	0.00	2836.89	5163.11	35.46%
01-198-5320-000	WATER	400.00	0.00	400.00	0.00	254.50	145.50	63.63%
01-198-5430-000	BUILDING MAINTENANCE SUPPLIES	2600.00	0.00	2600.00	0.00	208.08	2391.92	8.00%
01-198-5820-000	13 ELM ST - PRELIM & CONCEPT DESIGN COSTS	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >TOWN PROPERTY - 13 ELM STREET								
Department: DUE TO STABILIZATION FUND 199								
01-199-5000-000	DUE TO STABILIZATION FUND	0.00	200000.00	200000.00	0.00	200000.00	0.00	100.00%*
sub-total >DUE TO STABILIZATION FUND								
Department: POLICE DEPARTMENT 210								
01-210-5100-000	SALARY & WAGES-POLICE CHIEF	79700.00	0.00	79700.00	7633.95	79698.44	1.56	100.00%
01-210-5110-000	SALARY & WAGES-OPER STAFF	674136.00	-20000.00	654136.00	55327.14	625634.84	28501.16	95.64%
01-210-5112-000	SALARY & WAGES-SUPPORT STAFF	74105.04	0.00	74105.04	6984.95	73876.14	228.90	99.69%
01-210-5120-000	SALARY & WAGES-RESERVE OFFICERS	8805.13	0.00	8805.13	908.57	11536.51	-2731.38	131.02%*
01-210-5130-000	ADDITIONAL GROSS - OVERTIME	115590.00	0.00	115590.00	12812.16	106455.95	9134.05	92.10%
01-210-5131-000	ADDITIONAL GROSS - HOLIDAY	40775.00	0.00	40775.00	2655.00	32258.60	8516.40	79.11%
01-210-5132-000	ADDITIONAL GROSS - LONGEVITY	13050.00	0.00	13050.00	0.00	12300.00	750.00	94.25%
01-210-5190-000	OTHER - STIPENDS COLL/QUINN	113569.00	0.00	113569.00	3053.58	98290.58	15278.42	86.55%
01-210-5195-000	OTHER - UNIFORM ALLOWANCE	14300.00	0.00	14300.00	2032.70	11167.06	3132.94	78.09%
01-210-5196-000	OTHER - TRAINING	11046.00	0.00	11046.00	1757.78	9431.20	1614.80	85.38%
01-210-5197-000	OTHER - SPECIAL INVESTIGATIONS	5000.00	0.00	5000.00	0.00	3365.82	1634.18	67.32%
01-210-5210-000	ENERGY	15000.00	4000.00	19000.00	5124.94	22111.32	-3111.32	116.38%*
01-210-5240-000	REPAIR & MAINT BUILDING	3000.00	0.00	3000.00	632.36	2175.53	824.47	72.52%
01-210-5245-000	REPAIR & MAINT EQUIPMENT	42750.00	0.00	42750.00	5265.92	33504.66	9245.34	78.37%
01-210-5270-000	EQUIPMENT RENTAL	375.00	0.00	375.00	0.00	142.62	232.38	38.03%
01-210-5300-000	PROF SERVICES	1000.00	0.00	1000.00	184.34	483.49	516.51	48.35%
01-210-5320-000	WATER	590.00	0.00	590.00	231.90	881.80	-291.80	149.46%*
01-210-5340-000	COMMUNICATION	2960.00	0.00	2960.00	672.75	2931.21	28.79	99.03%
01-210-5380-000	OTHER SERVICES	500.00	0.00	500.00	153.80	261.00	239.00	52.20%
01-210-5420-000	OFFICE SUPPLIES	3549.00	0.00	3549.00	1433.40	4369.63	-820.63	123.12%*
01-210-5480-000	VEHICULAR SUPPLIES	12826.00	16000.00	28826.00	5497.80	32087.54	-3261.54	111.31%*
01-210-5580-000	OTHER SUPPLIES	4809.00	0.00	4809.00	244.92	1889.08	2919.92	39.28%
01-210-5710-000	TRAVEL/MILEAGE-IN STATE	231.00	0.00	231.00	134.02	239.58	-8.58	103.71%*
01-210-5720-000	TRAVEL-OUT OF STATE	0.00	0.00	0.00	0.00	0.00	0.00	
01-210-5730-000	DUES & MEMBERSHIPS	4400.00	0.00	4400.00	1000.00	7250.00	-2850.00	164.77%*
01-210-5780-000	OTHER CHARGES - TRAINING	3636.00	0.00	3636.00	1585.69	2285.69	1350.31	62.86%
01-210-5850-000	NEW EQUIPMENT	52500.00	0.00	52500.00	0.00	45108.93	7391.07	85.92%
01-210-5870-000	REPLACE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >POLICE DEPARTMENT								
Department: POLICE DEPT - ARTICLES 211								
01-211-5303-000	POLICE HEPETITIS B SHOTS	0.00	1320.00	1320.00	0.00	0.00	1320.00	
01-211-5304-000	POLICE DEPT COMPUTER ART # 32	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5306-000	POLICE MOBILE DATA TERMINAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5308-000	POLICE COPS MORE 2001 COMPUTER	0.00	4286.20	4286.20	128.97	3928.97	357.23	91.67%
01-211-5310-000	POLICE PHONE SYSTEM	0.00	382.82	382.82	0.00	0.00	382.82	
sub-total >POLICE DEPT - ARTICLES								
Department: FIRE DEPARTMENT 220								
01-220-5100-000	SALARY & WAGES-FIRE CHIEF	70000.00	0.00	70000.00	6705.00	65050.53	4949.47	92.93%
01-220-5110-000	SALARY & WAGES - OPER STAFF	29225.00	0.00	29225.00	2986.00	31054.40	-1829.40	106.26%*
01-220-5112-000	SALARY & WAGES-SUPPORT STAFF	24528.31	0.00	24528.31	2349.50	24523.70	4.61	99.98%
01-220-5120-000	SALARY & WAGES - ON CALL FIREFIGHTERS	71121.85	0.00	71121.85	3361.68	70508.27	613.58	99.14%
01-220-5130-000	ADDITIONAL GROSS	1500.00	0.00	1500.00	0.00	1500.00	0.00	100.00%*
01-220-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5195-000	OTHER - UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5210-000	ENERGY	14000.00	0.00	14000.00	1013.15	14519.92	-519.92	103.71%*
01-220-5240-000	REPAIR & MAINT BUILDING	3450.00	0.00	3450.00	98.36	3032.77	417.23	87.91%
01-220-5245-000	REPAIR & MAINT EQUIPMENT	15936.00	13174.00	29110.00	861.06	25900.47	3209.53	88.97%
01-220-5300-000	PROF SERVICES	3400.00	0.00	3400.00	0.00	5125.90	-1725.90	150.76%*
01-220-5310-000	PROF & TECH SVCS - TRAINING	1000.00	0.00	1000.00	435.00	435.00	565.00	43.50%
01-220-5320-000	WATER	500.00	0.00	500.00	0.00	423.00	77.00	84.60%
01-220-5340-000	COMMUNICATION	7000.00	0.00	7000.00	16.71	5873.24	1126.76	83.90%
01-220-5380-000	OTHER SERVICES	1500.00	0.00	1500.00	64.98	646.03	853.97	43.07%
01-220-5420-000	OFFICE SUPPLIES	750.00	0.00	750.00	12.99	799.85	-49.85	106.65%*
01-220-5450-000	CUSTODIAL/HOUSEKEEPING SUPPLIES	550.00	0.00	550.00	6.48	461.51	88.49	83.91%

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2006)  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
01-220-5480-000	VEHICULAR SUPPLIES	10000.00	0.00	10000.00	74.91	8639.78	1360.22	86.40%
01-220-5580-000	OTHER SUPPLIES	8385.00	0.00	8385.00	77.00	9087.75	-702.75	108.38%*
01-220-5710-000	TRAVEL/MILEAGE - IN STATE	100.00	0.00	100.00	0.00	49.82	50.18	49.82%
01-220-5720-000	TRAVEL-OUT OF STATE	100.00	0.00	100.00	0.00	0.00	100.00	
01-220-5730-000	DUES & MEMBERSHIPS	1000.00	0.00	1000.00	193.20	821.45	178.55	82.15%
01-220-5780-000	OTHER CHARGES	100.00	0.00	100.00	0.00	395.72	-295.72	395.72%*
01-220-5850-000	NEW EQUIPMENT	9600.00	0.00	9600.00	3085.00	13075.03	-3475.03	136.20%*
01-220-5870-000	REPLACE EQUIPMENT	8033.00	0.00	8033.00	2510.00	9273.97	-1240.97	115.45%*
01-220-5890-000	TRUCK LEASE PURCHASE	40476.00	0.00	40476.00	0.00	40476.10	-0.10	100.00%*
01-220-5900-000	HAZARDOUS WASTE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >FIRE DEPARTMENT		322255.16	13174.00	335429.16	23851.02	331674.21	3754.95	98.88%
Department: FIRE DEPT - ARTICLES 222								
01-222-5850-000	FOREST FIRE FIGHTING EQUIPMENT ART 23	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5860-000	FEMA EQUIPMENT GRANT MATCHING FUNDS - FEDERAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5870-000	SCOTT 50 AIR PACKS - ART 16 STM 12/14/04	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >FIRE DEPT - ARTICLES		0.00	0.00	0.00	0.00	0.00	0.00	
Department: COMMUNICATIONS CENTER 225								
01-225-5100-000	SALARY & WAGES - DIRECTOR	1.00	0.00	1.00	0.00	0.00	1.00	
01-225-5110-000	SALARY & WAGES - OPER STAFF	140644.12	0.00	140644.12	14491.29	153621.81	-12977.69	109.23%*
01-225-5130-000	ADDITIONAL GROSS	45246.00	0.00	45246.00	1248.88	15273.99	29972.01	33.76%
01-225-5132-000	ADDITIONAL GROSS - LONGEVITY	2600.00	0.00	2600.00	0.00	2600.00	0.00	100.00%*
01-225-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	
01-225-5195-000	OTHER - UNIFORM ALLOWANCE	1800.00	0.00	1800.00	841.68	1357.60	442.40	75.42%
01-225-5245-000	REPAIR & MAINT EQUIPMENT	4350.00	0.00	4350.00	0.00	2922.28	1427.72	67.18%
01-225-5300-000	PROF & TECH SERVICES	750.00	0.00	750.00	0.00	473.50	276.50	63.13%
01-225-5340-000	COMMUNICATION	7400.00	0.00	7400.00	1466.41	7842.85	-442.85	105.98%*
01-225-5380-000	OTHER SERVICES	1000.00	0.00	1000.00	0.00	0.00	1000.00	
01-225-5420-000	OFFICE SUPPLIES	500.00	0.00	500.00	98.84	650.74	-150.74	130.15%*
01-225-5580-000	OTHER SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00	
01-225-5720-000	TRAVEL-OUT OF STATE	300.00	0.00	300.00	142.40	164.68	135.32	54.89%
01-225-5870-000	REPLACE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >COMMUNICATIONS CENTER		204691.12	0.00	204691.12	18289.50	184907.45	19783.67	90.33%
Department: COMM CENTER SPECIAL ARTICLES 226								
01-226-5900-000	2 24/7 INTENSIVE USE CHAIRS ATM 5/05 ART 16	2000.00	0.00	2000.00	0.00	1840.00	160.00	92.00%
sub-total >COMM CENTER SPECIAL ARTICLES		2000.00	0.00	2000.00	0.00	1840.00	160.00	92.00%
Department: FIRE DEPT - MECHANICAL 227								
01-227-5850-000	HYDRANT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >FIRE DEPT - MECHANICAL		0.00	0.00	0.00	0.00	0.00	0.00	
Department: AMBULANCE DEPARTMENT 230								
01-230-5100-000	SALARIES & WAGES-AMB DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5110-000	SALARY & WAGES - OPER STAFF ALS	250275.53	0.00	250275.53	23490.16	253043.57	-2768.04	101.11%*
01-230-5111-000	SALARY & WAGES - OPER STAFF EMT	52233.00	0.00	52233.00	4139.87	38896.03	13336.97	74.47%
01-230-5112-000	SALARY & WAGES-SUPPORT STAFF	67341.02	0.00	67341.02	6500.00	67946.17	-605.15	100.90%*
01-230-5190-000	OTHER - STIPENDS	20300.00	-5000.00	15300.00	3496.50	3496.50	11803.50	22.85%
01-230-5195-000	OTHER - UNIFORM ALLOWANCE	2700.00	0.00	2700.00	808.45	2516.32	183.68	93.20%
01-230-5245-000	REPAIR & MAINT EQUIPMENT	10000.00	0.00	10000.00	1565.10	9554.17	445.83	95.54%
01-230-5300-000	PROF & TECH SERVICES	10000.00	5000.00	15000.00	1877.07	14544.74	455.26	96.96%
01-230-5340-000	COMMUNICATION	5000.00	0.00	5000.00	-28.70	4370.80	629.20	87.42%
01-230-5380-000	OTHER PURCHASED SERVICES	4300.00	0.00	4300.00	1140.00	1230.00	3070.00	28.60%
01-230-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	255.63	275.67	524.33	34.46%
01-230-5435-000	EQUIPMENT MAINT SUPPLIES	500.00	0.00	500.00	0.00	571.88	-71.88	114.38%*
01-230-5450-000	CUSTODIAL SUPPLIES	200.00	0.00	200.00	0.00	265.85	-65.85	132.93%*
01-230-5480-000	VEHICULAR SUPPLIES	3000.00	0.00	3000.00	620.85	5584.50	-2584.50	186.15%*
01-230-5500-000	MEDICAL SUPPLIES	20200.00	0.00	20200.00	2444.96	22301.43	-2101.43	110.40%*
01-230-5580-000	OTHER SUPPLIES	1000.00	0.00	1000.00	222.92	1156.27	-156.27	115.63%*
01-230-5730-000	DUES & MEMBERSHIPS	5000.00	0.00	5000.00	2062.50	3933.30	1066.70	78.67%
01-230-5780-000	OTHER CHARGES	1500.00	0.00	1500.00	140.00	1106.99	393.01	73.80%
01-230-5850-000	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5870-000	REPLACEMENT EQUIPMENT	0.00	0.00	0.00	1604.40	1604.40	-1604.40	
sub-total >AMBULANCE DEPARTMENT		454349.55	0.00	454349.55	50339.71	432398.59	21950.96	95.17%
Department: AMBULANCE - ARTICLES 231								
01-231-5407-000	UPGRADE 2 LIFEPAK W/CAPNOG STM 11/29/05 A 13	0.00	8600.00	8600.00	0.00	8549.00	51.00	99.41%
01-231-5900-000	COMSTAR COLLECTION AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5901-000	COASTAL COLLECTION AGREEMENT	0.00	1129.85	1129.85	0.00	1129.85	0.00	100.00%*
01-231-5902-000	DEFIBRILLATOR/MONITOR/2 LIFEPAK 500'S	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5904-000	AMBULANCE A.L.S. VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5909-000	PARAMEDIC RESPONSE VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5910-000	AMBULANCE ATM 11/29/05 ART 12	0.00	125000.00	125000.00	0.00	123301.00	1699.00	98.64%
sub-total >AMBULANCE - ARTICLES		0.00	134729.85	134729.85	0.00	132979.85	1750.00	98.70%

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Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: BUILDING INSPECTOR 241								
01-241-5100-000	SALARY & WAGES-BLDG COMMISSIONER	55617.57	0.00	55617.57	5329.27	55617.57	0.00	100.00%*
01-241-5112-000	SALARY & WAGES-SUPPORT STAFF	18385.16	0.00	18385.16	1473.37	18085.47	299.69	98.37%
01-241-5130-000	ADDITIONAL GROSS	300.00	0.00	300.00	300.00	300.00	0.00	100.00%*
01-241-5195-000	OTHER - UNIFORM ALLOWANCE	485.00	0.00	485.00	0.00	485.00	0.00	100.00%*
01-241-5245-000	REPAIRS AND MAINTENANCE - EQUIPMENT	500.00	0.00	500.00	0.00	538.06	-38.06	107.61%*
01-241-5300-000	PROFESSIONAL SERVICES	1690.00	0.00	1690.00	70.00	1335.00	355.00	78.99%
01-241-5340-000	COMMUNICATIONS	372.00	0.00	372.00	62.10	531.89	-159.89	142.98%*
01-241-5420-000	OFFICE SUPPLIES	600.00	0.00	600.00	14.99	248.37	351.63	41.40%
01-241-5480-000	VEHICULAR SUPPLIES	1784.00	0.00	1784.00	17.27	2106.76	-322.76	118.09%*
01-241-5730-000	DUES & MEMBERSHIPS	247.00	0.00	247.00	0.00	300.89	-53.89	121.82%*
	sub-total >BUILDING INSPECTOR	79980.73	0.00	79980.73	7267.00	79549.01	431.72	99.46%
Department: GAS INSPECTOR 242								
01-242-5100-000	GAS INSPECTOR SALARY	4614.18	0.00	4614.18	473.12	4614.18	0.00	100.00%*
01-242-5400-000	GAS INSP EXPENSE	90.00	0.00	90.00	0.00	75.00	15.00	83.33%
	sub-total >GAS INSPECTOR	4704.18	0.00	4704.18	473.12	4689.18	15.00	99.68%
Department: PLUMBING INSPECTOR 243								
01-243-5100-000	PLUMBING INSP SALARY	6510.20	0.00	6510.20	632.35	6510.20	0.00	100.00%*
01-243-5400-000	PLUMBING INSP EXPENSE	450.00	0.00	450.00	0.00	125.00	325.00	27.78%*
01-243-5710-000	TRAVEL, MILEAGE IN-STATE	0.00	648.00	648.00	38.72	405.39	242.61	62.56%
	sub-total >PLUMBING INSPECTOR	6960.20	648.00	7608.20	671.07	7040.59	567.61	92.54%
Department: SEALER of WEIGHTS & MEASURES 244								
01-244-5100-000	SEALER OF WEIGHTS & MEASURERS	3520.02	0.00	3520.02	293.28	3520.02	0.00	100.00%*
01-244-5400-000	WEIGHTS & MEASURER EXPENSE	243.00	0.00	243.00	128.00	215.43	27.57	88.65%
01-244-5710-000	TRAVEL, MILEAGE IN-STATE	0.00	57.00	57.00	0.00	0.00	57.00	
	sub-total >SEALER of WEIGHTS & MEASURES	3763.02	57.00	3820.02	421.28	3735.45	84.57	97.79%
Department: ELECTRICAL INSPECTOR 245								
01-245-5100-000	WIRE INSP SALARY	10710.22	-155.00	10555.22	878.52	10555.22	0.00	100.00%*
01-245-5110-000	SALARY & WAGES - OPER (ALT INSPECTOR)	0.00	155.00	155.00	155.00	155.00	0.00	100.00%*
01-245-5400-000	WIRE INSPECTOR EXPENSE	112.00	0.00	112.00	0.00	300.68	-188.68	268.46%*
01-245-5710-000	TRAVEL, MILEAGE IN-STATE	0.00	850.00	850.00	231.62	429.20	420.80	50.49%
	sub-total >ELECTRICAL INSPECTOR	10822.22	850.00	11672.22	1265.14	11440.10	232.12	98.01%
Department: ANIMAL INSPECTOR 246								
01-246-5400-000	ANIMAL INSPECTOR	600.00	0.00	600.00	0.00	500.00	100.00	83.33%
	sub-total >ANIMAL INSPECTOR	600.00	0.00	600.00	0.00	500.00	100.00	83.33%
Department: T.E.M.A. 291								
01-291-5420-000	OFFICE SUPPLIES	109.00	0.00	109.00	0.00	20.97	88.03	19.24%
01-291-5580-000	OTHER SUPPLIES	200.00	0.00	200.00	226.76	226.76	-26.76	113.38%*
01-291-5710-000	TRAVEL - MILEAGE IN STATE	0.00	0.00	0.00	61.27	61.27	-61.27	
01-291-5900-000	N. MIDDX. EMG. PL. COMM.	600.00	0.00	600.00	600.00	600.00	0.00	100.00%*
	sub-total >T.E.M.A.	909.00	0.00	909.00	888.03	909.00	0.00	100.00%*
Department: DOG OFFICER 292								
01-292-5300-000	DOG OFFICER TIME & EXP.	35561.00	0.00	35561.00	8525.42	35223.02	337.98	99.05%
	sub-total >DOG OFFICER	35561.00	0.00	35561.00	8525.42	35223.02	337.98	99.05%
Department: TREE WARDEN 294								
01-294-5100-000	TREE WARDEN SALARY	8889.37	0.00	8889.37	861.24	8889.37	0.00	100.00%*
01-294-5270-000	EQUIPMENT RENTAL	9374.00	0.00	9374.00	1050.00	10664.88	-1290.88	113.77%*
01-294-5380-000	OTHER PURCHASED SERVICES	1350.00	0.00	1350.00	0.00	0.00	1350.00	
01-294-5580-000	OTHER SUPPLIES	145.00	0.00	145.00	0.00	0.00	145.00	
01-294-5710-000	TRAVEL, MILEAGE - IN STATE	150.00	0.00	150.00	0.00	0.00	150.00	
01-294-5730-000	DUES AND MEMBERSHIPS	305.00	0.00	305.00	40.00	355.00	-50.00	116.39%*
	sub-total >TREE WARDEN	20213.37	0.00	20213.37	1951.24	19909.25	304.12	98.50%
Department: FOREST COMMITTEE 296								
01-296-5580-000	OTHER SUPPLIES-FOREST COMMITTEE	0.00	0.00	0.00	0.00	0.00	0.00	
	sub-total >FOREST COMMITTEE	0.00	0.00	0.00	0.00	0.00	0.00	
Department: BURIEL AGENT 297								
01-297-5100-000	BURIEL AGENT	0.00	133.00	133.00	133.00	133.00	0.00	100.00%*
01-297-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
	sub-total >BURIEL AGENT	0.00	133.00	133.00	133.00	133.00	0.00	100.00%*
Department: PARKING CLERK 298								
01-298-5100-000	PARKING CLERK	0.00	58.00	58.00	58.00	58.00	0.00	100.00%*
01-298-5380-000	OTHER PURCHASED SERVICES	58.00	-58.00	0.00	0.00	0.00	0.00	
	sub-total >PARKING CLERK	58.00	0.00	58.00	58.00	58.00	0.00	100.00%*

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Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: SCHOOL N.M.R.S.D. ASSESSMENT 300								
01-300-5400-000	N.M.R.S.D. ASSESSMENT	6664613.00	0.00	6664613.00	0.00	6664613.20	-0.20	100.00%*
sub-total >SCHOOL N.M.R.S.D. ASSESSMENT		6664613.00	0.00	6664613.00	0.00	6664613.20	-0.20	100.00%*
Department: SCHOOL N.V.T.H.S. ASSESSMENT 301								
01-301-5400-000	N.V.T.H.S. ASSESSMENT	909848.00	-35662.00	874186.00	0.00	855153.00	19033.00	97.82%
sub-total >SCHOOL N.V.T.H.S. ASSESSMENT		909848.00	-35662.00	874186.00	0.00	855153.00	19033.00	97.82%
Department: title not on file 302								
01-302-5400-000	NON REGIONAL SCHOOL ASSESSMENTS	0.00	18747.00	18747.00	9373.50	18747.00	0.00	100.00%*
sub-total >title not on file		0.00	18747.00	18747.00	9373.50	18747.00	0.00	100.00%*
Department: HIGHWAY DEPT - WAGES 421								
01-421-5100-000	SALARY & WAGES-HIGHWAY SUPERINTENDENT	57108.97	0.00	57108.97	5469.26	57108.66	0.31	100.00%
01-421-5110-000	SALARY & WAGES-OPER STAFF	260729.00	0.00	260729.00	21262.00	255296.88	5432.12	97.92%
01-421-5112-000	SALARY & WAGES-SUPPORT STAFF	21030.20	100.00	21130.20	2022.00	21129.90	0.30	100.00%
01-421-5130-000	ADDITIONAL GROSS	64471.00	-10100.00	54371.00	2528.38	39612.74	14758.26	72.86%
01-421-5132-000	ADDITIONAL GROSS - LONGEVITY	4800.00	0.00	4800.00	0.00	4800.00	0.00	100.00%*
01-421-5195-000	OTHER - UNIFORM ALLOWANCE	3985.00	0.00	3985.00	478.85	3587.34	397.66	90.02%
sub-total >HIGHWAY DEPT - WAGES		412124.17	-10000.00	402124.17	31760.49	381535.52	20588.65	94.88%
Department: HIGHWAY EXPENSES 422								
01-422-5210-000	ENERGY	9000.00	4500.00	13500.00	1170.80	13112.87	387.13	97.13%
01-422-5240-000	REPAIR & MAINT BUILDING	1000.00	0.00	1000.00	0.00	1000.00	0.00	100.00%
01-422-5245-000	REPAIR & MAINT EQUIPMENT	4500.00	5500.00	10000.00	351.23	17590.21	-7590.21	175.90%*
01-422-5270-000	EQUIPMENT RENTAL	1500.00	0.00	1500.00	6.50	2470.30	-970.30	164.69%*
01-422-5300-000	PROFESSIONAL SERVICES	1500.00	0.00	1500.00	154.76	3626.91	-2126.91	241.79%*
01-422-5320-000	WATER	200.00	0.00	200.00	0.00	204.60	-4.60	102.30%*
01-422-5340-000	COMMUNICATION	3000.00	0.00	3000.00	281.07	2162.52	837.48	72.08%
01-422-5380-000	OTHER SERVICES	1000.00	0.00	1000.00	47.25	1729.63	-729.63	172.96%*
01-422-5420-000	OFFICE SUPPLIES	1000.00	0.00	1000.00	0.00	965.78	34.22	96.58%
01-422-5430-000	BUILDING SUPPLIES	2000.00	0.00	2000.00	0.00	1547.61	452.39	77.38%
01-422-5480-000	VEHICULAR SUPPLIES	41000.00	0.00	41000.00	80.73	25608.49	15391.51	62.46%
01-422-5530-000	PUBLIC WORKS SUPPLIES	30000.00	0.00	30000.00	5446.05	34008.75	-4008.75	113.36%*
01-422-5580-000	OTHER SUPPLIES	3000.00	0.00	3000.00	215.56	1755.46	1244.54	58.52%
01-422-5730-000	DUES & MEMBERSHIPS	300.00	0.00	300.00	0.00	630.00	-330.00	210.00%*
01-422-5850-000	NEW EQUIPMENT	2000.00	0.00	2000.00	0.00	2848.25	-848.25	142.41%*
01-422-5870-000	REPLACE EQUIPMENT	1500.00	0.00	1500.00	475.00	3184.85	-1684.85	212.32%*
sub-total >HIGHWAY EXPENSES		102500.00	10000.00	112500.00	8228.95	111446.23	1053.77	99.06%
Department: SNOW & ICE REMOVAL 423								
01-423-5120-000	SALARY & WAGES-TEMPORARY HELP	2000.00	82.91	2082.91	0.00	2082.91	0.00	100.00%*
01-423-5270-000	EQUIPMENT RENTAL	15000.00	14472.50	29472.50	0.00	29472.50	0.00	100.00%*
01-423-5480-000	VEHICULAR SUPPLIES	4000.00	11390.23	15390.23	0.00	15390.23	0.00	100.00%*
01-423-5512-000	SALT	50000.00	60718.49	110718.49	0.00	110718.49	0.00	100.00%*
01-423-5513-000	SAND	22000.00	9483.88	31483.88	0.00	31483.88	0.00	100.00%*
01-423-5870-000	REPLACEMENT EQUIPMENT	2000.00	11933.77	13933.77	0.00	13933.77	0.00	100.00%*
sub-total >SNOW & ICE REMOVAL		95000.00	108081.78	203081.78	0.00	203081.78	0.00	100.00%*
Department: STREET LIGHTING 424								
01-424-5210-000	ENERGY - HWY STREET LIGHTS	12925.00	2700.00	15625.00	2408.66	15403.60	221.40	98.58%
sub-total >STREET LIGHTING		12925.00	2700.00	15625.00	2408.66	15403.60	221.40	98.58%
Department: HIGHWAY - ARTICLES 425								
01-425-5858-000	HIGHWAY TRUCK LEASE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	100.00%*
01-425-5859-000	HIGH BAND RADIOS - STM 12/04 ART 18	0.00	1467.34	1467.34	0.00	0.00	1467.34	100.00%*
01-425-5860-000	TRUCK W/ ASSOC EQUIP - ATM 5/05 ART 17	30000.00	0.00	30000.00	0.00	30000.00	0.00	100.00%*
01-425-5861-000	SANDER BODY W/ ASSOC EQUIP ATM 5/05 ART 18	12000.00	0.00	12000.00	0.00	10916.91	1083.09	90.97%
sub-total >HIGHWAY - ARTICLES		42000.00	1467.34	43467.34	0.00	40916.91	2550.43	94.13%
Department: LANDFILL OPERATIONS 430								
01-430-5210-000	ENERGY	4000.00	0.00	4000.00	1028.07	6289.94	-2289.94	157.25%*
01-430-5240-000	REPAIR & MAINT LANDFILL BUILDING	1900.00	0.00	1900.00	0.00	240.42	1659.58	12.65%
01-430-5300-000	PROFESSIONAL SERVICES	9550.00	0.00	9550.00	820.00	6436.00	3114.00	67.39%
01-430-5301-000	LANDFILL BUILDING MAINTENANCE - SPEC ARTICLE	0.00	0.00	0.00	0.00	0.00	0.00	100.00%*
01-430-5340-000	COMMUNICATIONS	300.00	0.00	300.00	100.52	640.46	-340.46	213.49%*
01-430-5414-000	LANDFILL AIR PUMP ART # 12	0.00	2241.55	2241.55	0.00	598.50	1643.05	26.70%
sub-total >LANDFILL OPERATIONS		15750.00	2241.55	17991.55	1948.59	14205.32	3786.23	78.96%
Department: SOLID WASTE OPERATIONS 433								
01-433-5301-000	CURBSIDE PICKUP & TRANS.	617400.00	0.00	617400.00	73071.99	615892.97	1507.03	99.76%
sub-total >SOLID WASTE OPERATIONS		617400.00	0.00	617400.00	73071.99	615892.97	1507.03	99.76%

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Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: CEMETERY/PARKS DEPARTMENT 491								
01-491-5100-000	SALARY & WAGES-CEMETERY SUPER	29195.71	0.00	29195.71	0.00	28164.88	1030.83	96.47%
01-491-5110-000	SALARY & WAGES - OPER STAFF	27945.72	0.00	27945.72	0.00	29655.86	-1710.14	106.12%*
01-491-5112-000	SALARIES & WAGES - SUPPORT STAFF	2454.61	0.00	2454.61	0.00	1541.33	913.28	62.79%
01-491-5195-000	OTHER - UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	233.97	-233.97	
01-491-5210-000	ENERGY	3525.00	0.00	3525.00	0.00	2293.02	1231.98	65.05%
01-491-5245-000	REPAIR & MAINTENANCE EQUIPMENT	0.00	0.00	0.00	0.00	91.00	-91.00	
01-491-5270-000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-491-5320-000	WATER	300.00	0.00	300.00	0.00	42.80	257.20	14.27%
01-491-5340-000	COMMUNICATION	0.00	0.00	0.00	0.00	800.76	-800.76	
01-491-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	190.49	-190.49	
01-491-5420-000	OFFICE SUPPLIES	50.00	0.00	50.00	0.00	0.00	50.00	
01-491-5430-000	BUILDING MAINTENANCE SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00	
01-491-5460-000	GROUNDKEEPING SUPPLIES	1056.00	1000.00	2056.00	0.00	2623.69	-567.69	127.61%*
01-491-5480-000	VEHICULAR SUPPLIES	1400.00	500.00	1900.00	0.00	1939.24	-39.24	102.07%*
01-491-5580-000	OTHER SUPPLIES	50.00	0.00	50.00	0.00	0.00	50.00	
	sub-total >CEMETERY/PARKS DEPARTMENT	66077.04	1500.00	67577.04	0.00	67577.04	0.00	100.00%*
Department: CEMETERY ARTICLES 493								
01-493-5000-000	CEMETERY IMPROVEMENT FUND	7042.00	0.00	7042.00	0.00	7042.00	0.00	100.00%*
	sub-total >CEMETERY ARTICLES	7042.00	0.00	7042.00	0.00	7042.00	0.00	100.00%*
Department: BOARD OF HEALTH 520								
01-520-5112-000	SALARY & WAGES-SUPPORT STAFF	24566.33	0.00	24566.33	2353.15	24548.04	18.29	99.93%
01-520-5130-000	ADDITIONAL GROSS	0.00	0.00	0.00	0.00	0.00	0.00	
01-520-5300-000	PROF SERVICES	1165.00	0.00	1165.00	0.00	280.00	885.00	24.03%
01-520-5340-000	COMMUNICATION	270.00	0.00	270.00	0.00	0.00	270.00	
01-520-5420-000	OFFICE SUPPLIES	213.00	0.00	213.00	66.82	182.53	30.47	85.69%
01-520-5710-000	TRAVEL/MILEAGE IN-STATE	0.00	0.00	0.00	65.73	244.64	-244.64	
01-520-5730-000	DUES & MEMBERSHIPS	74.00	0.00	74.00	0.00	100.00	-26.00	135.14%*
	sub-total >BOARD OF HEALTH	26288.33	0.00	26288.33	2485.70	25355.21	933.12	96.45%
Department: RECYCLING CENTER 521								
01-521-5100-000	SOLID WASTE WAGES	0.00	0.00	0.00	0.00	0.00	0.00	
	sub-total >RECYCLING CENTER	0.00	0.00	0.00	0.00	0.00	0.00	
Department: NASHOBA ASSESSMENTS 522								
01-522-5300-000	NURSING CONTRACT	5986.00	0.00	5986.00	0.00	5986.00	0.00	100.00%*
01-522-5301-000	NASHOBA ASSESSMENT	20471.00	0.00	20471.00	0.00	20471.00	0.00	100.00%*
	sub-total >NASHOBA ASSESSMENTS	26457.00	0.00	26457.00	0.00	26457.00	0.00	100.00%*
Department: LANDFILL 524								
01-524-5300-000	LANDFILL ENGINEERING SERVICES	41927.00	0.00	41927.00	8425.00	39921.66	2005.34	95.22%
	sub-total >LANDFILL	41927.00	0.00	41927.00	8425.00	39921.66	2005.34	95.22%
Department: COUNCIL ON AGING 541								
01-541-5100-000	SALARY & WAGES-C.O.A DIRECTOR	32136.90	0.00	32136.90	2898.65	32282.87	-145.97	100.45%*
01-541-5110-000	SALARY & WAGES - OPER STAFF	9372.38	0.00	9372.38	906.54	9226.41	145.97	98.44%
01-541-5130-000	ADDITIONAL GROSS	900.00	0.00	900.00	0.00	900.00	0.00	100.00%*
01-541-5245-000	REPAIR & MAINT EQUIPMENT	345.00	0.00	345.00	382.01	382.01	-37.01	110.73%*
01-541-5300-000	PROFESSIONAL SERVICES	400.00	0.00	400.00	0.00	0.00	400.00	
01-541-5340-000	COMMUNICATIONS	1300.00	0.00	1300.00	163.89	769.39	530.61	59.18%
01-541-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	346.55	625.39	174.61	78.17%
01-541-5580-000	OTHER SUPPLIES	1525.00	0.00	1525.00	50.00	384.97	1140.03	25.24%
01-541-5730-000	DUES & MEMBERSHIPS	150.00	0.00	150.00	0.00	115.00	35.00	76.67%
	sub-total >COUNCIL ON AGING	46929.28	0.00	46929.28	4747.64	44686.04	2243.24	95.22%
Department: SENIOR CITIZENS CENTER 542								
01-542-5210-000	ENERGY	4500.00	772.14	5272.14	694.77	5898.85	-626.71	111.89%*
01-542-5240-000	REPAIR & MAINT BUILDING	200.00	0.00	200.00	0.00	68.85	131.15	34.43%
01-542-5242-000	RENT - BUILDING	13053.00	1227.86	14280.86	0.00	14280.86	0.00	100.00%*
01-542-5320-000	WATER	100.00	0.00	100.00	0.00	49.60	50.40	49.60%
01-542-5380-000	OTHER SERVICES	300.00	0.00	300.00	0.00	0.00	300.00	
01-542-5450-000	BUILDING SUPPLIES	500.00	0.00	500.00	0.00	95.54	404.46	19.11%
01-542-5850-000	NEW EQUIPMENT	30.00	0.00	30.00	0.00	0.00	30.00	
	sub-total >SENIOR CITIZENS CENTER	18683.00	2000.00	0683.00	694.77	20393.70	289.30	98.60%
Department: VETERAN AGENT 543								
01-543-5100-000	VETERANS AGENT SALARY	7264.36	0.00	7264.36	609.46	7264.36	0.00	100.00%*
01-543-5340-000	COMMUNICATION	37.00	0.00	37.00	39.00	39.00	-2.00	105.41%*
01-543-5420-000	OFFICE SUPPLIES	26.00	0.00	26.00	10.49	10.49	15.51	40.35%
01-543-5730-000	DUES	50.00	0.00	50.00	0.00	0.00	50.00	
	sub-total >VETERAN AGENT	7377.36	0.00	7377.36	658.95	7313.85	63.51	99.14%
Department: VETERANS BENEFITS 544								
01-544-5380-000	OTHER SERVICES - VET BENEFITS	6263.00	0.00	6263.00	100.00	1932.73	4330.27	30.86%
	sub-total >VETERANS BENEFITS	6263.00	0.00	263.00	100.00	1932.73	4330.27	30.86%

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2006)  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: LIBRARY 610								
01-610-5100-000	SALARIES & WAGES-LIBRARY DIRECTOR	36007.30	0.00	36007.30	3411.20	35668.36	338.94	99.06%
01-610-5110-000	SALARY & WAGES - OPER STAFF	79946.46	0.00	79946.46	7303.69	75594.92	4351.54	94.56%
01-610-5130-000	ADDITIONAL GROSS - LONGEVITY	1800.00	0.00	1800.00	300.00	1800.00	0.00	100.00%*
01-610-5210-000	ENERGY	6000.00	0.00	6000.00	0.00	6783.22	-783.22	113.05%*
01-610-5240-000	REPAIR & MAINT BUILDING	500.00	0.00	500.00	0.00	301.00	199.00	60.20%
01-610-5270-000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	129.91	-129.91	
01-610-5320-000	WATER	225.00	0.00	225.00	0.00	176.40	48.60	78.40%
01-610-5340-000	COMMUNICATION	500.00	0.00	500.00	0.00	455.49	44.51	91.10%
01-610-5380-000	OTHER PURCHASED SERVICES	9334.00	0.00	9334.00	0.00	9334.00	0.00	100.00%*
01-610-5420-000	OFFICE SUPPLIES	150.00	0.00	150.00	0.00	3067.60	-2917.60	>*
01-610-5450-000	CUSTODIAL SUPPLIES	150.00	0.00	150.00	0.00	235.79	-85.79	157.19%*
01-610-5580-000	OTHER SUPPLIES	24393.00	0.00	24393.00	0.00	18105.59	6287.41	74.22%
01-610-5730-000	DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	2703.00	-2703.00	
01-610-5780-000	OTHER CHARGES	40.00	0.00	40.00	0.00	0.00	40.00	
	sub-total >LIBRARY	159045.76	0.00	159045.76	11014.89	154355.28	4690.48	97.05%
Department: LIBRARY - ARTICLES 611								
01-611-5241-000	LIBRARY FRONT STAIRS	15000.00	15000.00	30000.00	0.00	30000.00	0.00	100.00%*
01-611-5242-000	PLAN & DESIGN MATCHING FUNDS GRANT ART 14	15000.00	0.00	15000.00	0.00	0.00	15000.00	
	sub-total >LIBRARY - ARTICLES	30000.00	15000.00	45000.00	0.00	30000.00	15000.00	66.67%
Department: RECREATION DEPARTMENT 630								
01-630-5100-000	SALARY & WAGES-REC. DIRECTOR	4323.90	0.00	4323.90	0.00	4323.90	0.00	100.00%*
01-630-5110-000	SALARY & WAGES - OPER STAFF	17726.66	0.00	17726.66	0.00	17726.66	0.00	100.00%*
01-630-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
	sub-total >RECREATION DEPARTMENT	22050.56	0.00	22050.56	0.00	22050.56	0.00	100.00%*
Department: REC SQUANNOCOOK FIELDS 631								
01-631-5000-000	SQUANNOCOOK REC FIELDS - SPEC ARTICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5210-000	ENERGY	0.00	0.00	0.00	79.32	312.62	-312.62	
01-631-5230-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5380-000	OTHER PURCHASED SERVICES	4000.00	0.00	4000.00	1798.00	3315.45	684.55	82.89%
01-631-5460-000	GROUNDKEEPING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
	sub-total >REC SQUANNOCOOK FIELDS	4000.00	0.00	4000.00	1877.32	3628.07	371.93	90.70%
Department: MEMORIAL DAY COMMITTEE 660								
01-660-5120-000	SALARY & WAGES TEMPORARY HELD	0.00	0.00	0.00	0.00	0.00	0.00	
01-660-5350-000	BAND SERVICES	2225.00	0.00	2225.00	1865.00	1865.00	360.00	83.82%
01-660-5580-000	OTHER SUPPLIES	833.00	0.00	833.00	1193.00	1193.00	-360.00	143.22%*
	sub-total >MEMORIAL DAY COMMITTEE	3058.00	0.00	3058.00	3058.00	3058.00	0.00	100.00%*
Department: HISTORICAL COMMISSION 691								
01-691-5780-000	HISTORICAL COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
	sub-total >HISTORICAL COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
Department: BAND CONCERTS 692								
01-692-5120-000	SALARY & WAGES TEMPORARY HELP	0.00	0.00	0.00	0.00	0.00	0.00	
01-692-5350-000	BAND SERVICES	7929.00	0.00	7929.00	2549.00	7622.00	307.00	96.13%
01-692-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	307.00	307.00	-307.00	
	sub-total >BAND CONCERTS	7929.00	0.00	7929.00	2856.00	7929.00	0.00	100.00%*
Department: LONG TERM DEBT 710								
01-710-5000-000	LONG TERM DEBT POLICE STATION	35000.00	0.00	35000.00	0.00	35000.00	0.00	100.00%*
	sub-total >LONG TERM DEBT	35000.00	0.00	35000.00	0.00	35000.00	0.00	100.00%*
Department: LONG TERM DEBT 713								
01-713-5000-000	LONG TERM DEBT MEMORIAL HALL	115000.00	0.00	115000.00	0.00	115000.00	0.00	100.00%*
	sub-total >LONG TERM DEBT	115000.00	0.00	115000.00	0.00	115000.00	0.00	100.00%*
Department: LONG TERM DEBT 714								
01-714-5000-000	LONG TERM DEBT W.P.A.T.	18171.00	0.00	18171.00	0.00	18171.00	0.00	100.00%*
	sub-total >LONG TERM DEBT	18171.00	0.00	18171.00	0.00	18171.00	0.00	100.00%*
Department: LONG TERM DEBT 715								
01-715-5000-000	LONG TERM DEBT - FIRE STATION/ELM/ CAPPING	180000.00	0.00	180000.00	180000.00	180000.00	0.00	100.00%*
	sub-total >LONG TERM DEBT	180000.00	0.00	180000.00	180000.00	180000.00	0.00	100.00%*
Department: title not on file 723								
01-723-5000-000	LONG TERM DEBT PRINC WATER EXTENSION	40000.00	0.00	40000.00	0.00	40000.00	0.00	100.00%*

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2006)  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: INTEREST 750								
01-750-5000-000	LONG TERM INT POLICE STATION	1269.00	0.00	1269.00	0.00	1268.75	0.25	99.98%
sub-total >INTEREST		1269.00	0.00	1269.00	0.00	1268.75	0.25	99.98%
Department: INTEREST 753								
01-753-5000-000	LONG TERM INTEREST MEMORIAL HA	72544.00	0.00	72544.00	32902.50	69525.00	3019.00	95.84%
sub-total >INTEREST		72544.00	0.00	72544.00	32902.50	69525.00	3019.00	95.84%
Department: INTEREST 755								
01-755-5000-000	INTEREST - FIRE STATION/ELM/CAPPING	141270.00	0.00	141270.00	70635.00	141270.00	0.00	100.00%*
sub-total >INTEREST		141270.00	0.00	141270.00	70635.00	141270.00	0.00	100.00%*
Department: INTEREST ON TEMPORARY LOANS 759								
01-759-5000-000	INTEREST ON TEMPORARY LOANS	30000.00	0.00	30000.00	0.00	0.00	30000.00	
sub-total >INTEREST ON TEMPORARY LOANS		30000.00	0.00	30000.00	0.00	0.00	30000.00	
Department: title not on file 763								
01-763-5000-000	LONG TERM INTEREST WATER EXTENSION	19910.00	0.00	19910.00	9955.00	19910.00	0.00	100.00%*
sub-total >title not on file		19910.00	0.00	19910.00	9955.00	19910.00	0.00	100.00%*
Department: COUNTY RETIREMENT 911								
01-911-5000-000	COUNTY RETIREMENT SYSTEM	326993.00	0.00	326993.00	0.00	326993.00	0.00	100.00%*
sub-total >COUNTY RETIREMENT		326993.00	0.00	326993.00	0.00	326993.00	0.00	100.00%*
Department: UNEMPLOYMENT 913								
01-913-5000-000	UNEMPLOYMENT COMPENSATION	10000.00	0.00	10000.00	0.00	3156.38	6843.62	31.56%
sub-total >UNEMPLOYMENT		10000.00	0.00	10000.00	0.00	3156.38	6843.62	31.56%
Department: HEALTH INSURANCE 914								
01-914-5000-000	HEALTH INSURANCE TOWN SHARE	592890.00	-2600.00	590290.00	48568.59	578825.46	11464.54	98.06%
sub-total >HEALTH INSURANCE		592890.00	-2600.00	590290.00	48568.59	578825.46	11464.54	98.06%
Department: LIFE INSURANCE 915								
01-915-5000-000	LIFE INSURANCE TOWN SHARE	650.00	0.00	650.00	35.00	396.00	254.00	60.92%
sub-total >LIFE INSURANCE		650.00	0.00	650.00	35.00	396.00	254.00	60.92%
Department: MEDICARE 916								
01-916-5000-000	MEDICARE TOWN SHARE	40000.00	2600.00	42600.00	4802.75	41821.29	778.71	98.17%
sub-total >MEDICARE		40000.00	2600.00	42600.00	4802.75	41821.29	778.71	98.17%
Department: GENERAL LIABILITY INSURANCE 945								
01-945-5000-000	PROPERTY, LIABILITY & VEHICLE	176400.00	13531.81	189931.81	0.00	178655.00	11276.81	94.06%
sub-total >GENERAL LIABILITY INSURANCE		176400.00	13531.81	189931.81	0.00	178655.00	11276.81	94.06%
GRAND TOTALS >>>>		14419558.71	624226.73	15043785.44	834649.89	14547674.23	496111.21	96.70%

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# ANNUAL REPORT OF THE TOWNSEND POLICE DEPARTMENT

It is with a deep sense of pride and accomplishment that I submit the following annual report of the Townsend Police Department. I'm not quite sure where the time goes but I can tell you that it doesn't seem like a year has passed since my last report, five years that I took over as Chief, nor thirty years (April 15, 1977) that I was sworn-in as a patrolman with the Townsend Police Department. A lot has happened in those past thirty years and a lot has changed. It is a constant struggle to stay current with changes in the law, technological advancements, training, and mandated requirements that effect law enforcement especially during times of fiscal downturns, but we continue to strive to accomplish our mission: To properly deliver the best police services to the residents and visitors to the Town of Townsend as possible and to make the residents feel secure in their homes and surroundings.

I would also like to say that although retirement for me is within sight within the next few years, I have been humbled by my experience within the Townsend Police Department and have never lost sight of the fact that I am here to serve you, the residents, as well as the community and would like to add that I am extremely grateful to have been given that opportunity. I was born and raised here, and I can honestly say that having been given the chance, I would do it all over again, the same way. I feel very fortunate to be able to serve you and will continue to do so, to the best of my ability, while I am here. Although there are days that I ask myself what I got myself into, those thoughts are soon replaced with the satisfaction that I derive from doing this job. It has been, and continues to be, my life and my passion, and is a job that I obtain great personal reward from. For that, thank you.

Overall incidents for the Townsend Police Department were down from the previous year by 8.5% with a total of 14,158, however, major incidents increased by 4% with a year-end total of 972. Custody incidents were down by 22% with a total of 154 arrests, criminal complaints were down by 31% with a year-end total of 215, and motor vehicle citations showed a decrease of 14%, with a total of 3,134 citations being issued which generated \$67,750 in fines.

The following represents major incidents that had significant change this past year:

- Arrest -19%
- Motor vehicle B&E +43%
- Breaking and Entering +20%
- Reported Death Investigations +55%
- Domestic/Family -14%
- Drug Law Violations -50%
- Larceny -18%
- M/V Accidents w/injury -27%
- Probate issues +25%
- Protective Custody +36%
- Vandalism -40%

The balance of incidents for 2006 varied +/- 10%.

Although some of these statistics may seem alarming, I feel that one of the main reasons behind the drop in arrests and citations is due directly with the fact that the police department has been operating short-staffed and has had two less officers on the street due to resignations.

In September, Mark Francis and Joshua Tocci joined the department and were sworn in to replace Sgt. Travis Rixford and Officer Dan Morrison who resigned in 2005. Although these two new officers were hired, we spent most of the year short two officers and these officers have been attending or involved in training since their appointments.

I have stressed in the past the importance of the retention of personnel, as replacement of officers is not an easy task. Beside the hiring process, which is time consuming, training of newly appointed personnel can take up to a year to complete before new officers are ready to properly perform their duties, and during that time the operations of the department are negatively impacted.

Officer John Johnson, a twenty-one year veteran of the department was sworn-in as Sergeant in February. John currently oversees operations and prepares the daily operations plan. Those of you with issues including speeding, vandalism, or other matters of interest should feel free to contact Sgt. Johnson so that he can incorporate these matters into the daily operations plan.

The School Resource Officer handled 76 incidents within the school district, with 43 of these being major incidents, which required further follow-up and reporting. In addition, the school resource officer spent much time at the Lowell Juvenile Court dealing with child in need of service petitions and truancy related issues. I might add that the school resource officer's position has been invaluable to the police department and it serves to allow us to be proactive with issues related to problems within the schools and not just to respond after an incident has already happened. It also allows us flexibility of our patrol function that would otherwise be dedicated to these issues, thus affecting their other job responsibilities. This position is funded within the budget of the school district and I appreciate their support of this position as it helps to ensure the safety of the students and better serve the population of the North Middlesex Regional School District.

We have been moving ahead this past year with enhancing our Internet capabilities. Additional machines were enhanced within the police department that are internet capable, however, we continue to keep our in-house records separate in order to maintain security and avoid issues of corruption of our operating systems. Additionally we have moved ahead to expand and improve our web site, townsendpd.org and with the help of our web site manager, Nim Collins, to stay current and updated with information of interest. We have now added e-mails of all the members of the police and communications departments so that they can be directly contacted. There are also many helpful links to other agencies dealing with public safety issues and shortly we will be adding a citizen survey which I invite all to participate in so that we can get an understanding of how you think we're doing, how we can improve, and any special needs or concerns that you might have.

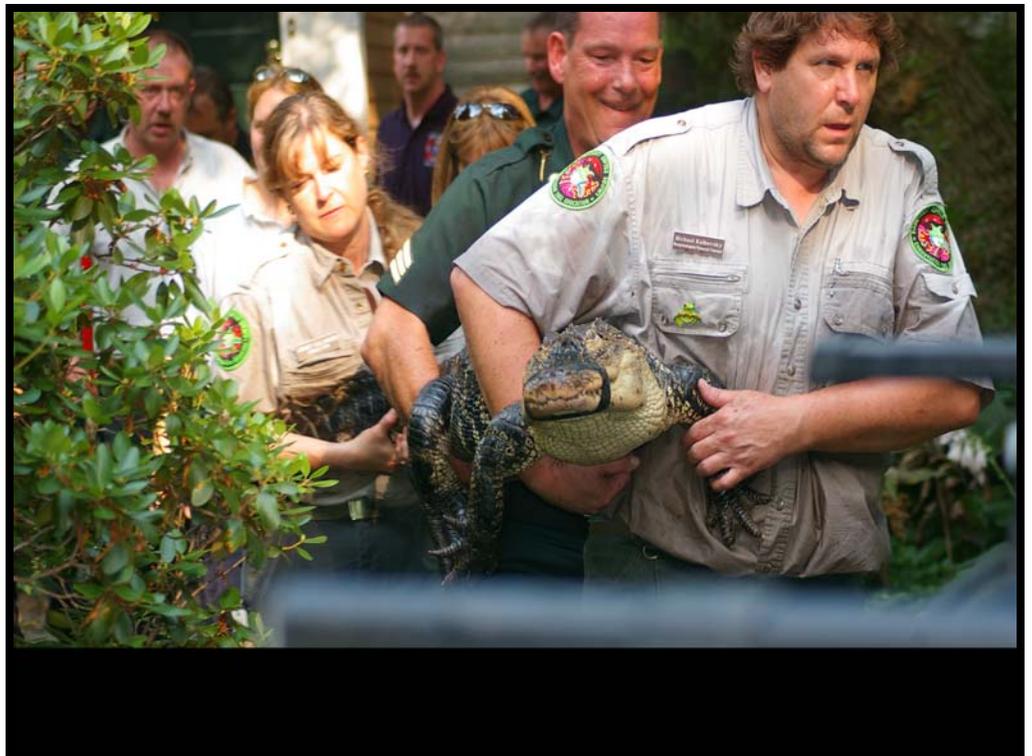
Again this year, we have continued to secure grant funding to purchase equipment, run programs, fund training, and increase our effectiveness as it relates to our goals and objectives. Our community policing funding as well as funding through the Governor's Highway Safety Program are two of the grants that greatly contribute to our overall success. Homeland Security Grants are another area that we look to for funding, however, we should not rely on these grants for future

funding needs as they have a tendency of becoming no longer available and have conditions attached. They are, however, helpful to us and we will continue to seek out this funding to support our efforts.

I am acutely aware that we will be facing some tough decisions ahead as it pertains to budgets, and possible cuts in service. I can only say that you, the voters, must decide how important public safety is to you and your families. I have personally been involved in cuts within the police department and can tell you that it wasn't a pleasant experience for me either personally or professionally and for the first time in my career felt like the residents of Townsend were being let down and not receiving the service that they expected or deserve from their police department. Whatever happens, I can only say that we will continue to strive to accomplish our mission.

I would like to say that all-in-all I feel that we have had another successful year and would like to especially thank the men and women of the Townsend Police Department for their continued support and dedication. They have worked hard again this year to take up the slack in the lack of resources. I feel that they have represented themselves professionally and have served the community well over this past year. I would also like to acknowledge and thank the business owners and citizens of Townsend for their support and extend my thanks and appreciation to the Massachusetts State Police, District Attorney's Office, and Chiefs of Police from the Northeastern Massachusetts Law Enforcement Council. Further, I would like to thank the department heads and members of their departments who assisted us throughout the year as well as the Board of Selectmen, and Town Administrator for their support in our endeavors.

Respectfully submitted,  
Erving M. Marshall, Jr., Chief of Police



## ANNUAL REPORT OF THE COMMUNICATIONS DEPARTMENT

As Director of Communications, I respectfully submit the following annual report for the Townsend Communications Department for 2006.

As stated in my annual police report, the Townsend Communications Department handled a total of 14, 158 incidents, which was a decrease from the total of 15,454 for 2005. In addition, the Communications Department handled hundreds of ambulance and fire related calls, which are separated from other emergency service calls due to different operating software.

As I have stated in previous reports, the Communications Center is a very busy place and the hub of emergency services in this community. Without the Communications Center, emergency services, as well as many other general services of municipal government would fail. The Communications Center not only handles emergency calls, but also a wide variety of general calls and walk-ins when people don't know where to turn in seeking general information. The telecommunicators make it their duty to field all sorts of problems and questions and if the answers are not readily available they will make every attempt to get them, or at least point you in the right direction. I find it intriguing with some of the things that people will call or stop by the Communications Center for and proud of the way that the telecommunicators handle themselves. In some respects we are fortunate to live in a small community and have the resources we have. I have been the recipient of calling larger police agencies myself where general service calls are ignored or scrutinized. The Townsend Communications Department understands that sometimes those issues that seem irrelevant to some might be very important to those seeking the information, which is why we handle things the way that we do.

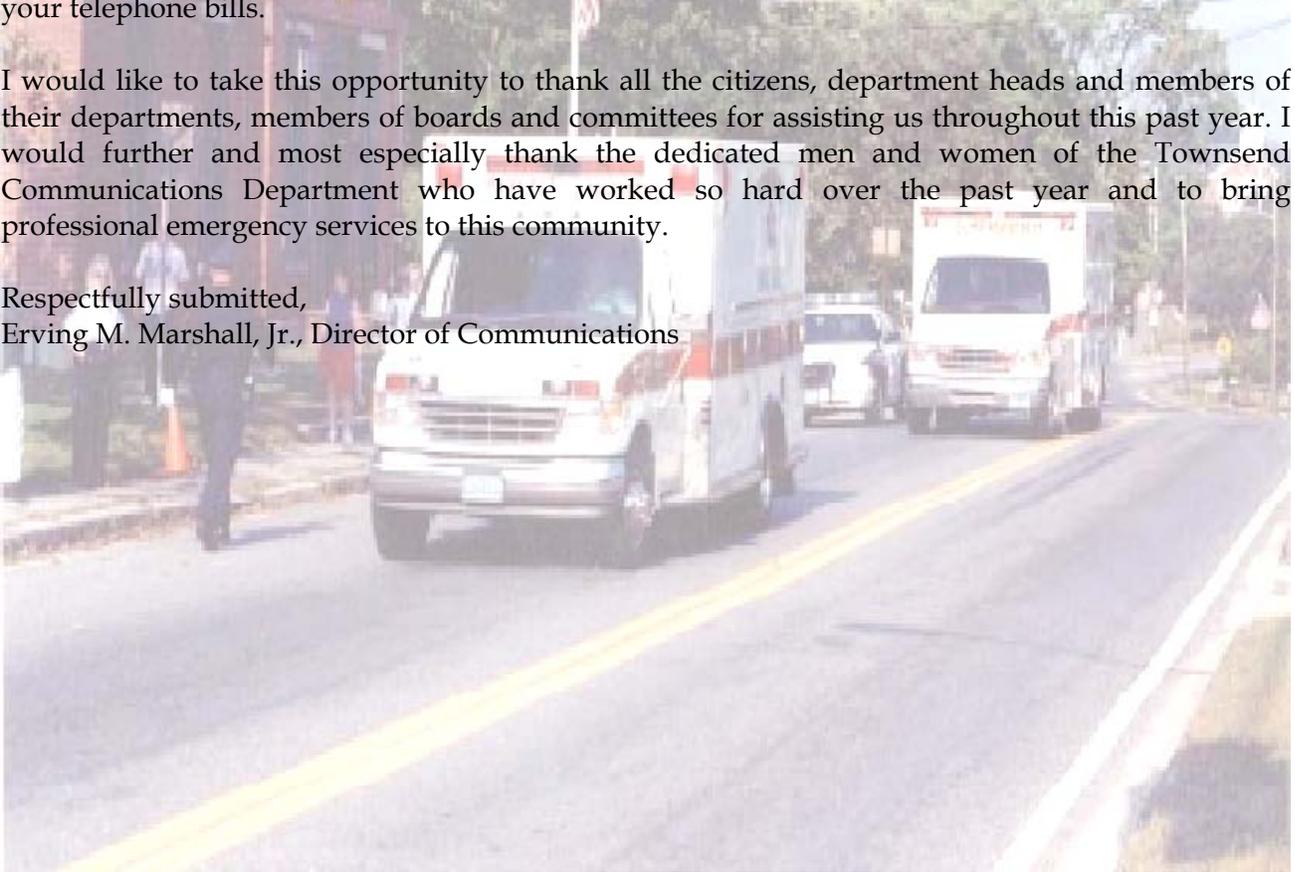
I would however, ask that residents refrain from calling the Communications Center to ask if there is school or when their power will be restored. These calls generally come in during very busy times in inclement weather when telecommunicators are overwhelmed with emergency calls. No school announcements are handled through local news media including all local TV stations and questions regarding power restoration can be handled through the local power company. If you want to call regarding a power outage to advise your power is out or to report a power related emergency we will relay that information for you, however, we will seldom be able to give you a time frame on when your power will be restored as the local power company handles these calls, which we have no direct control over.

This past year we have made progress with our web site, and with the help of Nim Collins, who is also the midnight to 8 telecommunicator, have added many features to this site including e-mails for all the Police and Communications Department members as well as informational bulletins and helpful links to get you the specialty information you might be interested in. We will be adding a citizen survey in the near future and I would invite anyone to visit our site at [townsendpd.org](http://townsendpd.org) and give us any of your questions or concerns or any ideas on how we might better serve you.

We will also continue our quest to remain current with technological advancements and will be installing approximately \$300,000.00 in new 911 equipment this coming summer thanks to a grant received through the Executive Office of Public Safety and the Statewide Emergency Telecommunications Board. This equipment will help enhance our tracking efforts of all 911 related calls and will include computerized mapping, enable us to ascertain the origin of mobile 911 calls to within 300 meters, and will also replace outdated equipment. This equipment along with \$5,000.00 in reimbursed training expense comes to us due to the 911 surcharges that you now see on your telephone bills.

I would like to take this opportunity to thank all the citizens, department heads and members of their departments, members of boards and committees for assisting us throughout this past year. I would further and most especially thank the dedicated men and women of the Townsend Communications Department who have worked so hard over the past year and to bring professional emergency services to this community.

Respectfully submitted,  
Erving M. Marshall, Jr., Director of Communications



## ANNUAL REPORT OF THE TOWNSEND FIRE DEPARTMENT

The year 2006 was a very exciting and challenging year for the Townsend Fire Department. In January the citizens of Townsend voted on a debt exclusion referendum question to purchase and equip a new pumper to replace Engine - One, a 1973 Maxim pumper. The citizens passed this question and the replacement process began.

In March Deputy Chief Brian Borneman resigned from his position as deputy Chief and ended his fifteen years with the Department. Chief Borneman will be missed by all the members of this department and we wish him good luck.

Since mid winter the department was working hard on finalizing the specifications for the new fire pumper. In May the Invitation to Bid on the fire pumper was ready for manufacturers to receive and eight different companies requested copies for their review. June 13<sup>th</sup> bid packages were received and reviewed with only three companies submitting bids. After reviewing the bids received the department and selectmen met in late June to award the contract to HME Corporation in Wyoming, Michigan.

In July the Town of Townsend had its first known alligator reporting on Old City Road. The Massachusetts Environmental Police were called in and the alligator was removed and relocated to Beverly Massachusetts. Later in July a second alligator appeared in the same area. Fire, EMS, and the Police Department were all on the lookout. After about three hours the alligator was located behind a house on Lunenburg Road and was also relocated to Beverly, Massachusetts

During the month of July we also had two of our firefighters, FF Brian O'Connor and LT. Michael Grimley, attend a Wildland Firefighting certification class held at the Cape Cod National Seashore Park in Wellfleet, Massachusetts. This training will greatly help our community and department in the event that we see a major wildland fire here in Townsend where these conditions do exist.

On August 22<sup>nd</sup> all three of our front line pumpers, our rescue and reserve pumper had their annual pump certification by W.D. Perkins Company. When the testing was completed all pumpers passed with the exception of Engine 1, the 1973 Maxim from Fitchburg. This Engine at the conclusion of its test caught on fire and was quickly extinguished causing damage to the engine compartment and to the truck's wiring. Chief Donahue was left with no choice but to relocate equipment in Townsend and to place our reserve pumper, a 1978 Mack two person truck, into service at the Harbor Station where it would remain until the new pumper arrives next year.

The beginning of September FF Brian O'Connor and LT. Michael Grimley received a call that they have been placed on standby by the Massachusetts Forest Fire Control and that they were to be ready to deploy within 72 hours. It was several days later that O'Connor and Grimley were on their way to Boise, Idaho with 18 other firefighters from Massachusetts to the Rattlesnake Fire that at this time had consumed 33,000 acres. By the time O'Connor and Grimley returned 2 weeks later the fire had reached 42,000 acres and was 95% contained. This was the first time that Townsend's Firefighters were called upon to respond at the national level.

It was also in September that the Town of Townsend and HME Corporation signed the Sales Agreement for the new HME Pumper on September 19<sup>th</sup> for \$348,906.00. Townsend would now see its new pumper within 270 days.

During the month of November we had our 1985 Seagrave Ladder 1's annual inspection. This year the Ladder passed with no major findings on its aerial ladder, but we were warned once again that the cab mounts of this apparatus were failing. We have the ladder scheduled for replacement in FY09 with the Capital Planning Committee.

In December the Firefighters Association sponsored their annual Holiday Party for all Fire - EMS personnel. Fire Department Chaplain Kevin Patterson welcomed all those in attendance and the following members were presented with their years of service pins: FF Andrew Brown Engine Co# 1 - 20 years, FF Austin Cote Engine Co# 1 - 15 Years, Lieutenant John Elliott Engine Co# 2 - 20 years, Lieutenant Michael Grimley Rescue Co# 1 - 20 years, FF Keith Hanks Engine Co# 3 - 10 years, FF Brian Metivier Engine Co# 1 - 10 years, FF Jeffrey Parker Engine Co# 3 - 10 years, Chaplain Kevin Patterson 10 years, Captain David Roy Engine Co# 3 - 20 years, FF Gregg Shepherd Engine Co# 3 - 30 years and Lieutenant Vincent Shertzer Engine Co# 1 - 20 years.

### **DAY TIME COVERAGE**

Daytime staffing problems are not new to the department. The department has been asking for more daytime firefighters for years. There are times when the only firefighter available for a daytime call is our one full-time person. This problem is not unique it is occurring all over the country. People can't afford to live and work in the same community anymore they must travel an average of 45 minute commute. With the merging of the Townsend Fire Department and the Townsend Ambulance Service for the short term and if there is no reduction in staff, we will be able to handle the first call that is received Monday through Friday. The second call would have to be handled by the on-call staff that might or might not be in town.

### **FIREFIGHTER OF THE YEAR**

Wanda Goodwin was the recipient of the 2006 Firefighter of the Year. During 2006 Wanda achieved certification as a nationally registered Paramedic, Massachusetts Paramedic, Firefighter I/II and the first firefighter in Townsend to become a certified Company Fire Officer. Congratulations to Wanda on a job well done.

### **TRAINING DIVISION**

Lt. Michael Grimley and FF Brian Metivier head up the training division. This division has the responsibility of keeping all of our firefighters trained and prepared to meet the demands of the fire service. The Department trains on the 2<sup>nd</sup> and 3<sup>rd</sup> Tuesdays of each month, and several weekends throughout the year. This year the department was able to provide training for ten new recruit firefighters. They started their training in October and are expected to complete their training in January.

### **FIRE PREVENTION DIVISION**

This past year Fire Prevention supervised the fire drills at the schools and assisted with intruder drills. All schools received their annual Certificate of Inspection with Building Inspector Richard Hanks. Fire Prevention also assisted with 6 fire drills for New England Business. This Division also

conducted two fire extinguisher classes, which were held at Sterilite Corporation this past fall with over 100 employees attending.

The following will show what type of permits Fire Prevention issued this year.

<b>TYPE OF PERMIT</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
Smoke detector inspections	159	199	194	158
Underground tank removal	2	3	6	0
Open air burning	592	557	497	486
Tanker truck inspection	3	3	9	7
Fireworks	0	0	0	0
L/P gas permits	47	41	39	21
Oil burner insp./permits	45	65	62	59
Blasting	2	6	3	0
Black & gunpowder storage	0	2	0	1
Fire alarm inst./modification	0	2	6	13
permit to operate UST / AST	0	2	2	1
Sprinkler permit	0	0	0	5
Launch model rockets	0	1	0	0
Permit to install underground fuel tank	0	0	0	0
Unvented Gas Heater	0	1	2	2
Permits requiring a detail	0	0	2	1
<b>TOTAL PERMITS</b>	<b>850</b>	<b>882</b>	<b>822</b>	<b>754</b>

This year Fire Prevention issued 754 permits, of which 267 required an onsite inspection, collecting \$22,630 for the town's General Fund. This is an increase of \$9,440.00 from last year.



## FIRE STATISTICS

TYPE OF INCIDENT	2003	2004	2005	2006
Structure Fire	13	17	6	5
Vehicle Fire	5	6	5	5
Motor Vehicle Accidents	53	35	28	27
Rescues	6	6	4	6
Animal Rescues	2	2	0	0
Search	2	0	0	0
Mutual Aid Given	23	33	37	22
Investigations	45	55	87	63
Chimney Fire	6	1	7	2
Brush Fires	16	5	13	13
Alarm Activation	59	36	40	53
Municipal Box Alarm	21	20	28	24
Oil Burner Malfunction	N/A	2	2	2
Hazardous Spills	13	18	8	9
Unauthorized Burning	7	16	15	21
Electrical Hazard	14	10	28	36
Domestic Terrorism	0	2	0	2
Carbon Monoxide Alarm	6	6	18	24
Severe Weather	3	2	5	3
House Lockout	4	3	7	2
Gas Odor / Leak	5	1	5	8
Assist Police	2	8	4	5
Assist EMS	2	26	49	77
Aircraft Standby	N/A	6	2	3
Station Coverage	N/A	2	6	3
Public Service *	N/A	N/A	N/A	N/A
P/S Atwood Acres	7	4	3	3
P/S Ice Removal	6	0	0	0
P/S Resident	6	14	4	12
P/S Water Removal	7	34	3	1
P/S Town Department	N/A	37	28	16
Other Incidents **	0	0	0	0
<b>TOTAL INCIDENTS</b>	<b>333</b>	<b>407</b>	<b>442</b>	<b>447</b>

## CLOSING REMARKS

In closing, I would like to thank all the Boards, Committees, Departments, and our dedicated Emergency Personnel who are always there to help when called upon.

Respectfully submitted on behalf of the department,

Michael P. Grimley  
Lieutenant Townsend Fire Department

# ANNUAL REPORT OF THE MUNICIPAL AMBULANCE DEPARTMENT

As we look forward to the upcoming merger in July 2007, we are continuing to enhance the flexibility of the Fire and EMS Departments. Two of our current members just completed the Firefighter Recruit Training through the Fire Department as well as two of the members of the Fire Department are currently enrolled in an EMT-Basic class. Cross-training staff allows greater flexibility to handle the majority of calls while having to struggle with the dwindling numbers of individuals who are willing or able to sacrifice their time to serve their town.

In January the two Physio LifePak 12 monitor/defibrillators were upgraded with capnography technology. Capnography is now the standard of care for verification of endotracheal tube placement in prehospital and emergency department settings. It also gives an early warning for impending shock. All paramedics on the Department have been trained to use this new technology.

In May we received our new ambulance to replace the old Ambulance 49 without a moment to spare. For about a month prior to this the old 49 had been out of service because of mechanical problems that were going to be too expensive to fix.

During the month of July we had our annual state inspection by the Office of Emergency Medical Services. The areas that are inspected are vehicles, equipment, staffing, certifications, policies and procedures as well as quality assurance of documentation. We passed the inspection and the state inspector was happy to see that the old 49 had been retired from service.

The Ambulance Department is pleased to welcome the following new members. These individuals add to the wealth of experience and knowledge that enhances the level of service provided to the Town of Townsend and its neighboring towns.

New members for 2006:

Donald Benoit EMT-P

Keith Hanks EMT-B

Peter Laitinen EMT-P

David Mazza EMT-B

Karen Weller EMT-P

Additionally two of our EMT-Basics, Andy Gomes and Wanda Goodwin, completed their paramedic classes and successfully passed the Massachusetts Paramedic Certification exam. Our service now has a staff of 23 Paramedics, 1 EMT-Intermediate, and 11 EMT-Basics.

## 2006 Call Statistics

The call volume for 2006 has increased by 9% over the year 2005. The calls have been categorized as follows:

Town	Transports	ALS		Fire		Totals
		Assess	Refusals	Standby	Cancel	
Townsend	370	0	125	78	3	576
Groton	181	18	3	0	55	257
Lunenburg	85	5	1	3	26	120
Ashby	12	0	1	0	0	13
Pepperell	24	1	2	0	11	38
Shirley	2	0	0	1	0	2
Brookline	0	0	0	0	1	1
Mason	1	0	0	1	0	1
<b>Total calls</b>						<b>1008</b>

**Closing Remarks**

I wish to thank the Departments and Committees with whom this Department works closely with to provide services to this Town: Board of Selectmen, Town Administrator, Police Department, Communications Department, Accounting Department, Highway Department, Board of Health, Planning Board, and Finance Committee.

Also thanks to all the members of the EMS and Fire Departments and their families whose support and dedication have helped to keep the high level of service that the citizens of Townsend have come to expect.

Respectfully submitted,  
Wanda J. Goodwin NREMT-P  
Operations Manager

# ANNUAL REPORT OF THE OFFICE OF EMERGENCY MANAGEMENT

**Remember, not "if," but when...**

Preparedness is not something to think about, it is something to do. Even though we live in an area not likely to be targeted by terrorists, we still need to be prepared for emergencies. We are more likely to be affected by weather related situations than other emergencies, but the preparations are very similar. We must have a "ready kit" packed and available, even if it is used for an "at home" emergency. Long power outages can still create an emergency during which we can use our "ready kits."

I have given emergency preparedness talks at each of our recent town meetings and at various other local and regional events. These talks are designed to give an in depth discussion of how to "be prepared."

I have spent the past year attending many meetings, both local and statewide, intended to help our town prepare for various emergencies. All department heads are required to take two basic emergency preparation courses. These courses were offered several times this year and are available on line. Hopefully, those who have not yet taken them will soon do so. I have met with various organizations both in meeting and exercise situations to help our town be ready for any emergency.

Eleven persons from TEMA and the local Radio Club helped with the annual Lions' Club Canoe race this year. The Radio Club has also helped out in other emergency situations, one representative even responded to the town of Peabody to help during the spring floods. This group is an invaluable resource for our town. The spring floods only affected our town minimally, but we were able to recoup some FEMA money for road expenses that we incurred.

We must remember that our safety is in our own hands. We cannot sit back and hope that the government will "rescue" us from an emergency. Please support my efforts to keep our town safe and prepared to respond to emergencies.

Respectfully submitted by:  
Shirley Coit, TEMA Director

## ANNUAL REPORT OF THE TOWNSEND HIGHWAY DEPARTMENT

Various repairs were completed throughout town this year. This work included routine maintenance, roadway asphalt repair and overlays, winter operations and highway garage maintenance.

**Roadway Maintenance/Repairs:** During the year, the staff carried out routine roadway maintenance that included: pot hole repair, street sign installation and replacement, brush trimming, catch basin repairs, street sweeping and culvert replacement.

**Pothole Repair:** Pothole repairs continued throughout the year. Crews were sent out routinely to ride 'problem roads' and patch any potholes they saw. Potholes were also identified and repaired with the help of concerned citizens who reported the defects to the Highway Department.

**Street Sign Installation and Replacement:** The Highway Department continued to install, maintain and repair street and roadway signs on an as needed basis. Street signs were changed systematically to comply with new state regulations.

**Brush Trimming:** This year brush trimming and mowing operations were completed in various areas throughout town.

**Catch Basin Repair and Culvert Replacement:** More than 30 catch basins were either replaced or repaired throughout town this year. A new 36" diameter cross culvert was constructed on Route 13 near house #149 and should alleviate all flooding problems in that area. Other culverts were replaced on Old turnpike Road, Mason Road, Tyler Road and South Harbor Road.

**Street Sweeping:** During the spring months all town roads were cleared of excess sand.

**Cutting Back of Roadway Edges:** Haynes Road was cut back to allow for roadway repairs, reclamation and paving.

**Roadway Asphalt Repairs and Overlays:** The entire length of Haynes Road (2 miles) was reclaimed and paved. Hog Hill Road from Haynes road to the town line was overlaid during the Haynes Road paving.

**Winter Operations:** This past winter did not see too many snow storms and was mild comparatively speaking. During it all the Highway Department and subcontractors did a great job of keeping the roads clear and safe.

**Highway Garage:** Vehicle maintenance and repairs continued throughout the year.

**Scheduled Construction for 2007:** Next year's plans include paving a section of Wheeler Road and Mason Road. Granite curb and concrete sidewalk construction is again scheduled around the town common. Hopefully, the existing cross culvert on Meadow Road will be replaced. Chapter 90 funding will again dictate how much work can actually be completed this year.

Waste Oil: 1455 gallons of waste oil were collected from January through December of 2065. Waste oil is collected at the Highway Department on the first Saturday of each month from 8:00 AM until 12:00 PM. Containers are returned to the resident. If a holiday falls on the Friday before the first Saturday or during that weekend, then waste oil will be collected on the second Saturday of the month. We thank you for your cooperation regarding this matter.

Two longtime highway department employees retire in 2006. Dan Aho retired in May and Pat Steers retired in December. Both worked for over 19 years for the town. We miss them and wish them well in all their future endeavors.

My continued thanks and appreciation go out to my staff for the exceptional job they do throughout the year. It is a pleasure working with them!

Please feel free to contact our office if you have any questions or concerns regarding any of the Town's roads. We will be glad to help in any way possible.

Respectfully submitted,  
Ed Kukkula, Highway Superintendent

## ANNUAL REPORT OF THE TOWNSEND WATER DEPARTMENT



The Water Department is pleased to submit its annual report for the year 2006. This year we pumped a total of 148,210,600 gallons of water that supplied approximately 5,100 customers. Also, to maintain a neutral P.H. for the purpose of corrosion control 5,563 gallons of potassium hydroxide at a 45% solution was injected into the distribution system at both well sites. In addition, 285 gallons of sodium hypochlorite (chlorine) was injected at the Cross St. station for disinfection purposes.

### PROJECTS

- We continued with the second phase of our “Eastside Improvements Project” that consists of the construction of the Harbor Trace Well and Pump Station. Unfortunately, due to a significant delay by the state (Department of Environmental Protection) in the permitting process and the rising cost of materials, the Board of Water Commissioners reviewed and subsequently approved a change order submitted by the Well Driller for an increase in the total price. Fortunately, the contractor was still the low bidder. In anticipation of rising costs, we submitted an article at the Annual Town Meeting in May to borrow an additional \$300,000.00 for construction costs for the Pump Station for which we appreciate the Town graciously approving. Subsequently, in July a bid to construct the Pump Station was awarded to Winston Builders Corporation from Westboro, MA. in the amount of \$971,889.00



- In June, work to upgrade and replace approximately 1,500 ft of existing 6 inch main with 12 inch was completed on South St. The work was done in conjunction with the Harbor Trace Development, developer, Northwoods Realty Trust and sub-contracted to Shepco, Inc.

### GENERAL MAINTENANCE

- Hydrants on School St. originally installed in the mid 1930’s were replaced and new isolation gates installed.
- The distribution system was flushed by means of our semi-annual uni-directional flushing program. All dead end hydrants were flushed semi-annually as well. Hydrants were also inspected in the spring and fall for leakage; replace gaskets as needed, grease caps, and flags installed for winter operations.
- Master meters, flow and pressure transmitters were serviced and calibrated at both pumping stations and at both storage tanks.
- Main operating valves at both pumping stations were serviced as well as the 16” altitude valve at the Highland St. storage tank.
- Chemical feed pumps were serviced, pH probes and analyzers were cleaned and calibrated at both pumping stations.



- As part of our ongoing Cross Connection Control Program, annual and semi-annual testing was performed on all commercial, industrial and municipal back flow prevention devices. These devices are designed to prevent any non-potable substance from contacting and contaminating the public water supply. Regular testing and proper maintenance of these devices is essential in protecting public health.
- Twenty-two (22) new water services were installed or replaced, four (4) water services were relocated, two (2) water services were just repaired and three (3) fire hydrants were replaced. Main line gate boxes and service line curb boxes were repaired, raised or lowered or replaced as needed.

#### **NEW/REPLACED EQUIPMENT**

- Invitation For Bids were advertised to purchase a 2007 ½ ton pickup truck with trade-in of a 1997 Ford F-150. A bid for the purchase was awarded to Townsend Ford in the amount of \$24,200.00.

#### **WATER QUALITY**

- All State and Federal required water quality testing for approximately 75 regulated and unregulated contaminants was performed. We are happy to report that water quality for the residents and businesses of Townsend continues to meet or exceed all state and federal requirements.

#### **EDUCATION**

- Seminars and classes were attended for further education in the water industry and to stay current with changing regulations, new practices, new products and to accrue mandated total contact hours (TCH'S) to retain state and federal required operator's licenses for distribution and treatment. Congratulations to Jim Blanchard for successfully passing the D1 test for Drinking Water Operator Certification in distribution. Water Departments are strictly monitored by the state and subject to random audits to assure that employees possess the required licenses and total contact hours (TCH's).

#### **CONCLUSION**

- As Superintendent, I would like to take this opportunity to recognize and thank all the employees of the Water Department, Mike MacEachern, Jim Blanchard, Jean Dinon and Brenda Boudreau. It is through their combined efforts that we are able to maintain and provide safe high quality drinking water to the residents and businesses of Townsend.
- Maintenance and operating reports of the Water Department are available at the office, at 540 Main Street, West Townsend. The office is open Monday through Friday from 9:00 a.m. to 3:00 p.m., and the hours of operation are from 7:00 a.m. to 3:30 p.m. Monday through Friday.

The Board of Water Commissioners meets the second Tuesday of each month at 5:30 p.m. Please feel free to attend and participate in these meetings.

Respectfully Submitted By:  
Paul L. Rafuse, Superintendent

#### **BOARD OF WATER COMMISSIONERS**

Robert J. Moorehouse, Chairman      Francis McNamara, Clerk      John L. Caten Jr., Member

## ANNUAL REPORT OF THE CEMETERY & PARKS COMMISSION

There were 47 interments in Townsend's cemeteries in 2006; 25 full burials, 19 cremations and 3 infants. Thirteen of the total were veterans. Townspeople should be aware that there is an area reserved for veterans near the flagpole in Hillside Cemetery. The Department hopes to begin preparing the new cemetery on Turnpike Road in the forthcoming year.

After severe budget cuts in recent years, which lead to the elimination of a budget line item for part-time, intermittent, seasonal labor. Despite a negative vote at the November 2006 Special Town Meeting, the Board hopes that these funds will be restored in FY'08. Our expense budget is also such that porta-potties will probably not be supplied on the Common this year.

Regrettably three diseased elm trees and one maple tree on or near the Common had to be removed this past year. Six trees were also removed from the Town's cemeteries. The Department's employees repaired and repainted the bandstand. A new excavator was purchased to replace the old one which is 23 years old and will be kept as a back-up unit. There were three incidents causing damage to the Common fence. Two were due to hit and run accidents; tractor trailer trucks which cut the corner turning right from Main Street to Route 13 North. The other damage was due to too many youngsters sitting on the fence near the Brookline Street/Main Street corner at a band concert. We hope that in the future our young people will exercise greater care and respect for the fence which was first erected in 1878.

Unfortunately, our Superintendent, James Tumber, Sr., seriously injured his ankle in an accident while trying to right a grave stone. Jim is on the mend and hopefully will be back in the saddle soon.

Once again we would like to thank Cal Robbins, Dan Haney and the Townsend Business Association for their help with the holiday lighting and the flower baskets on the Common. We would also like to thank the Senior Center volunteers, the Highway Department and the Fire Department who have helped our Department this past year. Thanks also go out to all of our employees for their dedication and hard work.

Respectfully submitted by:

### CEMETERY AND PARK COMMISSIONERS

Ray P. Boyes

Albert N. (Tubby) Boucher

John B. Barrett

## ANNUAL REPORT OF THE TOWNSEND PLANNING BOARD

The Planning Board has again been challenged with a very busy year in 2006, and five dedicated volunteers have worked together to address an array of issues and needs that have been presented to them.



In April, Jeff Peduzzi was again elected to serve as Chairman of the Board. In his commitment to consider the best interests of the town, he continues to bring a wealth of experience and expertise to this leadership position. Nik Thalheimer was elected to serve as Vice-Chairman and makes good use of his ability to evaluate issues, and offer input with insight and balance. Nik has also served again this year as the Board's representative on the Town Properties Committee. Lou Kiklis was elected to the Clerk's position and continues to weigh out issues with an eye on the entrepreneur's perspective, as well as adding light moments to discussions, to make sure nobody gets too serious. Lou was also nominated to represent the Board on the Montachusett Regional Planning Commission (MRPC). Stan Vladyka has continued to provide faithful service to the Board. With his drafting background, and knowledge of conservation concerns, the Board can depend upon Stan for a thorough review of a proposed project. Jed Coughlin has continued to serve on the Board, always ready to offer insight, ask questions and help bring the Board to a consensus, while encouraging them to stay focused. Each member of this team has often gone above and beyond to work around their personal schedules to fulfill their commitment to Town service.

Throughout the year, the Board reviewed and endorsed 12 applications for Approval Not Required Plans (ANR's), resulting in the creation of 36 new lots and 6 parcels. Of those 36 lots, a total of 16 on two different parcels were either approved with building restrictions, or ultimately sold to the State, to be preserved as open space.

Through the public hearing process, the Board reviewed 7 applications for Site Plan Review Special Permits. These resulted in the approval of two new businesses in town, a storage facility and an ice cream and fried food take-out business. The Board approved a permit for the conversion of warehouse space to office space, with additional parking to accommodate a growing business; and another permit to renovate and add parking to improve an existing business. Three special permits were renewed for wireless communication towers or co-location equipment on towers. An addendum to an existing Special Permit Decision was also approved for a landscaping and parking plan. The Board reviewed one additional proposal to renovate an existing business with no additional parking and determined a special permit was not required.

Public hearings were held to review two zoning amendments, one related to permitted uses in a residential zone, and the other to clarify allowed use of lots divided by district boundary lines. Both amendments were approved by Town Meeting.

The Board held public hearings for three Petitions filed by town residents who were proposing an extension of an Outlying or Downtown Commercial District. Of these, one was withdrawn at Town Meeting, another was not addressed at Town Meeting because it was received with an insufficient number of signatures too close in proximity to Town Meeting to rectify the problem,

and the third was not approved at Town meeting. The influx of requests to extend commercially zoned districts led to an initiative by Stan Vladyka, with the support of the Planning Board, to work with the Town Administrator in requesting approval from the Board of Selectmen for the formation of a Zoning District Change Ad Hoc Committee.

The purpose of the committee would be to conduct a town-wide review of all districts resulting in proposals to amend the Town maps and applicable zoning bylaws. It was recommended to involve an outside consultant and bring back a report to the Board of Selectmen, to initiate a public hearing process through the Planning Board. The proposal was approved by the Board of Selectmen and the process began to nominate committee members, one to represent each of five town boards, as well as a representative from the Townsend Business Association, an "at large" member from the community, and Rich Hanks, Zoning Enforcement Officer, as an ex-officio member.

The Board also held public hearings to amend several portions of the Planning Board Rules and Regulations, with help and input from other town boards and departments. All of the amendments were approved, and changes include a new subset of fire regulations for subdivisions, improvements to required construction standards within subdivisions, and mandates for subdivision developers to connect to public water supply if within 2,000 feet of town water.

The beginning of the year brought decisions on two projects that had been on-going during 2005. A Preliminary Plan for a 16-lot Open Space Preservation Development on property abutting Vinton Pond was disapproved by the Board. A subsequent ANR Plan was approved; however, the State then purchased the land as a preserved extension to an abutting State Park. Several months of hearings and review during 2005 also culminated with a conditioned approval for a 15-lot Open Space Preservation Development off Ash Street. During the year, the Board took an active role in the review process for a "Chapter 40 B" filing for a "Comprehensive Permit" to build 45 units on 12+ acres off Turnpike Road. Although the Zoning Board of Appeals is the Special Permit Granting Authority for these filings, the Planning Board, in response to a Referral Notice from the ZBA, met with the applicant, his engineer, lawyer and the Peer Review firm representing the town, prior to providing an extensive report to the Zoning Board with their concerns and recommendations. Near the end of 2006, the Board began public hearings on a proposed 27-lot Open Space Preservation Development off Proctor Road, sparking interest and concern from several abutters and residents. The hearings for this project were on-going at the close of the year.

The Board has continued its association with the MRPC, recognizing it as a valuable community resource. The Planning Board assistant attended seminars and workshops on behalf of the Planning Board to help better assist the Board in streamlining the Site Plan Review process, writing defensible decisions, and handling issues related to Open Meeting Law.

Throughout the year, the Board has continued to keep the best interests of the Town in focus, through their commitment to encourage low impact development, preserve as much Open Space as feasible, insure protective measures are taken within aquifer districts and give careful consideration to the design and construction of roadways and drainage systems.

Respectfully submitted,  
For the Planning Board, Administrative Assistant, Jeanne Hollows

## ANNUAL REPORT OF THE CONSERVATION COMMISSION

Have you ever been interested in volunteering for the Conservation Commission or helping with



conservation projects? Ever wonder exactly what your Conservation Commission does? In 1957 the Conservation Commission Act authorized communities in Massachusetts to establish locally appointed organizations to plan for natural resource protection and the acquisition of open space. In 1972 Conservation Commissions were given the additional responsibility of administering the Wetlands Protection Act and the authority to pass and administer local wetlands bylaws as well. All of this is done by townspeople who are willing to volunteer their time in the interest of protecting the natural resources of Townsend that we all treasure.

Fulfilling this mandate, this year found the Commission reviewing a significant number of development projects in or near wetland resource areas. The Commission reviewed 25 Notices of Intent, 7 Requests for Determination of Applicability, an Abbreviated Notice of Resource Determination, 19 Certificates of Compliance and 3 enforcement matters.

In March, the Commission sponsored an organic lawn care seminar at the town hall. Several organizations and individuals volunteered their time to give a presentation, including Yard Spice, an organic lawn care company, and our own Commissioner Jennifer Pettit, member of the Ecological Landscaping Association. The Green Guy, Inc., NOFA (Northeast Organic Farming Association) and Bradford Organics were also represented. The seminar increased our awareness of the long term and cumulative impact of using chemical lawn fertilizers, herbicides and pesticides on groundwater, which is ultimately our drinking water. We must also consider their impact on the Harbor Pond, the Squannacook River and its tributaries.

The Commission took advantage of the Wetlands Circuit Rider Program, revived by MassDEP in FY05. Circuit riders were created in response to requests from Conservation Commissions seeking guidance in the administration of the state Wetlands Protection Act. At the request of the Commission, Kathy Robertson, Circuit Rider for the Central region, kindly agreed to hold several training sessions in the town hall that were open to residents and other Conservation Commissions as well. Talks were held on Riverfront Area, the Wetlands Protection Act/Army Corps of Engineers Programmatic General Permit and the Design of Stream Crossings, Waterways in Massachusetts and the Chapter 91 permit, and Stormwater Management for Conservation Commissions. As the Commission is confronted with new issues or state regulations, we can ask DEP to hold additional seminars here to help keep us informed.

We are excited that one of our long-term goals has been achieved this year - the Old Meetinghouse Park Forest Management Plan. With funding from the Conservation Land Fund, the Commission worked with a professional forester to survey the natural resources and mark the boundaries of Old

Meetinghouse Park. The Plan will help the Commission carry out timber harvests and manage the property for “forever wild” forest, wildlife habitat and species diversity, aesthetics and passive recreation needs. In addition, the Commission purchased two new signs for Old Meetinghouse Park, which were installed by Trails Committee volunteers Don Massucco, Bill Biswanger and Alan Ruuska (see photo).

Once again, the Commission is thankful for the efforts of the Boy Scouts of America. Joshua Mackos, Troop 10, asked the Commission if we had a “wish list” of conservation projects that he could complete as an Eagle Scout candidate. Josh chose to build a trail on the 11-acre parcel of conservation land on Lunenburg Road that had been donated to the Conservation Commission by George Basbanes. Tree Warden and former Commissioner Don Massucco mentored Josh throughout the project. We are thrilled to announce that the new trail on the Lunenburg Road conservation land is now complete and open to the public (see photo). Josh placed a new sign at the entrance, cleared the small parking area, and built a picnic table for families to enjoy. Thank you Josh, and all those that helped you achieve your goal.

Late spring and summer found Commission member Jennifer Pettit actively involved in protecting an extraordinary habitat in West Townsend. Under the guidance of wildlife biologist Mark Grgurovic, with a grant from the Natural Heritage and Endangered Species Program, the Commission recruited volunteers to spend long hours in the hot sun and rain conducting surveys. While the volunteers are too many to thank individually, the Commission is grateful for the efforts of Mike Hallisey, Ginny Bennett and Jeanne Urda, who surveyed the site almost daily. We are happy to report that our efforts were not in vain – many species were protected.

The Commission was very sorry to accept the resignation of two Commissioners after many years of service. John Trovato resigned in September after having served on the Commission for 4 years. John continues to volunteer on the Commission’s Trails Committee, and whenever help is needed. Stanley Vladyka, who had been a member since May of 2000, resigned in October. Stan continues to serve on the Planning Board and other town committees. We can’t thank you both enough for your dedication and the long hours you spent attending meetings and site visits.

We were extremely fortunate to have Linda Mack rejoin the Commission in October after several years away. Her expertise is invaluable, having served as Conservation Agent for 5 years, and as a member of the Commission for many years, including serving as Chairman.

The Commission also accepted the resignation of Conservation Agent Mike Turgeon in July. The Commission enjoyed the benefit of his extensive knowledge and broad experience for almost two years. We wish him the best in his future pursuits.

The Commission is very fortunate to have Leslie Gabriliska, who has been the Commission’s Administrative Assistant for over five years. Leslie has been instrumental in holding the Commission together this year. She served as Acting Conservation Agent for three months while the Commission was searching and interviewing for a new Agent. Leslie’s dedication to her job and the environment make her a huge asset to the Town and to the Commission.

We were pleased to hire Holly Estes as the new Conservation Agent in November. Holly is completing her Master's degree in Conservation Biology, and her experience as a former Nashoba Board of Health Agent will prove invaluable.

The commitment of Karen Chapman, who agreed to serve a second year as Chairman, was invaluable in helping the Commission weather this period of transition. Her quick grasp of issues, judgment, tenacity and compassion for the public are very much appreciated. In addition, the consistent efforts of Jennifer Pettit, John Stonefield, Eric Johnson and Michele Cannon have ensured the smooth operation of the Commission.

We would also like to express our sincere gratitude for the assistance of volunteer Amy Collins. Under the Senior Work-Off Program, Amy has completed projects in the Commission office that have long been in need of attention. Thank you, Amy, for all of your help.

The Commission welcomes new volunteers to help with protecting Townsend's natural resources - projects that can only be achieved with your help. Whether its serving as a member of the Commission or the Trails Committee, leading a hike on Earth Day or Biodiversity Days, certifying vernal pools, surveying for endangered species, participating in the Christmas Bird Count, or any other project, volunteering for the Conservation Commission is a great place to "get your feet wet" in community participation! We look forward to hearing from you!

Respectfully submitted,  
The Conservation Commission



## ANNUAL REPORT OF THE ZONING BOARD OF APPEALS

The current Zoning Board of Appeals (ZBA) members include William Cadogan (Chairman,) Darlene Sodano (Vice Chairman,) David Chenelle (Clerk), John Giunta, and David Funaiolo. In 2006, the Board added two new Associate Members, bringing the Board to a full complement of five members and three associate members. The Associate Members are Joe LoPilato, Julie Johnson and Tony Genova. Having associate members allows the Board to operate more efficiently and benefits the applicants in that if a member is missing, the Chairman can designate an associate member as a full voting member for a particular hearing or meeting. This scenario prevents hearings having to be continued due to a lack of quorum.

The ZBA meets as needed on Wednesday evenings for hearings on applications for variances from the Zoning Bylaws; Special Permits for such activities as accessory apartments, alterations to preexisting, non-conforming structures, earth removal, or commercial uses; and appeals of decisions made by the Building Commissioner, who is also the Town's Zoning Enforcement Officer.

This year the ZBA received fifteen applications. Specifically, there were three appeals, two variance requests, nine Special Permit requests and one Comprehensive 40B Permit application.

The ZBA upheld one of the three Appeals of the Building Commissioners decision and two applications were withdrawn. One of the Variance requests was denied and the other was withdrawn. Of the nine Special Permit requests, six were granted, two were withdrawn and one, which is for earth removal, is still pending. Of the six Special Permits granted, one was for an amendment to a previously issued Special Permit, two were for alterations to preexisting nonconforming structures, one was for reduction of a front yard setback, one was for a permitted use in a residential zone, and one was for an accessory apartment

A Comprehensive 40B Permit application submitted by Turnpike Village LLC, managed by Gary Lorden, is still pending for a 45-unit detached condominium development on 12.6 acres on Turnpike Road. This development, if approved, will yield 12 affordable units. When this application was filed, the Board submitted a grant application to the Massachusetts Housing Partnership (MHP) for professional assistance under the MHP Chapter 40B Technical Assistance Program. The Town was awarded a \$5,000 grant from MHP to allow the Town to purchase professional consulting services to assist in the review and consideration of the 40B Permit application. Richard Heaton of H&H Associates was chosen to advise the Board and review technical reports submitted as part of the application. Mr. Heaton has been invaluable to the Board in educating the Board about the intricacies of the 40B process, assisting the Board in identifying local concerns, and facilitating a productive discussion between the Board and the developer.

Chapter 40B is a state statute, which enables ZBAs to approve affordable housing developments under flexible rules if at least 25% of the units have long-term affordability restrictions. Also known as the Comprehensive Permit Law (or the anti snob zoning act), Chapter 40B was enacted in 1969 to help address the shortage of affordable housing statewide by reducing unnecessary barriers created by local approval processes, local zoning, and other restrictions. Its goal is to encourage the production of affordable housing in all communities throughout the Commonwealth. Under Chapter 40B, a developer is permitted to request waivers from many of the town's bylaws and empowers the ZBA to act for all the town Boards. The ZBA expends much energy and time for

each 40B application that is submitted due to the complexity of the regulations and the fact that it acts on behalf of all the town Boards.

The two 40B Permits that were issued by the Board in March 2005 and January 2005 are in varying stages of completion. The 40B Permit issued to Benjamin's Builders for 328 Main Street is near completion, with two of fourteen condominium units being affordable. The 40B Permit issued to Transformations, Inc. at 91 Highland Street was for the construction of 40 new units and the substantial rehabilitation of the existing farmhouse, for a total of 41 units. The 40 new units will include 35 detached single-family homes and 5 attached single-family homes. These attached units have been identified as 5 of the 12 affordable units. Of the 41 units, 29 will be market rate units and 12 will be affordable units to remain affordable for a period of ninety-nine (99) years. The construction is to be completed in three (3) phases with 14 units in the first phase, 16 in the second phase, and 10 in the third phase. The first phase is well under way with several of the homes completed.

The ZBA is working with the Townsend Housing Authority and the Land Use Coordinator to implement the Townsend Affordable Housing Plan and to develop policies and guidelines for new 40B projects. We would like to have projects proposed for land that is suitable for high-density development, so that proper planning principles can be used to design a town that all can enjoy.

ZBA meetings are open to the public and interested parties are welcome to attend.

Respectfully submitted,  
William J. Cadogan, Chairman

## ANNUAL REPORT OF THE BOARD OF HEALTH

The Board of Health had a year of full activity. Linda Tarantino was re-elected in April and continues to serve as the Chairman. Linda is employed as a high school science teacher. She has been very implemental in the closure of the Townsend Landfill and with the monitoring process that will continue far into the future. Eric Aaltonen is once again the Vice Chairman. Eric is a retired firefighter and served on the Board in the 1950s. James Le'Cuyer is filling the position of Clerk. Jim is a licensed contractor and septic installer. His profession has allowed the Board the use of his hands-on experience in assisting with residential septic issues. Meetings are held the second and fourth Mondays of the month.

Environmental monitoring of the leachate ponds and wells continue to be a necessity at the landfill, which was capped two years ago. Weston and Sampson Engineers, Inc. perform the environmental monitoring and reports. To date, this process has worked well and hopefully we will continue to have good results.

The curbside trash and recycling program is in its last year under the current contract. It continues to work well although recycling tonnage is down from last year. We encourage residents to continue in this endeavor to help our environment. A reminder to residents is the fact that we get credit for the amount of paper picked up curbside and would like to see this increase for that reason. In 2006 we have earned \$11,726.91 in paper revenue, which saves us costs on our curbside trash pickup. In 2006 the town collected 549.51 tons of paper and 300.16 tons of glass, cans and plastic. The tipping cost is \$78 per ton of trash, which amounted to \$243,086.96. Transportation costs were \$430,033.25. We urge the community to continue with recycling. Remember: "Reduce, Reuse, Recycle".

Please remember to safely dispose of your medical waste. Needles, syringes and fluid absorbing material should be put into containers that are sealed and marked accordingly. This way the container is not put into the recycling stream and someone hurt or alarmed by it's content. Your trash pick up could be discontinued if safety precautions are not taken seriously.

The Recycling Center is open every other Saturday from 8:30 AM until 4:00 PM. You may drop off: furniture, mattresses, box springs, scrap metal, textiles, appliances, tires, batteries, computers, misc. electronics, T.V's, monitors, fluorescent bulbs, books, yard waste, propane tanks and carpeting. Some items have fees to cover off-site disposal costs. You may also purchase additional recycling bins and yard composters at the Recycling Center.

Townsend is now a member of the North Central Regional Solid Waste Commission. Currently membership includes 11 towns. The Commission meets approximately every 6-8 weeks to discuss solid waste and recycling issues, DEP updates and open grants. Membership has enabled us to bring more household hazardous waste days to the community.

The Board of Health reviewed and approved 34 new construction septic permits and 41 upgrades for existing homes. There were 66 Title V reports reviewed by the Board. We had 13 failed septic systems that will need to be repaired or replaced within 2 years.

A note of caution to all homeowners, when or if you plan on selling your home, please be sure to get a Title V inspection. Title V reports are valid for 2 years from the report date. A Title V report can be extended for an additional year if you provide two annual pumping receipts. If you have a well, a water quality test plus radon is necessary. Water quality tests are valid for 3 years. Don't let surprises ruin your sale or put off your closing date.

The Board of Health encourages the public to contact our office when assistance is needed. We can help answer questions, complete grant applications for your home, give you direction on who to contact when you don't know where else to turn.

If you have any questions or concerns please call your Board of Health office at (978) 597-1713 Monday, Wednesday and Thursday 9 AM until 4 PM, Tuesdays 9:00 AM until 2:00 PM and 6 PM until 8 PM and Fridays are by appointment. Should we be unavailable, please call Nashoba Associated Boards of Health at 978-772-3335.

Respectfully submitted by,  
Townsend Board of Health Members:

Linda Tarantino, Chairman

Eric Aaltonen, Vice Chairman

James Le'Cuyer, Clerk

## ANNUAL REPORT OF THE TOWN PROPERTIES COMMITTEE

This year the Town Properties Committee made the following recommendation to the Board of Selectman.

We recommended that the Town NOT exercise their "Right of First Refusal" due parcel removal from Chapter 61, 61A, and 61B on the following parcels:

1. Land located at 271 South Row Road own by Diks
2. Parcel located on Highland Street lot #2 owned the Milburys.
3. Parcel located on Warner Road (Map 36 BLK24 lot #1 and #20 owned the Catalanotto.

We recommended that parcel offered for sale of 8 ½ acres to the town located behind 89 Fitchburg Road be turnover to the Water Department for their consideration.

We recommended that two parcels offered as a donation to the town, one located off Greenville Road (43 acres) and the other off West Meadow Road (50 acres) be placed as an article on the Warrant for a STM consideration.

We recommended that after the timbering on the land abutting the Townsend Rod and Gun (Lot 22-3-0), to sell this lot with a conservation restriction on the land.

We at the request of the Senior Center Study Committee, reviewed a number of town parcels for possible locations for a new senior center and made recommendations.

Respectfully Submitted by:  
The Town Properties Committee

John Stonefield  
Laura Shifrin

Albert "Tubby" Boucher  
Kevin Smith

Kim Brackett  
Nicholas Thalheimer

Patricia McCloy

## ANNUAL REPORT OF THE TREE WARDEN

The condition of Townsend's trees for the most part is good.

The majority of my budget is expended in identifying hazardous trees and contracting their removal. This Spring was unusually wet which delayed treatment of the elms on the common. Unfortunately wet conditions are also best for the spread of the fungus causing the Dutch Elm disease. Aggressive treatment made in mid to late summer protected most of the elms, however one succumbed to the disease and had to be removed.

I continue to attend Tree Warden conferences and green industry seminars to keep abreast of the latest information on diseases, pests, and identifying hazardous trees.

Training, supervising commercial tree crews and Unital's line maintenance crews, as well as educating residents on my determination of what is a town tree, its condition and time frame for disposal account for the bulk of my time.

Any questions, concerns, information regarding town trees will be attempted to be answered at 978-597-2551. Thank you for the opportunity to serve the town and the trust to maintain Townsend's tree.

Respectfully submitted by:  
Don Massucco, Tree Warden



## ANNUAL REPORT OF THE BUILDING DEPARTMENT

Listed below is the yearly report of activities of the Building Department for 2006

The Building Department is here to interpret and enforce building codes for public safety. A building permit is required before beginning construction, alteration or repairs and improvements other than ordinary repairs. Building Codes and their proper application help to provide for safe buildings and structures. This helps to prevent property damage from perils such as fires, floods, high winds, snow load, seismic forces from earthquakes, and most importantly the protection from injury or even the potential loss of life.

Some of the most commonly overlooked items that require building permits are siding, roofing, swimming pools and hot tubs, decks, and replacement windows. If you have any projects or repairs planned, or have any questions please feel free to contact the Building Department. We will be pleased to assist you with your permit process.

I would like to thank all of the other departments and boards that interact with the Building Department for their continuous support and excellent working relations.

Report 2006	Number of Permits
Single Family Dwellings	24
Multi Family Dwellings	-0-
Remodeling and Additions	72
Accessory Buildings	23
Swimming Pool and Hot Tubs	16
Commercial and Industrial Buildings	7
Commercial and Industrial Renovations	14
Wood Burning Stoves and Chimneys	26
Demolition	11
Siding, Roofing, Replacement Windows	89
Decks and Porches	27
Signs	16
Business Permits	47
Other	27
<b>Total</b>	<b>399</b>

### Total Increase in Valuation \$12,384,624

Collected for 2006	Permits Issued	Fee Collected
Building Permits	399	\$73,566
Safety Inspections	13	\$638
Collected for the Plumbing Inspector	134	\$8742
Collected for the Gas Inspector	127	\$4973
Collected for the Wiring Inspector	225	\$15,030
Collected for the Sealer of Wghts. & Msrs.	79	\$1,820
<b>Total Collected by the Building Department</b>		<b>\$ 104,769</b>

Respectfully Submitted By:  
Richard Hanks, Building Commissioner

## ANNUAL REPORT OF THE INSPECTOR OF WIRES

I, hereby submit my annual report year ending December 31, 2006. A total of 225 permits were taken out.

NUMBER OF PERMITS	TYPE OF PERMIT ISSUED
32	New Homes
49	Additions of Homes
28	Service Changes
12	Swimming Pools
17	Commercial Permits
5	Temporary Services
22	Alarms
3	Burners
1	Wells
4	Air Conditioners
15	New Garages/Sheds
37	Miscellaneous

**Permits Issued: 225**

**Fee Received: \$15,030**

All electrical work done must be according to the Massachusetts Electrical Code. Permits may be obtained in the Building Department, Townsend Memorial Hall.

I wish to thank Dan Haney, Alternate Inspector of Wires and Stuart Baird, Alternate Inspector of Wires for their help. Also, thanks to all other Departments and Boards for their ongoing cooperation and support.

Respectfully submitted by:  
William Choate, Inspector of Wires

## ANNUAL REPORT OF THE SEALER OF WEIGHTS & MEASURES

The following inspections for accuracy were performed during 2006:

**Inspections Performed: 79      Fee Received: \$1,820.00**

Anyone acquiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments to have pumps and scales inspected and sealed are made through Eric Aaltonen, Sealer, 978-597-8855.

Respectfully submitted,  
Eric Aaltonen, Sealer of Weights and Measures

## **ANNUAL REPORT OF THE PLUMBING INSPECTOR**

The Plumbing and Gas Inspector would like to thank the people of Townsend for their support in helping him to give better service.

I hereby submit my annual report for the year ending December 31, 2006. There were 134 plumbing permits issued. These permits were issued for new homes, renovations and commercial buildings. All installation of plumbing must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. The Plumbing Code is founded upon certain principles of environmental sanitation and safety through proper design, acceptable and adequate installation, and maintenance. Construction may vary, but the basic sanitary and safety principles are desirable and necessary to protect the health of the people are the same everywhere. Permits are also required for the installations of hot water tanks, solar heat installations, and any other domestic water connections, including back flow preventers, lawn sprinkler systems, and all septic tank installations must be installed by a licensed plumber. All plumbing must be done by a Massachusetts licensed plumber and is subject to inspection. Permits may be obtained at the Building Department office in the Town Hall.

**Permits Issued: 134**

**Fee Received: \$8,742.00**

Respectfully submitted by:  
Richard Kapenas, Plumbing Inspector

## **ANNUAL REPORT OF THE GAS INSPECTOR**

I hereby submit my annual report for the year ending December 31, 2006. There were 127 gas permits issued. These permits were issued for new homes, renovations, commercial buildings, and heating appliances.

All installation of gas, both natural and liquid propane must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. The Gas Code is founded upon certain principles of safety through proper design, accepted and adequate installation, and maintenance. Construction may vary, but the basic safety principles are desirable and necessary to protect the safety of the people and are the same everywhere. Permits are also required for the installations of water heaters, fireplace logs, heating boilers and furnaces, new or when they are replaced. All gas must be done by a Massachusetts licensed plumber or licensed gas fitter, and are subject to inspections. Permits may be obtained at the Building Department office in the Town Hall. I recommend the purchase and installation of a Carbon Monoxide Detector and the regular maintenance of your heating system.

**Permits Issued: 127**

**Fee Received: \$4973.00**

Respectfully submitted,  
Richard Kapenas, Gas Inspector

## ANNUAL REPORT OF THE TOWNSEND LIBRARY

The Children's Room will miss a warm smile that graced it during 32 years of dedicated service. In September of 2006, Diane Eaton retired and her smile and knowledgeable help will be missed.

In November, though, we found a new source of energy and enthusiasm from here in Townsend. Stacy Schuttler, who is studying to earn her Masters in Library Science from the University of Rhode Island, was hired as the new Children's Librarian. She is an exciting addition to the Townsend Public Library team.

This year also finds the Library Trustees still working hard to solve our space and accessibility issues. Our cooperation with the Massachusetts Board of Library Commissioners on this task continues. We look forward to hiring a Program Manager and Architect soon. Please keep looking for more updates as this project continues to support our active library.

Throughout the year we had programs for adults, young adults and children:

- \* We held a monthly Adult Writers' Group so authors could get feedback and support for their writing.
- \* We conducted a library card drive in January for the students of Squannacook Elementary School.
- \* Every month we held Parent-Student Book Discussion Groups and Adult Book Discussion Groups.
- \* We cooperated with the Townsend Recreation Department's Summer Rec program to bring Casey Carle's "Bubblemania: Science, Art and Comedy!" to town.
- \* We ran an SAT preparation workshop for students in 11th and 12th grade.
- \* We held several storytime series throughout the year.
- \* We provided multiple copies of the Summer Required Reading books necessary for students in grades 6-12.
- \* Our Summer Reading Program slogan this year was "What's Buzzin' at your library?" We provided many interesting activities and reading opportunities for children (0-11 years old), young adults (12- 18 years old) and adults. Many of those activities were related to the statewide theme-"Bugs."

In 2006, we had many items pass in and out of our library. During the year people borrowed a total of 49,176 items at the library. They borrowed 25,492 books, 612 magazines, 2,701 audio books, 334 music CD's and CD\_Rom's, 9,080 videos, 311 museum passes (for more information see [www.townsendlibrary.org/museum.htm](http://www.townsendlibrary.org/museum.htm)), and 10,646 items borrowed from other libraries through the inter\_library loan system. There were also 9,864 renewed items.

The Library is a busy place and continues to offer programs and opportunities for all ages to enjoy the written and spoken word.

### LIBRARY TRUSTEES:

Carol Wright, Chairperson

Auguste Fortin

Heidi Fowler, MLS -Library Director

Faith Wilkinson, Secretary

Lynda Craig-Bowes

Cheryl Simoneau

## **ANNUAL REPORT OF THE WEST TOWNSEND READING ROOM**

The Reading Room Committee report for the year 2006 from 1/1/06 to 12/31/06.

This past year was an active one for the Reading Room. We had approximately 121 rentals up by 19 from last year, with a total rental income of \$3,690.00. General operating expenses of \$3,304.46.

The largest expenditure for this year was \$1,740.00 for the cost to finish the shingling of the ell roof and a rubber roof over the shed. This was to finish the work that Nashoba Tech did not complete.

We want to thank the Cemetery & Parks Department for their assistance maintaining the parking lot in the winter and lawns in the summer.

We also want to thank all the groups that used the building this past year, especially the ladies of the S.D.A. Church, the Cub Scouts, Girl Scouts, and the 4-H for their help in keeping the building clean. This has helped in keeping the building and grounds looking good.

There are 20 wooden folding chairs and 4 six foot tables that are available to rent out to anyone in town for a fee of \$1.75/chair and \$5.00/table plus a \$10.00 delivery fee. The money raised from these rentals will be used to purchase new furniture.

Respectfully submitted by:

The West Townsend Reading Room Committee

John D'Angelillo

William Rogers

David Ryder

## **ANNUAL REPORT OF THE BAND CONCERT COORDINATOR**

The Townsend Military Band plays concerts on the Common between 7:30P.M. and 9:30P.M. on Thursday evenings during the summer months. I request that money be appropriated each year for nine concerts, but the number actually played depends on the weather.

Local organizations sponsor lawn parties in conjunction with these concerts. It is my responsibility to assign dates on a rotating basis. The following groups held lawn parties during the 2006 season:

Townsend Couples Club	Lunenburg - Townsend Rotary Club
Townsend Little League	and Townsend's Women's Club
Townsend Fire/Ems	Townsend Congregational Church
Townsend United Methodist Church	Townsend Scout Groups
Townsend VFW Post #6538 and its Ladies Auxiliary	

Respectfully submitted by:

Betty Mae Tenney, Band Concert Coordinator



## ANNUAL REPORT OF THE RECREATION COMMISSION

Townsend Recreation-The Town of Townsend Recreation Department continues to offer a variety of activities, through out the year, to area residents. For the first time in years, I am happy to report that I work for a full board of commissioners. Thank you to Pat Balcher, Rick Corsini, Tim French, Alice Kennedy and Sharon Whittier for their time and support as we continue to explore new avenues in recreation.

Our most popular program, with 198 in attendance this summer, continues to be our five-week summer program, held at the Hawthorne Brook Middle School. We were able to offer both a 9X12 session as well as a 9X2 session. Field trips included trips to Roll-On America, Mason's Bowling, Cinema World and the Children's Circus at the North Shore Music Theater. We hired Crystal Entertainment to present, "Have a Ball" game show and the Townsend library and recreation sponsored a presentation of "Bubble mania!".

Theme days of hippies, costumes, pirates and hats continue to be popular. The annual bike and scooter safety rodeo was held with representatives from both the VFW and Townsend Police. The Townsend Police provide free popsicles and an ice cream certificates for those wearing their helmets. A recreation participant both wrote and directed a play and the talent show displayed a wide variety of acts. Both were recorded and the talent show was shown on the local cable channel. Townsend Fire and Ambulance joined us on our last day. Ice cream, ambulance tours and of course, lots of water ended our program on a high note!

A toddler/parent program was implemented and held at the "Kid's Kountry Playground". This two morning a week program for five weeks offered music, crafts, book reading and free play.

The Town of Townsend now has a summer theater program! Amy Albro directed a one-act play, "What Women Want Most", which was presented on the Townsend Common.

The tennis courts continue to be in ill condition. Our tennis instructor, again made two courts playable, so youth and adults in our town have courts to play on. Amazing progress was seen in those attending the weeklong program!

April brought our first involvement with Townsend's Earth Day. In collaboration with the Recycling Committee, we held an informational fair on the common. Many informative booths were set up. Non-profit groups were offered free space and businesses were able to rent space. The Amanda Dwight Foundation funded the "Eyes on Owls" presentation.

Hopes were high during the spring town meeting, when the purchase of a local building for recreational purposes was put on the warrant. Hopes were soon dashed by a no vote from the floor. Thus, we continue to depend on the North Middlesex Regional School District for space in their schools.

The 7th and 8th grade dances now attract nearly 200 children during each dance. We are allowed to use Hawthorne Brook Middle School once during each month the school is not holding a dance. We are always looking for CORI cleared chaperones. Please call Karen @ 978-597-5914. It is only a three-hour commitment. Please consider.

Volleyball is offered on Friday nights at the Hawthorne Brook Middle School for grades 5-8. This activity has promoted volleyball in town. The high school now has a freshmen team and their junior varsity and varsity team boasts students that started in this program. We continue to have two nets; one for those striving to excel and the other for those that want to learn the game to get some exercise and have fun. Thank you to the dedicated instructors; Becky Adams and Al Mudgett.

Group rate tickets were made available to the Lowell Spinners, Globetrotters and Monster Trucks during the year.

The two day haunted house held in the old vestry of the Congregational Church was as scary as ever. Thanks to Beryl Cram and the several high school students for their many hours of their time. A Girl Scout Troop offered their palm reading services while those in line waited. Thank you to my children: Derek, Kara, Carla and Amy for their roles and especially to my husband Don, for dying in the electric chair each time a tour came through! A representative from the "Brick Steamer" handed out ice cream certificates.

Thanks to the ski program coordinators; Ms. Craigen for the Squannacook Elementary School and Ms. Duplak for the Hawthorne Brook Middle School. You got a busload of students back and forth from Mount Wachusett weekly for six weeks successfully!

The Recreation Commission continues to depend on a positive working relationship with other town departments and the school district. Upcoming plans include recreational high school volleyball, a trip to the New England Flower Show and a candy bingo game. If you have any ideas for programs, please contact Karen Clement at [clem6six@verizon.net](mailto:clem6six@verizon.net).

Respectively submitted by,  
Karen Clement, Recreation Director

## ANNUAL REPORT OF THE AMERICAN FLAG COMMITTEE



## ANNUAL REPORT OF THE VETERANS' AGENT

I am appointed by the Board of Selectmen, but the position is mandated by the State. Each city or town must, by law, have a representative responsible for assisting the Veterans of that community and administering the appropriate funds. Each year the Veterans' Service Officer submits a budget which must be approved by the Town. Part of the budget is allocated for the Service Officer salary and the remainder is used for the funding of Veterans' claims. The claims are reimbursed by the State through the Department of Veterans' services in Boston.

Veterans' Service Officer holds office hours in the Town Hall on Tuesday at 2:00P.M. until 6:00P.M. Veterans' Service Officer can be contacted at 978-597-1700 Ext 1729.

Many Veterans and their families are unaware of the benefits available to them. Benefits include financial assistance for food, heat, medical expenses, and aid for educational expenses. Assistance is available to the unemployed and disabled Veterans. Legal Claims are referred to the Boston Veterans' Service Office.

Each case is service with the utmost discretion. Individual cases are confidential and not open to the public. Approximately 36 Veterans are assisted each year in Townsend.

Respectfully submitted by:  
Joseph J. Mazzola, Veterans' Agent

## ANNUAL REPORT OF THE COUNCIL ON AGING

**MISSION STATEMENT:** *The Townsend Council on Aging is committed to the continued growth and well being of our senior citizens by providing programs, education, information and referral services with a goal of helping our seniors achieve the best quality of life possible.*



The Council on Aging office is located in the Senior Center and is open Monday, Wednesday, Thursday, 9:00 to 3:30; and Tuesday & Friday, 9:00 to 12:00. The COA works with state and local agencies, continues to offer information, referrals, as well as a variety services for our Townsend seniors age 60 and over. Tel. 978-597-1710.

The senior center is open the same hours as the COA. Our programs last year included: Monday morning breakfast; speakers; handcraft group; chair exercise; fitness classes

led by Loretta Perillo; watercolor classes with Instructor Linda Salisbury; ice cream social; KFC Luncheon; Chair exercises; health clinics; Bingo, of course continues to be one of the most popular events at the Senior Center.

The Road Runner bus is also available to seniors for their medical and other appointments, as well as for grocery and general shopping and miscellaneous trips. Call *at least* 24 hours ahead to schedule your trip. 978-597-1730.

Our Congregate lunch program is held at Hawthorne Brook Middle School on Mondays and Wednesdays when school is in session. Call by 11:00 the morning you wish to attend. Open to residents age 60 and over this lunch is a place and time to visit with your friends as well as a time to eat a well balanced meal including milk and dessert – as many people living alone are less likely to prepare full meals for themselves.

In the spring a Senior Center Building Design Committee was appointed to continue the process of working towards a new senior center. Members are Nancy Shepherd, Chair; Christine Clish, Clerk; Barry Brown; Hirk Fortin; Ray Jackson; Russ Moore; George Sullivan. With the help of Kathy Araujo, Land Use Coordinator, the SCBDC met with all town Boards to open the lines of communications so that everyone could be “on the same page”. It was at this meeting we found that the Highway Dept. was not aware of plans for a new senior center to be



built on land adjacent to the Highway Dept. so they have been using this land themselves. It was also found that the cell tower - which was to be placed at the end of the property - leaving room for the senior center building, but was instead put in the center of the property. This led the committee to look elsewhere for another site. The committee decided to look at the 2<sup>nd</sup> site chosen from the feasibility study, which was completed in 2003. This site is behind Atwood Acres, the current elderly housing. The SCBDC spoke to the Housing Authority and they were very open about having a senior center in this area as they are planning on building in the same area and they feel having a senior center adjacent to elderly housing would help them when applying for grant money. We are currently waiting for the Housing Authority to complete their master plan to see if the Senior Center can be incorporated in. In the meantime the SCBDC continues to look into funding; visiting green buildings and hold informational meeting.

Meals on Wheels continues to serve many seniors in our town who are shut in or recovering from an illness, surgery, or just unable to prepare meals on their own. Our thanks to volunteers Ethel Davis; Jen Jones; Mae Larson; and Jack Andrews for their faithfulness in delivering these meals each week.

Our **SHINE** (Serving Health Information Needs of Elders) volunteer Ann Sheldon is available at the Senior Center on the first Monday of each month by appointment. Ann is also available to talk to clients via telephone or meet seniors at their homes if they are unable to come to the center.

During Tax season, **AARP** volunteer Arvid McGarven, was on hand to help seniors with filling out proper forms.

This is another valuable service provided through volunteers such as Arvid.

We are equally as grateful for the many members of the "Friends" group who volunteer their time, talents, and efforts in raising money for the Townsend Senior Citizens' benefit. Directors of the Friends are *Bill Roberts*, President; *Donna Miller*, Vice President; *Russ Moore*, Treasurer; *Pauline Bradt*, Secretary. Board members are: *Bill Roberts*, *Russ Moore*, *Donna Miller*, *Pauline Bradt*, *Bob Tumber*, *Connie Giles*, *Loretta Perillo*, Membership Chairperson; *Avis Roy*, Atty. *Tom Gustafson*, Alternates *Tubby Boucher* & *Shirley Kao*. Supporters: *Karen Clement*, *Scott Seidlinger* & *Mary Ann Ostrowski*. "Friends" meetings are held once a month at Moore Enterprise. All interested persons are invited to attend. Membership with the Friends is \$5.00...Friend; \$10.00...Family; \$25...Benefactor; \$\_\_\_\_...Supporter; \$100 lifetime membership. While all are invited to attend Friends meetings, it is not a requirement for membership. The Friends' long term goal is a new senior center with many rooms for different programs. Their short term goals are programs, trips, health and fitness, and life learning courses. Applications for membership are available at the senior center and Town Hall.



In December of 2006 Hannaford Supermarket collected \$12.50 in their donation box, which was added to the senior center building fund. Many, many thanks to Hannaford for choosing Townsend Senior Center as one of their non-profit friends.

In the fall, Volunteer Mark Lynch put together his annual Thanksgiving Dinner for the Senior citizens of Townsend/Ashby. This meal – superbly put together – fed more than 100 seniors at the Congregational Church’s Fellowship hall and more than 40 meals were delivered to shut-ins. Mark gathered 25 to 30 volunteers who prepped, cooked, served and delivered this great meal of Turkey with all the fixins. THANK YOU SO MUCH Mark for your dedication and hard work for our seniors.

Volunteers are a big part of the senior centers’ life. Our other valued volunteers are: Council on Aging Board members Lt. David Profit, Chair; Eileen Violette, Vice Chair; Ray Jackson; Nancy Martin; Alice Moore; Arnie Howard; Marion Koivu; Yvonne St. Hilaire. And...Jack Andrews; Anna Baker; Ethel Davis; Connie Giles; Beulah Greenough; Gloria Jones; Jen Jones; Mae Larson; Nancy Martin; Shirley Morton; Heidi Munroe; Janice Rheault; Avis Roy; Yvonne St. Hilaire; Pearl Selfridge; and EVERYONE who helps with the newsletter each month!!! MANY, MANY THANKS TO EVERYONE who has contributed in one way or another (this includes baking, donating snacks, etc.) to the senior center, and/or Council on Aging, the Elderly lunch program, SHINE, AARP, and meals on wheels; EVERY contribution is SO important and GREATLY appreciated!!!

Respectfully submitted by:  
Christine Clish, Director



## ANNUAL REPORT OF THE HOUSING AUTHORITY

Energized by the approval of the Affordable Housing Plan, the Housing Authority undertook some new directions in 2006.

We began the year by working on a draft of 40B guidelines for developers in conjunction with the ZBA, Planning Board and other town committees. The guidelines are intended to provide information to guide developers in creating proposals that will meet Townsend's goals, recognizing site and neighborhood uniqueness. Chapter 40B projects increase the density of development and thereby disproportionately affect the community. Guidelines are provided not to impede the provision of affordable housing units, but to promote the quality of their design and implementation. A proposal for a 40B development that had been planned more than a year prior was submitted to the ZBA in May. We then had a 'real life' project to work on and the guidelines took a back seat to the work of helping the ZBA with 'Turnpike Village', a proposed 45 home development on 12.6 acres on Turnpike Road. Thirteen affordable units are planned to be included. The Housing Authority received approval from MassHousing to do the long-term monitoring for affordability of the project and to conduct the lottery. Negotiations are in process with the developer to determine the fees the Housing Authority will earn in delivering these services. Funds so earned will enable the Housing Authority to have 'seed money' for other affordable housing projects in town.

The Housing & Urban Development 202 funds (HUD 202) application was re-submitted in cooperation with RCAP Solutions, but was not approved in the 2006 grant rounds. It will be re-submitted in 2007. When finally granted it will allow expansion at Atwood Acres by 36 additional units that are sorely needed by our elderly citizens. The first part of the Priority Development Funds (PDF) grant received last year was utilized to prepar4e engineering and legal work for the Apple Drive property on behalf of Habitat for Humanity's local projects in Townsend. A single home is planned for the site which has extensive wetlands. Ground-breaking is expected in Spring '07. We continue to support Habitat's efforts as a committee and as individuals. The second part of the PDF grant is being utilized to assess the development potential of a 19 acre parcel owned by the town in the Timberlee Park area. The Housing Authority will issue a Request for Proposals when that work has been completed. The Housing Authority's experienced group now consists of Michele Cannon, Chair, Ann Neuburg, Clerk, Gini L. King, State Representative, Jim Clish and, rejoining us in April, Laura Shifrin. We would welcome anyone at our meetings who would like to learn or help us. We meet the first and third Mondays (or the second if the first or third is a holiday) at 6:30 in Town Hall. Check the postings for meeting room assignment.

During 2006 our members attended several educational workshops, including a three-day training on managing and monitoring housing produced under Chapter 40 presented by the Massachusetts Chapter of the National Association of Housing & Redevelopment Officials (MaNAHRO). Several other workshops on affordable housing and Smart Growth hosted by CHAPA, DHCD and MHP rounded out the trainings for the year. We look forward to a year of new challenges and opportunities to bring more affordable housing to Townsend.

*The mission of the Townsend Housing Authority is to promote, maintain and provide quality housing for income groups which could not otherwise afford to live here and to do so while honoring our commitment to steward our environment.*

## ANNUAL REPORT OF THE MONTACHUSETT REGIONAL PLANNING COMMITTEE

The Montachusett Regional Planning Commission (MRPC) located in Fitchburg, MA was hired by the Town of Townsend to administer their Community Development Block Grant programs. Below is an accounting of each of the grant programs.

**FY'00, FY'02 and FY'03 CDBG Programs:** The Town successfully completed its FY'00, FY'02, and FY'03 Community Development Block Grant Programs. Within these three grants, the following was accomplished: in Townsend twenty-two (22) housing units were assisted and twenty-five (25) septic systems were replaced.

**FY'05 CDBG:** The Town was awarded \$600,000 to continue the highly successful regional housing rehabilitation program in the towns of Townsend, Ashburnham and Ashby. To date, four (4) housing rehab projects have been completed.

**FY'07 CDBG:** The Town is collaborating with three towns to submit another regional housing rehabilitation grant application. The Town of Lancaster will be the lead community with Townsend, Lunenburg and Ashburnham being joint participants. An application for \$1.2 million will be submitted the middle of February.

The Staff of the Montachusett Regional Planning Commission continues to enjoy working with the residents and local officials in Townsend. We hope this relationship continues to grow for many years to come.

**American Dream Downpayment Initiative:** The Town is participating with the other cities and towns in the Montachusett Region to supply funds to assist First Time Homebuyers. These funds assist income eligible residents buy their first home by providing downpayment and closing cost assistance.

Respectfully submitted by:  
Shelly Hatch, Director of Community Development

# ANNUAL REPORT OF LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority (LRTA) is one of fifteen regional transit authorities established by the Commonwealth of Massachusetts in 1974 dedicated to the mission of increasing the use of mass transit on a regional basis. Headquartered at the Charles A. Gallagher Intermodal Transportation Center in Lowell, the LRTA provided nearly 1.7 million passenger trips on their fixed route bus service in nine communities in fiscal year 2000. Additionally, the mobility of elderly and disabled citizens is enhanced through the Council's on Aging and the LRTA Road Runner program providing approximately 131,000 passenger trips in fiscal year 2005. The LRTA serves an area of over 300,000 population with an operating budget of more than \$6 million annually. The LRTA currently provides Road Runner van service to eleven communities in the region. The LRTA provides curb-to-curb transportation service in Townsend and surrounding towns on a 24-hour advance registration basis. Townsend residents aged 60 years and older or those who are disabled may avail themselves of the Road Runner program. All of the vehicles are fully accessible and wheelchair lift-equipped.

Many trip purposes can be accommodated: shopping, medical appointments, Senior Center events, social and recreational activities. The fare schedule is \$ 1.50 one-way within Townsend and \$ 2.00 one-way to the surrounding communities. The Townsend Council on Aging has done an outstanding job taking over the operation of the Road Runner service. Under the supervision of Christine Clish the service has continuously improved. New routes have been implemented and the service has been enhanced. The Lowell Regional Transit Authority will continue to work closely with Townsend COA Advisory Board and particularly with Christine Clish who has done an outstanding job as director of operations.

## SUMMARY OF LRTA SERVICES TO TOWNSEND

### ROAD RUNNER:

**Type or Service:** Dial-A-Ride and prescheduled

**Service Area:** Townsend, Ayer, Fitchburg, Lunenburg, Leominster, Nashua, N.H.

**Eligible Riders:** Elderly over 60 years of age and any handicapped person

**Trip Purposes:** All trip purposes accommodated, medical, shopping, recreational, social

**Availability:** Monday 8:00 a.m. - 2:00 p.m. (Medical, lunch);

Tuesday 9:00 a.m. - 3:30 p.m. (Shop, Nashua\*);

Wednesday 8:00 a.m. - 2:00 p.m. (Local, lunch);

Thursday 8:00 a.m. - 3:30 p.m. (Local, Shop-Fitch.);

Friday 8:00 a.m. - 1:00 p.m. (Medical, local)

**Fare:** (one way) \$1.25 Local (Townsend, Ayer, Fitchburg, Lunenburg  
\$1.75 Leominster, Nashua, Fitchburg (Searstown))

**Advance Notification:** By 4:00 p.m. the previous day.

**Vehicles:** One 14 Passenger Ford E350 Superduty van with wheelchair lift.

Shopping trip on 3rd Tuesday of month is to KMART Plaza, Fitchburg, Mass.

## ANNUAL REPORT OF THE NASHOBA ASSOCIATED BOARD OF HEALTH

Nashoba Associated Boards of Health in meeting the health needs in Townsend. In work we conduct for services.



Health continues to serve the local Board of challenges of environmental and public addition to the day to day public health Townsend, we also provide the following

- Maintaining Nashoba's internet web site to provide information for the public. (See *nashoba.org*)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Townsend Board of Health up-to date on matters of emergency preparedness planning. Currently we are working on the Emergency Dispensing Site plan for the Town.
- Response to the West Nile Encephalitis(WNV) surveillance effort through coordination with MDPH, through the collection of suspected bird samples, submittal to the MDPH lab, and follow-up when the lab results were obtained.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with Townsend's Board of Health. Included in the day to day work of Nashoba in 2006 were the following:

- Through membership in the Association Townsend benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists
- Nashoba Nursing Service is the regional vaccine depot for MDPH. As such it is a valuable resource for the regular distribution of vaccines to physicians in the area, provides regular public immunization clinics, and is positioned and equipped to provide for larger scale immunizations should MDPH require them.

Provided health education programs in collaboration with the Townsend Council on Aging.

Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.

Reviewed 69 Title 5 state mandated private Septic System Inspections for Townsend Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Townsend Board of Health for enforcement action.

By the Townsend Board of Health's continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

TOWN OF TOWNSEND

Environmental Health Department

Environmental Information Responses Townsend Office (days).....120

The Nashoba sanitarian is generally scheduled to be available for the on Tuesday and Thursday mornings at the Townsend Board of Health Office. Other meetings occur informally. *This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.*

Food Service Licenses/Inspections..... 55

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing.

Most licensees are inspected at a minimum twice a year. (Seasonal facilities are an exception.) Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Beach/Camp/School Inspections.....4

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations.....20

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications.....62

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests.....242

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications.....76

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews .....274

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots)..... 55

Septic System Permit Applications (upgrades)..... 33

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections.....	348
Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.	
Septic System Consultations.....	204
During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.	
Well Permits.....	10
Water Quality/Well Consultations.....	26
Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.	
Rabies Clinics - Animals Immunized.....	25
Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.	
<b><u>Nashoba Nursing Service &amp; Hospice</u></b>	
<b><u>Home Health</u></b>	
Nursing Visits .....	1,256
Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.	
Home Health Aide Visits .....	608
Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.	
Rehabilitative Therapy Visit.....	1,064
Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.	
Medical Social Service Visits.....	73
Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.	
<b><u>Clinics</u></b>	
Local Well Adult, Support Groups, & Other Clinic Visits.....	602
Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.	
Number of patients that attended Flu Clinics held in Townsend.....	213
Number of patients whom received Flu Shots that <u>live</u> in Townsend .....	210
Number of Patients whom received Pneumovax Vaccine.....	12
Number of Patients whom attended Well Adult Clinics from Townsend .....	379

**Communicable Disease**

Communicable Disease Reporting & Control

Nashoba’s Nursing Service & Environmental Health Department work together to meet the local Board of Health’s responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within Townsend (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases “dangerous to the public health” as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case “dangerous to the public health”.
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases Investigated.....29

Communicable Disease Number of Cases

- Campylobacter1
- Brucellosis 1
- Giardia 2
- Hepatitis 6
- Influenza 1
- Lyme Disease 10
- Meningitis 1
- Pneumonia 1
- Streptococcus 2
- Tuberculosis 2
- Varicella 2

**Health Promotion**

Skilled Nursing.....143

Medical Social Worker .....8

**Dental Health Department**

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

Students Eligible..... 365

Students Participating.....202

Referred to Dentist..... .40

**Instruction - Grades K, 1 & 5**

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs..... 19

Students Participating ..... 370

## **ANNUAL REPORT OF THE NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SUPERINTENDENT**

The 2006 calendar year found the North Middlesex Regional School District grappling with a number of significant educational issues. In the spring of 2006 the School Committee initiated and completed the search for a new Superintendent of Schools. The process continued for several months and involved both school and community representatives. In April, the School Committee elected Dr. Maureen M. Marshall to succeed the respected and highly effective, James McCormick who retired in June. While new to North Middlesex, Dr. Marshall is an experienced school leader having served as Superintendent of Schools for many years prior to her arrival at North Middlesex. In the summer, the school committee also replaced Dr. Mary Waight who had served as the District's Associate Superintendent for 21 years. Like Marshall, Waight's replacement, Dr. Deborah Brady, is an experienced central office administrator having functioned for nearly a decade as the Assistant Superintendent of Schools in Auburn, Massachusetts.

Subsequent to the arrival of the new central office administration in August, the North Middlesex Regional School District Committee in collaboration with parents, students, community members, staff members and town officials, developed a five (5) year strategic plan. This multi-year plan will provide the blueprint that will enable the school district to continue to improve as its membership builds upon the many acknowledged accomplishments of the district staff and the previous administration. Clearly, there is a sound foundation upon which to meet the challenges of continuing and initiating progressive educational programs designed to serve the needs of students who must find their place and successes in a rapidly changing global society. Currently, educators within the school district strive to meet this challenge not only by improving their professional skills via participation in professional development activities, but also by expanding the educational opportunities available to all students. Elementary teachers and administrators have initiated a new literacy program for students in grades K-5. Due to the tireless efforts of elementary teachers across the district, the implementation of a world-class language arts program predicated upon best professional practice have been successful. Regular student assessments indicate that students are benefiting from new approaches included this progressive literacy program.

Also, in response to the NEASC Accreditation Report, the urging of high school staff, and the recognition that American high schools must prepare graduates to continue their education either in institutions of higher learning and/or within ever changing and challenging work places, the North Middlesex Regional School District Committee voted to approve new and more rigorous graduation requirements (effective with the class of 2011). In response to the Committee's action, the high school staff and administration are developing a new program of studies, and a different school day schedule that will eliminate study halls and increase instructional time for all learners (effective in the fall of 2007). The administration and high school staff are collaborating with parents and students to develop and implement transitional programs designed to assist students in their transition from middle school to high school and from high school to institutions of higher learning and/or the world of work. The world is an ever-changing place and students must have every opportunity to succeed.

For some years now, the HVAC, plumbing, electrical, and fire systems of the forty-seven (47) year old high school building have been a source of concern. Specifically, members of the visiting accreditation committee, the Director of Building & Grounds, and local inspectors have noted infrastructure deficiencies at the school that need to be addressed. Thus, during the fall of 2006, the School Committee authorized an engineering study of the mechanical systems at the high school. The preliminary engineering report was completed in late December and will be shared with the School Committee and town officials early in 2007.

Finally, I look forward to helping to continue the fine traditions and work of this school district. I thank parents, students, staff, community members, and town officials for their welcome, their willingness to engage in the important "work" of our schools, and for the opportunity to serve the children of the North Middlesex School District.

Respectfully submitted,

Dr. Maureen M. Marshall, Superintendent of Schools

# ANNUAL REPORT OF THE NORTH MIDDLESEX REGIONAL HIGH SCHOOL

It is with great honor that I report to the citizens of the North Middlesex community as principal of your high school. Although I have been a member of the North Middlesex community only a short time, I have enjoyed the warm welcome that I have received from so many members of the community.

Many high school students have opted to leave our district for other schools. We have accepted our obligation to create a high school that addresses the needs of these students and their parents. The present school year has been one marked by research, reform, and reorganization. We must create a high school program worthy of those students who seek educational opportunities beyond our community, and more importantly, worthy of those who do not chose to leave the district.

The North Middlesex Regional School District School Committee has provided leadership and direction in this effort. The Committee has endorsed higher standards and a more rigorous curriculum for all students, and has charged school administrators with developing a course of action to achieve these goals. In response to this charge, the high school is adopting a schedule with greater educational opportunities, more course electives, increased personalized instruction, greater ancillary educational services (such as more assistance with the college application process), and, more generally, a richer academic experience. Restructuring plans and greater efficiency of available resources will permit us to accomplish these goals within a budget similar to the traditional school.

As of January, planning is underway to restructure the high school to significantly expand academic instruction. All students will be required to complete a course of study with increased instruction in mathematics, social studies, and science. All students will study a world language other than English for at least two years. Mandarin Chinese will be added to our curriculum to reflect the emerging needs of the 21<sup>st</sup> century. American Sign Language will be an option for students whose learning needs may dictate a tactile approach to language acquisition. Student internships and dual enrollment in area colleges will be incorporated into the curriculum to enable students to accelerate their studies. Advanced Placement courses will be restructured to enable sufficient time to properly study and prepare for the important Advanced Placement examination. The school schedule will be flexible, incorporating extended learning periods to permit meaningful, in-depth academic inquiry across the curriculum. In short, we have embarked on an ambitious multi-year effort to create a 21<sup>st</sup> century high school to prepare our students for the new global society.

Our athletic programs are strong and well-coached. They are well-subscribed, successful, and well-publicized. North Middlesex is one of a select group of Massachusetts high schools that does not levy user fees on our student-athletes. Our performing arts programs continue to be a strong component of our school.

Beyond the many academic changes planned for the high school, we seek to create a continued, indeed renewed, sense of confidence and accomplishment among our students, their families, and the entire North Middlesex community.

Best regards,  
Richard J. Manley, J.D., C.A.G.S.

## **ANNUAL REPORT OF THE HAWTHORNE BROOK MIDDLE SCHOOL**

I am pleased to submit my third annual report as principal of Hawthorne Brook Middle School. We currently have just over 600 students enrolled in our school in grades six through eight. Each grade level has two teams each consisting of four teachers in the core areas of Math, Science, Social Studies and English Language Arts. In addition, grade seven has an additional two-teacher team. Two special education teachers are assigned to each grade level and two teaching assistants work in the team classrooms to provide additional student support. We also have two teaching assistants who work with two of our special needs students and an assistant in our life-skills program. Our students at grades seven and eight have the opportunity to select a World Language class in either French or Spanish. Where appropriate, a reading program is provided as an alternative to World Language study. All students receive instruction in Art, Music, Physical Education and Health and all sixth grade students have a reading class. Students at all levels have an enrichment period that includes regular sustained silent reading.

The integration of technology into the curriculum is a focus of instruction at Hawthorne Brook. In addition to the technology available in every classroom, there are two computer labs that provide opportunities for students to access technology. Classes may also access the library/media center computers. We are continuing to use the on-line database, ABC/CLIO, which accesses published work in the area of history and geography. We've begun to upgrade our library/computer furniture and we hope to continue this process next year. Our Media Center continues to be used extensively to provide a variety of resources to support classroom instruction.

Hawthorne Brook offers enrichment programs both before and after school. We offer excellent instrumental music and choral programs, and a variety of athletic programs which include field hockey, cross-country, basketball, track and field as well as intramurals. In addition, there are a wide variety of special interest programs such as, drama, cooking, climbing wall, scrabble and yearbook. Our Student Council is very active and focuses on developing leadership skills as well as sponsoring school events such as dances, spirit weeks and socials. They also engage our school in various community service activities. This year we had the second annual Turkey Trot the day before Thanksgiving; students collected canned goods as a requirement for registration of this one mile walk/run.

Hawthorne Brook is very fortunate to have the strong support of its parents and community. We have an active PTO led by this year's president, Ann Donovan. We also have excellent parent representation on our School Improvement Council. Hawthorne Brook strives to promote the leadership of our teachers and parents. Our staff has formed a number of committees that continue to meet on a regular basis to focus on improving instruction, school climate and safety and to develop ways to engage the school community in more effective teaching and learning. This year we are continuing our focus on the differentiation of instruction to support all students learning to their potential, the identification and development skills needed for effective student transitions, as well as the implementation of the Second Step social skills program. Our work, along with survey feedback, is shared with the School Improvement Council and is used to inform our plan for improvement.

On behalf of the Hawthorne Brook Community, I would like to thank the residents of Townsend and Ashby, the Superintendent of Schools Dr. Maureen Marshall, and the School Committee for the support they continue to provide to Hawthorne Brook Middle School. We will continue to work together to strengthen our programs in order to ensure the best possible education for all of our students.

Respectfully Submitted,  
Pamela A. Miller, Principal

# ANNUAL REPORT OF THE SQUANNACOOK ELEMENTARY SCHOOL

As principal of Squannacook Elementary school I am honored to present my third annual report to the citizens of Townsend.

Squannacook Elementary School serves 415 students in grades three, four and five. Our class ratios are twenty-four to one in eighteen classrooms. These ratios are significant in providing an excellent learning environment for all our students. The faculty and staff of Squannacook is a strong, cohesive group that works together to provide a safe and academically challenging environment for all students. We continue to stress the importance of academic excellence, respect and responsibility, family and community, the arts, and science and technology. These core values as well as communication are the foundation of the School Improvement Plan.

Literacy and mathematics continue to be the basis of our academic program. The district curriculum correlates with the Massachusetts Curriculum Frameworks. Teachers utilize a variety of instructional strategies to teach various skills. This year we are utilizing a new reading series Scott-Foresman and our math series continues to be Singapore Math. All students participate in MCAS testing. *The Homework Zone* continues to be another example of communication between home and school. Parents can go on the internet and look up their child's homework.

This past year we hired one new teacher, Ms. Kim Lizotte. Ms. Lizotte replaced Mrs. Jeanne Kilpatrick in the third grade as a result of retirement. Two teachers were recognized this year for educational excellence. Ms. Shelley Babin and Mrs. Lillian Murray were chosen to be in *Who's Who Among America's Teachers*. We had a community *Read Aloud Day* which aligned with Dr. Seuss' birthday. All classrooms had a member of the community read to them and the birthday celebration culminated with cupcakes donated by parent volunteers. We continue to offer DARE to fifth grade students and *Destination Imagination* to all students. The Squannacook Community Garden continues to thrive. The P.T.O. and community members have donated many different items in addition to labor. This year we have started a recycling program under the direction of Mr. Chris Barnacoat. Students, and staff are working together to recycle everyday items.

Squannacook Elementary School is fortunate to have a supportive parent group which provides the students with a variety of presentations and field trips that enhance their education. The experiences range from the history of rockets to the Federal Reserve Bank in Boston.

We continue to stress the importance of the arts in our programs. Our After School Enrichment Program continues to expand under the direction of Mrs. Alison Bird. Squannacook has a fourth and fifth grade chorus and band. Several of our students have had their artwork on display in the Worcester Art Museum during Art Youth Month in March as well as on our web page.

The support and assistance of our new superintendent Dr. Maureen Marshall and the central office staff are greatly appreciated. The students and staff of Squannacook Elementary School recognize and appreciate the support of the Townsend community in providing the necessary resources that allow us to develop an educationally sound program for the students of Townsend.

Respectfully submitted,  
Chris Morassi, Principal

## ANNUAL REPORT OF THE SPAULDING MEMORIAL SCHOOL

It continues to be an honor to serve as principal of the Spaulding Memorial School. I thoroughly enjoy meeting all of the families and having the privilege of working with such a dedicated staff. There is a sense of pride in the history of the school and the strong dedication to children is evident every day. The entire staff is devoted to the education of every child at the school. We embrace each child at their level of knowledge when they enter and assist them in the learning process throughout their years at the school.

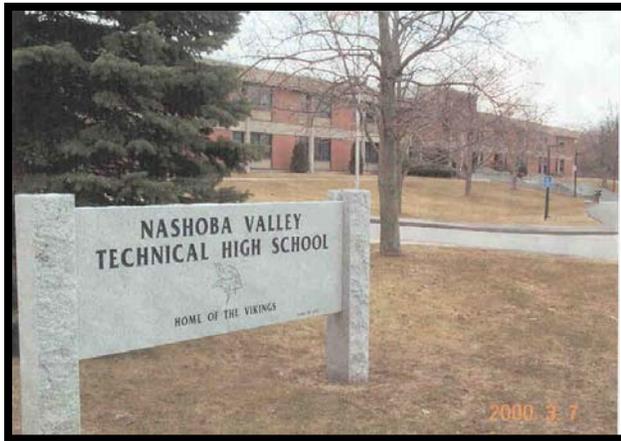
The educational program offered by the faculty at Spaulding Memorial is a highly effective early childhood program that encourages each child to develop his/her individual talents and abilities in a caring, nurturing, and inclusive learning environment. The curriculum focuses on the Massachusetts Curriculum Frameworks for all subject areas. The English Language Arts program incorporates explicit instruction for listening, speaking, reading, spelling, and writing skills and encourages age appropriate cross-curricular applications. Children are introduced to math through a skills development program, which develops problem-solving techniques and encourages higher-level thinking. Our science curriculum emphasizes a hands-on approach, which fosters observations, inquiry, and understanding. Social Studies emphasizes the understanding of family and community through the integration of literature. To educate the whole child social skills are taught through discussions of citizenship, self-respect, peer relationships and conflict resolution. In addition, children have an opportunity to participate in computer, library, music, art and physical education classes. During the school year the children's artwork and musical talent are showcased at family events. The Townsend Fire Department offers an extremely successful SAFE program to the second grade children. The core program is also supplemented by many cultural events such as the Pumpernickel Puppets, Origami Studio, Young Audiences, a local meteorologist and Native American Perspectives. These programs enrich, spark interests in children and support the curriculum.

There are many programs, which have enhanced the offerings at Spaulding such as the Parent Resource Center, After School Enrichment Programs, P.T.O., Community Read-A-Loud, Professional Development Workshops, student teachers, mentoring, and practicum programs. We are extremely fortunate to have an active PTO that provides support for programs and many hours of volunteering to assist the daily life at Spaulding.

I am extremely pleased to continue to be a part of the Spaulding Memorial School, the North Middlesex Regional School District and Townsend. The children, parents, members of the community, town officials, staff at Spaulding Memorial School, the North Middlesex Regional School District Committee, Dr. Maureen Marshall, Superintendent of Schools and the central office staff provide an excellent environment in which children can learn and reach their potential. The staff of the Spaulding Memorial is dedicated to the education of each individual child. Our goals are excellence, equal educational opportunities for all and the shaping of the whole child academically and socially. We appreciate the support that all of our parents as well as the town provide us and look forward to serving the children of Townsend.

Respectfully submitted by:  
Ms. Gwen Warwick, Principal

# ANNUAL REPORT OF THE NASHOBA VALLEY TECHNICAL SCHOOL



Nashoba Valley Technical High School is a technical high school established in 1969 to serve high school-aged students grades 9 - 12. Our mission is to provide the highest quality academic and technical education possible to prepare our students for college and career paths leading to success in an ever changing technological world. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 605 students from seven communities, Nashoba Valley Technical High School offers career preparation in 16 technical programs including-but not limited to - Pre-

Engineering, Electronics/Robotics, Dental Assisting, Cosmetology, and TV Media Production/Theatre Arts.

## Administration

Dr. Judith L. Klimkiewicz	Superintendent
Mr. Victor Kiloski	Assistant Supt /Principal
Ms Carol Heidenrich	Dir of Technology
Ms Melissa LeRay	Director of Special Education/Testing
Ms Danya Sclar	Director of Guidance/ Admissions
Ms Denise Page	Director of Curriculum/Grants
Mr. Matthew Ricard	Dean of Students
Mr. Thomas Ryan	Technical Coordinator
Mr. George Kalarites	Facilities Manager
Ms Clare Jeannotte	Business Manager

## School Committee

Samuel Poulten - Secretary	Chelmsford
Robert Joyce	Chelmsford
Ralph Hulslander	Chelmsford
Kevin McKenzie - Vice Chair	Groton
Augustine Kish -- Chairman	Littleton
Janet Young	Pepperell
Sandra Proctor	Pepperell
Al Buckley	Pepperell
Dolores Guercio	Shirley
Barbara Sherritt	Townsend
Irene Machemer	Townsend
Hajo Koester	Westford
Joan O'Brien	Westford
Alternates	
Donald Ayer	Chelmsford
Jerrilyn Bozicas	Pepperell
William Foster	Littleton
Joshua Negrich	Townsend
Diana Moulton	Westford
Frank Belitsky	Groton

## **SCHOOL DATA**

Type: Public, regional, four-year vocational-technical high school with a two year post graduate program

*Accreditation:* New England Association of Schools and Colleges.

*College Board Code Number:* 222-333

*Faculty:* 48 certified teachers

*Pupil Teacher Ratio:* 20:1

*Three twelve-week trimesters.* Eighty-fourty-five minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades nine through twelve.

### Vocational-Technical Programs

Auto Body Repair

Automotive Technology

Banking, Marketing & Retail

Construction/Cabinet Making

Cosmetology

Culinary Arts

Dental Assistant

Electronics/Robotics

Graphic Communications

Machine Tool Tech

Health Occupations

Office Technology.

Plumbing/Heating

Pre-Engineering

Electrical Technology

TV Media Production/Theatre Arts

Post Secondary: Cosmetology, Dental Assisting

## **SPECIAL ACADEMIC PROGRAMS**

Honors and college preparatory courses are available in all core subjects. Foreign language and additional educational courses are offered for all four years for all interested students.

### Dual Enrollment

Juniors who are eligible may elect to enter the Dual Enrollment Program and take courses the junior and senior year at a two or four-year public college or private institution located in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit.

Over twenty students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts among others.

## **STUDENT ACTIVITIES**

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in ten high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, peer mediation, and many special interest clubs. No user fees are imposed on any sport, school sponsored club or activity.

## **Continuing & Community Education**

Approximately 700 adult students a year attend the Continuing Community Education Program in late afternoon and evenings at Nashoba.

### **Community Service Projects**

Nashoba is unique in its approach to community service and its relationship to its district communities. Students are expected to go out with their instructors to district towns to work on community service projects. Rather than building a single home for one individual per year, the students perform necessary projects for the district towns. The Community Service Program educates students in a real world setting, allows the towns the benefit of viewing Nashoba students at work and completing a major work project without expending limited town resources for capital improvement.

*There are a variety of growth opportunities offered at Nashoba Valley Technical High School for every student.*





# **TOWNSEND MASSACHUSETTS ANNUAL REPORT 2006**