

# HAPPY BIRTHDAY TOWNSEND!

Townsend's 275<sup>th</sup> Anniversary  
**2007**  
*Est. 1732*

The Anniversary Celebrations throughout the year were sponsored and supported by  
Townsend residents and businesses!

Thank you to everyone who helped make 2007 a very special year.



# GENERAL INFORMATION

Website: [www.townsend.ma.us](http://www.townsend.ma.us)

Townsend is situated in Middlesex County

Incorporated in 1732

Town Seal:



Town Flag:



Land Area 32.83 Square Miles  
 5420.4 Acres of State-Owned Land  
 315 feet above Sea Level

### Fiscal Year 2007

Tax Rate                   \$12.47  
 Real Estate               \$835,324,830  
 Personal Property   \$16,439,500

### Fiscal Year 2000

Tax Rate                   \$17.26  
 Real Estate               \$453,209,925  
 Personal Property   \$9,379,000

### Population

2007           9,325  
 1990           8,340  
 1920           1,575  
 1765           598

### Registered Voters

2007           5,977  
 2001           5,478  
 1995           4,309  
 1990           4,475

### Schools

North Middlesex Regional School District to include Pepperell and Ashby  
 North Middlesex Regional High School   Grades 9-12, including all 3 Towns  
 Hawthorne Brook Middle School       Grades 6-8, including Ashby  
 Squannacook Elementary School       Grades 3-5  
 Spaulding Memorial School           Grades K-3  
 Nashoba Valley Technical High School   Grades 9-12 Westford, Massachusetts

### Emergency calls Police, Fire and Ambulance                   911

General Calls Police                   978-597-6214  
 Fire Burning Permits               978-597-8150

## IN MEMORY OF FRIENDS

*By Chris Clish*

*Some knew you quite well, some not at all,  
But in Winter, Spring, Summer and Fall:  
One thing is so clear, you were always here  
Working for us through Town Hall*

*Your reasons were sure varied,  
As sometimes Town Business is harried:  
Yet deep in your hearts,  
Resolved from the start...  
You followed the vision you carried!*

*That vision we have realized,  
For a prosperous Town we should strive:  
In your memory  
There will always be  
Incentive for Townsend to thrive!*

*You gave without hesitation,  
Effort, Time and Determination:  
You made it so clear  
While you were still here...  
Our Town was well worth dedication!*

*You brought us to where we are now,  
In your memory one thing we will vow:  
That we will march on*

*Through the darkness and dawn...  
So from heaven you'll smile and be proud!*



## IN MEMORIAM

*Lucille Porter  
William Hamilton  
Samuel Briguglio  
John F. Pelletier  
Raymond Bolden  
Erving M. Marshall, Sr.*

Someone once said  
"They don't make them like that anymore"  
I can not think of another way to say it better.

In 2007 we lost some very special people. In particular John F. Pelletier and Erving M. Marshall, Sr., whom both dedicated the majority of their adult lives to making Townsend a place we proudly call our home.



John Pelletier began his career with Townsend 46 years ago as a patrolman on the Townsend Police Department. He also served as a Selectmen, Civil Defense, Auxiliary Police, Reevaluation Committee, Nashoba Board of Health Study Commission, Water Commissioner, Democratic Town Committee, Charter Commission, Memorial Hall Restoration Committee, Harbor Fire Station Building Committee and of course as Townsend's first Wiring Inspector.

John was a friend to many in Townsend and to some he was like a father. He will forever be missed in the hearts of those who called John their friend.



Erving M. Marshall was a long-life resident of Townsend. He joined the Townsend Police Department in 1949, was promoted to Sergeant in 1956, and appointed Chief of Police in 1973 retiring from that position in 1981.

During WWII he served his country in the United States Navy. He was a member of the Townsend American Legion and life member of the Townsend VFW. He was a member and past Master of the St. Paul Lodge of Masons. He was a life member of the Massachusetts Police Chief's Association as well as an honorary member of the North Middlesex Police Association.

He served many years as the Townsend deputy tax collector, as a Townsend constable, and also served on the Building Committee for the Townsend Police/Communications Center. He was a member of the Hillsborough County, N.H, Police Association, the Police Square Association of Boston, the Retired County and Municipal Employees Association, and a member of the Townsend Congregation Church.

Chief Marshall attempted to bring professional into the Townsend Police Department by being the first member to attend full-time training at the Massachusetts State Police Academy at the age of 51. He was a committed servant who loved his job, his family, and his community.

Chief Marshall was a cherished public servant of Townsend and will be missed greatly.

# TOWN OF TOWNSEND



## ANNUAL REPORT 2007

Townsend of Yesteryear.....Did you know?

Brookline, Townsend and Hollis Telephone Company - 1884

Within a decade of its invention by Alexander Graham Bell, the telephone made its appearance in Townsend when Anson Fessenden and Dr. Luther Chandler formed a company to provide service in this area.

In that day it cost an annual fee of \$12.00 to rent a phone, and you were charged a nickel for each call you made. In 1898 the company was sold to New England Telephone and Telegraph.

**Harbor Pond - 1734**

Harbor Pond was created in 1734 when John Stevens and John Pratt went into business together and built a sawmill on the Squanicook River.

To provide proper power to the mill a dam was built by the two men and once the water spread out fully behind the new structure it was found that they had unintentionally submerged a neighboring property.

It was eventually determined by the authorities that one Ephraim Sawtell would have to be compensated with an equal amount of land as had been taken by the creation of the new pond.

**The Meetinghouse - 1804**

The people of the Town of Townsend, after several years and many Town meeting debates voted to move the Meetinghouse from its location near Mount Grace (just off of Highland Street), to its current location on the hill across from the Common.

The project was completed by Amos and Moses Warren in 1804; but by 1852 it was decided once more to make a move, and the structure that was originally aligned to look to the west, was turned to face in the direction it now points.

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## Elected Official

### **Moderator**

Gene A. Rauhala

2009

### **Board of Selectmen**

David Chenelle (Chair)

2010

Maureen Denig (V. Chair)	2009	Cheryl Simoneau	2008
Robert Plamondon (Clerk)	2008	Terri Dugan	2010
		Faith B. Wilkinson	2009
<b>Board of Assessors</b>		Lynda Craig-Bowes	2009
Laura E. Shifrin	2009		
Niles S. Busler	2008	<b>Planning Board</b>	
John M. Whittemore (Chair)	2010	Stanley E. Vladyka	2009
		Jeffrey R. Peduzzi	2010
<b>Cemetery/ Park Commissioners</b>		Gerald B. Coughlin	2008
Albert N. "Tubby" Boucher	2008	Nicholas E. Thalheimer	2011
John B. Barrett	2009	Louis C. Kiklis	2012
Raymond P. Boyes, Sr.	2010		
		<b>Tax Collector</b>	
<b>Democratic Town Committee</b>		Kathleen A. Rossbach	2008
Amy Collins (elected)			
Appointed Members follow:		<b>Recreation Commissioners</b>	
John Barrett		Alice Kennedy	2008
Jane G. Churchville		Karin Canfield	2008
Joan B. MacPhee		Richard Corsini	2009
Scott MacPhee (Vice-chair)		Sharon L. Whittier	2009
Theresa A. Morse		Patrick Balcher	2010
Gene A. Rauhala			
Leslie K. Rauhala (Outreach Coord.)		<b>Republican Town Committee</b>	
Samuel I. Rauhala		Albert N. "Tubby" Boucher	
Amy D. Sharp		Anna H. May	
Derek R. Sharp		Mary Flora Hale	
Mary C. West		Paul Nicoli, Jr.	
Lois Howgate		John L. Caten, Jr.	
Kerry Thrasher		John Trovato, Jr.	
Susan Medaglia (Chair)		Appointed Members follow:	
Lonna S. Thiem (Publicity Coordinator)		Todd Arsenault	
Jennifer Greenfield		Anthony Belloli	
Linda Forrest		Rita K. Belloli	
Terrence McNabb		Doris W. Collins	
Eileen Violette (Treasurer)		Gerald B. Coughlin	
Michael Violette (Secretary)		Meghan F. Coughlin	
Linda Mack		Maureen A. Denig	
		Claire E. Devine	
<b>Board of Health</b>		John S. Funaiolo	
Linda Tarantino	2009	Cornelia C. Giles	
		Shirley E. Kao	
		William R. Martin	
Michelle Dold	2010	Kenneth T. Miller	
James E. Le'Cuyer	2008	Michael H. Mueller	
		Dennis J. Murphy	
<b>Library Trustees</b>		Michael P. Murphy	
Carol R. Wright	2010	Penelope A. Murphy	

Paul A. Nicoli, Jr.		Daniel J. Murphy	2008
Kenneth Olson			
Tiffany E. Olson		<b>Amanda E Dwight Entertainment</b>	
Lucile E. Porter		<b>Fund Committee</b>	
Michael Rimikis		Michele R. Busler	2010
Avis A. Roy		Faith B. Wilkinson	2008
Richard S. Shuford		Susan R Gerken	2009
Jonathan P. Tanquay			
Nicholas E. Thalheimer		<b>Townsend Housing Authority</b>	
Paula Vassallo		Linda M. Cannon(Chair)	2012
Susan Y. Vassallo		Laura E. Shifrin(Member)	2011
Associate members		Ann Neuberg (Clerk)	2009
Elaine M. Carlo		James Clish(Member)	2008
Stephen R. Cloutier		Gini Lee King	State Representative
Paul R. Tanguay			
		<b>North Middlesex Regional School District</b>	
<b>Trust Fund Commissioners</b>		<b>Committee</b>	
David A. Funaiole	2009	Frederick J. Wheeler III	2009
Mary Flora Hale	2008	Joseph V Sciacca, Jr	2010
Diane Morin	2010	Theresa A. Morse	2008
		Lisamarie Proctor	2008
		Anne Buchholz	2008
<b>Trustees of Soldier's Memorials</b>		<b>Board of Water Commissioners</b>	
James E. Pineo, Veteran	2009	Francis G. McNamara (Chair)	2008
Avis Roy, Non-Veteran	2008	John L. Caten, Jr. (Clerk)	2009
Carol Beauchamp, Non-Veteran(App't)	2010	Niles Busler (Member)	2010
Richard Nieman, Veteran (App't)	2008		
Walter Mann (Veteran)	2010		
<b>Town Clerk</b>			

## Appointed Officials

<b>Abram S. French Fund Committee</b>	Kristine A. Vaz	2008
---------------------------------------	-----------------	------

Renee Fossey 2008  
Paul E. Sweet 2008

**ADA Transition Plan & Self-Eval. Survey  
Com./Senior Center Feasibility Study  
Com./2002 CDBG Program**

August H. Fortin, Jr.  
Nancy E. Shepherd  
George W. Sullivan  
Raynold S. Jackson  
Christine F. Clish  
Cheryl L. Simoneau  
William G. Schulze  
Sheila A. Brown  
Carol R. Wright  
Andrea R. Wood

**American Flag Committee**

Alan Borneman  
Albert N. "Tubby" Boucher  
John L. Caten, Jr.  
Mary Flora Hale  
Avis A. Roy  
Susan Y. Vassallo

**Americans with Disabilities Act  
Coordinator**

Richard D. Hanks 2008

**Animal Control Officer**

Kathleen M. Comeau 2008

**Band Concert Coordinator**

Betty Mae Tenney

**Board of Registrars**

Daniel J. Murphy, Ex-Officio 2008  
Robert F. Tumber 2009  
Susan A. Funaiole 2010  
Stephen S. Spofford 2010

**Budget Sustainability Task Force  
Committee**

Andrea R. Wood (Fin. Com. Rep.)  
Joseph Berman (Fin. Com. Rep.)  
James W. McCormick (Cap. Plan. Rep.)  
William Wilkinson (at Large)

Paul T. Concemi (at Large)

**Building Commissioner/Zoning  
Enforcement Officer**

Richard D. Hanks Indefinite Term

**Burial Agent (appointed by Board of  
Health)**

Daniel J. Murphy 2008

**Cable Television Advisory Committee**

Susan Greenough 2008  
Stephen Cloutier (V. Chair) 2008  
David Funaiole 2007  
Donna Vanderworth 2007

**Capital Planning Committee (7)**

James W. McCormick(V. Chair) 2008  
Theresa Walsh 2010  
John Whittemore 2008  
Joseph Shaine (Chair) 2008  
Carolyn Smart (Sct.) 2009  
Gerald B. Coughlin (Plan Brd Rep.) 2008  
Bill Roberts (Select. Rep.) 2008

**Conservation Commission**

Leslie Gabrilska (Interim Agent)  
Jennifer Pettit (Clerk) 2008  
Karen Chapman 2008  
John Stonefield 2009  
Eric Johnson 2010  
Michelle Cannon 2010

**Constables**

David H. Muscovitz 2010  
Neil J. McGorty 2009  
Lawrence E. Hartnett 2008  
Michael A. Keefe 2008  
John Whittemore 2008  
William Boyden 2010

**Community Preservation Act Study  
Committee**

Karen Chapman (Cons. Com. Rep.)  
Jeff Peduzzi (Plan. Brd. Rep.)

Eino Kauppi (Hist. Dist. Com. Rep.)		Shirley F. Morton	2008
Niles Busler (Board of Assessors Rep.)		Shirley M. Call	2008
Ann Neuburg (Housing Authority Rep.)		Irene E. Johnson	2008
Jules Melbin (Cons. Land Trust)		Charlene J. Smith	2008
Patrick Balcher (Rec. Com Rep.)		Mary West	2008
Michelle Cannon (Citizen at large)		Carlene Whittemore	2008
		Donald Houghton	2008
<b>Council on Aging (7)</b>		Amy Collins	2008
Arnold Howard	2008	Connie Giles	2008
Yvonne M. St. Hilaire	2007	Paula Woodman	2008
David A. Profit (Chair)	2007	Helen Kezar	2008
M. Eileen Violette (V. Chair)	2008	Arthur Vartanian	2008
Raynold Jackson	2009	Carol Buxton (Alt.)	2008
Ginny Spinny	2010	Eric Aaltonen (Alt.)	2008
Nancy Martin	2008	Marcia MacMaster (Alt.)	2008
		Brian Colby (Alt.)	2008
<b>Development &amp; Industrial Commission</b>		<b>Fence Viewer</b>	
John A. Giardina	2010	John Whittemore	2008
Karen Coughlin	2009		
Albert N. "Tubby" Boucher	2011	<b>Finance Committee (7) (appointed by Moderator)</b>	
George King	2012	Paul A. Nicoli Jr	2009
Calvin Robbins	2008	Andrea R. Wood (Chair)	2010
David Lamoureaux	2011	John Whittemore	2009
Richard Shuford	2010	Jennifer Langton	2008
		Kim Brackett	2008
<b>Election Officials Precincts I, II &amp; III</b>		Paul T. Concemi	2010
<b>Warden</b>		Carolyn Sellars	2009
Carol Beauchamp	2008		
Betty Mae Tenney, II	2008	<b>Fire Department</b>	
Elizabeth M. Houghton, III	2008	<b>Chief/EMS Director</b>	
<b>Clerks</b>		<b>Interim Chief/EMS Director</b>	
Sharon L. LaCasse	2008	Donald Klein	2008
Jane C. Stonefield	2008	<b>Deputy Chief</b>	
Avis Roy	2008	David C. Roy (Temp.)	
<b>Ballot Clerk</b>		<b>On-Call Captains</b>	
Cheryl Simoneau	2008	David C. Roy	2007
Donald B Keefe	2008	Donald Klein	2007
Carol R Wright	2008	Brett King (Temp. Capt.)	
<b>Ballot Box Clerk</b>		John Elliot (Temp. Capt.)	
Heidi C. Munroe	2008	Michael Grimley (Temp. Capt.)	
Norman Richard	2008		
John T. Stonefield	2008	<b>On-Call Lieutenants</b>	
		Michael P. Grimley	2007
<b>Inspectors</b>		John F. Elliott	2007
Louise Thorpe	2008	Brett D. King	2007
Mildred B. Smith,	2008		
Beulah E. Greenough	2008		

Brian Metivier  
Bill Elliot (Temp. Lt.)  
Gary Shepherd (Temp. Lt.)

**Firefighter**

Michael P. Grimley  
**On-Call Firefighters**  
Donald C. Amadon  
Kenneth Amadon  
Andrew Brown  
Austin J. Cote  
Duane Creighton  
William C. Elliott  
Keith Feddersen

Brian Fenton  
Greg Galeota  
Randy S. Girard  
Wanda J. Goodwin  
Keith Hanks  
Christopher Klein  
Brian Metivier  
James R. Misner  
David O'Keefe  
Charles Rizzo  
William Rogers  
Gary Shepherd  
Gregg S. Shepherd  
James Tumber  
David Webb

**Recruits On-Call**

Richard Carlson  
Jeffrey Cormier  
Jonathan Eggleston  
Andrew Gomes  
Alan Mattila  
Eric Modica  
Michael Paradis  
Michael Sodano  
Ryan Cronin  
Ben Niemiera  
Jason Denig  
Leon Niemiera  
Christopher Jamieson  
Adam Shape

**Gas/Plumbing Inspector**

Richard M. Kapenas 2008  
Gary Williams (Alt.) 2008

**Hazardous Waste Coordinator**

Donald E. Klein, Interim 2008

**Highway Superintendent**

Edward A. Kukkula Indefinite Term

**Highway Department**

Keith Letourneau  
Jeffrey Camber  
Everett Smith  
Matthew Brady  
Dana Berard  
William Ladue

**Historic District Commission**

Eino Kauppi (Chair)  
Niles Busler  
Michele Busler  
Peter M. Flynn  
Susan R. Gerken  
Gloria Robinson (Alt.)  
Clair Kauppi (Alt.)

**Inspector of Animals(term ends April 30)**

John A King, Barn Book 2008

**Inspector of Wires**

William F. Choate 2008  
Daniel Haney(Alt.) 2008  
Stuart Baird(Alt.) 2008

**James H. Tucker Fund Committee**

Etwella Thompson 2008  
Pamela B. Haman 2008  
Robert L. Remelius 2008

**Keeper of the Lockup**

Erving M. Marshall, Jr.

**Labor Counsel**

Kopelman & Paige, P.C.

**Land Use Coordinator**

Karen Chapman (Interim)  
Jeanne Hollows (Interim)

**Library Director**  
Heidi Fowler

**Library Study Committee**

Laurence Bagley  
Eileen Fitzgerald  
Edward R. Sabin  
Josh Shaine  
Carol Wright  
Gary Shepherd  
Rebecca Shuford

**Local Licensing Authority**

Erving M. Marshall, Jr. 2008  
David A. Profit 2008  
Cheryl M. Mattson 2008  
Mark Giacotti 2008  
John Johnson 2008

**Lowell Regional Transit Authority**

Timothy J. Lorden

**Maintenance Custodian Supervisor**

Mark Mecurio

**Master Plan Update Committee**

Christopher Genoter  
William Hackler  
Jessica Halloran  
Richard Guerriero  
Michael Holt  
Patricia McCloy  
Jeffrey Norton  
Amy Mulkern  
Mark Bagley

**Middlesex County Advisory Board  
Representative**

James E. Hamel

**Montachusett Joint Transportation  
Committee**

Edward A. Kukkula

8

200

**Montachusett Regional Planning  
Commission**

Patricia McCloy

200

8

**Nashoba Valley Technical High School  
Committee**

Nathan Buckley 2009  
Donald Fess (Resigned) 2008

**Parking Clerk**

Daniel J. Murphy 2008

**Plumbing Inspector**

Richard M. Kapenes 2008  
Gary Williams (Alt.) 2008

**Police Department  
Chief**

Erving M. Marshall, Jr.

**Lieutenant**

David A. Profit 2008

**Sergeants**

Cheryl A. Mattson 2008  
Mark Giacotti 2008  
John W. Johnson 2008

**Detective**

Randy S. Girard 2008

**Officers**

Kimberly J. Rebovich 2008  
Robert J. Rebovich 2008  
Thaddeus G. Rochette 2008  
Thomas J. Pearson 2008  
James P. Marchand 2008  
Jeffrey M. Thibodeau 2008  
Robert L. Breault 2008  
George D. Reidy 2008  
Mark A. Francis 2008

**Communication Department**

Erving M. Marshall, Jr. Director  
Diane M. Babineau, Sr. 2008  
Barbara A. Ammendolia 2008  
Melody S. Cotter 2008  
Michael P. Grimley (part time) 2008  
Nim Collins 2008

Jean Nichols (part time) 2008  
 Janet Flahive (part time) 2008  
 James Landi (part time) 2008

**Reserve Officers**

James D. Capsalis 2008  
 Christopher Van Voorhis 2008  
 Tony Brennan 2008  
 Andrew Gomes 2008  
 Mary Ann Kinirey 2008  
 Austin Cote 2008  
 Joseph Quinn 2008  
 Joshua Tocci 2008  
 Dawn Murray 2008

**Matrons**

Elizabeth Miles 2008  
 Melody Cotter 2008  
 Barbara Ammendolia 2008  
 Robin McRae 2008  
 Jean Nichols 2008  
 Janet Flahive 2008  
 Dawn Murray 2008  
 James Landi 2008

**Crossing Guards (App't. End of August)**

Patricia O'Reilly 2008  
 Joan M. Walton (Alt.) 2008

**Problem Animal Control Officer (Wildlife)**

Mary Letourneau

**Right to Know Coordinator**

Donald E. Klein Interim 2008

**Sealer of Weights and Measures**

Eric E Aaltonen 2008  
 Judith M Aaltonen, alternate 2008

**Senior Center Building/Design Committee (est. 1/2006)**

Nancy Shepherd  
 Ray Jackson  
 Auguste Fortin  
 Christine Clish  
 George Sullivan

Russell Moore

**Tax Work-Off Committee**

Niles Busler 2005  
 Raynold C. Jackson 2005  
 Victoria Tidman 2005  
 Chris Clish 2005

**Town Accountant**

Kimberly Fales 2009

**Town Administrator**

Gregory W. Barnes 2008

**Town Counsel**

Kopelman and Paige

**Town Flag Committee**

Mary Jane Kruger  
 Mary Flora Hale  
 Albert N. "Tubby" Boucher  
 Susan Vassallo

**Town Properties Committee**

Albert "Tubby" Boucher (Hwy. Rep.) 2008  
 Kevin Smith (at Large) 2008  
 Laura Shifrin (Assessors Rep.) 2008  
 8

Nicholas Thalheimer (Plan. Brd. Rep.) 2008  
 John T. Stonefield (Cons. Com. Rep.) 2008  
 Paul Nicoli (Fin. Com. Rep.) 2008

**Townsend Recycling Committee**

Irene Congdon  
 Susan Shaine  
 Susan Gerkin  
 Michele Cannon  
 Victoria Bender

**Townsend Cultural Council (5+)**

Cynthia M. Jones 2008  
 Mary Jane Kruger 2007  
 Diane Morin 2007

**Town Treasurer/Tax Title Custodian**

Kathleen A. Rossbach

200

8

**Townsend Emergency Management Agency**

Shirley C. Coit (Director)

Karen Chapman

Wanda Goodwin

Diane Beaudoin

Randy Girard

David Profit

Eric Aaltonen

Ed Kukkula

Christine Clish

Lynn Carbone

Nancy Richards

**North Middlesex Regional  
Emergency Planning Committee  
Representative**

Shirley Coit

Karen Chapman (Alt.)

**Townsend Municipal Ambulance Service**

Wanda Goodwin (full time)

**On Call**

Adam Ouellette

William F. Biswanger

Bonnie Brady

Christopher M. Cotter

Mark D'Antico

Stephen F. Gay

Andrew Gomes

Kris Klein

Nicole Pillsbury

David W. Quinn

Cindy M. King

**Per Diem**

Timothy Bellemore

Donald Benoit

Alexandra Bergeron

Nathan Jarvi

Sandy Biswanger

Nicole Carter

Thomas Dardas

Keith Hanks

Peter Laitenen

David Mazza

Joshua McCrillis

James Pelletier

Dan Quist

Joseph Reger

Paul Rekos

Kevin Roberto

Jeff Swenson

William Thorpe

Gary Vinokor

**Tree Warden**

Donald G. Massucco

2008

**Veteran's Agent**

Joseph J. Mazzola

2008

**Water Superintendent**

Paul Rafuse

2008

**West Townsend Reading  
Room Committee**

Joy Niemiera

2008

William G. Rogers, Jr.

2008

Lois Rearick

2008

**Zoning Board of Appeals**

Karen Chapman (Dept. Ass't.)

William J. Cadogan (Chair)

2011

Darlene L. Sodano (V. Chair)

2010

John M. Giunta

2008

David Funaiolo

2009

Julie Johnson

2012

Anthony Genova (Assoc. Member)

2008

David R. Chenelle (Assoc. Member)

2008

## Board of Selectmen



The composition of the Board of Selectmen at the beginning of the 2007 was Chairman Robert Plamondon, Vice Chairman Maureen Denig, and Clerk David R. Chenelle. At the Annual Town Election in April, Mr. Chenelle, who was elected in 2006 to serve out the remaining term for a prior Selectman who had resigned, won a three-year term to the Board. Shortly after the election, Mr. Chenelle became Chairman; Ms. Denig Vice Chairman; and Mr. Plamondon Clerk. Gregory W. Barnes served his third full year as Town Administrator.

2007 was an exciting and challenging year for the Board of Selectmen and Town Administrator, a time period worthy of its designation as the Town's 275<sup>th</sup> Anniversary. Notable activities included negotiating and ratifying union contracts for the Communications,

Highway, and Police unions; formally creating the Fire/EMS Department; and hiring a new Fire Chief/EMS Director, former Captain Donald Klein. However, the year was particularly defined by five major events for the Board of Selectmen and the broader government and community. The first and most extraordinary event was the gift pledge in August by the Sterilite Corporation, which is headquartered in Townsend and is the Town's largest taxpayer. In its gift pledge, Sterilite made the following offer to the Town: a combined Senior Center/Library to be built at the site of the present Highway Department Garage on Dudley Road along with a new Highway Garage to be built on approximately 45 acres of land acquired by Sterilite off of Route 119 and Highland Street for the Highway Garage and other Town uses, such as an expansion of the Town Cemetery. As was stated during the December groundbreaking ceremony for the new Highway Garage: "The scope of this pledge is absolutely phenomenal and represents one of the largest gifts to the Town in all 275 years of its history and perhaps the greatest in terms of its comprehensiveness...it is not an exaggeration to say that this pledge will allow the Town to accomplish in a few years what otherwise would have taken decades, if at all. For this, the Town owes you (Sterilite) our utmost appreciation." If the Sterilite gift by itself was not newsworthy, combined with this gift was another significant pledge of \$100,000 by the family of Alice Bagley, a former Townsend librarian, as seed money for a new private endowment for the Library.

The second event that defined the year was acquisition of the Witch's Brook Water Company in May by the Water Department for \$500,000. The Witch's Brook Water Company was a private water utility servicing the residents of Timberly Park in Townsend. When the Town learned that Witch's Brook was for sale, the Water Department in close collaboration and consultation with the Board of Selectmen

aggressively pursued its purchase. The acquisition provides a number of benefits, including greater overall system efficiencies, expansion of the Water Department's customer base by 25%, increased permitted pumping capacity by 55%, and securing of valuable water reserves.

The third defining event of the year was the difficulty in balancing the Town's municipal budget. Like many, if not most communities, throughout the Commonwealth, Townsend continues to have a disconnect between the growth in revenues (which have suffered due to inflation-adjusted state aid cutbacks and a pronounced decline in local revenue sources such as motor vehicle excise taxes) and expenditures (many of which may be defined as "fixed" and/or which the Town government has incomplete ability to control, i.e. retirement, health care, and energy). Unfortunately, many of the same factors that cause difficulty to funding the Town government also present tremendous fiscal challenges to our regional school systems, which have had to struggle with significant state aid cutbacks from earlier in the decade and have fixed cost structures in many ways more burdensome than those of the Town, compounded by costly efforts of the Schools to enhance the quality of their services. These budget difficulties at the school level have translated into large requested budget increases from the North Middlesex Regional School District to the Town, no small issue given school costs compose the majority of the Town budget. In 2007, the combination of the all the aforementioned factors led to a deficit amounting to \$644,925, which would have been even higher had not the North Middlesex Regional School System lowered the amount that it had initially requested. To bridge this gap in a fiscally responsive way, either many reductions and layoffs in School and Town services and personnel would be necessary or a Proposition 2 ½ override would have to be passed. After many discussions involving officials from the Town, North Middlesex Regional School System, and the Towns of Pepperell and Ashby (who are the other members of the school district), two Town Meetings, and one failed override attempt, the citizens of Townsend in September supported passage of a school override. This allowed the budget to be balanced.

The fourth major event of 2007 was the success by the non-profit RCAP Solutions in obtaining a federal HUD 202 grant in the amount of \$5,556,400 to construct a 36-unit apartment building for low-income seniors, a.k.a. Atwood II, next to the present Atwood Acres facility. The land on which the new facility will be built was provided by the Town to RCAP through a procurement process back in 2005, similar to what had previously been done for the present Atwood Acres facility. For the past few years, the Town has assisted RCAP during three grant rounds in trying to obtain this very competitive grant. Progress in providing affordable housing within Townsend was magnified by the success of Habitat for Humanity in completing its fundraising and breaking ground on the construction of an affordable home on Apple Drive, once again on land provided by the Town for that purpose.

The final event that defined 2007 was the Town's year-long celebration of its 275<sup>th</sup> Anniversary. A number of activities were sponsored throughout the year by the non-profit Townsend Activity Committee, which raised approximately \$90,000 and sponsored a number of festivities, including band concerts, Olde Home Days, and fireworks. The capstone of the year was the September parade celebration, involving numerous floats and thousands of participants and spectators. The parade was so big that it took a few hours to compete. The Board of Selectmen along with the Town Administrator had the honor of participating in this grand gala event.

With deep regret, the Board of Selectmen mourned the passing of Erving Marshall, Sr., former Police Chief; and John Pelletier, former Electrical Inspector, Police Officer, and Selectperson; and William

Hamilton, Firefighter. Other deaths of local note included Raymond Bolden, former Highway Superintendent; Sam Briguglio, former Water Commissioner; and Lucille Porter, Election Worker.

The Board of Selectmen acknowledged the resignation of several employees: Sandra Grogan, Fire Department Administrative Assistant; William Donahue, Fire/EMS Director; Holly Estes, Conservation Agent; David Mazza, On-Call Firefighter and EMT; Robert Plant, ALS Coordinator; Brian O'Connor and Jonathan Ryan, On-Call Firefighters; and James Tumber, Jr., Part-time Cemetery and Park Worker. The Board thanks each and every one of them for their public service and wishes them well in their future endeavors.

The Board of Selectmen would like to welcome the new employees appointed in 2007 including Joseph Mazzola, Veterans' Agent; Janina Majerin, Administrative Assessor; Ryan Cronin, Jason Denig, Benjamin Niemiera, Leon Niemiera, and Adam Sharpe, Recruit On-Call Firefighters; Ryan Guilfoyle, Everett Olsen III, Scott MacArthur, Jeremy Stebbins, and Jorge Yarzebski, Per Diem EMT-Paramedics; and Michael Marchard, Roger Rapoza, Jr., Daniel Rowe, and David Vaughan, Part-time Cemetery and Park Workers.

The Board of Selectmen extends thanks to all elected and appointed officials, departments, and employees for their continued support and commitment to Town government. Their efforts are appreciated and do not go unnoticed.

Volunteers are very important to our form of government. To those citizens interested in serving on a board, committee, or commission, we strongly urge you to contact our office or consult the Town website or Town Hall bulletin board for a list of vacancies and to fill out a Volunteer Response Form, which is available at our office during regular hours or on the Town website.

**THE BOARD OF SELECTMEN:**

David R. Chenelle, Chairman  
Maureen A. Denig, Vice-Chairman  
Robert Plamondon, Clerk

Gregory W. Barnes, Town Administrator



## Town Clerk

The year had our usual Annual Town Election, Annual Town Meeting with a Special Town Meeting within it. We continued the year with a Special Election in June and a Special Town Meeting in November. Later in the Report are the results of each of these events. Each of these events required voter registration days which added to our voter base. At the time of our November 13<sup>th</sup> Special Town Meeting we had 5,977 registered voters in Townsend, and a population of 9,420.

Passports continue to be profitable. We processed 604 passports this past year compared to 376 in 2006. The new requirement to obtain a passport to travel outside the continental U.S. went into effect January 1, 2008. We believe this revenue will eventually level off.

We continue to be one of the few places that sell Fishing and Hunting licenses for the convenience of local as well as out-of-state sportsmen and women.

The following is a comparison of the last few years and 2007 of some of our revenue:

	2003	2004	2005	2006	2007
Raffle Permit	11	12	11	11	12
Dog Tags	1471	1428	1452	1180	1125
Births	102	72	59	70	82
Deaths	42	46	47	47	47
Marriages	36	33	28	40	44
Passports	184	210	334	376	604

The 275<sup>th</sup> Anniversary of the Town's incorporation was celebrated throughout the year.

We hope many of you were able to enjoy the parade which was the best to date from comments we received from people in other communities, we well as from our own experiences.

Our mission continues to remain accessible and to serve the public professionally and courteously. Customer service is our priority.

Respectfully submitted by:

Daniel J. Murphy, CMC

Susan A. Funaiole, Assistant Town Clerk

**TOWN OF TOWNSEND**  
**ANNUAL TOWN ELECTION RESULTS APRIL 23, 2007**

Precinct	I	II	III	Total
Total Votes	149	175	105	429

Board of Selectmen 3 Year Vote for 1	I	II	III	Total
David R. Chenelle	97	129	72	298
Andrea Wood	50	41	28	119
Blank Ballots	1	4	5	10
Write-ins	1	1		2
Total	149	175	105	429

Board of Assessors 3 Year Vote for 1	I	II	III	Total
John M. Whittemore	72	88	57	217
Anne Stevens	67	78	43	188
Blank Ballots	9	9	5	23
Write-ins	1			1
Total	149	175	105	429

Cemetery & Parks Commissioner 3 Year Vote for 1	I	II	III	Total
Raymond P. Boyes, Sr.	99	119	79	297
Blank Ballots	49	48	25	122
Write-ins	1	8	1	10
Total	149	175	105	429

Board of Health 3 Year Vote for 1	I	II	III	Total
Michelle Dold	94	123	77	294
Blank Ballots	52	51	28	131
Write-ins	3	1		4
Total	149	175	105	429

Library Trustees 3 Year Vote for 2	I	II	III	Total
Carol R. Wright	101	123	83	307
Terri Dugan	8	12	2	22
Blank Ballots	186	207	119	512
Write-ins	3	8	6	17
Total	298	350	210	858

## ANNUAL TOWN ELECTION RESULTS APRIL 23, 2007

Amanda E. Dwight Entertainment 3 Year Vote for 1	I	II	III	Total
Michelle R. Busler	101	130	80	311
Blank Ballots	48	43	25	116
Write-ins		2		2
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

North Middlesex Regional School Committee 3 Year Vote for 1	I	II	III	Total
Joseph V. Sciacca, Jr.	93	127	68	288
Blank Ballots	56	48	36	140
Write-ins			1	1
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

Planning Board 5 Year Vote for 1	I	II	III	Total
Louis Kiklis	2	3		5
Blank Ballots	144	165	101	410
Write-ins	3	7	4	14
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

Recreation Commissioners 3 Year Vote for 1	I	II	III	Total
Patrick Balcher		3		3
Blank Ballots	147	167	103	417
Write-ins	2	5	2	9
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

Recreation Commissioners 2 Year Vote for 1	I	II	III	Total
Sharon L. Whitter	89	117	70	276
Blank Ballots	60	56	35	151
Write-ins		2		2
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

Recreation Commissioners 1 Year Vote for 1	I	II	III	Total
Karin Canfield		3		3
Blank Ballots	148	165	104	417
Write-ins	1	7	1	9
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

**ANNUAL TOWN ELECTION RESULTS APRIL 23, 2007**

<b>Townsend Housing Authority 5 Year Vote for 1</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Linda M. Cannon	90	125	75	290
Blank Ballots	59	50	29	138
Write-ins			1	1
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

<b>Trustees of Soldiers' Memorial (Non Veteran) 3 Year Vote for 1</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Carol Beauchamp	4	9		13
Blank Ballots	143	163	103	409
Write-ins	2	3	2	7
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

<b>Trustees of Soldiers' Memorial (Veteran) 3 Year Vote for 1</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Walter F. Mann, Jr.	94	129	73	296
Blank Ballots	54	44	31	129
Write-ins	1	2	1	4
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

<b>Trustees of Soldiers' Memorial (Veteran) 3 Year Vote for 1</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Diane Morin	2	10	5	17
Blank Ballots	146	161	100	409
Write-ins	1	4		5
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

<b>Board of Water Commissions 3 Year Vote for 1</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Niles S. Busler	96	127	75	298
Blank Ballots	52	47	30	129
Write-ins	1	1		2
<b>Total</b>	<b>149</b>	<b>175</b>	<b>105</b>	<b>429</b>

Question 1

Shall the Town of Townsend be allowed to exempt from the provisions of proposition two and one-half, so-called, \$130,000.00 required to pay for the bond issued in order to purchase and equip a 6 wheel dump/plow truck for the Highway Department?

Question 1	I	II	III	Total
YES	68	89	51	208
NO	52	56	43	151
Blank Ballots	29	30	11	70
Total	149	175	105	129

## Annual – Special Town Meeting May 1, 2007

The Annual Town Meeting began at 7:29pm with 337 Registered Voters in attendance. Our quorum being 100 the moderator, Gene Rauhala began by explaining the conduct of the meeting. “Town Meeting Time” is the rule book we use in Townsend. The floor voted John Barrett as the Ass’t. Moderator. Gene Rauhala continued; people must be recognized before speaking and may ask about a procedure at anytime during the meeting. All motions must be in writing and handed up to the Town Clerk. The Moderator will also recognize you first before you speak on any point of order. Town Clerk, Daniel J. Murphy, read the return of the warrants. The Annual Town meeting was recessed to the Special Town meeting. The **Special Town Meeting** began at 7:45pm and was dissolved at 8:10pm. After a five minute break the Annual Town Meeting resumed at 8:15pm and was dissolved at 10:40pm on May 1, 2007

STM ARTICLE 1:

Moved that the Town take no action on Article 1.  
Read by: Maureen A. Denig  
Voice Vote: Unanimous yes pass

Submitted by: Water Department  
Read by: Paul Rafuse  
Voice Vote: Unanimous Yes

STM ARTICLE 1 READ:

To see if the Town will vote to transfer from available funds in the treasury, the sum of \$\_\_\_\_\_ for the purpose of offsetting the Snow and Ice Deficit under the provisions of M.G.L. Chapter 44, Section 31D, or take any other action in relation thereto.

STM ARTICLE 3:

Moved that the Town vote to transfer from water retained earnings the sum of \$30,000.00 for the purpose of supplementing the FY 07 Water Department Expenses Account.  
Submitted by: Water Department  
Read by: Paul Rafuse  
Voice Vote: Unanimous Yes

STM ARTICLE 2:

Moved that the Town vote to transfer from water retained earnings the sum of \$5,000.00 in order to fund the increased cost of intermunicipal expenses to the general fund for FY 07 appropriations and to authorize the Town Accountant to transfer such funds to the appropriate accounts.

STM ARTICLE 4:

Moved that the Town vote to appropriate the sum of \$500,000.00 for the purpose of financing the acquisition by purchase or taking of all or any portion of the land and other assets of the Witch’s Brook Water Company, a description of which land is on file with the Town Clerk, and to authorize Water

Commissioners and/or Board of Selectmen to acquire said land and assets; and, as funding therefore, to authorize the Treasurer with the approval of the Board of Selectmen to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to G.L. c.29C, the Drinking Water State Revolving Fund Loan Program, and/or pursuant to G.L. c.44, §§7 or 8 or any other enabling authority, and to issue bonds or notes therefor, including without limitation all cost thereof as defined in G.L. c.29C, §1; that acquisition and financing costs are intended to be repaid by the Water Enterprise Fund, but such notes shall be the general obligations of the Town; in connection therewith to authorize the Board of Selectmen to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project and for the financing thereof; and that the Board of Selectmen and other appropriate local body or official be authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project; provided further that the amount authorized to be borrowed pursuant to this vote shall be reduced by the amount of any aid, grants, or gifts received by the Town, or by any funds appropriated by the Town for the purposes of this article, prior to the issuance of the bonds or notes authorized hereunder.

Submitted by: Water Department

Read by: Paul Rafuse

Voice Vote: Declared 2/3 passes

#### ATM ARTICLE 1:

Moved that the Town vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by M.G.L., by Town Charter, or by vote of the Town.

Submitted By: Board of Selectmen

Read by: Daniel J. Murphy, Town Clerk

Voice vote: Unanimous yes passes

#### ATM ARTICLE 2:

Moved that the Town vote to hear reports of any Committees, Boards, Commissions, and other Town Officials.

Submitted By: Board of Selectmen

Read by: David R. Chenelle

There were no reports

#### ATM ARTICLE 3:

Moved that the Town vote to appropriate and transfer from the Comcast Government Access Account the sum of \$14,000.00 to supplement the FY 08 Management Information Systems (Computer) Expense Account.

Submitted By: Board of Selectmen

Read by: Robert Plamondon

Voice vote: Unanimous passes

#### ATM ARTICLE 4:

Moved that the Town vote to appropriate and transfer from the Ambulance Receipts Reserved for Appropriation Account the sum of \$250,000.00 to supplement the FY 08 Fire/EMS Department operating budget.

Submitted by: Board of Selectmen

Read by: Donald Klein Interim Fire Chief

Voice Vote: Unanimous yes passes

#### ATM ARTICLE 5:

Moved that the Town vote to appropriate and transfer from the West Townsend Reading Room Receipts Reserved for Appropriation Account the sum of 3,540.00 to supplement the FY 08 West Townsend Reading Room Account.

Submitted By: West Townsend Reading Room Committee

Read by: Robert Plamondon

Voice Vote: Unanimous yes passes

#### ATM ARTICLE 6:

Moved that the Town vote to continue the Board of Health Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from recyclable items, which shall be expended for general operating cost and capital expenditures for the FY 08 Recycling Center operating budget, FY 08 Landfill operating Budget, and the FY 07 Curbside Pickup & Disposal operating budget to be authorized by the Board of Health, of which expenditures shall not exceed \$30,000.00.

Submitted By: Board of Health

Read By: David R. Chenelle

Voice Vote: Unanimous yes passes

#### ATM ARTICLE 7:

Moved that the Town vote to continue the Recreation Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited

revenues collected from recreation programs, which shall be expended for general operating cost and capital expenditures for recreation programs to be authorized by the Recreation Commission, of which expenditures shall not exceed \$35,000.00 in FY 08.

Submitted By: Recreation Commissioners

Read by: Sharon L. Whittier

Voice Vote: Majority yes passes

ATM ARTICLE 8:

Moved that the Town vote to appropriate and transfer from the Cemetery Sale of Lot Fund Account the sum of \$5625.00 into the Cemetery Improvement Fund Account.

Submitted By: Cemetery/Parks Commissioners

Read by: John B. Barrett

Voice Vote: Unanimous yes passes

Date: 5/1/2007

ATM ARTICLE 9:

Moved that the Town vote to continue the Cemetery Cost of Internment Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from burials, which shall be used for general operating cost and capital expenditures for the Cemetery Department to be authorized by the Cemetery and Parks Commissioners, of which expenditures shall not exceed \$20,000.00.

Submitted By: Cemetery/Parks Commissioners

Read By: John B. Barrett

Voice Vote: Unanimous yes passes

ATM ARTICLE 10:

Moved that the Town vote to choose a committee of three (3) West Townsend Village residents, Robert L. Remelius, Etwalla Thompson and Pamela B. Haman, to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, grave stones, and monuments in good order, including installation/maintenance of fencing as necessary.

Submitted By: Cemetery/Parks Commissioners

Read By: John B. Barrett

Voice Vote: Unanimous yes passes

ATM ARTICLE 11:

Moved that the Town vote to appropriate and transfer the sum of \$18,171.00 from the Title V FB Receipts Reserved for Appropriation Account to the

Massachusetts Water Pollution Abatement Trust (MWPAT) Debt Service Account for the purpose of paying back the Massachusetts Water Pollution Abatement Trust Septic Loan.

Submitted By: Treasurer

Read By: Kathleen A. Rossbach

Voice Vote: Unanimous yes passes

ATM ARTICLE 12:

Moved that the Town vote to transfer from surplus revenue the sum of \$6,000.00 for the purpose of funding the Assessors' Periodic Inspection and Property Verification Program as mandated by the Department of Revenue, Bureau of Local Assessments.

Submitted By: Board of Assessors

Read By: Niles Busler

Voice Vote: Unanimous yes passes

ATM ARTICLE 13:

Moved that the Town take no action on Article 13.

Submitted By: Board of Selectmen

Read by: Maureen A. Denig

Voice Vote: Unanimous yes pass

ATM ARTICLE 13 READ:

To see if the Town will vote to raise or appropriate, borrow or transfer from available funds the sum of \$\_\_\_\_\_ for the purpose of funding a cost-of-living adjustment and/or any other pay adjustment for non-union employees not otherwise receiving a pay adjustment, or take any other action thereto.

ATM ARTICLE 14:

Moved that the Town vote to raise and appropriate the sum of \$14,831,117.00 and to transfer from surplus revenue the sum of \$354,937.00 for the purpose of defraying the charges and expenses of the Town for the ensuing fiscal year pursuant to a detailed budget totaling \$15,186,054.00.

Submitted By: Board of Selectmen

Read by: David R. Chenelle

Voice Vote: Unanimous yes pass

ATM ARTICLE 15:

Moved that the Town vote to raise and appropriate the sum of \$714,220.00 to supplement the appropriation made under

Article 14 for the North Middlesex Regional School District budget, with said appropriation contingent upon the passage of a Proposition two and one-half override vote pursuant to the provisions of Section 21C of Chapter 59 of the Massachusetts General Laws at a special election.  
Submitted By: Board of Selectmen  
Read by: Robert Plamondon  
Standing Vote: 236 yes 74 no passes

ATM ARTICLE 16:

Moved that the Town vote to appropriate the sum of \$658,720.00 to operate the Water Department for the ensuing fiscal year and that \$548,720.00 of this sum come from enterprise revenues and, in order to fund the cost of intermunicipal expenses, that \$110,000.00 of this sum be appropriated in the general fund and funded from enterprise revenues.  
Submitted By: Water Department  
Read By: Paul Rafuse  
Voice Vote: Unanimous yes pass

ATM ARTICLE 17:

Moved that the Town vote to fix the salaries and compensation of all elected Officers of the Town as provided by M.G.L. Section 108, Chapter 41, as amended, and as appropriated in this warrant.  
Submitted By: Board of Selectmen  
Read by: David R. Chenelle  
Voice Vote: Unanimous yes pass

ATM ARTICLE 18:

Moved that the Town appropriate the sum of \$130,000.00 for the purpose of purchasing and equipping a 6 wheel dump/plow truck; and as funding therefore, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said funds and to issue bonds and notes therefore.  
Submitted By: Board of Selectmen  
READ BY: Edward A. Kukkula  
Voice Vote: Majority yes passes

ATM ARTICLE 19:

I move that the Town vote to transfer the total sum of \$290,590.53 from the appropriations made for the design and installation of a final cap over the Town's existing landfill under Article 25 of the May 2, 2000, Annual Town Meeting and Article 3 of the October 1, 2003, Special Town Meeting, as follows: \$150,000.00 for the upgrade

of the Recycling Center; and \$140,590.53 for the acquisition by purchase or taking of all or a portion of the land and other assets of the Witch's Brook Water Company, a description of which land is on file with the Town Clerk, including all costs incidental or related thereto, which acquisition was authorized under Article 4 of the May 1, 2007, Special Town Meeting.

Submitted By: Board of Health  
Read By: David R. Chenelle  
Voice Vote: Unanimous yes passes

ATM ARTICLE 20:

Moved that the Town amend Section 1-1 of the Town Bylaws by inserting a new subsection E, Dogs - Section 28-5, which shall provide as follows:

- (1) Enforcing Officers
  - (a) Townsend Police
  - (b) Animal Control Officer
- (2) Fine Schedule
  - (a) Each offense - \$25.00

Submitted By: Board of Selectmen  
Read by: Robert Plamondon  
Voice Vote: Unanimous yes passes

ATM ARTICLE 21:

Moved that the Town vote to amend the General By-laws by adding a new section entitled "Right to Farm By-Law," as printed in the warrant, provided, however, that the words "Section 1," "Section 2," "Section 3," "Section 4," "Section 5," and "Section 6" as set forth therein shall be replaced with the words, "Section\_ 1," "Section\_ 2," "Section\_ 3," "Section\_ 4," "Section\_ 5," and "Section\_ 6."

Submitted By: Board of Selectmen  
Read by: Maureen A. Denig  
Voice Vote: Majority yes passes

ATM ARTICLE 22:

Moved that the Town vote to amend the vote taken under Article 25 of the May 2, 2006, Annual Town Meeting appropriating \$10,000.00 for COA Senior Center Building-Design to authorize such sum to also be expended for the development of a Master Plan for the Town-owned Atwood Acres parcel.

Submitted By: Council on Aging

Read by: David Profit  
Voice Vote: Majority yes pass

ATM ARTICLE 23:

Moved that the Town vote to rename that section of Old City Road joining New Fitchburg Road and Vinton Pond Road to Wares Road in commemoration of the family living there in revolutionary times who sent three sons to the war.

Submitted By: Board of Selectmen  
Read by: Robert Plamondon  
Voice Vote: Unanimous yes pass

ATM ARTICLE 24 IS A PETITION:

Moved to see if the Town will vote to amend the Town Zoning Map to Enlarge the Outlying Commercial District Zone from 30 Main Street (Map 33, Block 59, Lot 0) to include Adjacent Properties located 32 Main St, (Map 33, Block 60, Lot 0), 34 Main St. (Map 33, Block 61, Lot 0), 36 Main St (Map 33, Block 62, Lot 0) and 38 Main St. (Map 33, Block 63, Lot 0) as shown on an attached copy of assessors Map 33 or take any other action in relation thereto.

Submitted By: Petition  
Read By: George Boyer  
Voice Vote: Unanimous yes passes

ATM ARTICLE 24:

Moved that the Town vote to amend the Town Zoning Map to enlarge the outlying commercial district zone from 30 Main Street (Map 33, Block 59, Lot 0) to include adjacent properties located 32 Main Street (Map 33, Block 60, Lot 0), 34 Main Street (Map 33, Block 61, Lot 0), 36 Main Street (Map 33, Block 62, Lot 0) and 38 Main Street (Map 33, Block 63, Lot 0), all as shown on Assessors Map 33.

Submitted By: Petition  
Read By: George Boyer  
Voice Vote: Unanimous yes passes

ATM ARTICLE 25 IS A PETITION:

Moved that the Town vote to change zoning by-law, section 145-27. B. DCD permitted uses, by renumbering clause seven therein as clause eight and by adding thereto a new clause number seven, as follows:

(7) Self-service storage facilities consisting of a building or buildings providing individual small

self-contained units or an enclosed area leased or owned for the storage of business and household goods and equipment, and which is operated as a commercially managed business.

and to change zoning by-law, section 145-27. C. DCD uses allowed by special permit from the Board of Appeals (see Article XI)

by deleting therefrom;

(4) storage and parking of goods and equipment

and by renumbering section 145-27. C.(5) to 145-27. C.(4)

Sections 145-27. B and 145-27.C presently read as follows:

145-27. Downtown Commercial District (DCD).  
[Added 1-17-1989 STM by Art. 30]

B. DCD permitted uses:

- (1) All municipal purposes, including the administration of government, fire, and police stations.
- (2) Educational and religious uses.
- (3) Detached single (one) family dwellings.
- (4) Retail sale and rental of goods, merchandise and equipment.
- (5) Office, clerical, professional, research, and services not primarily related to goods merchandise [Amended 12-16-2003 STM Art. I].
- (6) Restaurants, or other places serving food or beverage.
- (7) Such accessory uses as are customarily incidental to any of the above uses.

C. DCD uses allowed by special permit from the Board of Appeals (see Article XI):

- (1) Bed and breakfast.
- (2) One to six dwelling units within a structure existing on the lot or for which a building permit has been issued as of January 1989, provided sufficient off-street parking is available on site.
- (3) Mixed use (residential/commercial).
- (4) Storage and parking of goods and equipment.

Sales facility for boats, camper-trailers, farm equipment or construction equipment.

[Amended 5-7-2002 STM by Art. 18].

Sections 145-27B and 145-27C, if amended, will read as follows:

145-27. Downtown Commercial District (DCD).  
[Added 1-17-1989 STM by Art. 30]

B. DCD permitted uses:

- (1) All municipal purposes, including the administration of government, fire, and police stations.
- (2) Educational and religious uses.
- (3) Detached single (one) family dwellings.
- (4) Retail sale and rental of goods, merchandise and equipment.
- (5) Office, clerical, professional, research, and services not primarily related to goods or merchandise [Amended 12-16-2003 STM by Art. 1].
- (6) Restaurants, or other places serving food or beverage.
- (7) Self-service storage facilities consisting of a building or buildings providing individual small self-contained units or an enclosed

area leased or owned for the storage of business and household goods and equipment.

- (8) Such accessory uses as are customarily incidental to any of the above uses.

C. DCD uses allowed by special permit from the Board of Appeals (see Article XI):

- (1) Bed and breakfast.
- (2) One to six dwelling units within a structure existing on the lot or for which a building permit has been issued as of January 1989, provided sufficient off-street parking is available on site.
- (3) Mixed use (residential/commercial).
- (4) Sales facility for boats, camper-trailers, farm equipment or construction equipment.  
[Amended 5-7-2002 STM by Art. 18].

(This amendment, if approved, will allow the storage and parking of goods and equipment as of right in the downtown commercial district.)

Submitted By: Petition

Read By: John B. Barrett

Voice Vote: Unanimous yes passes







































Townsend, Massachusetts

# Special Town Election June 25, 2007

## Question 1:

Shall the Town of Townsend be allowed to assess an additional \$714,220.00 in real estate and personal property taxes for the purpose of funding the North Middlesex Regional School District operating budget for the fiscal year beginning July 1, 2007?

Question 1	I	II	III	Total
YES	231	228	119	578
NO	342	303	349	994
Total	573	531	468	1572

# Special Town Meeting July 30, 2007

Our quorum being 100 the meeting began at 7:40pm with 430 Registered voters in attendance. The moderator, Gene Rauhala, explained the meeting would be conducted according to "Town Meeting Time." The floor voted John Barrett as the Ass't. Moderator. Mr. Rauhala continued to explain that individuals must stand and be recognized before speaking. You may ask about procedure at anytime. All motions must be in writing and handed up to the Town Clerk. The Moderator must recognize you on any point of order before you may speak. Town Clerk, Daniel J. Murphy, read the return of the warrant. The Special Town Meeting was dissolved at 9:00pm on July 30, 2007.

## STM Article 1:

Moved that the Town vote to raise and appropriate the sum of \$644,925.00 to supplement the appropriation made under Article 14 of the Annual Town Meeting of May 1, 2007 for the North Middlesex Regional School District budget, with said appropriation contingent upon the passage of a Proposition two and one-half override vote pursuant to the provisions of Section 21C of Chapter 59 of the Massachusetts General Laws at a special election to be held no later than ninety (90) days after the date of appropriation.

Submitted by: Board of Selectmen

Read By: David R. Chenelle

Standing Vote: 315 Yes 87 No 2/3 Vote

## STM Article 2:

Moved that the Town vote to raise and appropriate the sum of \$39,815.00 for the purpose of funding a 2.5% cost-of-living adjustment for non-union employees not otherwise receiving a pay adjustment, with said appropriation contingent upon the passage of a proposition two and one-half override vote pursuant to the provisions of Section 21 C of Chapter 59 of the Massachusetts General Laws at a special election to be held no later than ninety (90) days after the date of appropriation.

Submitted by: Board of Selectmen

Read By: Robert Plamondon

Standing Vote: 244 Yes, 67 No 2/3 Vote

# Townsend Massachusetts

## Special Town Election September 5, 2007

### Question 1:

Shall the Town of Townsend be allowed to assess an additional \$644,925.00 in real estate and personal property taxes for the purpose of funding the North Middlesex Regional School district operating budget for the fiscal year beginning July 1, 2007?

	yes	no	blanks	total
precinct 1	454	427		881
precinct 2	497	382	1	880
precinct 3	460	359	1	820
total	1411	1168	2	2581

### Question 2:

Shall the Town of Townsend be allowed to assess an additional \$39,976.98 in real estate and personal property taxes for the purpose of funding a 2.5% cost-of-living adjustment For non-union employees not otherwise receiving a pay adjustment for the fiscal year beginning July 1, 2007?

	yes	no	blanks	total
precinct 1	390	483	8	881
precinct 2	424	445	11	880
precinct 3	373	440	7	820
Total	1187	1368	26	2581

## Special Town Meeting

## November 13, 2007

On November 13, 2007 a quorum was not reached. The meeting was rescheduled for 7pm the following week, November 20, 2007. November 20, 2007 a quorum (100) being reached, 125 registered voters in attendance, our special town meeting began at 7:20pm. The Moderator, Gene Rauhala, went over the rules from "Town Meeting Time" that would be enforced on the town meeting floor. Town Clerk, Daniel J. Murphy read the return of the warrant. The meeting was dissolved at 9:55pm.

### STM ARTICLE 1:

I move that the Town vote to transfer from water retained earnings and other available funds in the Water Department the sum of \$50,000.00 for the purpose of supplementing the FY 08 Water Department Expenses Account for energy costs: \$12,272.00 from water retained earnings and \$37,728.00 from the Water Department Water Main Extensions Account.

Submitted By: Water Department

Read by: Jack Caten

Vote: Passed Majority

Nov. 20, 2007

### STM ARTICLE 2:

I move that the Town vote to transfer from water retained earnings the sum of \$40,348.00 for the purpose of funding one-time legal and evaluation/testing costs incurred in FY 08 related to the acquisition of the Witch's Brook Water Company.

Submitted By: Water Dept.

Read by: Niles S. Busler

Vote: Passed Unanimous

Nov. 20, 2007

### STM ARTICLE 3:

I move that the Town vote to transfer from water retained earnings the sum of \$10,936.99 for the purpose of paying prior fiscal year bills:

\$10,742.85 for evaluation/testing costs and \$194.14 for a telephone bill.

Submitted by: Water Dept.

Read by: Paul Rafuse

Vote: Passed Unanimous

Nov. 20, 2007

### STM ARTICLE 4:

I move that the Town vote to raise and appropriate the sum of \$1,315.07 for the purpose of paying prior fiscal year bills: \$769.00 for the Tax Collector's Postage Machine; \$326.07 for Cemetery & Park utility bills; and \$220.00 for Cemetery & Park employment physicals.

Submitted by Town Collector and Cemetery and Parks Dept.

Read by: Robert Plamondon

Vote: Passed Unanimous

Nov. 20, 2007

### STM ARTICLE 5:

I move that the Town vote to raise and appropriate the sum of \$36,870.00 to implement collective bargaining agreements entered into between the Town and the following:

1. American Federation of State, County, and Municipal Employees, Council 93, Local 1703, Highway Union

2. American Federation of State, County, and Municipal Employees, Council 93, Local 3470, Telecommunications Union
3. American Federation of State, County, and Municipal Employees, Council 93, Local 3470, Police Union

Submitted by: Board of Selectmen  
 Read by: David R. Chenelle  
 Vote: Passed Unanimous  
 Nov. 20, 2007

STM ARTICLE 6:

I move that the Town vote to raise or appropriate the sum of \$43,000.00 for the purpose of funding a 2.5% cost-of-living adjustment for non-union employees not otherwise receiving a pay adjustment during FY 08, retroactive to wages earned as of July 1, 2007.

Submitted by: Board of Selectmen  
 Read by: Maureen Denig  
 Vote: Passed Unanimous  
 Nov. 20, 2007

STM ARTICLE 7:

I move that the Town vote to raise or appropriate the sum of \$1,500.00 for the purpose of funding the FY 08 rental of port-a-potties at the Town Common and Kids Kountry Playground.

Submitted by: Cemetery and Parks Commissioners  
 Read by: Raymond P. Boyes, Sr.  
 Vote: Passed Majority  
 Nov. 20, 2007

STM ARTICLE 8:

I move that the Town vote to raise or appropriate the sum of \$5,000.00 for the purpose of funding a 1.7 CY sander body with all associated equipment and options for use by the Highway Department.

Submitted By: Highway Superintendent  
 Read by: Edward Kukkula  
 Vote: Unanimous  
 Nov. 20, 2007

STM ARTICLE 9:

I move that the Town take no action on Article 9.

(To see if the town will vote to raise or appropriate, borrow or transfer from available funds the sum of \$\_\_\_\_\_ for the purpose of funding a classification and compensation study for all non-union employees to be performed by an outside independent consultant, or take any other action thereto)

Submitted by: Board of Selectmen  
 Read by: Robert Plamondon  
 Vote: Passed Unanimous to take no action  
 Nov. 20, 2007

STM ARTICLE 10:

I move that the Town vote to transfer from surplus revenue the sum of \$125,000.00 for the purpose of supplementing the capital budget stabilization fund, including debt service payments of capital items, as allowed under MGL Chapter 40, Section 5B.

Submitted By: Board of Selectmen  
 Read by: David Chenelle  
 Vote: Passed Unanimous  
 Nov. 20, 2007

STM ARTICLE 11:

I move that the Town vote to transfer from surplus revenue the sum of \$100,000.00 for the purpose of supplementing the stabilization fund

(general purposes), as allowed under MGL Chapter 40, Section 5B.  
 Submitted by: Board of Selectmen

Read by: Maureen Denig  
Vote: Passed Unanimous

STM ARTICLE 12:

I move that the Town vote to transfer the care, custody, management and control of approximately 8.01 acres more or less of land located on Dudley Road, and described in a deed dated 12/19/66 from Fessenden Company Inc. to the Town of Townsend, recorded in the Southern Middlesex County District Registry of Deeds in Book 11279 Page 403, from the Town of Townsend Council on Aging, as was designated under Article 37 of the Special Town Meeting of December 14, 2004, to the Town of Townsend Board of Selectmen; said property to be used along with adjacent Town property for the construction of a Senior Center and Library.

Submitted by: Board of Selectmen

Read by: Robert Plamondon

Vote: Passed Unanimous

Nov. 20, 2007

STM ARTICLE 13:

I move that the Town vote to amend the General Bylaws of the Town of Townsend by adding thereto the following new section to be numbered Chapter 85: NPDES Phase II Stormwater Bylaw.

IT IS HEREBY DETERMINED THAT:

Construction Site stormwater runoff and post-construction stormwater discharges may permanently alter the hydrologic response of local watersheds and increase stormwater runoff rates and volumes, which in turn may increase flooding, stream channel erosion, non-point source pollution, and sediment transport and deposition, and decrease groundwater recharge;

Construction Site stormwater runoff and post-construction stormwater discharges can adversely affect public safety, public and private property, surface water, groundwater resources, drinking water supplies, recreation, aquatic habitats, fish and other aquatic life, property values and other uses of land and water;

It is in the public interest to regulate Construction Site stormwater runoff and post-construction stormwater discharges in order to minimize the impacts identified above.

§ 1.0 PURPOSE

A. The purpose of this Stormwater Bylaw is to protect, maintain and enhance the public health, safety, environment and general welfare by establishing minimum requirements and procedures to control the adverse effects of Construction Site stormwater runoff and post-construction stormwater discharges. In addition, this Stormwater Bylaw is intended to ensure and promote compliance with US Environmental Protection Agency (EPA) stormwater management regulations pertaining to municipal separate storm sewer systems (MS4s) and the National Pollutant Discharge Elimination System (NPDES), as amended. This Stormwater Bylaw seeks to meet these purposes through the following objectives:

1. Establish decision-making processes surrounding Construction Site activities that protect the integrity of the watershed and preserve the health of water resources;
2. Require that Construction Site activities maintain the post-

- construction runoff characteristics as equal to or less than the pre-construction runoff characteristics in order to minimize flooding, stream bank erosion, siltation, nonpoint source pollution, property damage, and to maintain the integrity of stream channels and aquatic habitats;
3. Establish minimum Construction Site and post-construction stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality;
  4. Require the use of nonstructural stormwater management practices or "low-impact development practices", wherever practicable.
  5. Establish provisions for the long-term responsibility for and maintenance of structural stormwater control facilities and nonstructural stormwater management practices to ensure that they continue to function as designed, are maintained, and pose no threat to public safety;
  6. Establish provisions to ensure there is an adequate funding mechanism, including surety, for the proper review, inspection and long-term maintenance of stormwater facilities implemented as part of this Stormwater Bylaw; and,
  7. Establish a procedure for the adoption of regulations that will provide administrative

procedures and fees for the submission, review, approval or disapproval of stormwater management plans, and for the inspection of approved active projects, and long-term follow up.

- B. Nothing in this Stormwater Bylaw is intended to replace the requirements of the Town of Townsend Wetlands Bylaw or any other Bylaw that may be adopted by the Town of Townsend, or any State or Federal requirement, law, regulation, or policy. Any activity subject to the provisions of this Stormwater Bylaw must comply with any other applicable Town, State or Federal requirements.

#### § 2.0 AUTHORITY

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34, and as authorized by the residents of the Town of Townsend at Town Meeting, dated November 20, 2007.

#### § 3.0 DEFINITIONS

The following definitions shall apply in the interpretation and implementation of this Stormwater Bylaw. Additional definitions may be adopted by separate regulation.

ALTER: Any activity that will measurably change the ability of a ground surface area to absorb water or will change existing surface drainage patterns. Alter may similarly represent "alteration of drainage characteristics," and "conducting land disturbance

activities” . Such changes include: change from distributed runoff to confined, discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

**BEST MANAGEMENT PRACTICE (BMP):** Structural, non-structural and managerial techniques that are recognized to be the most effective and practical means to prevent and/or reduce adverse stormwater volumes and flows, reduce point source and nonpoint source pollution, and promote stormwater quality and protection of the environment.

“Structural” BMPs: devices that are engineered and constructed to provide temporary storage and treatment of stormwater runoff.

“Nonstructural” BMPs: natural measures to reduce pollution levels, do not require extensive engineering and construction efforts, and/or promote pollutant reduction by eliminating the pollutant source.

**CONSTRUCTION SITE:** Any site where activity is proposed or occurs which results in soil disturbance by clearing, grading, excavation, stockpiling earth materials or placement/removal of earth materials.

**IMPERVIOUS SURFACE:** Any material or structure on or above the ground that prevents water infiltration to the underlying soil. Impervious surface includes, without limitation, roads,

paved parking lots, sidewalks, and rooftops, compacted soils, hard-packed gravel driveways, and similar surfaces.

**LAND-DISTURBING ACTIVITY or LAND DISTURBANCE:** Any activity, including clearing, grubbing, grading and stockpiling that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material.

**LOW IMPACT DEVELOPMENT (LID):** An approach to environmentally friendly land use planning. It includes a suite of landscaping and design techniques designed to maintain the natural, pre-developed ability of a site to manage rainfall. LID techniques capture water on site, filter it through vegetation, and allow seeping into the ground rather than being lost as surface runoff so that the local water table can recharge. An important LID principle embodies the concept that rainwater is a resource and not merely a superfluous waste product.

**MASSACHUSETTS STORMWATER MANAGEMENT POLICY:** The Policy issued by the Department of Environmental Protection, and as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act G.L. c. 131 § 40 and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56.

**MUNICIPAL STORM DRAIN SYSTEM or MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):** The system of conveyances designed or used for collecting or conveying stormwater,

including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or manmade or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Townsend.

**NONPOINT SOURCE POLLUTION:** Pollution from many dispersed sources caused by rainfall or snowmelt moving over and through the ground. Movement of runoff collects and carries away natural and human-source pollutants, finally depositing them into water resource areas.

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM ("NPDES"):** A federal environmental program addressing water pollution under the Clean Water Act. NPDES Phase I addresses stormwater discharges from towns and cities with medium to large storm sewer systems and industrial activities. NPDES Phase II addresses towns and cities with small storm sewer systems serving a population of less than 100,000. Phase II also regulates construction activities disturbing greater than one acre. Townsend is subject to NPDES Phase II.

**OPERATION AND MAINTENANCE PLAN:** A plan describing the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

**PERSON:** An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

**POST-DEVELOPMENT:** Conditions that reasonably may be expected or anticipated to exist after completion of the land development activity on a specific site or tract of land. Post-development refers to conditions after culmination of a new development or redevelopment project and does not depict conditions during the construction phases of a project.

**PRE-DEVELOPMENT:** The conditions that exist at the time that plans for the land development of a tract of land are submitted to the Stormwater Authority. Where phased development or phased plan approval occurs (preliminary grading, roads and utilities, etc.), the existing conditions at the time prior to the first plan submission shall establish pre-development conditions.

**STORMWATER AUTHORITY:** The Townsend Planning Board shall act as the Stormwater Authority in implementing the provisions of this Stormwater Bylaw. The Stormwater Authority may designate a Stormwater Agent to assist with plan review, implementation and enforcement of the provisions of this Stormwater Bylaw and accompanying

regulations. The Stormwater Authority is responsible for coordinating the review, approval and permit process as defined in this Chapter. Boards and/or departments may participate in the review process as defined in this Stormwater Bylaw or the Stormwater Regulations adopted by the Stormwater Authority.

**STORMWATER MANAGEMENT PERMIT (SMP):** A permit issued by the Stormwater Authority, after review of an application, plans, calculations, and other supporting documents, that is designed to protect the Town from deleterious effects of uncontrolled or untreated stormwater runoff.

**STORMWATER MANAGEMENT, EROSION AND SEDIMENTATION CONTROL PLAN:** A document containing narrative, drawings and details prepared by a qualified professional engineer (PE), a professional public land surveyor (PLS), or a certified professional in erosion and sedimentation control (CPESC), that includes structural and non-structural best management practices (BMPs) to manage and treat stormwater runoff generated from regulated development activity.

**WATERCOURSE:** A natural or man-made channel through which water flows or a stream of water, including a river, brook, or underground stream.

**WETLAND RESOURCE AREA:** Areas specified in the Massachusetts Wetlands Protection Act M.G.L. c. 131, s.40 and in Chapter 138 of the Townsend Wetland Bylaw.

#### § 4.0 ADMINISTRATION

A. The Stormwater Authority shall administer, implement and enforce this Stormwater Bylaw. Any powers granted to or duties imposed upon the Stormwater Authority may be delegated in writing by the Stormwater Authority to its employees or agents.

B. The Stormwater Authority may adopt and periodically amend Regulations relating to receipt and content of Stormwater Management Permit applications; review time periods, permit terms, conditions, additional definitions, enforcement, fees (including application, inspection, and/or consultant fees), procedures, administration and enforcement of this Stormwater Bylaw subsequent to a majority vote of the Planning Board and after conducting a public hearing to receive comments on the proposed regulations and/or any proposed revisions.

Such hearing dates shall be advertised in a newspaper of general local circulation at least seven (7) calendar days before a hearing date. After public notice and hearing, the Stormwater Authority may promulgate rules and regulations to effectuate the purposes of this Stormwater Bylaw. Failure by the Stormwater Authority to promulgate such rules and regulations shall not have the effect of suspending or invalidating this Stormwater Bylaw.

C. The Stormwater Authority may take any of the following actions as a result of an application for a Stormwater Management Permit:

Approval, Approval with Conditions, or Disapproval.

D. The overall Stormwater Management Plan consists of two parts: a Stormwater Management Erosion and Sedimentation Control Plan ("Stormwater Plan") and an Operation and Maintenance Plan ("O&M Plan"). The Stormwater Plan addresses stormwater impacts during construction and prior to site stabilization, as well as best management practices for the permanent management and treatment of groundwater. The O & M Plan addresses the long term monitoring and care of the stormwater management controls on the site.

#### § 5.0 APPLICABILITY

This Stormwater Bylaw shall apply to all land-disturbing activities within the jurisdiction of the Town of Townsend, whether new development or redevelopment. Except as permitted by the Stormwater Authority in a Stormwater Management Permit(SMP) or as otherwise provided in this Stormwater Bylaw, no person shall perform any activity that results in land disturbance of 40,000 square feet or greater without first obtaining an SMP according to the provisions of this Stormwater Bylaw.

A. Regulated Activities. Regulated activities shall include, but not be limited to:

1. Land disturbance of greater than 40,000 square feet, associated with construction or reconstruction of structures;

2. Development or redevelopment involving multiple, separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that together disturbs 40,000 square feet or more.
3. Paving or other change in surface material over an area of 40,000 square feet or more causing a significant reduction of permeability or increase in runoff,
4. Construction of a new drainage system or alteration of an existing drainage system or conveyance serving a drainage area of more than 40,000 square feet,
5. Land disturbance where there is a 15% or greater slope and where the land disturbance is greater than or equal to 1,000 square feet within the sloped area.
6. Land disturbance greater than or equal to 1,000 square feet where the soil cut or filled exceeds four feet in vertical depth at its deepest point as measured from the natural ground level.
7. Disturbance of a volume of earth greater than 1,500 cubic yards.
8. Any other activity altering the surface of an area exceeding 40,000 square feet that will, or may, result in increased stormwater runoff flowing from the property into a public way, the municipal storm drain system or to a watercourse or wetland.

B. Minor and Major Projects. For the purpose of this Bylaw and any Regulations pertaining thereto, applications shall be divided into Minor and Major categories. The application procedures and submittal requirements for Minor and Major applications shall be described in the Townsend Stormwater Regulations.

1. A Minor project is any activity subject to the Stormwater Bylaw which involves:

- a. Land disturbance of an area greater than 40,000 square feet but less than 60,000 square feet for a single-family lot which has not been included in an ANR or subdivision within the prior five (5) years; or
- b. Land disturbance of a volume of earth greater than 1,500 cubic yards but less than 2,200 cubic yards where not related to a subdivision or ANR; or
- c. Land disturbance of an area of land 1,000 square feet to 10,000 square feet:
  1. If the slope is 15% or greater; or
  2. If the soil cut or filled exceeds four (4) feet in vertical depth at its deepest point as measured from the natural ground level. This requirement may be waived for septic system installation.

2. A Major project is any project subject to the Stormwater Bylaw which involves:

- a. Land disturbance of an area of 40,000 or more square feet for a subdivision or ANR;
- b. Land disturbance of an area of greater than 60,000 square feet; or
- c. Land disturbance of a volume of earth resulting in a total quantity greater than 2200 cubic yards; or
- d. Land disturbance of an area of land greater than 10,000 square feet:
  1. If the slope is 15% or greater or
  2. If the soil cut or filled exceeds four (4) feet in vertical depth at its deepest point as measured from the natural ground level.

C. Exempt Activities. The following activities are exempt from the requirements of this Stormwater Bylaw:

1. Normal maintenance and improvement of Town owned public ways and appurtenances. New road and building construction, however, are subject to a requirement for a stormwater permit.
2. Normal maintenance and improvement of land in agricultural or forestry use as defined by the Massachusetts Wetlands Protection Act and its Regulations.
3. Repair of septic systems when required by the Board of Health for the protection of public health.

4. Normal maintenance of existing landscaping, gardens or lawn areas associated with a single family dwelling provided such maintenance does not include the addition of more than 300 cubic yards of soil material, construction of walls, alteration of existing grades by more than one foot in elevation, or alteration of drainage patterns.
  5. The construction of fencing irrespective of materials used that will not alter existing terrain or drainage patterns.
  6. Construction of utilities (gas, water, sewer, electric, telephone, etc.) other than drainage that will not alter terrain or drainage patterns.
- b. Repair, maintain, or replace the stormwater management system or portions thereof in accordance with the O&M Plan.
  - c. Perform monitoring, analyses, and reporting.
  - d. Fix adverse impact resulting directly or indirectly from malfunction of the stormwater management system.
2. If the enforcing person determines that abatement or remediation of adverse impacts is required, the order may set forth a deadline by which such abatement or remediation must be completed.

#### § 6.0 ENFORCEMENT

- A. The Stormwater Authority or an authorized agent of the Stormwater Authority shall enforce this Bylaw, Regulations, permits, violation notices, and enforcement orders, and may pursue all civil, criminal and non-criminal remedies for such violations.
- B. Notices of Violation and Enforcement Orders.
  1. The Stormwater Authority or an authorized agent of the Stormwater Authority may issue a written notice of violation or enforcement order to enforce the provisions of this Bylaw or the Regulations thereunder, which may include requirements to:
    - a. Cease and desist from construction or land disturbing activity until there is compliance with the Bylaw and the Stormwater Management Permit.
- C. Any person who violates any provision of the Stormwater Bylaw, Regulations or permit issued thereunder, Maintenance Agreement, or enforcement order may be ordered to correct the violation and/or pay a fine of \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- D. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Town of Townsend may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §21D and in which case the Stormwater Agent of the Town of Townsend shall be the enforcing person. The penalty for the 1st violation shall be \$100. The penalty for the 2nd violation shall be \$200. The penalty for the 3rd and subsequent violations shall be \$300. Each day or part thereof that such

violation occurs or continues shall constitute a separate offense.

E. Appeals. The decisions or orders of the Stormwater Authority shall be final. Further relief shall be to a court of competent jurisdiction.

F. Remedies Not Exclusive. The remedies listed in this Bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

#### § 7.0 SEVERABILITY

The invalidity of any section, provision, paragraph, sentence, or clause of this Stormwater Bylaw shall not invalidate any section, provision, paragraph, sentence, or clause thereof, nor shall it invalidate any permit or determination that previously has been issued.

#### § 8.0 EFFECTIVE DATE

This Stormwater Bylaw shall take effect upon approval of the Attorney General and upon compliance with requirements of Massachusetts General Law Chapter 40, Section 32.

Submitted by: Stormwater Management Review Group

Read by: Gene Rauhala

Vote: Passed Majority

Nov. 20, 2007

STM ARTICLE 14:

I move that the Town vote to amend the General Bylaws of the Town of Townsend by adding thereto the following new section to be numbered Chapter 62: Illicit Discharges to the Municipal Storm Drain System Bylaw:

#### § 1. PURPOSE and AUTHORITY

##### A. Purpose

The purpose of this bylaw is to manage connections and discharges

to the municipal storm drain system and waters of the Commonwealth, that are necessary for the protection of Townsend's water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment.

The objectives of this bylaw are:

1. To prevent pollutants from entering Townsend's municipal separate storm sewer system (MS4) and waters of the Commonwealth;
2. To prohibit illicit connections and unauthorized discharges to the MS4;
3. To require the removal of illicit connections;
4. To comply with state and federal statutes and regulations relating to stormwater discharges;
5. To establish the legal authority to ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement;
6. To prevent contamination of drinking water supplies.

##### B. Authority

This bylaw is adopted under the authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Home Rule Procedures Act, and pursuant to the regulations of the Federal Clean Water Act found at 40 CFR 122.34. The Highway Superintendent shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon the Highway

Superintendent may be delegated in writing to other qualified employees or agents of the Town of Townsend.

## § 2. DEFINITIONS

For the purposes of this bylaw, the following shall apply:

**CLEAN WATER ACT:** The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

**DISCHARGE OF POLLUTANTS:** The addition from any source of any pollutant or combination of pollutants from any source into the municipal storm drain system or into the waters of the United States or Commonwealth.

**GROUNDWATER:** All water beneath the surface of the ground.

**HAZARDOUS MATERIAL OR WASTE:** Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Hazardous materials include any synthetic or organic chemical, petroleum product, heavy metals, radioactive or infectious waste, acid and alkali, pathogens and any substance defined as Toxic or Hazardous under Massachusetts General Laws Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

**ILLICIT CONNECTION:** Any surface or subsurface drain or conveyance, that

allows an illegal discharge into the municipal storm drain system. Illicit connections include conveyances that allow a non-stormwater discharge to the municipal storm drain system including but not limited to: sewage, processed wastewater or wash water and also any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved prior to the effective date of this bylaw.

**ILLICIT DISCHARGE:** Any direct or indirect non-stormwater discharge into the municipal storm drain system, not specifically exempted in Section 6. The term excludes a discharge in compliance with an NPDES Storm Water or Surface Water Discharge Permit.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) OR MUNICIPAL STORM DRAIN SYSTEM:** The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Townsend.

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER DISCHARGE PERMIT:** A permit issued by United States Environmental Protection Agency or jointly with the State that authorizes

the discharge of pollutants to waters of the United States.

**NON-STORMWATER DISCHARGE:**

Any discharge to the municipal storm drain system not composed entirely of stormwater.

**PERSON:** Any individual, partnership, association, firm, company, trust, corporation or other organization, and, any agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

**POLLUTANT:** Any constituent part or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works or waters of the Commonwealth. Pollutants include, but are not limited to:

1. preservatives including paints, varnishes and other chemical agents, cleaning agents, disinfectants and solvents;
2. oil and other automotive or other vehicular fluids and any fuels irrespective of use;
3. non-hazardous liquids, solid wastes and yard wastes;
4. refuse, rubbish, garbage, litter, or other discarded or abandoned objects, articles, accumulations and floatables;
5. pesticides, herbicides, and fertilizers;
6. hazardous materials and wastes; sewage, fecal coliform and other pathogens;

7. metals: dissolved, in suspension or in particulate form;
8. animal wastes;
9. rock, sand, salts, soils;
10. construction wastes and residues, including but not limited to sediments, slurries, and concrete rinsates;
11. noxious or offensive matter of any kind.

**STORMWATER:** Storm (rain) runoff, snowmelt runoff, and surface water runoff and drainage.

**UNCONTAMINATED:** Water containing no pollutants.

**WATERCOURSE:** A natural or man-made channel through which water flows including a river, brook or underground stream.

**WATERS OF THE COMMONWEALTH:** All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

**WASTEWATER:** any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

**§ 3. APPLICABILITY**

This bylaw shall apply to flows entering the municipally owned storm drainage system and waters of the Commonwealth.

#### § 4. REGULATIONS

The Highway Superintendent may promulgate rules, regulations and a permitting process to effectuate the purposes of this bylaw. Failure by the Highway Superintendent to promulgate such rules and regulations shall neither suspend nor invalidate this bylaw.

#### § 5. PROHIBITED ACTIVITIES

##### A. Illegal Discharges

No person shall dump, discharge, cause or allow to be dumped or discharged any pollutant or non-stormwater discharge into the municipal storm drain system, watercourse, or into the waters of the Commonwealth.

##### B. Illicit Connections

No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.

##### C. Obstruction of Municipal Storm Drain System

No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior approval from the Highway Superintendent or his/her designee.

#### § 6. EXEMPTIONS

This section shall not apply to discharges or flows resulting from fire fighting activities;

This section shall not apply to any of the following non-stormwater discharges or flows provided that the source is not deemed by the Highway Superintendent

to be a significant contributor of a pollutant to the municipal storm drain system:

1. Waterline flushing;
2. Flows from potable water sources;
3. Springs;
4. Natural flows from riparian habitats and wetlands;
5. Rising groundwater;
6. Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater;
7. Discharge from landscape irrigation or lawn watering;
8. Water from individual residential car washing;
9. Discharge from dechlorinated swimming pool water [defined as containing less than one part per million (ppm) chlorine] provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance.
10. Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems, such as dewatering excavations for foundation or pipelines), crawl space pumps, or air conditioning condensation;
11. Discharges from street sweeper operations of inconsequential amounts of water.;
12. Dye testing, provided verbal notification is given to the Highway Superintendent and approval is obtained prior to the time of the test;
13. Non-stormwater discharges permitted under an NPDES permit, waiver, or waste discharge order administered

under the authority of the United States Environmental Protection Agency or the Massachusetts Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations;

14. Discharges for which advanced written approval is received from the Highway Superintendent if necessary to protect public health, safety, welfare or the environment.

#### § 7. SUSPENSION OF STORM DRAINAGE SYSTEM ACCESS

- A. The Highway Superintendent may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened illegal discharge that presents or may present imminent risk of harm to the public health, safety, welfare or to the environment. If any person fails to comply with an emergency suspension order, the Highway Superintendent may take all reasonable steps necessary to prevent or minimize harm to the public health, safety and welfare or to the environment.
- B. Any person discharging to a municipal storm drain system in violation of this bylaw may have access to their municipal storm drain system terminated if such termination would abate or reduce an illicit discharge. The Highway Superintendent will notify a violator of the proposed termination of access to the municipal storm drain system. The violator may petition the

Highway Superintendent for reconsideration and hearing. An offense is committed if the person reinstates access to the municipal storm drain system from premises terminated pursuant to this section, without prior approval from the Highway Superintendent.

#### § 8. NOTIFICATION OF SPILLS

Notwithstanding any other requirements of local, state or federal law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of any known or suspected release of materials at that facility or operation that results or may result in illegal discharge of pollutants, that person shall take all steps necessary to ensure containment, and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments, Highway Superintendent and Board of Health. In the event of a release of non-hazardous material, said person shall notify the Highway Superintendent no later than the next business day. Written confirmation of all telephone, facsimile or in person notifications shall be provided to the Highway Superintendent within three business days thereafter.

If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

#### § 9. ENFORCEMENT

A. The Highway Superintendent or the Superintendent's designee shall enforce this bylaw, and the regulations promulgated thereunder, as well as the terms and conditions of all permits, notices, and orders, and may pursue all civil and criminal remedies for such violations.

B. Civil Relief

The Highway Superintendent may seek injunctive relief in a court of competent jurisdiction to restrain the person that violates the provisions of this bylaw, regulations, permit, notice, or order issued thereunder from activities that would create further violations and additionally compelling the person to abate or remediate the violation.

C. Compliance Orders

The Highway Superintendent may issue a written order to enforce the provisions of this bylaw or the regulations thereunder, which may include:

1. elimination of illicit connections or discharges to the storm drainage system;
2. termination of access to the storm drainage system;
3. performance of monitoring, analyses, and reporting;
4. cessation of unlawful discharges, practices, or operations;
5. remediation of contamination in connection therewith. If the Highway Superintendent determines that abatement or remediation of contamination is required, the order shall set forth a deadline for completion of the abatement or remediation.

D. Criminal and Civil Penalties

Any person that violates any provision of this bylaw, valid regulation, or the terms or conditions in any permit or order prescribed or issued thereunder, shall be subject to a fine not to exceed \$300.00 for each day such violation occurs or continues or be subject to a civil penalty, that may be assessed in an action brought on behalf of the Town in any court of competent jurisdiction.

E. Non-Criminal Disposition

As an alternative to criminal prosecution or civil action, the Town of Townsend may elect to utilize the non-criminal disposition procedure set forth in Massachusetts General Laws Chapter 40, §21D. The Highway Superintendent, or the Superintendent's designee, shall be the enforcement officer. The penalty for the 1st violation shall be \$100. The penalty for the 2nd violation shall be \$200. The penalty for the 3rd and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

F. Entry to Perform Duties Under this Bylaw

To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Highway Department, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the Highway Superintendent deems reasonably necessary.

G. Appeals

The decisions or orders of the Highway Superintendent shall be final. Further relief shall be to a court of competent jurisdiction.

H. Remedies Not Exclusive

The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

§ 10. SEVERABILITY

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence or clause of this bylaw or the application thereof to any party, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

§ 11. TRANSITIONAL PROVISIONS

Residential property owners shall have ninety (90) days from the effective date of this bylaw to comply with its provisions. An extension may be granted provided good cause is shown for the failure to comply with the bylaw during that period.

§ 12. EFFECTIVE DATE

This bylaw shall take effect upon approval of the Attorney General and upon compliance with the requirements of Massachusetts General Law Chapter 40, Section 32.

Submitted By: Stormwater Management Review Group

Read by: Robert Plamondon

Vote: Passed Majority

Nov. 20, 2007

STM ARTICLE 15:

I move that the Town vote to amend Chapter 1, General Provisions, Article II: Non-Criminal Disposition of Violations,

Section 1 of the General Bylaws of the Town of Townsend to add to the end of the existing bylaw the heading NPDES Phase II Stormwater Bylaw:

(1) Enforcing Officer: Stormwater Agent

(2) Fine Schedule:

(a) First offense: \$100.00

(b) Second offense: \$200.00

(c) Third and subsequent offense(s): \$300.00

Submitted by: Stormwater Management Review Group

Read by: Karen Chapman

Vote: Passed Unanimous

Nov. 20, 2007

STM ARTICLE 16:

I move that the Town vote to amend Chapter 1, General Provisions, Article II: Non-Criminal Disposition of Violations, Section 1 of the General Bylaws of the Town of Townsend to add to the end of the existing bylaw the heading Illicit Discharges to the Municipal Storm Drain System Bylaw:

(1) Enforcing Officer: Highway Superintendent

(2) Fine Schedule:

(a) First offense: \$100.00

(b) Second offense: \$200.00

(c) Third and subsequent offense(s): \$300.00

Submitted by: Stormwater Management Review Group

Read by: Karen Chapman

Vote: Passed Unanimous

STM ARTICLE 17:

I move that the Town vote to amend Article XV, Section 145-81 of the Zoning By-Laws of the Town of Townsend as follows:

ARTICLE XV Rate of Development and Subdivision Phasing.

§ 145-81. Purpose.

The purpose of this section, "Rate of Development and Subdivision Phasing," is to assure that growth shall be phased so as not to unduly strain the Town's ability to provide public facilities and services, and so that the Town can study the impact of growth and plan accordingly. The reason for developing such a bylaw is to ensure the Town of Townsend has the time to provide the necessary municipal infrastructure and service needs in order to provide the Town the ability to protect and promote public health, safety and welfare.

§ 145-82. Applicability.

The rate of development shall apply to the issuance of all building permits for the construction of new dwelling units. This bylaw shall be effective for four (4) years from January 1, 2008.

§ 145-83. General.

Building permits shall not be issued authorizing construction of more than twenty-eight (28) dwelling units in any twelve (12) month period, with the first such period beginning January 1, 2008, unless one or more of the conditions set forth below applies:

- A. The creation of dwelling units under any program or statute intended to assist the construction of low- or moderate-income housing, as defined in the applicable statute or regulation, including Town bylaws.
- B. The creation of dwelling units for persons of fifty-five (55) years and older through a properly executed and recorded deed restriction running with the land.

§ 145-84. Limitation.

No entity or person shall be issued more than three (3) building permits for new dwelling units within one (1) calendar year.

- A. Not more than a total of twenty-eight (28) building permits may be issued for new dwelling units within one (1) calendar year.
- B. No more than three (3) building permits shall be issued in any one calendar year for lots within the same subdivision; and no more than three (3) building permits shall be issued in any one calendar year to the same individual or entity; and no more than three (3) building permits shall be issued in any one calendar year for lots carved out of each tract of land shown on a plan endorsed by the Planning Board as "Approval Not Required" after the first publication of notice of this bylaw.
- C. The amendments to this bylaw shall take effect on the date such amendments are voted at the town meeting as provided for in Section 5 of Chapter 40A. Any of the twenty-eight (28) permits allowed for calendar year 2008, which have not been issued by the effective date of this amendment, shall be available for issuance pursuant to this amendment for the remainder of calendar year 2008. If in any year that this bylaw is in effect, all twenty-eight (28) building permits that may be issued in the calendar year are issued prior to the end of the calendar year applications shall be processed as follows. Whenever an individual or entity submits a complete application for a building permit prior to the end of the calendar year, those individuals or entities shall be assigned numbers

with their applications in order of receipt. Those permits that have been assigned numbers shall be issued first in the next calendar year prior to the issuance of any other permits and shall be counted as part of the twenty-eight (28) allowable in the ensuing, calendar year. A "complete" application shall include all necessary approvals from other boards, including well and septic approvals.

§ 145-85. Special Permit Exemption.

Upon a determination by the Planning Board under a special permit application that the building permits will be issued for dwelling units within a development that will provide special benefits to the community, said permits shall be exempt from this section in its entirety, and shall not count toward the twenty-eight (28) permits to be issued annually.

- A. The Planning Board may grant a special permit under this section only if the Board determines that the probable benefits to the community outweigh the probable adverse effects resulting from granting such permit, considering the impact on schools, other public facilities, traffic and pedestrian travel, recreational facilities, open spaces and agricultural resources, traffic hazards, preservation of unique natural features, planned rate of development, and housing for senior citizens and people of low or moderate income, as defined by the Commonwealth of Massachusetts Department of Housing and Community Development, as well as conformance with Master Plan or Growth Management Plans prepared by the Planning Board pursuant to

G.L. c. 41, s. 81 D. The Planning Board shall give particular consideration to proposals that demonstrate a reduction in allowable density of twenty-five percent (25%) or more.

Submitted by: Planning Board

Read by: Michele Cannon for Stanley Vladyka

Vote: Passed 2/3 declared

Nov. 20, 2007

STM ARTICLE 18:

I move that the Town vote to amend Article XI of the Zoning Bylaws, Section 145-65.B to insert the following below the existing text:

Where specifically designated herein, the Planning Board shall act as SPGA. Pursuant to the provisions of G.L. c. 40A, s. 9, the Planning Board and Board of Selectmen shall annually appoint, by majority vote, of each of the Boards, one associate member of the Planning Board for the purpose of acting upon special permit applications by designation of the Chairman of the Planning Board in the case of absence, inability to act or conflict of interest on the part of any member of the Planning Board or in the event of a vacancy on the Board.

Submitted by: Planning Board

Read by: Michele Cannon for Stanley Vladyka

Vote: Passed Unanimous

Nov. 20, 2007

STM ARTICLE 19:

I move that the Town will vote to amend the Town Zoning Maps to rezone the following properties from Residential A (RA) to Downtown Commercial District (DCD) so as to include all properties abutting the Townsend Common in the DCD: 9 Brookline Street, 11 Brookline Street, 265 Main Street, 18 Highland Street, and 20 Highland Street.

Submitted by: Zoning Dist. Change  
Committee  
Read by: David Chenelle  
Vote: Does not Pass  
Nov. 20, 2007

STM ARTICLE 20:

I move that the Town vote to amend the  
Town Zoning Map to enlarge the  
Downtown Commercial District (DCD)  
on the north side of Rt. 119, east to the car  
wash & gas station, to include properties  
located at the following Main Street  
addresses: 199, 201, 203, 205, 211, 213,  
215, 221, 223 & 209 Main Street.

Submitted by: Zoning dist. Change  
Committee  
Read by: Maureen Denig  
Voted: Does not Pass 49 Yes 38 No  
Nov. 20, 2007

## Board of Registrars

2007 was busy for the Registrars. We had three elections, including the Annual and two override elections. We also had three Special Town Meetings and our Annual Town Meeting. We had a voter registration for each of the events as required by law.

As of December 31, 2007, Townsend's Registered Voters were distributed as follows:

Democrats - 1064

Republicans - 1029

Unenrolled - 3911

Green Rainbow Party - 6      Working Families - 3

Political Designations

Socialist - 2

3<sup>rd</sup> Party - 6

American Independent - 3

Libertarian - 40

Green Party - 3

Reform - 1

According to our street listing we had a total of 9,325 residents.

Information on voting and on registering to vote may be obtained in the Town Clerk's Office throughout the year. You may also call the Office with questions at (978) 597-1704.

Respectfully submitted by:  
Robert F. Tumber, Chairman

Members:

Daniel J. Murphy, Clerk    Susan A. Funaiolo, Registrar    Stephen S. Spofford, Registrar



## Board of Assessors

The calendar year 2007 has brought with it some staffing changes in the Assessor's Office. While our Board consists of the same members as last year, members have switched hats. Niles Busler moved into the chairman position following the April elections. While Anne Stevens resigned from her administrative assessor position to pursue other career avenues, we were lucky enough to keep her on part time as the GIS administrator. Janina Majeran joined us February filling the administrative assessor chair.

The ever-changing real estate market brings special challenges to our office. The spike in the prices, the impending slow down of the market and the criteria set out by the state are all

concerns. In order to maintain assessments at or near market value, the Board of Assessors regularly compare property assessments with the selling prices. In order to generate equitable assessments we continually strive to maintain an accurate property database. We attempt to physically visit, measure and list one sixth of the properties in town each year. Our office carries a property record card for each individual parcel with information pertaining to that property. We welcome residents to call or stop by with any questions they may have on their property assessment.

We would like to thank the Town for its support of our office and the efforts we have made to insure that the tax revenues flow to the Town in a consistent and timely manner.

Respectfully,  
Victoria Tidman, Principal Assessor

For the Members of the Board of Assessors and Staff

Niles Busler, Chairman  
John Whittemore, Member  
Laura Shifrin, Member  
Janina Majeran - Administrative Assessor  
Janet Leavitt - Property Inspector

**Fiscal Year 2007 Assessments and Revenues by Major Property Class**

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	91.3785	835,324,830	12.47	10,416,500.63
Commercial	4.4165	40,372,464	12.47	503,444.63
Industrial	2.4066	21,999,900	12.47	274,338.75
Personal Property	1.7984	16,439,500	12.47	205,000.57

**Valuation and Tax History**

Fiscal Year	Tax Rate	Valuation by Class	Accounts	Tax Levy	Change (%)
2007	12.47	914,136,694	4,093	11,399,284.55	3.6624
2006	12.25	897,676,676	4,026	10,996,539.28	2.6302

2005	13.52	792,508,637	4,004	10,714,716.78	8.1136
2004	14.07	704,378,257	4,036	9,910,602.07	4.6336
2003	13.77	687,851,857	4,052	9,471,720.07	2.7922

**Fiscal Year 2007 Abstract of Assessments**

<b>Property Class Code and Description</b>	<b>Accts</b>	<b>Class Valuation</b>	<b>Avg. Value</b>
012 - 043 Mixed Use Properties	122	40,674,100	333,394
101 Residential Single Family	2738	735,864,800	268,760
102 Residential -Condominiums	272	23,683,600	87,072
104 Residential Two Family	48	11,819,900	246,248
105 Residential Three Family	9	2,796,300	310,700
Misc. Residential	17	4,373,400	257,258
111 - 125 Apartments	7	2,569,200	367,028
130 - 132, 106 Vacant Land	457	25,501,400	55,801
200 - 231 Open Space	0	-0-	-0-
300 - 393 Commercial	79	28,145,900	356,277
400 - 442 Industrial	26	21,316,900	819,880
501 - 506 Personal Property	256	16,439,500	64,217
600 - 821 Chapter 61, 61A, 61B	62	951,694	15,350
900 909 Exempt	171	118,519,700	693,097

**New Growth Revenue**

<b>Fiscal Year</b>	<b>Added Valuation</b>	<b>Tax Rate</b>	<b>New Revenues</b>	<b>Change</b>
2007	17,951,210	12.25	219,903.00	12.69
2006	14,432,227	13.52	195,124.00	-6.62
2005	15,438,774	14.07	217,224.00	3.58

## Finance Committee

It has become a pattern that the Town's ability to adequately fund its Departments is dependent on the amount of the certified budget of the school districts. North Middlesex Regional School District first certified a budget that was way beyond the means of the Town to fund. They consciously worked to lower the figure and arrived at a lower certified budget, unfortunately the Town could not afford this sum either. An override was proposed and voted into place. This took the monetary pressure off the Town and we were able to fund a level service budget for our Departments. Rising costs and diminishing revenues (such as new growth and excise taxes) will make future level service budgets more difficult to obtain.

In spite of the gloomy appearance of our future budgetary prospects, there is one outstanding bright spot. Thanks to Mr. Stone and the Sterilite Corporation, we will have a new Library and Senior Center. It was felt by those in control of the project that the optimum site for that compound would be the present site of the Highway Barn, in order to bring their plans into place, land was purchased so that a new Highway Barn and out buildings could be built as well. There will be some additional costs when these new facilities come on line, but the majority of the functioning cost will be absorbed by their present budgets and new ideas are being looked into to pick up any additional costs.

Mr. Stone has always been very generous with gifts to the Town and I would like to take this opportunity to thank him for all the gifts over the years, as well as this monumental gift for our future.

Andrea Wood  
Finance Committee



## Treasurer/Tax Collector

	Receipts	Disbursed	Notes	Balance
Beginning Balance 6.30.06				3,546,986.00
July 2006	842,373.00	3,367,052.00		1,022,307.00
August	2,059,351.00	949,725.00		2,131,933.00
September	521,113.00	547,115.00		2,105,931.00
October	1,339,683.00	512,755.00		2,932,859.00
November	2,217,297.00	2,995,502.00		2,154,654.00
December	825,714.00	805,115.00		2,175,253.00
January 2007	1,216,580.00	861,636.00		2,530,197.00
February	2,426,942.00	2,530,366.00		2,426,773.00
March	1,080,745.00	606,488.00		2,901,030.00
April	960,753.00	596,872.00		3,264,911.00
May	960,753.00	2,841,377.00		3,239,027.00
June	957,019.00	1,423,322.00	480,000.00	3,252,724.00
Balance Performance Bond				205,273.83
Collective for Tax Title Accountants				35,495.84

2007 Real Estate	\$5,429,811.92	1999 Motor Vehicle	\$26.25
2007 Real Estate	\$5,696,505.43	1998 Motor Vehicle	\$17.50
2006 Real Estate	\$146,499.84	1994 Motor Vehicle	\$15.00
2005 Real Estate	\$27,187.43	1993 Motor Vehicle	\$32.50
2004 Real Estate	\$14,394.12	1988 Motor Vehicle	\$13.75
		1987 Motor Vehicle	\$13.75
07 Personal Property	\$199,221.37	1986 Motor Vehicle	\$25.10
06 Personal Property	\$528.12		
05 Personal Property	\$1,037.87	Pilot	\$2,000.00
04 Personal Property	\$29.56	Forest Products	\$86.85
03 Personal Property	\$97.77	Interest on Taxes	\$74,049.01
02 Personal Property	\$46.07	CML	\$8,325.00
		Bank Interest	\$9,029.22
2007 Motor Vehicle	\$918,488.70	RMV Non-renewal	\$7,860.00
2006 Motor Vehicle	\$67,635.82	Bank Charges	\$125.00
2005 Motor Vehicle	\$6,866.05	Demand & Warrant Fees	\$21,570.00
2004 Motor Vehicle	\$977.46	Roll Back Tax	\$1,454.47
2003 Motor Vehicle	\$684.89	Title V	\$19,023.05
2002 Motor Vehicle	\$259.79		
2001 Motor Vehicle	\$55.53	<b>TOTAL</b>	<b>\$12,653,994.19</b>

Respectfully submitted by:  
Kathleen Rossbach, Treasurer/Tax Collector

## Town Accountant

The General Laws of the Commonwealth provides for the appointment of a town accountant. The town accountant possesses training and experience to maintain the municipality's key financial records. The records verify that a town's monies are being collected and disbursed in accordance with the municipality's financial policies, including its operating budget.

I have continued to enjoy my fourth year as the Town Accountant. I have continued efforts to strengthen the Town's compliance with all Procurement laws. The continuing goal of this department is to process the information received from all other town departments in a timely and accurate manner to allow responsible parties to make informed operating decisions. This department continues to run smoothly. Free cash was certified on September 18, 2007 and the Schedule A state filing was submitted well before the October 31st due date. I again assisted the assessing department with a timely filing of the tax recapitulation sheet. In addition to my weekly responsibilities and the above tasks, I was able to attend a three-day municipal accounting workshop. The workshop is sponsored by the Massachusetts Municipal Auditors' and Accountants' Association.

Kathy Jastrab continues as the department assistant and is responsible for preparing the weekly warrants. Kathy continues to be a wonderful employee whose efforts are valued each and every week.

The financial statements included in this report are unaudited for the year ending June 30, 2007. The audited financial statements for fiscal year 2006 are available at any time by contacting this office. The Town is in the process of a financial statement audit for fiscal year 2007. The statements should be available by March 1, 2008. There is no single audit requirement for FY07.

The Town continues to have a strong balance sheet and adhered to its operating budget in 2007 only spending 95.9%. Actual revenues exceeded budgeted revenues by \$130,725. \$360,937 in certified free cash from FY06 is being used to support the FY08 operating budget. \$225,000 from FY07 certified free cash has been added to reserves in the Town's stabilization funds. The \$421,774 remaining in free cash is expected to be used to support the Town's FY09 operating budget, as the Town will again be fiscally challenged to meet rising costs for education assessments, energy, healthcare, retirement, and cost of living increases for employees. With the continued support of all departments and guidance from the Board of Selectmen and the Finance Committee, smart financial decisions will be made to keep a high level of service to this community.

Respectfully submitted,  
Kimberley S. Fales CPA, CGA  
Town Accountant

# Combined Balance Sheet All Fund Types and Groups June 30, 2007

<u>ASSETS</u>	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECTS</u>	<u>WATER ENTERPRISE</u>	<u>TRUST FUNDS</u>	<u>AGENCY FUND</u>	<u>GENERAL FIXED ASSETS</u>	<u>LONG TERM OBLIGATIONS</u>	<u>GROUP TOTAL</u>
Cash & Investments	\$ 1,485,265.43	\$ 1,964,787.36	\$ 217,036.15	\$ 540,431.05	\$ 568,565.29	\$ 92,662.43	\$ -	\$ -	\$ 4,868,747.71
Personal Property Tax Prior	4,444.48	-	-	-	-	-	-	-	4,444.48
Personal Property Tax Current	6,848.62	-	-	-	-	-	-	-	6,848.62
Real Estate Tax Prior	131,624.06	-	-	-	-	-	-	-	131,624.06
Real Estate Tax Current	269,177.78	-	-	-	-	-	-	-	269,177.78
Provisions for Abate & Exemptions	(54,298.66)	-	-	-	-	-	-	-	(54,298.66)
Tax Liens Receivable	443,284.10	-	-	-	-	-	-	-	443,284.10
Special Conveyance Tax Current	2,000.00	-	-	-	-	-	-	-	2,000.00
Deferred Tax Receivable	17,429.35	-	-	-	-	-	-	-	17,429.35
Motor Vehicle Excise Tax Prior	43,660.36	-	-	-	-	-	-	-	43,660.36
Motor Vehicle Excise Tax Current	93,766.76	-	-	-	-	-	-	-	93,766.76
Dept. Accounts Rec. Ambulance	224,993.03	-	-	-	-	-	-	-	224,993.03
Water User Charges Receivable	-	-	-	22,216.53	-	-	-	-	22,216.53
Water Other Services Receivable	-	-	-	2,772.08	-	-	-	-	2,772.08
Water Lien Added to Taxes	-	-	-	273.61	-	-	-	-	273.61
Loans Receivable Title 5	-	202,488.23	-	-	-	-	-	-	202,488.23
Betterments Receivable Title 5	-	1,284.86	-	-	-	-	-	-	1,284.86
Due (To)/From Commonwealth of Mass	(10,248.50)	-	237,708.79	-	-	-	-	-	227,460.29
Due (To)/From Other Funds	-	(3,800.00)	-	-	3,800.00	-	-	-	-
Prepaid Expenditures	4,656.93	-	-	3,004.36	-	-	-	-	7,661.29
Land	-	-	-	-	-	-	3,555,383.00	-	3,555,383.00
Buildings & Improvements	-	-	-	-	-	-	6,926,302.00	-	6,926,302.00
Accum Depr Buildings & Improv	-	-	-	-	-	-	(2,377,298.00)	-	(2,377,298.00)
Machinery, Equipment, Vehicles	-	-	-	-	-	-	4,584,162.00	-	4,584,162.00
Accum Depr Mach, Equip & Vehicles	-	-	-	-	-	-	(3,123,057.00)	-	(3,123,057.00)
Infrastructure	-	-	-	-	-	-	9,615,487.00	-	9,615,487.00
Accum Depr Infrastructure	-	-	-	-	-	-	(3,219,179.00)	-	(3,219,179.00)
Construction in Progress	-	-	-	-	-	-	1,872,419.79	-	1,872,419.79
Acquisition Deposit	-	-	-	-	-	-	50,000.00	-	50,000.00
Amt. Prov. For Landfill Monitoring Costs	-	-	-	-	-	-	-	744,700.00	744,700.00
Amt. Prov. for Retirement of Obligations	-	-	-	-	-	-	-	6,916,309.07	6,916,309.07
<b>TOTAL ASSETS</b>	<b>\$ 2,662,603.74</b>	<b>\$ 2,164,760.45</b>	<b>\$ 454,744.94</b>	<b>\$ 568,697.63</b>	<b>\$ 572,365.29</b>	<b>\$ 92,662.43</b>	<b>\$ 17,884,219.79</b>	<b>\$ 7,661,009.07</b>	<b>\$ 32,061,063.34</b>
<b>LIABILITIES &amp; FUND EQUITY</b>									
Warrants Payable	\$ 176,722.39	\$ 28,058.85	\$ 42,780.35	\$ 101,259.20	\$ 881.00	\$ 125.00	\$ -	\$ -	\$ 349,826.79
Contracts Payable - Retainage	-	40,883.98	-	-	-	-	-	-	40,883.98
Employee Withholdings Payable	-	-	-	-	-	405.68	-	-	405.68
Unclaimed Items	1,573.68	-	-	-	-	-	-	-	1,573.68
Taxes Paid in Advance	12,708.84	-	-	-	-	-	-	-	12,708.84
Water User Chagres Paid in Advance	-	-	-	293.02	-	-	-	-	293.02
Deferred Revenue	-	-	237,708.79	25,262.22	-	-	-	-	262,971.01
Deferred Revenue Property Tax	318,813.70	-	-	-	-	-	-	-	318,813.70
Deferred Revenue Tax Liens	443,284.10	-	-	-	-	-	-	-	443,284.10
Deferred Revenue Special Conveyance	2,000.00	-	-	-	-	-	-	-	2,000.00
Deferred Revenue Deferred Tax	17,429.35	-	-	-	-	-	-	-	17,429.35
Deferred Revenue Motor Vehicle	137,427.12	-	-	-	-	-	-	-	137,427.12
Deferred Revenue Dept. Receivable	224,993.03	-	-	-	-	-	-	-	224,993.03
Deferred Revenue Loans Rec	-	202,488.23	-	-	-	-	-	-	202,488.23
Deferred Revenue Betterments	-	1,284.86	-	-	-	-	-	-	1,284.86
Interest Payable	-	9,803.64	-	-	-	-	-	-	9,803.64
Performance Security Deposit Payable	-	-	-	2,927.05	-	92,131.75	-	-	95,058.80
Bonds Payable	-	-	-	-	-	-	-	6,397,720.00	6,397,720.00
Notes Payable	-	-	-	-	-	-	-	480,000.00	480,000.00
Post Closure Landfill Obligations	-	-	-	-	-	-	-	744,700.00	744,700.00
Capital Lease Payable	-	-	-	-	-	-	-	38,589.07	38,589.07
<b>TOTAL LIABILITIES</b>	<b>\$ 1,334,952.21</b>	<b>\$ 282,519.56</b>	<b>\$ 280,489.14</b>	<b>\$ 129,741.49</b>	<b>\$ 881.00</b>	<b>\$ 92,662.43</b>	<b>\$ -</b>	<b>\$ 7,661,009.07</b>	<b>\$ 9,782,254.90</b>

## Combined Balance Sheet All Fund Types and Groups June 30, 2007

	<u>FUND</u>								
	<u>EQUITY</u>								
Reserve for Encumbrances	\$ 47,458.00	\$ -	\$ 174,255.80	\$ 166,747.94	\$ -	\$ -	\$ -	\$ -	\$ 388,461.74
Reserve for Expenditures	360,937.00	291,336.00	-	-	-	-	-	-	652,273.00
Reserve for Continued Appropriations	142,020.66	-	-	198,820.41	-	-	-	-	340,841.07
Reserve for Prepaid Expenses	4,656.93	-	-	3,004.36	-	-	-	-	7,661.29
Reserve for Bond Premium	4,271.00	-	-	-	-	-	-	-	4,271.00
Reserve for Special Purposes	(4,452.22)	752,888.95	-	2,108.79	309,523.31	-	-	-	1,060,068.83
Investment in General Fixed Assets	-	-	-	-	-	-	17,884,219.79	-	17,884,219.79
Undesignated Fund Balance	772,760.16	838,015.94	-	68,274.64	261,960.98	-	-	-	1,941,011.72
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<u>TOTAL FUND EQUITY</u>	\$ 1,327,651.53	\$ 1,882,240.89	\$ 174,255.80	\$ 438,956.14	\$ 571,484.29	\$ -	\$ 17,884,219.79	\$ -	\$ 22,278,808.44
<u>TOTAL LIABILITIES &amp; FUND EQUITY</u>	\$ 2,662,603.74	\$ 2,164,760.45	\$ 454,744.94	\$ 568,697.63	\$ 572,365.29	\$ 92,662.43	\$ 17,884,219.79	\$ 7,661,009.07	\$ 32,061,063.34
	=====	=====	=====	=====	=====	=====	=====	=====	=====

**Statement of Revenue ~ Budget vs Actual**  
**July 1, 2006 to June 30, 2007**

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
<b>TAXES</b>			
Personal Property Tax-Prior	\$ -	\$ 1,598.48	\$ 1,598.48
Personal Property Tax-Curr.	205,000.57	197,224.29	(7,776.28)
Real Estate - Prior	-	250,827.23	250,827.23
Real Estate - Current	11,194,284.01	10,848,004.29	(346,279.72)
Payment In Lieu Of Taxes	2,000.00	-	(2,000.00)
Tax Liens Receivable	-	26,761.96	26,761.96
Motor Vehicle Excise-Prior	-	175,090.75	175,090.75
Motor Vehicle Excise-Curr.	912,323.00	766,099.14	(146,223.86)
Special Conveyance	-	2,069.10	2,069.10
Forest Product Tax	2,500.00	4,104.79	1,604.79
Payments After Abatements	-	426.92	426.92
	-----		
<b>TOTAL TAX REVENUE</b>	12,316,107.58	12,272,206.95	(43,900.63)
<b>INTEREST &amp; PENALTIES</b>			
Interest on Property Tax	40,000.00	61,823.92	21,823.92
Interest on Motor Vehicle	5,000.00	6,788.09	1,788.09
Interest on Tax Liens	-	8,583.88	8,583.88
Interest on Invest - Treasurer	55,900.00	106,421.43	50,521.43
Interest on Invest - Collector	7,000.00	7,911.64	911.64
	-----		
<b>TOTAL INTEREST REVENUE</b>	107,900.00	191,528.96	83,628.96
<b>TAX COLLECTOR FEES</b>	17,200.00	20,200.00	3,000.00
<b>LICENSES &amp; PERMITS</b>			
Entertainment	200.00	400.00	200.00
Common Victullar	500.00	620.00	120.00
Used Car	700.00	2,030.00	1,330.00
Alcoholic	7,000.00	8,375.00	1,375.00

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>FAVORABLE (UNFAVORABLE)</b>
Driveway			
Permits	900.00	1,050.00	150.00
Dog Licenses	7,000.00	7,510.00	510.00
Marriage Intentions	500.00	900.00	400.00
Raffle Permits	200.00	110.00	(90.00)
Gasoline			
Permits	-	100.00	100.00
ZBA Comprehensive 40B Permit	1,230.00	-	(1,230.00)
ZBA Special Permits	700.00	1,890.00	1,190.00
Pistol Permits	1,500.00	3,275.00	1,775.00
Oil & Wood Burner Permits	1,000.00	2,525.00	1,525.00
Fuel Storage Permits	500.00	1,325.00	825.00
Burning			
Permits	8,000.00	7,875.00	(125.00)
Blasting			
Permits	-	25.00	25.00
Tank Removal Permits	200.00	250.00	50.00
Sprinkler			
Permit	-	300.00	300.00
Septic & Well Permits	3,500.00	6,250.00	2,750.00
Food Permits	50.00	299.00	249.00
Weights & Measurers	1,000.00	1,100.00	100.00
Building			
Permits	60,000.00	64,849.00	4,849.00
Gas & Oil Permits	5,000.00	7,006.00	2,006.00
Plumbing Permits	6,000.00	8,383.00	2,383.00
Electrical Permits	13,000.00	15,420.00	2,420.00
<b>TOTAL LICENSE REVENUE</b>	<b>118,680.00</b>	<b>141,867.00</b>	<b>23,187.00</b>

**FEES AND CHARGES FOR SERVICES**

**SELECTMEN**

Memorial Hall Rent	-	-	-
Rental Income	24,000.00	25,475.77	1,475.77
Other	200.00	1,564.45	1,364.45

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>FAVORABLE (UNFAVORABLE)</b>
ASSESSORS	1,500.00	1,159.50	(340.50)
TOWN CLERK			
Dog License Fees	700.00	550.00	(150.00)
Dog License Fines	500.00	550.00	50.00
Street Listings	200.00	300.00	100.00
Vital Statistics	2,000.00	3,330.00	1,330.00
UCC's	100.00	26.26	(73.74)
Business Certificates	1,000.00	1,075.00	75.00
Passport Fees	9,500.00	18,120.00	8,620.00
Wildlife Fees	400.00	451.35	51.35
Other	100.00	93.40	(6.60)
TAX COLLECTOR			
Municipal liens	9,000.00	9,160.00	160.00
Registry of M V Fees	6,000.00	6,330.00	330.00
Other	300.00	387.91	87.91
TREASURER			
Tax Title Redemptions	200.00	150.00	(50.00)
Tax Title Legal Fees	-	-	-
Other	500.00	60.00	(440.00)
CONSERVATION COMMISSION			
Hearings, Fines, Fees	3,000.00	6,577.50	3,577.50
PLANNING BOARD			
ANR Filing Fee	3,000.00	1,950.00	(1,050.00)
Site Plan Review Fee	3,000.00	2,400.00	(600.00)
Prelim/Defin Subdivision Filing Fee	500.00	1,500.00	1,000.00
Open Space Pres Devel Filing Fee	-	2,600.00	2,600.00
Rules & Regulations	200.00	40.00	(160.00)
Miscellaneous	300.00	501.81	201.81

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>FAVORABLE (UNFAVORABLE)</b>
<b>ZONING BOARD OF APPEALS</b>			
Variance Filing fees	200.00	-	(200.00)
Appeal Filing fees	100.00	135.00	35.00
Fines & Violations	-	25.00	25.00
Books & Maps	200.00	155.00	(45.00)
<b>POLICE DEPARTMENT</b>			
Accident Reports	1,000.00	979.50	(20.50)
FID Cards	500.00	475.00	(25.00)
Sp. Detail Surcharge	200.00	15,189.29	14,989.29
Court Restitution	20,800.00	18,024.00	(2,776.00)
Photocopies	-	-	-
Other	100.00	-	(100.00)
<b>PARKING CLERK</b>	<b>500.00</b>	<b>600.00</b>	<b>100.00</b>
<b>FIRE DEPARTMENT</b>			
Inspection			
Fees	-	200.00	200.00
Smoke Alarm	4,000.00	9,000.00	5,000.00
Alarm Applications	-	500.00	500.00
Other	100.00	4,283.38	4,183.38
<b>COMMUNICATION ALARMS</b>	<b>1,000.00</b>	<b>1,200.00</b>	<b>200.00</b>
<b>HEALTH &amp; SANITATION</b>			
Hearings/Fees	-		-
Other	50.00	85.25	35.25
<b>LIBRARY</b>			
Fines and Fees	300.00	529.37	229.37
Other	-	300.00	300.00
<b>TOTAL FEE REVENUE</b>	<b>95,250.00</b>	<b>136,033.74</b>	<b>40,783.74</b>

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
<b>COURT FINES</b>	7,600.00	20,163.50	12,563.50
<b>STATE RECEIPTS</b>			
Room Occupancy	-	-	-
Chapter 70 Education	8,090.00	8,090.00	-
State Timber Cutting	-	-	-
Add'l Polling Hours	-	1,551.00	1,551.00
Abate - Blind/Vets/Elders	22,169.00	12,550.00	(9,619.00)
Veteran Benefits	3,966.00	-	(3,966.00)
Lottery	1,428,965.00	1,428,965.00	-
State Owned Land	264,418.00	264,418.00	-
Quinn Bill/Police Career Inct.	49,403.00	51,113.01	1,710.01
FEMA Storm Emergency	-	1,996.60	1,996.60
State Assessments	(66,813.00)	(66,113.00)	700.00
<b>TOTAL STATE RECEIPTS</b>	1,710,198.00	1,702,570.61	(7,627.39)
<b>OTHER RECEIPTS</b>	-	-	-
<b>TOTAL REVENUE RECEIVED</b>	14,372,935.58	14,484,570.76	111,635.18
<b>INTERFUND TRANSFERS</b>			
Government Access	14,000.00	14,000.00	-
Receipts Reserved for Approp	280,191.00	280,191.00	-
Public Safety Grants	-	4,202.07	4,202.07
COA Grant	-	10,382.49	10,382.49
Water Enterprise	60,000.00	64,474.00	4,474.00
Amortization of Bond Premium	465.00	496.00	31.00
Stabilization Fund Capital Items	109,090.00	109,090.00	-
<b>TOTAL INTERFUND TRANSFERS</b>	463,746.00	482,835.56	19,089.56
<b>TOTAL RECEIPTS</b>	\$ 14,836,681.58	\$ 14,967,406.32	\$ 130,724.74

# Water Enterprise Fund Operation

## Reconciliation of Unreserved Retaining Earnings

### June 30, 2007

<b>BEGINNING BALANCE 07/01/06</b>		<b>\$ 198,393.16</b>
<b>INCREASES TO RETAINED EARNINGS</b>		
REVERSE FY06 R/E RESERVED FOR PREPAID EXP		3,150.12
REVERSE FY06 R/E RESERVED FOR CONT APPROP		211,619.89
REVERSE FY06 R/E RESERVED FOR SPECIAL ARTICLES		77,000.00
REVENUE RECEIVED		510,149.31
MISCELLANEOUS INCOME RECEIVED		-
OTHER FINANCING SOURCES - EARNINGS ON INVEST		7,347.73
<b>DECREASES TO RETAINED EARNINGS</b>		
ESTABLISH RESERVE FOR CONTINUED APPROP.		(98,820.41)
ESTABLISH RESERVE FOR FY07 SPECIAL ARTICLES		(2,000.00)
ESTABLISH F.B. RESERVE FOR PREPAID EXPEND.		(3,004.36)
EXPENDITURES		(530,980.15)
OTHER FINANCING USES - TRANSFER TO CAP PROJ		(132,758.92)
OTHER FINANCING USES - REIMB TO GENERAL FUND		<u>(71,821.73)</u>
<b>ENDING BALANCE 06/30/07</b>	<b>\$</b>	<b>68,274.64</b>
=====		
<b>CERTIFIED RETAINED EARNINGS 9/19/07</b>		<b>65,271.00</b>
STM 11/20/07 VOTE ARTICLE 1		(12,272.00)
STM 11/20/07 VOTE ARTICLE 2		(40,348.00)
STM 11/20/07 VOTE ARTICLE 3		<u>(10,936.99)</u>
<b>AVAILABLE RETAINED EARNINGS</b>		<b>1,714.01</b>
=====		
<b>RECONCILIATION OF RETAINED EARNINGS RESERVED</b>		
RESERVE FOR SPECIAL ARTICLES CARRYFORWARD		2,000.00
RESERVE FOR PREPAID EXPENDITURES		3,004.36
<b>ENDING BALANCE 6/30/07</b>		<b>\$ 5,004.36</b>

SUPPLEMENT ENER  
LEGAL & ENGINEER

## Changes in Fund Balance For Special Revenue Funds By Department July 1, 2006 to June 30, 2007

	<u>BEGINNING BALANCE</u>	RECEIPTS	EXPENDED PAYROLL	EXPENDED OTHER	<u>ENDING BALANCE</u>
<b>BOARD OF SELECTMEN:</b>					
Cablevision Access Account	113,106.98	31,597.50	-	(16,672.44)	128,032.04
Audio Visual Equipment	10,996.84	-	-	(116.56)	10,880.28
Capital Donations	600.00	-	-	-	600.00
Communication Equip - Local Prep Grant	(11,820.46)	11,816.46	-	4.00	-
Community Development Grant-05 Adm	10,221.64	61,000.00	-	(70,221.61)	1,000.03
Community Development Grant-05 Con	86,586.00	253,000.00	-	(339,423.12)	162.88
CDBG Program Income Fund	42,741.87	1,646.75	-	(15,525.00)	28,863.62
<b>CONSERVATION COMMISSION:</b>					
Benjamin Builders Escrow	925.94	31.05	-	-	956.99
Cy Realty Escrow	2,198.28	73.77	-	-	2,272.05
Lorden Escrow	2,098.17	70.40	-	-	2,168.57
Wetland Protection Notice of Intent	22,135.80	8,974.00	-	(1,523.41)	29,586.39
<b>PLANNING BOARD:</b>					
53G Escrow - Locke Estates	1,107.10	37.16	-	-	1,144.26
53G Escrow - Brick Steamer	171.48	8.94	-	-	180.42
53G Escrow - Harrison Harco Homes	321.55	267.91	-	(588.00)	1.46
53G Escrow - Samantha Realty	30.49	1.03	-	-	31.52
53G Escrow - Patriot Commons	489.70	26.00	-	-	515.70
53G Escrow - High Oakes Vinton Pond	676.01	22.68	-	-	698.69
53G Escrow - Patriot Comm Def OSPD	-	5,079.02	-	(3,794.46)	1,284.56
53G Escrow - Locke Brook Run	-	4,016.29	-	(2,688.76)	1,327.53
53G Escrow - Deer Run	370.01	2,522.17	-	-	2,892.18
53G Escrow - Ball Road Tower	18,094.98	607.14	-	-	18,702.12
53G Escrow - Riverview Estates	203.89	6.82	-	-	210.71
53G Escrow - Sprint Tower	1,638.84	54.99	-	-	1,693.83
53G Escrow - Waterhouse Devel	1,955.68	65.63	-	-	2,021.31
53G Escrow - Cousins Realty Trust	10.37	0.36	-	-	10.73
53G Escrow - B-Squared Dudley Proj	933.45	31.32	-	-	964.77
53G Escrow - Decarolis Trust Brady Av	249.56	8.37	-	-	257.93
53G Escrow - Harbor Trace	3,448.03	107.99	-	(322.00)	3,234.02
<b>ZONING BOARD OF APPEALS:</b>					
53G Escrow - Turnpike Village	<b>BEGINNING BALANCE</b>	15,174.38	<b>EXPENDED PAYROLL</b>	<b>EXPENDED OTHER</b>	<b>ENDING BALANCE</b>
<b>LAND USE:</b>					
Priority Development In Kind Grant	-	21,180.31	-	(21,180.31)	-

Mass Housing Partnership In Kind Grant	-	5,000.00	-	(5,000.00)	-
<b>W. TOWNSEND READING ROOM:</b>					
WTRR Gifts and Donations	100.00	-	-	-	100.00
WTRR Receipts Reserved	756.41	4,045.00	-	(3,540.00)	1,261.41
<b>POLICE DEPARTMENT:</b>					
Special Detail Revolving	(29,075.67)	179,530.87	(183,160.15)	-	(32,704.95)
Law Enforcement Grant	181.26	-	-	-	181.26
Local Law Enforcement Grant	85.05	-	-	-	85.05
Donations & Gifts	250.00	-	-	-	250.00
Donations - DARE	1,021.32	3,500.00	-	(1,350.09)	3,171.23
Donations - Quimby Invest Fund	332.42	-	-	-	332.42
COPS In School Grant	188.64	47,000.00	(32,099.68)	(4,750.27)	10,338.69
Community Policing Grant	14,233.96	11,299.00	(5,675.53)	(4,156.84)	15,700.59
Body Armor Matching Federal Grant	-	-	-	(6,000.00)	(6,000.00)
Governor's Highway Safety Grant	(1,807.20)	11,407.00	(2,094.44)	(3,000.00)	4,505.36
<b>FIRE DEPARTMENT:</b>					
Right to Know Law	485.16	-	-	-	485.16
Gifts & Donations	600.00	1,250.00	-	-	1,850.00
S.A.F.E. Grant	132.26	3,224.01	(650.01)	(2,706.26)	-
Volunteer Fire Assistance Grant	-	2,000.00	-	(2,000.00)	-
Walmart Safe Neighborhood Hero Grant	-	500.00	-	(499.92)	0.08
Firefighting Equipment Grant	-	5,300.00	-	(5,300.00)	-
<b>AMBULANCE DEPARTMENT:</b>					
Receipts Reserved for Appropriation	80,938.63	290,314.88	-	(250,000.00)	121,253.51
<b>HIGHWAY DEPARTMENT:</b>					
Highway Machinery Fund	800.15	-	-	-	800.15
<b>CEMETERY &amp; PARKS DEPARTMENT:</b>					
Cemetery Revolving Fund	18,446.94	18,575.00	(768.88)	(3,788.60)	32,464.46
Cemetery Sale of Lot Fund	2,225.00	5,475.00	-	(5,625.00)	2,075.00
Cemetery Buriel Ground	521.00	100.00	-	-	621.00
Parks Bandstand Fund	3,040.00	-	-	-	3,040.00
Playground Donations	2,728.43	63.62	-	(1,512.70)	1,279.35
American Flag Committee	5,142.67	-	-	(979.49)	4,163.18
Town Common Maintenance Donations	-	150.00	-	-	150.00
<b>BOARD OF HEALTH:</b>					
Solid Waste Revolving	36,930.80	11,835.50	(3,357.37)	(10,531.86)	34,877.07
Composting Bins Donations	1,109.75	120.00	-	(1,007.00)	222.75
Septic Title V Repair Grant	30,831.33	-	-	-	30,831.33
Septic Title V Management Grant Ph III	75,228.00	34,000.00	-	(106,889.57)	2,338.43
Septic Title V Res for Approp	132,831.02	36,482.90	-	(18,171.00)	151,142.92
<b>COUNCIL ON AGING:</b>					
Elder Affairs Formula Grant	-	5,443.00	-	(5,443.00)	-
Elder Affairs Gifts & Donations	801.64	12.07	-	-	1,277.68
Elder Affairs LRTA Grant	3,645.71	36,635.70	(21,674.51)	(16,698.05)	1,908.85
<b>BOARD OF LIBRARY TRUSTEES:</b>					
	<b>BEGINNING</b>		<b>EXPENDED</b>	<b>EXPENDED</b>	<b>ENDING</b>
	<b>BALANCE</b>	<b>RECEIPTS</b>	<b>PAYROLL</b>	<b>OTHER</b>	<b>BALANCE</b>

Library Incentive Grant	13,674.28	12,584.18	-	(13,871.07)	12,387.39
Planning & Design Grant	-	20,000.00	-	-	20,000.00
Public Library Match Fundraising Grant	-	277.99	-	-	277.99
Bill Gates Small Library Grant	-	283.00	-	(283.00)	-
Library Memorial Gifts	4,983.38	100.00	-	(600.00)	4,483.38
Carolyn Kinney Library Gift	1,465.00	-	-	-	1,465.00
<b>RECREATION COMMISSION:</b>					
Recreation Revolving Fund	42,333.19	45,740.52	(9,213.16)	(17,563.23)	61,297.32
<b>MISCELLANEOUS:</b>					
Veterans Memorial Marker Gifts	1,633.33	-	-	(375.00)	1,258.33
Arts Lottery Council	2,269.17	4,159.23	-	(2,390.00)	4,038.40
Sam Thorpe Prints	11,505.49	150.00	-	-	11,655.49
Insurance Reimbursements <20,000	16,309.02	350.50	-	(12,403.52)	4,256.00
Performance Bonds	970.00	-	-	-	970.00
Laurel Woods Escrow	3,000.00	-	-	-	3,000.00
Fund Balance Res. For Expenditures	<u>294,191.00</u>	<u>291,336.00</u>	<u>-</u>	<u>(294,191.00)</u>	<u>291,336.00</u>
Total Fund Balances	<u>\$1,085,530.71</u>	<u>\$1,505,673.41</u>	<u>\$(258,693.73)</u>	<u>\$ (1,288,285.44)</u>	<u>\$1,044,224.95</u>
	=====	=====	=====	=====	=====
<b>STABILIZATION FUNDS:</b>					
Stabilization Fund	\$ 716,066.76	\$ 24,033.60	\$ -	\$ -	\$ 740,100.36
Stabilization Fund - Capital	92,098.25	5,817.33	-	-	97,915.58
Fund Balance Res. For Capital Expend	<u>109,090.00</u>	<u>-</u>	<u>-</u>	<u>(109,090.00)</u>	<u>-</u>
Total Stabilization Funds Balance	<b>\$ 917,255.01</b>	<b>\$ 29,850.93</b>	<b>\$ -</b>	<b>\$ (109,090.00)</b>	<b>\$ 838,015.94</b>

## Schedule Activity in Special Revenue Revolving Funds July 1, 2006 to June 30, 2007

FOR: **BOARD OF HEALTH**  
 SPENDING AUTHORIZATION FROM TOWN MEETING **\$ 30,000.00**  
 GENERAL LEDGER ACCOUNT 24-520-3301-000

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
<b>BEGINNING</b>					<b>36,930.80</b>
<b>JULY</b>	1,115.50	-284.94	0.00	830.56	<b>37,761.36</b>
<b>AUGUST</b>	996.50	-282.06	-15.59	698.85	<b>38,460.21</b>
<b>SEPTEMBER</b>	1,031.00	-240.21	-431.04	359.75	<b>38,819.96</b>
<b>OCTOBER</b>	1,415.00	-399.97	-1,115.24	-100.21	<b>38,719.75</b>
<b>NOVEMBER</b>	1,134.00	-279.54	-2,452.73	-1,598.27	<b>37,121.48</b>
<b>DECEMBER</b>	668.00	-287.56	-449.65	-69.21	<b>37,052.27</b>
<b>JANUARY</b>	697.00	-217.29	-1,399.81	-920.10	<b>36,132.17</b>
<b>FEBRUARY</b>	519.50	-279.54	-673.95	-433.99	<b>35,698.18</b>
<b>MARCH</b>	366.00	-146.48	-556.33	-336.81	<b>35,361.37</b>
<b>APRIL</b>	2,170.50	-284.94	-824.55	1,061.01	<b>36,422.38</b>
<b>MAY</b>	1,221.50	-367.28	-838.10	16.12	<b>36,438.50</b>
<b>JUNE</b>	501.00	-287.56	-1,774.87	-1,561.43	<b>34,877.07</b>
<b>TOTALS</b>	<b>11,835.50</b>	<b>-3,357.37</b>	<b>-10,531.86</b>	<b>-2,053.73</b>	
<b>TOTAL EXPENDED</b>			<b>-13,889.23</b>		

FOR: **CEMETERY**  
 SPENDING AUTHORIZATION FROM TOWN MEETING **\$ 15,000.00**  
 ADDITIONAL AUTHORIZATION FROM BOS & FINCOM  
 GENERAL LEDGER ACCOUNT 24-491-3491-000

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
<b>BEGINNING</b>					<b>18,446.94</b>
<b>JULY</b>	875.00	0.00	0.00	875.00	<b>19,321.94</b>
<b>AUGUST</b>	400.00	0.00	0.00	400.00	<b>19,721.94</b>
<b>SEPTEMBER</b>	950.00	0.00	0.00	950.00	<b>20,671.94</b>
<b>OCTOBER</b>	2,225.00	0.00	0.00	2,225.00	<b>22,896.94</b>
<b>NOVEMBER</b>	440.00	0.00	-76.50	363.50	<b>23,260.44</b>
<b>DECEMBER</b>	1,225.00	0.00	-1,526.45	-301.45	<b>22,958.99</b>
<b>JANUARY</b>	1,820.00	0.00	0.00	1,820.00	<b>24,778.99</b>
<b>FEBRUARY</b>	3,250.00	0.00	0.00	3,250.00	<b>28,028.99</b>
<b>MARCH</b>	15.00	0.00	-144.32	-129.32	<b>27,899.67</b>
<b>APRIL</b>	2,650.00	0.00	-615.96	2,034.04	<b>29,933.71</b>
<b>MAY</b>	1,025.00	0.00	-389.94	635.06	<b>30,568.77</b>
<b>JUNE</b>	3,700.00	-768.88	-1,035.43	1,895.69	<b>32,464.46</b>
<b>TOTALS</b>	<b>18,575.00</b>	<b>-768.88</b>	<b>-3,788.60</b>	<b>14,017.52</b>	
<b>TOTAL EXPENDED</b>			<b>-4,557.48</b>		

FOR:	<b>RECREATION</b>	MGL CH44 SEC 53E1/2
AUTHORIZED EXPENDITURES:		<b>\$ 24,000.00</b>
ADD'L AUTHORIZED EXPENDITURES:		<b>\$ 2,776.39</b>
GENERAL LEDGER ACCOUNT		24-655-3001-000

<b>MONTH</b>	<b>RECEIPTS</b>	<b>PAYROLL EXPENDED</b>	<b>OTHER EXPENDED</b>	<b>NET ACTIVITY</b>	<b>BALANCE</b>
<b>BEGINNING</b>					<b>42,333.19</b>
<b>JULY</b>	6,352.75	0.00	-2,842.90	3,509.85	<b>45,843.04</b>
<b>AUGUST</b>	1,427.63	-4,837.00	-4,379.08	-7,788.45	<b>38,054.59</b>
<b>SEPTEMBER</b>	1,000.00	0.00	0.00	1,000.00	<b>39,054.59</b>
<b>OCTOBER</b>	2,045.24	-309.41	-35.00	1,700.83	<b>40,755.42</b>
<b>NOVEMBER</b>	848.53	-234.50	-463.50	150.53	<b>40,905.95</b>
<b>DECEMBER</b>	4,460.00	-385.25	0.00	4,074.75	<b>44,980.70</b>
<b>JANUARY</b>	2,577.53	-385.25	-2,010.02	182.26	<b>45,162.96</b>
<b>FEBRUARY</b>	1,408.65	-485.75	-3,093.50	-2,170.60	<b>42,992.36</b>
<b>MARCH</b>	0.00	-502.50	-325.00	-827.50	<b>42,164.86</b>
<b>APRIL</b>	1,350.00	-499.00	-2,425.00	-1,574.00	<b>40,590.86</b>
<b>MAY</b>	7,930.19	-737.00	0.00	7,193.19	<b>47,784.05</b>
<b>JUNE</b>	16,340.00	-837.50	-1,989.23	13,513.27	<b>61,297.32</b>
<b>TOTALS</b>	<b>45,740.52</b>	<b>-9,213.16</b>	<b>-17,563.23</b>	<b>18,964.13</b>	
<b>TOTAL EXPENDED</b>			<b>-26,776.39</b>		

## Capital Projects Balance Sheet June 30, 2007

	Memorial Hall	Fire Station	Landfill Capping	Recycle Center Upgrade	Highway Imprv. Chapter 90	Fire Truck	Highway Truck	Totals
<b>ASSETS</b>								
Cash	\$18,791.99	\$2,209.38	-	\$142,000.00	\$(76,408.22)	\$443.00	\$130,000.00	\$217,036.15
Due from the Commonwealth	-	-	-	-	237,708.79	-	-	237,708.79
<b>TOTAL ASSETS</b>	<u>\$18,791.99</u>	<u>\$2,209.38</u>	-	<u>\$142,000.00</u>	<u>\$161,300.57</u>	<u>\$443.00</u>	<u>\$130,000.00</u>	<u>\$454,744.94</u>
<b>LIABILITIES</b>								
Warrants Payable	-	-	-	-	42,337.35	443.00	-	42,780.35
Deferred Revenue	-	-	-	-	237,708.79	-	-	237,708.79
<b>TOTAL LIABILITY</b>	-	-	-	-	<u>\$280,046.14</u>	<u>\$443.00</u>	-	<u>\$280,489.14</u>
<b>FUND BALANCES</b>								
Reserve for Encumbrances	18,791.99	2,209.38	-	142,000.00	(118,745.57)	-	130,000.00	174,255.80
<b>TOTAL FUND BALANCES</b>	<u>18,791.99</u>	<u>2,209.38</u>	-	<u>142,000.00</u>	<u>(118,745.57)</u>	-	<u>130,000.00</u>	<u>174,255.80</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$18,791.99</u>	<u>\$2,209.38</u>	<u>\$ -</u>	<u>\$142,000.00</u>	<u>\$161,300.57</u>	<u>\$443.00</u>	<u>\$130,000.00</u>	<u>\$454,744.94</u>

## Water Enterprise Fund – Operations July 1, 2006 to June 30, 2007

<b>Retained Earnings Unreserved, beginning</b>		\$ 198,393.16
<b>Retained Earnings Reserved for Special Purposes, beginning</b>		80,150.12
<b>Retained Earnings Reserved for Encumbrances, beginning</b>		-
<b>Retained Earnings Reserved for Continued Appropriations, beginning</b>		211,619.89
<b>Retained Earnings Reserved for Back Flow Prevention, beginning</b>		108.79
<b>Retained Earnings Reserved for Surety Bond, beginning</b>		2,927.05
		493,199.01
 <b><u>Revenues:</u></b>		
Water User Charges	\$ 415,976.64	
Other Service Charges	42,250.38	
Connection Fees	46,400.00	
Interest & Demands	5,522.29	
Back Flow Prevention	5,535.00	
Interest on Surety Bond	-	
	-	
		515,684.31
		-
		1,008,883.32
 <b><u>Expenditures:</u></b>		
Salary and Wages	(197,303.21)	
Expenses	(206,262.31)	
Debt Service	(42,374.07)	
Special Projects - Harbor Trace Well	(80,040.56)	
Special Article - Equipment Replacement	(5,000.00)	
Back Flow Prevention	(5,535.00)	
	-	
		(536,515.15)
 <b><u>Other Financing Sources/(Uses):</u></b>		
Intermunicipal Agreement - Earnings on Investment		7,347.73
Intermunicipal Agreement - Reimbursement to General Fund		(71,821.73)
Transfer to Capital Project		(132,758.92)
		\$ 275,135.25
		=====
 <b>Retained Earnings Unreserved, ending</b>		 \$ 68,274.64
<b>Retained Earnings Reserved for Special Purposes, ending</b>		5,004.36
<b>Retained Earnings Reserved for Encumbrances, ending</b>		-
<b>Retained Earnings Reserved for Continued Appropriations, ending</b>		198,820.41
<b>Retained Earnings Reserved for Back Flow Prevention, ending</b>		108.79
<b>Retained Earnings Reserved for Surety Bond, ending</b>		2,927.05
		-----

## Water Enterprise Fund Capital Projects June 30, 2007

	EAST SIDE IMPROVEMENT PROJECT	WITCH'S BROOK WATER CO ACQUISITION
<b>ASSETS</b>		
Cash	\$ 151,297.66	\$ 90,590.53
<b>TOTAL ASSETS</b>	<b>\$ 151,297.66</b>	<b>\$ 90,590.53</b>
	=====	=====
<b>LIABILITIES</b>		
Warrants Payable	75,140.25	-
<b>FUND EQUITY</b>		
Retained Earnings Reserved for Encumbrances	76,157.41	90,590.53
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>\$ 151,297.66</b>	<b>\$ 90,590.53</b>
	=====	=====
<b>Retained Earnings Reserved for Encumbrances, beginning</b>	\$ 29,562.46	\$ -
<b><u>Other Financing Sources:</u></b>		
Proceeds from MWPAT Loan	805,362.26	-
Transfers from other funds	132,758.92	140,590.53
<b><u>Expenditures:</u></b>		
Initial Design	(4,095.00)	-
Construction	(850,002.75)	-
Other Construction Related	(25,149.48)	-
Well Exploration and Design	(12,279.00)	-
Initial Deposit on Acquisition	-	(50,000.00)
	-----	-----
<b>Retained Earnings Reserved for Encumbrances, ending</b>	<b>\$ 76,157.41</b>	<b>\$ 90,590.53</b>
	=====	=====

## Trust Funds Combined Balance Sheet June 30, 2007

ASSETS	NON EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
Cash, Restricted	\$305,723.31	\$0.00	\$305,723.31
Cash, Unrestricted	-	262,841.98	262,841.98
Due From Other Funds	3,800.00	-	3,800.00
<b>TOTAL ASSETS</b>	<b>309,523.31</b>	<b>262,841.98</b>	<b>572,365.29</b>
=====			
<b>LIABILITIES</b>			
Warrants Payable	-	881.00	881.00
Wages Payable	-	-	
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>881.00</b>	<b>881.00</b>
=====			
<b>FUND BALANCES</b>			
Amanda E Dwight Poor Fund	-	54,029.15	54,029.15
Albert J Atwood Worthy Fund	16,000.71	22,409.56	38,410.27
Abram S French Welfare Fund	10,000.00	21,908.37	31,908.37
Susan Wilson Worthy Fund	634.00	3,931.09	4,565.09
Steven Coffey Library Fund	500.00	431.78	931.78
Amanda E Dwight Library Fund	-	37,068.16	37,068.16
Charles Emery Library Fund	500.00	622.75	1,122.75
Lorraine Peterson Library Fund	368.00	604.58	972.58
Mary Worcester Library Fund	5,000.00	6,959.48	11,959.48
Charles A Sloan Memorial Fund	7,507.50	1,058.13	8,565.63
Maria L Lane School Fund	1,500.00	4,097.41	5,597.41
Francis E Boucher Memorial Fund	600.00	1,136.34	1,736.34
Townsend Grange Library Fund	100.00	396.48	496.48
Walter & Beuhla Murray Fund	500.00	538.67	1,038.67
Frances Rafferty Library Fund	4,500.00	2,320.59	6,820.59
	<b>NON EXPENDABLE</b>	<b>EXPENDABLE</b>	

	TRUSTS	TRUSTS	TOTAL
H.A.R.T. Library Donations		4,431.62	4,431.62
Hale Memorial Library Trust	917.00	1,317.97	2,234.97
Amanda E Dwight Concert Fund	-	6,520.43	6,520.43
M E Homer W.T. Reading Room	10,000.00	20,171.85	30,171.85
John Birney Blood Monument Fund	5,055.85	7,997.14	13,052.99
Memorial Common	1,400.00	939.29	2,339.29
Charles & Gertrude Packard Parks	5,000.00	89.26	5,089.26
W Townsend Reading Room Grange	200.00	17.96	217.96
Bandstand Fund	2,889.50	3,777.47	6,666.97
Spaulding Alumni Fund	1,500.00	3,466.68	4,966.68
Amanda E Dwight Cemetery Fund	-	4,460.11	4,460.11
Cemetery Perpetual Care	224,925.75	28,644.27	253,570.02
Maude Hyde Gates Cemetery Fund	500.00	367.87	867.87
Joel Giles Cemetery Fund	2,200.00	1,762.97	3,962.97
James N Tucker Cemetery Fund	500.00	459.79	959.79
Combined Floral Funds	6,725.00	3,725.97	10,450.97
M C MacEarchern Memorial Fund	-	8,118.78	8,118.78
Conservation Fund	-	4,480.58	4,480.58
Memorial Hall Preservation	-	1,785.98	1,785.98
Town Common Holiday Lighting	-	1,912.45	1,912.45
<b>TOTAL FUND BALANCES</b>	<b>309,523.31</b>	<b>261,960.98</b>	<b>571,484.29</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$309,523.31</b>	<b>\$262,841.98</b>	<b>\$572,365.29</b>

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## Changes in Fund Balance for Expendable Trust Funds July 1, 2006 to June 30, 2007

NAME	BALANCE	INVESTMENT	OTHER	EXPENDED	EXPENDED	BALANCE
	JULY 1, 2006	INCOME	RECEIPTS	OTHER	PAYROLL	JUNE 30, 2007
Amanda E Dwight Poor Fund	\$ 50,336.60	\$ 3,692.55	\$ -	\$ -	\$ -	\$ 54,029.15
Albert J Atwood Worthy Fund	23,650.53	1,259.03	-	(2,500.00)	-	22,409.56
Abram S French Welfare Fund	22,192.64	1,072.20	-	(1,356.47)	-	21,908.37
Susan Wilson Worthy Fund	3,782.84	148.25	-	-	-	3,931.09
Stephen Coffey Library Fund	401.53	30.25	-	-	-	431.78
Amanda E Dwight Library Fund	33,424.35	3,643.81	-	-	-	37,068.16
Charles Emery Library Fund	586.30	36.45	-	-	-	622.75
Lorraine Peterson Library Fund	572.97	31.61	-	-	-	604.58
Mary Worcester Library Fund	6,571.12	388.36	-	-	-	6,959.48
Charles A Sloan Memorial Fund	1,275.73	282.40	-	(500.00)	-	1,058.13
Maria L Lane School Fund	4,413.75	183.66	-	(500.00)	-	4,097.41
Francis E Boucher Mem. Fund	1,079.96	56.38	-	-	-	1,136.34
Townsend Grange Library Fund	380.35	16.13	-	-	-	396.48
Walter & Beulah Murray Library	504.94	33.73	-	-	-	538.67
Frances Rafferty Library Fund	2,099.10	221.49	-	-	-	2,320.59
H.A.R.T. Library Donations	4,287.71	143.91	-	-	-	4,431.62
Hale Memorial Library Trust	1,245.40	72.57	-	-	-	1,317.97
Amanda E Dwight Concert Fund	6,403.71	2,278.72	-	(2,162.00)	-	6,520.43
M E Homer W.T. Reading Rm	19,192.06	979.79	-	-	-	20,171.85
John Birney Blood Monument Fund	7,573.28	423.86	-	-	-	7,997.14
Memorial Common	1,984.91	104.38	-	(1,150.00)	-	939.29
Charles & Gertrude Packard Parks	995.99	193.27	-	(1,100.00)	-	89.26
W. Townsend Reading Rm Grange	10.89	7.07	-	-	-	17.96
Bandstand Fund	3,560.95	216.52	-	-	-	3,777.47
Spaulding Alumni Fund	3,305.40	161.28	-	-	-	3,466.68
Amanda Dwight Cemetery Fund	6,242.31	1,747.47	-	(3,529.67)	-	4,460.11
Cemetery Perpetual Care	27,323.81	8,119.16	-	(4,029.69)	(2,769.01)	28,644.27
Maude Hyde Gates Cemetery Fund	339.69	28.18	-	-	-	367.87
Joel Giles Cemetery Fund	3,633.28	179.69	-	(2,050.00)	-	1,762.97
James N Tucker Cemetery Fund	428.63	31.16	-	-	-	459.79
Combined Floral Funds	3,682.00	349.97	-	(306.00)	-	3,725.97
M C MacEarchern Memorial Fund	7,855.15	263.63	-	-	-	8,118.78
Conservation Fund	5,847.45	188.13	2,000.00	(3,555.00)	-	4,480.58
Memorial Hall Preservation	1,727.97	58.01	-	-	-	1,785.98
Town Common Holiday Lights	1,146.66	45.79	720.00	-	-	1,912.45
<b>Total Fund Balances</b>	<b>\$258,059.96</b>	<b>\$ 26,688.86</b>	<b>\$ 2,720.00</b>	<b>\$ (22,738.83)</b>	<b>\$ (2,769.01)</b>	<b>\$ 261,960.98</b>

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2007)  
 GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: CHARTER COMMISSION 119								
01-119-5400-000	PROF & TECH- CHARTER COMM	0.00	0.00	0.00	0.00	0.00	0.00	
Department: SELECTMEN 122								
01-122-5100-000	SALARY & WAGES - TOWN ADMINISTRATOR	67002.79	0.00	67002.79	6442.55	66978.32	24.47	99.96%
01-122-5112-000	SALARY & WAGES - SUPPORT STAFF	29200.16	0.00	29200.16	2782.94	28964.23	235.93	99.19%
01-122-5190-000	OTHER - STIPENDS LONGEVITY	300.00	0.00	300.00	0.00	300.00	0.00	100.00%
01-122-5191-000	OTHER - STIPENDS	3.00	0.00	3.00	0.00	0.00	3.00	
01-122-5300-000	PROF SERVICES	1500.00	300.00	1800.00	0.00	40.00	1760.00	2.22%
01-122-5340-000	COMMUNICATIONS	200.00	0.00	200.00	0.00	237.49	-37.49	118.75%
01-122-5420-000	OFFICE SUPPLIES	1250.00	0.00	1250.00	116.90	1027.50	222.50	82.20%
01-122-5580-000	OTHER SUPPLIES	300.00	0.00	300.00	0.00	68.85	231.15	22.95%
01-122-5710-000	TRAVEL/MILEAGE-IN STATE	250.00	0.00	250.00	0.00	0.00	250.00	
01-122-5730-000	DUES & MEMBERSHIPS	2000.00	0.00	2000.00	20.00	1673.50	326.50	83.68%
01-122-5780-000	OTHER CHARGES	2400.00	0.00	2400.00	69.96	1697.93	702.07	70.75%
	sub-total >SELECTMEN	104405.95	300.00	104705.95	9432.35	100987.82	3718.13	96.45%
Department: 123								
01-123-5100-000	SALARY & WAGES - TOWN ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00	
01-123-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
	sub-total >	0.00	0.00	0.00	0.00	0.00	0.00	
Department: TOWN MEETING ARTICLE 124								
01-124-5300-000	PROF SVCS - TOWN GRANT WRITER	0.00	0.00	0.00	0.00	0.00	0.00	
01-124-5402-000	CERTIFIED PROPERTY APPRAISAL ATM 5/05 ART 37	0.00	5900.00	5900.00	0.00	3430.00	2470.00	58.14%
	sub-total >TOWN MEETING ARTICLE	0.00	5900.00	5900.00	0.00	3430.00	2470.00	58.14%
Department: UNPAID BILLS 125								
01-125-5000-000	UNPAID BILLS	0.00	0.00	0.00	0.00	0.00	0.00	
	sub-total [1] >UNPAID BILLS	0.00	0.00	0.00	0.00	0.00	0.00	
Department: FINANCE COMMITTEE 131								
01-131-5420-000	OFFICE SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00	
	sub-total >FINANCE COMMITTEE	100.00	0.00	100.00	0.00	0.00	100.00	
Department: FIN COMM RESERVE FUND 132								
01-132-5401-000	FIN COM RESERVE FUND	49900.00	-15141.06	34758.94	0.00	0.00	34758.94	
	sub-total [1] >FIN COMM RESERVE FUND	49900.00	-15141.06	34758.94	0.00	0.00	34758.94	
Department: ACCOUNTING 135								
01-135-5100-000	SALARY & WAGES - TOWN ACCOUNTANT	29730.35	0.00	29730.35	2918.37	29730.35	0.00	100.00%*
01-135-5112-000	SALARY & WAGES-SUPPORT STAFF	2955.95	0.00	2955.95	267.20	2726.02	229.93	92.22%
01-135-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
01-135-5245-000	REPAIR & MAINT EQUIPMENT	1750.00	0.00	1750.00	0.00	1750.00	0.00	100.00%*
01-135-5300-000	PROF & TECH SERVICES	900.00	0.00	900.00	0.00	784.30	115.70	87.14%
01-135-5420-000	OFFICE SUPPLIES	237.00	0.00	237.00	167.36	318.63	-81.63	134.44%*
01-135-5710-000	TRAVEL/MILEAGE IN-STATE	260.00	0.00	260.00	0.00	182.45	77.55	70.17%
01-135-5730-000	DUES & MEMBERSHIPS	40.00	0.00	40.00	0.00	40.00	0.00	100.00%*
01-135-5900-000	AUDIT OF BOOKS	12500.00	12800.00	25300.00	1200.00	12800.00	12500.00	50.59%
	sub-total >ACCOUNTING	48373.30	12800.00	61173.30	4552.93	48331.75	12841.55	79.01%
Department: ASSESSING DEPARTMENT 141								
01-141-5100-000	SALARY & WAGES-PRINCIPAL ASSESSOR	43691.00	0.00	43691.00	4211.00	43691.00	0.00	100.00%*
01-141-5110-000	SALARY & WAGES - OPER STAFF	10456.92	0.00	10456.92	1055.87	7420.71	3036.21	70.96%
01-141-5112-000	SALARY & WAGES-SUPPORT STAFF	19213.16	-780.00	18433.16	1782.90	15829.14	2604.02	85.87%
01-141-5190-000	OTHER - STIPENDS	303.00	0.00	303.00	0.00	300.00	3.00	99.01%
01-141-5245-000	REPAIR & MAINT EQUIPMENT	7200.00	0.00	7200.00	0.00	7200.00	0.00	100.00%*
01-141-5300-000	PROF SERVICES	3500.00	340.00	3840.00	1522.50	1833.37	2006.63	47.74%
01-141-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	120.33	870.12	-70.12	108.77%*
01-141-5710-000	TRAVEL/MILEAGE-IN STATE	650.00	440.00	1090.00	118.67	435.47	654.53	39.95%
01-141-5730-000	DUES & MEMBERSHIPS	175.00	0.00	175.00	100.00	402.00	-227.00	229.71%*
01-141-5900-000	ASSESSORS PROPERTY MAPPING ART	0.00	0.00	0.00	0.00	0.00	0.00	
01-141-5901-000	ASSESSORS ASSESSMENT SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	
	sub-total >ASSESSING DEPARTMENT	85989.08	0.00	85989.08	8911.27	77981.81	8007.27	90.69%
Department: ASSESSORS SPECIAL ARTICLES 142								
01-142-5902-000	ASSESSORS DATA VERIFICATION	6000.00	2285.17	8285.17	242.68	5398.59	2886.58	65.16%
01-142-5903-000	MAPS DIGITIZED STM 11/29/05 ART 10	0.00	1675.00	1675.00	0.00	0.00	1675.00	
	sub-total >ASSESSORS SPECIAL ARTICLES	6000.00	3960.17	9960.17	242.68	5398.59	4561.58	54.20%
Department: TREASURY 145								
01-145-5100-000	SALARY & WAGES-TREASURER	9430.90	0.00	9430.90	1572.20	9430.90	0.00	100.00%*
01-145-5112-000	SALARY & WAGES-SUPPORT STAFF	6054.60	950.00	7004.60	600.82	6852.83	151.77	97.83%
01-145-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
01-145-5300-000	PROF SERVICES	1500.00	0.00	1500.00	1085.00	1085.00	415.00	72.33%
01-145-5380-000	OTHER SERVICES	8000.00	0.00	8000.00	940.35	8138.25	-138.25	101.73%*
01-145-5420-000	OFFICE SUPPLIES	864.00	0.00	864.00	0.00	220.47	643.53	25.52%
01-145-5710-000	TRAVEL/MILEAGE - IN STATE	225.00	0.00	225.00	78.77	78.77	146.23	35.01%
01-145-5730-000	DUES & MEMBERSHIPS	350.00	0.00	350.00	0.00	315.00	35.00	90.00%
	sub-total >TREASURY	26424.50	950.00	27374.50	4277.14	26121.22	1253.28	95.42%

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2007)  
 GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: COLLECTION DEPARTMENT 146								
01-146-5100-000	SALARY & WAGES-TAX COLLECTOR	47185.65	0.00	47185.65	4537.38	47185.65	0.00	100.00%*
01-146-5110-000	SALARY & WAGES - OPER STAFF	26621.77	0.00	26621.77	2389.20	26518.39	103.38	99.61%
01-146-5112-000	SALARY & WAGES-SUPPORT STAFF	1937.00	0.00	1937.00	510.23	710.50	1226.50	36.68%
01-146-5130-000	ADDITIONAL GROSS - LONGEVITY	900.00	0.00	900.00	0.00	900.00	0.00	100.00%*
01-146-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	
01-146-5245-000	REPAIR & MAINT EQUIPMENT	6300.00	0.00	6300.00	0.00	7483.00	-1183.00	118.78%*
01-146-5270-000	EQUIPMENT RENTAL	80.00	0.00	80.00	0.00	840.00	-760.00	
01-146-5300-000	PROF & TECH SVS TAX TITLE	13500.00	-950.00	12550.00	622.50	697.50	11852.50	5.56%
01-146-5340-000	COMMUNICATION	15000.00	0.00	15000.00	2090.80	13762.08	1237.92	91.75%
01-146-5420-000	OFFICE SUPPLIES	774.00	0.00	774.00	1038.51	3508.78	-2734.78	453.33%*
sub-total	>COLLECTION DEPARTMENT	112299.42	-950.00	111349.42	11188.62	101605.90	9743.52	91.25%
Department: COLLECTOR SPECIAL ARTICLES 147								
01-147-5900-000	POSTAGE METER REPAIR/PURCH ATM 5/05 ART 19	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total	[1] >COLLECTOR SPECIAL ARTICLES	0.00	0.00	0.00	0.00	0.00	0.00	
Department: TOWN COUNSEL 151								
01-151-5300-000	PROF & TECH - LEGAL(RETAINER)	22500.00	0.00	22500.00	4984.00	20986.00	1514.00	93.27%
01-151-5301-000	OTHER LITIGATION	26000.00	0.00	26000.00	6689.12	25359.40	640.60	97.54%
sub-total	>TOWN COUNSEL	48500.00	0.00	48500.00	11673.12	46345.40	2154.60	95.56%
Department: MANAGEMENT INFO SYSTEMS 155								
01-155-5110-000	SALARY & WAGES - GIS ADMINISTRATOR	4680.00	0.00	4680.00	312.78	3665.14	1014.86	78.31%
01-155-5245-000	REPAIR & MAINT EQUIPMENT	750.00	0.00	750.00	0.00	1029.41	-279.41	137.25%*
01-155-5300-000	PROFESSIONAL SERVICES	28000.00	0.00	28000.00	11150.00	28000.00	0.00	100.00%*
01-155-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	53.30	-53.30	
01-155-5870-000	REPLACEMENT EQUIPMENT	3450.00	0.00	3450.00	0.00	3117.29	332.71	90.36%
sub-total	>MANAGEMENT INFO SYSTEMS	36880.00	0.00	36880.00	11462.78	35865.14	1014.86	97.25%
Department: TOWN CLERK 160								
01-160-5100-000	SALARY & WAGES-TOWN CLERK	51257.32	0.00	51257.32	5103.32	51257.32	0.00	100.00%*
01-160-5110-000	SALARY & WAGES - OPER STAFF	27874.45	0.00	27874.45	2634.39	27100.71	773.74	97.22%
01-160-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5130-000	ADDITIONAL GROSS	600.00	0.00	600.00	0.00	600.00	0.00	100.00%*
01-160-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5245-000	REPAIR & MAINT EQUIPMENT	400.00	0.00	400.00	0.00	0.00	400.00	
01-160-5300-000	PROF SERVICES	8343.00	0.00	8343.00	1849.50	2395.50	5947.50	28.71%
01-160-5420-000	OFFICE SUPPLIES	967.00	0.00	967.00	218.05	892.31	74.69	92.28%
01-160-5710-000	TRAVEL/MILAGE-IN STATE	150.00	0.00	150.00	156.20	188.51	-38.51	125.67%*
01-160-5730-000	DUES & MEMBERSHIPS	140.00	0.00	140.00	0.00	265.00	-125.00	189.29%*
01-160-5900-000	CODIFYING TOWN BYLAWS	0.00	0.00	0.00	0.00	3417.91	-3417.91	
sub-total	>TOWN CLERK	89731.77	0.00	89731.77	9961.46	86117.26	3614.51	95.97%
Department: ELECTIONS & REGISTRATIONS 162								
01-162-5110-000	SALARY & WAGES - OPER STAFF	1254.00	0.00	1254.00	440.00	904.10	349.90	72.10%
01-162-5245-000	REPAIR & MAINT EQUIPMENT	500.00	0.00	500.00	0.00	306.00	194.00	61.20%
01-162-5300-000	PROF SERVICES	9831.16	3151.00	12982.16	2608.88	13760.55	-778.39	106.00%*
01-162-5580-000	OTHER SUPPLIES	2040.00	0.00	2040.00	0.00	1196.40	843.60	58.65%
01-162-5710-000	TRAVEL/MILEAGE IN-STATE	0.00	0.00	0.00	4.49	17.52	-17.52	
sub-total	>ELECTIONS & REGISTRATIONS	13625.16	3151.00	16776.16	3053.37	16184.57	591.59	96.47%
Department: REGISTRARS 163								
01-163-5190-000	OTHER - STIPENDS	4751.68	0.00	4751.68	2376.17	4751.68	0.00	100.00%*
sub-total	>REGISTRARS	4751.68	0.00	4751.68	2376.17	4751.68	0.00	100.00%*
Department: STREET LISTINGS 164								
01-164-5300-000	PROFESSIONAL SERVICES	4342.00	0.00	4342.00	0.00	2602.85	1739.15	59.95%
sub-total	>STREET LISTINGS	4342.00	0.00	4342.00	0.00	2602.85	1739.15	59.95%
Department: CONSERVATION COMMISSION 171								
01-171-5100-000	SALARY & WAGES-CONSERV.AGENT	18887.85	0.00	18887.85	2932.84	18811.62	76.23	99.60%
01-171-5112-000	SALARY & WAGES-SUPPORT STAFF	16118.95	0.00	16118.95	1903.40	16120.76	-1.81	100.01%*
01-171-5300-000	PROF SERVICES	754.00	0.00	754.00	38.05	279.49	474.51	37.07%
01-171-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	7.99	7.99	-7.99	
01-171-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	64.83	64.83	-64.83	
01-171-5710-000	TRAVEL, MILEAGE IN - STATE	0.00	0.00	0.00	46.28	46.28	-46.28	
01-171-5730-000	DUES & MEMBERSHIPS	200.00	0.00	200.00	0.00	330.00	-130.00	165.00%*
sub-total	>CONSERVATION COMMISSION	35960.80	0.00	35960.80	4993.39	35660.97	299.83	99.17%
Department: CONSERVATION LAND FUND 172								
01-172-5300-000	PROF & TECH SVCS - WELL SITES	0.00	0.00	0.00	0.00	0.00	0.00	
01-172-5900-000	TRANSFER TO CONSERV LAND TRUST FUND	2000.00	0.00	2000.00	0.00	2000.00	0.00	100.00%*
sub-total	>CONSERVATION LAND FUND	2000.00	0.00	2000.00	0.00	2000.00	0.00	100.00%*
Department: MONTACHUSETT REGIONAL PLANNING 174								
01-174-5730-000	DUES & MEMBERSHIPS - MRPC	2410.00	0.00	2410.00	0.00	2409.79	0.21	99.99%
sub-total	>MONTACHUSETT REGIONAL PLANNING	2410.00	0.00	2410.00	0.00	2409.79	0.21	99.99%

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2007)  
 GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: COMMUNITY PLANNING 175								
01-175-5112-000	SALARY & WAGES-SUPPORT STAFF	17505.61	0.00	17505.61	1630.53	17433.53	72.08	99.59%
01-175-5300-000	PROF SERVICES	100.00	0.00	100.00	0.00	0.00	100.00	
01-175-5340-000	COMMUNICATION	200.00	0.00	200.00	0.00	0.00	200.00	
01-175-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	147.32	147.32	-147.32	
01-175-5710-000	TRAVEL/MILAGE-IN STATE	50.00	0.00	50.00	0.00	0.00	50.00	
01-175-5730-000	DUES & MEMBERSHIPS	150.00	0.00	150.00	0.00	0.00	150.00	
sub-total	>COMMUNITY PLANNING	18005.61	0.00	18005.61	1777.85	17580.85	424.76	97.64%
Department: BOARD OF APPEALS 176								
01-176-5110-000	SALARY & WAGES - OPER STAFF	4338.03	800.00	5138.03	366.54	4803.76	334.27	93.49%
01-176-5300-000	PROFESSIONAL SERVICES - LEGAL FEES	0.00	15008.00	15008.00	1498.00	15008.00	0.00	100.00%*
sub-total	>BOARD OF APPEALS	4338.03	15808.00	20146.03	1864.54	19811.76	334.27	98.34%
Department: LAND USE 179								
01-179-5100-000	SALARY & WAGES-LAND USE ADMIN.	23934.01	0.00	23934.01	1463.35	17314.48	6619.53	72.34%
01-179-5300-000	PROF & TECH SERVICES	2750.00	0.00	2750.00	150.00	2333.50	416.50	84.85%
01-179-5420-000	OFFICE SUPPLIES	400.00	0.00	400.00	134.74	400.00	0.00	100.00%*
01-179-5710-000	TRAVEL/MILEAGE-IN STATE	100.00	0.00	100.00	0.00	38.21	61.79	38.21%
01-179-5730-000	DUES & MEMBERSHIPS	100.00	0.00	100.00	0.00	60.00	40.00	60.00%
sub-total	>LAND USE	27284.01	0.00	27284.01	1748.09	20146.19	7137.82	73.84%
Department: HOUSING AUTHORITY 183								
01-183-5400-000	HOUSING AUTHORITY	150.00	0.00	150.00	0.00	150.00	0.00	100.00%*
sub-total	>HOUSING AUTHORITY	150.00	0.00	150.00	0.00	150.00	0.00	100.00%*
Department: MEMORIAL HALL REST. COMM. 191								
01-191-5300-000	MEMORIAL HALL RESTORATION COMM	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total	>MEMORIAL HALL REST. COMM.	0.00	0.00	0.00	0.00	0.00	0.00	
Department: MEMORIAL HALL 192								
01-192-5110-000	SALARY & WAGES-OPER STAFF	21319.85	0.00	21319.85	2145.27	21587.58	-267.73	101.26%*
01-192-5120-000	SALARY & WAGES - TEMP HELP	4484.00	0.00	4484.00	0.00	9.94	4474.06	0.22%
01-192-5130-000	ADDITIONAL GROSS - LONGEVITY	600.00	0.00	600.00	0.00	600.00	0.00	100.00%*
01-192-5210-000	ENERGY	41412.00	0.00	41412.00	4133.20	44208.89	-2796.89	106.75%*
01-192-5240-000	REPAIR & MAINT BUILDING	21000.00	4500.00	25500.00	4825.74	18285.52	7214.48	71.71%
01-192-5245-000	REPAIRS & MAINTENANCE EQUIPMENT	4000.00	0.00	4000.00	200.70	3535.70	464.30	88.39%
01-192-5300-000	PROF SERVICE	1200.00	0.00	1200.00	1344.91	1689.91	-489.91	140.83%*
01-192-5320-000	WATER	1250.00	0.00	1250.00	0.00	866.40	383.60	69.31%
01-192-5340-000	COMMUNICATION	8000.00	300.00	8300.00	665.05	7191.12	1108.88	86.64%
01-192-5420-000	OFFICE SUPPLIES	3400.00	0.00	3400.00	170.93	3458.51	-58.51	101.72%*
01-192-5430-000	BUILDING SUPPLIES	1700.00	0.00	1700.00	1743.10	2898.39	-1198.39	170.49%*
01-192-5450-000	CUSTODIAL SUPPLIES	1700.00	0.00	1700.00	289.25	768.82	931.18	45.22%
01-192-5710-000	TRAVEL/MILEAGE IN-STATE	200.00	0.00	200.00	0.00	0.00	200.00	
01-192-5901-000	ROOF 274 MAIN ST STM 11/29/05 ART 15	0.00	3500.00	3500.00	0.00	3500.00	0.00	100.00%*
01-192-5902-000	DIGITAL COPIER STM 11/29/05 ART 16	0.00	7000.00	7000.00	0.00	6454.00	546.00	92.20%
sub-total	>MEMORIAL HALL	110265.85	15300.00	125565.85	15518.15	115054.78	10511.07	91.63%
Department: WEST TOWNSEND READING ROOM 193								
01-193-5210-000	ENERGY	2731.00	0.00	2731.00	41.90	2309.81	421.19	84.58%
01-193-5240-000	REPAIR & MAINT BUILDING	1819.00	2000.00	3819.00	0.00	1997.55	1821.45	52.31%
01-193-5320-000	WATER	100.00	0.00	100.00	0.00	80.50	19.50	80.50%
01-193-5340-000	COMMUNICATION	325.00	88.46	413.46	0.00	3.18	410.28	0.77%
01-193-5380-000	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-193-5430-000	BUILDING SUPPLIES	475.00	0.00	475.00	124.98	171.89	303.11	36.19%
01-193-5460-000	GROUNDKEEPING SUPPLIES	50.00	0.00	50.00	0.00	0.00	50.00	
sub-total	>WEST TOWNSEND READING ROOM	5500.00	2088.46	7588.46	166.88	4562.93	3025.53	60.13%
Department: TOWN REPORTS 195								
01-195-5300-000	PROF & TECH - TOWN REPORTS	2800.00	0.00	2800.00	2390.80	2390.80	409.20	85.39%
sub-total	[1] >TOWN REPORTS	2800.00	0.00	2800.00	2390.80	2390.80	409.20	85.39%
Department: TOWN - RT 119 SIDEWALK 196								
01-196-5900-000	DESIGN/ENGINEER 119 SIDEWALK STM 11/29/05 A18	0.00	100000.00	100000.00	0.00	0.00	100000.00	
sub-total	>TOWN - RT 119 SIDEWALK	0.00	100000.00	100000.00	0.00	0.00	100000.00	
Department: TOWN PROPERTY - 5 JEFTS ST 197								
01-197-5820-000	ENGINEERING DESIGN COST STM 12/04 ART 25	0.00	1134.70	1134.70	0.00	0.00	1134.70	
sub-total	>TOWN PROPERTY - 5 JEFTS ST	0.00	1134.70	1134.70	0.00	0.00	1134.70	
Department: TOWN PROPERTY - 13 ELM STREET 198								
01-198-5210-000	ENERGY	10000.00	0.00	10000.00	1306.31	7915.27	2084.73	79.15%
01-198-5240-000	REPAIR & MAINT BUILDING	1000.00	4978.57	5978.57	3833.45	7344.38	-1365.81	122.85%*
01-198-5320-000	WATER	400.00	0.00	400.00	0.00	255.10	144.90	63.78%
01-198-5430-000	BUILDING MAINTENANCE SUPPLIES	1500.00	0.00	1500.00	702.61	1714.19	-214.19	114.28%*
01-198-5820-000	13 ELM ST - PRELIM & CONCEPT DESIGN COSTS	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total	>TOWN PROPERTY - 13 ELM STREET	12900.00	4978.57	17878.57	5842.37	17228.94	649.63	96.37%
Department: DUE TO STABILIZATION FUND 199								
01-199-5000-000	DUE TO STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total	>DUE TO STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2007)  
 GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: POLICE DEPARTMENT 210								
01-210-5100-000	SALARY & WAGES-POLICE CHIEF	84482.00	0.00	84482.00	8062.00	83844.80	637.20	99.25%
01-210-5110-000	SALARY & WAGES-OPER STAFF	714798.00	0.00	714798.00	68100.93	708447.56	6350.44	99.11%
01-210-5112-000	SALARY & WAGES-SUPPORT STAFF	76661.08	0.00	76661.08	7279.75	75142.95	1518.13	98.02%
01-210-5120-000	SALARY & WAGES-RESERVE OFFICERS	9113.18	0.00	9113.18	1116.58	10296.04	-1182.86	112.98%*
01-210-5130-000	ADDITIONAL GROSS - OVERTIME	117902.00	-4000.00	113902.00	9454.09	91190.89	22711.11	80.06%
01-210-5131-000	ADDITIONAL GROSS - HOLIDAY	41254.00	0.00	41254.00	3444.68	37200.29	4053.71	90.17%
01-210-5132-000	ADDITIONAL GROSS - LONGEVITY	10250.00	0.00	10250.00	0.00	12550.00	-2300.00	122.44%*
01-210-5190-000	OTHER - STIPENDS COLL./QUINN	125741.00	0.00	125741.00	0.00	107524.00	18217.00	85.51%
01-210-5195-000	OTHER - UNIFORM ALLOWANCE	15000.00	0.00	15000.00	5170.09	14468.54	531.46	96.46%
01-210-5196-000	OTHER - TRAINING	11267.00	0.00	11267.00	3934.38	9837.55	1429.45	87.31%
01-210-5197-000	OTHER - SPECIAL INVESTIGATIONS	5000.00	0.00	5000.00	63.20	683.02	4316.98	13.66%
01-210-5210-000	ENERGY	19500.00	0.00	19500.00	3046.98	24706.94	-5206.94	126.70%*
01-210-5240-000	REPAIR & MAINT BUILDING	5000.00	0.00	5000.00	548.98	4150.88	849.12	83.02%
01-210-5245-000	REPAIR & MAINT EQUIPMENT	42750.00	1300.00	44050.00	6038.90	39113.04	4936.96	88.79%
01-210-5270-000	EQUIPMENT RENTAL	375.00	0.00	375.00	0.00	0.00	375.00	
01-210-5300-000	PROF SERVICES	1000.00	0.00	1000.00	151.54	519.75	480.25	51.98%
01-210-5320-000	WATER	1090.00	0.00	1090.00	0.00	1068.10	21.90	97.99%
01-210-5340-000	COMMUNICATION	2960.00	0.00	2960.00	9.67	2577.54	382.46	87.08%
01-210-5380-000	OTHER SERVICES	500.00	2700.00	3200.00	36.53	637.12	2562.88	19.91%
01-210-5420-000	OFFICE SUPPLIES	3549.00	0.00	3549.00	3295.25	5591.33	-2042.33	157.55%*
01-210-5480-000	VEHICULAR SUPPLIES	26935.00	0.00	26935.00	3861.45	26923.78	11.22	99.96%
01-210-5580-000	OTHER SUPPLIES	4809.00	0.00	4809.00	3919.18	5625.43	-816.43	116.98%*
01-210-5710-000	TRAVEL/MILEAGE-IN STATE	231.00	0.00	231.00	142.40	271.46	-40.46	117.52%*
01-210-5720-000	TRAVEL-OUT OF STATE	0.00	0.00	0.00	0.00	0.00	0.00	
01-210-5730-000	DUES & MEMBERSHIPS	4400.00	0.00	4400.00	100.00	6545.00	-2145.00	148.75%*
01-210-5780-000	OTHER CHARGES - TRAINING	12036.00	0.00	12036.00	1290.00	5707.20	6328.80	47.42%
01-210-5850-000	NEW EQUIPMENT	52500.00	0.00	52500.00	0.00	51884.98	615.02	98.83%
01-210-5870-000	REPLACE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >POLICE DEPARTMENT		1389103.26	0.00	1389103.26	129066.58	1326508.19	62595.07	95.49%
Department: POLICE DEPT - ARTICLES 211								
01-211-5303-000	POLICE HEPETITIS B SHOTS	0.00	1320.00	1320.00	0.00	0.00	1320.00	
01-211-5304-000	POLICE DEPT COMPUTER ART # 32	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5306-000	POLICE MOBILE DATA TERMINAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5308-000	POLICE COPS MORE 2001 COMPUTER	0.00	357.23	357.23	0.00	0.00	357.23	
01-211-5310-000	POLICE PHONE SYSTEM	0.00	382.82	382.82	0.00	0.00	382.82	
01-211-5800-000	CAP BUDGET - BODY ARMOR (MATCH GRNT FUNDS)	9500.00	0.00	9500.00	525.00	6000.00	3500.00	63.16%
sub-total >POLICE DEPT - ARTICLES		9500.00	2060.05	11560.05	525.00	6000.00	5560.05	51.90%
Department: FIRE DEPARTMENT 220								
01-220-5100-000	SALARY & WAGES-FIRE CHIEF	72450.00	0.00	72450.00	6860.53	73018.92	-568.92	100.79%*
01-220-5110-000	SALARY & WAGES - OPER STAFF	30749.90	0.00	30749.90	3414.45	31873.35	-1123.45	103.65%*
01-220-5112-000	SALARY & WAGES-SUPPORT STAFF	25297.51	0.00	25297.51	2445.90	25313.75	-16.24	100.06%*
01-220-5120-000	SALARY & WAGES - ON CALL FIREFIGHTERS	73611.27	0.00	73611.27	5319.88	57888.85	15722.42	78.64%
01-220-5130-000	ADDITIONAL GROSS -LONGEVITY	1500.00	0.00	1500.00	0.00	1500.00	0.00	100.00%*
01-220-5131-000	ADDITIONAL GROSS - OVERTIME OPER STAFF	0.00	0.00	0.00	625.86	8626.49	-8626.49	
01-220-5132-000	ADDITIONAL GROSS - OVERTIME ON-CALL FF	0.00	0.00	0.00	406.14	3873.30	-3873.30	
01-220-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5195-000	OTHER - UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5210-000	ENERGY	14000.00	0.00	14000.00	1069.67	18315.37	-4315.37	130.82%*
01-220-5240-000	REPAIR & MAINT BUILDING	3450.00	0.00	3450.00	234.37	2644.61	805.39	76.66%
01-220-5245-000	REPAIR & MAINT EQUIPMENT	15936.00	0.00	15936.00	3560.11	13315.32	2620.68	83.55%*
01-220-5300-000	PROF SERVICES	3400.00	0.00	3400.00	599.80	4595.05	-1195.05	135.15%*
01-220-5310-000	PROF & TECH SVCS - TRAINING	1000.00	0.00	1000.00	0.00	17.51	982.49	1.75%
01-220-5320-000	WATER	500.00	0.00	500.00	0.00	351.00	149.00	70.20%
01-220-5340-000	COMMUNICATION	7000.00	0.00	7000.00	3686.97	7162.28	-162.28	102.32%*
01-220-5380-000	OTHER SERVICES	1500.00	0.00	1500.00	140.00	1737.80	-237.80	115.85%*
01-220-5420-000	OFFICE SUPPLIES	750.00	0.00	750.00	141.47	1595.68	-845.68	212.76%*
01-220-5450-000	CUSTODIAL/HOUSEKEEPING SUPPLIES	550.00	0.00	550.00	36.36	319.70	230.30	58.13%
01-220-5480-000	VEHICULAR SUPPLIES	11000.00	0.00	11000.00	548.66	7806.97	3193.03	70.97%
01-220-5580-000	OTHER SUPPLIES	8385.00	0.00	8385.00	149.99	5682.87	2702.13	67.77%
01-220-5710-000	TRAVEL/MILEAGE - IN STATE	100.00	0.00	100.00	49.84	119.26	-19.26	119.26%*
01-220-5720-000	TRAVEL-OUT OF STATE	100.00	0.00	100.00	0.00	27.59	72.41	27.59%*
01-220-5730-000	DUES & MEMBERSHIPS	1000.00	0.00	1000.00	249.95	1664.55	-664.55	166.46%*
01-220-5780-000	OTHER CHARGES	100.00	0.00	100.00	26.70	1385.82	-1285.82	
01-220-5850-000	NEW EQUIPMENT	9600.00	0.00	9600.00	9907.10	14082.65	-4482.65	146.69%*
01-220-5870-000	REPLACE EQUIPMENT	8033.00	0.00	8033.00	371.11	5571.30	2461.70	69.36%*
01-220-5890-000	TRUCK LEASE PURCHASE	40476.00	0.00	40476.00	0.00	40476.10	-0.10	100.00%*
01-220-5900-000	HAZARDOUS WASTE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >FIRE DEPARTMENT		330488.68	0.00	330488.68	39844.86	328966.09	1522.59	99.54%
Department: FIRE DEPT - ARTICLES 222								
01-222-5800-000	CAP BUDGET - FIRE PREVENTION VEHICLE	50000.00	0.00	50000.00	550.00	49793.00	207.00	99.59%
01-222-5810-000	CAP BUDGET - FIREFIGHTING GEAR	15000.00	0.00	15000.00	0.00	15000.00	0.00	100.00%
01-222-5850-000	FOREST FIRE FIGHTING EQUIPMENT ART 23	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5860-000	FEMA EQUIPMENT GRANT MATCHING FUNDS - FEDERAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5870-000	SCOTT 50 AIR PACKS - ART 16 STM 12/14/04	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5875-000	PHYSICAL EXAMS FOR NEW FIREFIGHTERS	5000.00	0.00	5000.00	0.00	3981.00	1019.00	79.62%
sub-total >FIRE DEPT - ARTICLES		70000.00	0.00	70000.00	550.00	68774.00	1226.00	98.25%

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2007)  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: COMMUNICATIONS CENTER 225								
01-225-5100-000	SALARY & WAGES - DIRECTOR	1.00	0.00	1.00	0.00	0.00	1.00	
01-225-5110-000	SALARY & WAGES - OPER STAFF	145805.00	0.00	145805.00	13947.60	146427.82	-622.82	100.43%*
01-225-5120-000	SALARIES & WAGES - TEMP HELP	17869.21	0.00	17869.21	4014.72	20806.30	-2937.09	116.44%*
01-225-5130-000	ADDITIONAL GROSS	29933.00	-2800.00	27133.00	571.24	10478.56	16654.44	38.62%
01-225-5132-000	ADDITIONAL GROSS - LONGEVITY	2750.00	0.00	2750.00	0.00	2750.00	0.00	100.00%*
01-225-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	
01-225-5195-000	OTHER - UNIFORM ALLOWANCE	1800.00	0.00	1800.00	697.00	1255.97	544.03	69.78%
01-225-5245-000	REPAIR & MAINT EQUIPMENT	4350.00	0.00	4350.00	0.00	3640.50	709.50	83.69%
01-225-5300-000	PROF & TECH SERVICES	750.00	0.00	750.00	0.00	0.00	750.00	
01-225-5340-000	COMMUNICATION	7400.00	400.00	7800.00	709.50	7589.93	210.07	97.31%
01-225-5380-000	OTHER SERVICES	1000.00	0.00	1000.00	0.00	0.00	1000.00	
01-225-5420-000	OFFICE SUPPLIES	500.00	2800.00	3300.00	1394.97	1424.96	1875.04	43.18%
01-225-5580-000	OTHER SUPPLIES	100.00	0.00	100.00	0.00	267.60	-167.60	267.60%*
01-225-5720-000	TRAVEL-OUT OF STATE	300.00	0.00	300.00	0.00	20.47	279.53	6.82%
01-225-5870-000	REPLACE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >	COMMUNICATIONS CENTER	212558.21	400.00	212958.21	21335.03	194662.11	18296.10	91.41%
Department: COMM CENTER SPECIAL ARTICLES 226								
01-226-5900-000	2 24/7 INTENSIVE USE CHAIRS ATM 5/05 ART 16	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >	COMM CENTER SPECIAL ARTICLES	0.00	0.00	0.00	0.00	0.00	0.00	
Department: FIRE DEPT - MECHANICAL 227								
01-227-5850-000	HYDRANT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >	FIRE DEPT - MECHANICAL	0.00	0.00	0.00	0.00	0.00	0.00	
Department: AMBULANCE DEPARTMENT 230								
01-230-5100-000	SALARIES & WAGES-AMB DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5110-000	SALARY & WAGES - OPER STAFF ALS	257024.80	0.00	257024.80	25955.58	265065.95	-8041.15	103.13%*
01-230-5111-000	SALARY & WAGES - OPER STAFF EMT	54100.44	-1500.00	52600.44	2950.82	29458.19	23142.25	56.00%
01-230-5112-000	SALARY & WAGES-SUPPORT STAFF	69369.02	0.00	69369.02	3498.56	57768.29	11600.73	83.28%
01-230-5130-000	ADDITIONAL GROSS - OT ALS OPER STAFF	0.00	0.00	0.00	799.21	4186.92	-4186.92	
01-230-5131-000	ADDITIONAL GROSS - OT EMT OPER STAFF	0.00	0.00	0.00	430.68	6383.20	-6383.20	
01-230-5132-000	ADDITIONAL GROSS - OT SUPPORT STAFF	0.00	0.00	0.00	946.12	8189.67	-8189.67	
01-230-5190-000	OTHER - STIPENDS	20300.00	0.00	20300.00	4094.00	7391.50	12908.50	36.41%
01-230-5195-000	OTHER - UNIFORM ALLOWANCE	2700.00	0.00	2700.00	16.00	3484.55	-784.55	129.06%*
01-230-5245-000	REPAIR & MAINT EQUIPMENT	10000.00	0.00	10000.00	765.45	9309.92	690.08	93.10%
01-230-5300-000	PROF & TECH SERVICES	10000.00	1500.00	11500.00	2274.19	15394.73	-3894.73	133.87%*
01-230-5340-000	COMMUNICATION	5000.00	0.00	5000.00	491.96	1681.52	3318.48	33.63%
01-230-5380-000	OTHER PURCHASED SERVICES	4300.00	0.00	4300.00	0.00	0.00	4300.00	
01-230-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	0.00	864.40	-64.40	108.05%*
01-230-5435-000	EQUIPMENT MAINT SUPPLIES	500.00	0.00	500.00	179.97	179.97	320.03	35.99%
01-230-5450-000	CUSTODIAL SUPPLIES	200.00	0.00	200.00	83.51	83.51	116.49	41.76%
01-230-5480-000	VEHICULAR SUPPLIES	3480.00	0.00	3480.00	17.98	7024.85	-3544.85	201.86%*
01-230-5500-000	MEDICAL SUPPLIES	20200.00	0.00	20200.00	1957.16	21265.93	-1065.93	105.28%*
01-230-5580-000	OTHER SUPPLIES	1000.00	0.00	1000.00	484.58	1211.89	-211.89	121.19%*
01-230-5730-000	DUES & MEMBERSHIPS	5000.00	0.00	5000.00	2038.00	4036.00	964.00	80.72%
01-230-5780-000	OTHER CHARGES	1500.00	0.00	1500.00	0.00	2141.54	-641.54	142.77%*
01-230-5850-000	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5870-000	REPLACEMENT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >	AMBULANCE DEPARTMENT	465474.26	0.00	465474.26	46983.77	445122.53	20351.73	95.63%
Department: AMBULANCE - ARTICLES 231								
01-231-5407-000	UPGRADE 2 LIFEPAK W/CAPNOG STM 11/29/05 A 13	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5900-000	COMSTAR COLLECTION AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5901-000	COASTAL COLLECTION AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5902-000	DEFIBRILLATOR/MONITOR/2 LIFEPAK 500'S	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5904-000	AMBULANCE A.L.S. VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5909-000	PARAMEDIC RESPONSE VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5910-000	AMBULANCE ATM 11/29/05 ART 12	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >	AMBULANCE - ARTICLES	0.00	0.00	0.00	0.00	0.00	0.00	
Department: BUILDING INSPECTOR 241								
01-241-5100-000	SALARY & WAGES-BLDG COMMISSIONER	57530.62	0.00	57530.62	6410.13	57530.62	0.00	100.00%*
01-241-5110-000	SALARY & WAGES - OPER (ALT BLDG INSP)	0.00	0.00	0.00	0.00	0.00	0.00	
01-241-5112-000	SALARY & WAGES-SUPPORT STAFF	19029.63	0.00	19029.63	1458.00	16457.18	2572.45	86.48%
01-241-5130-000	ADDITIONAL GROSS	300.00	0.00	300.00	0.00	300.00	0.00	100.00%*
01-241-5190-000	OTHER - STIPEND CERTIFICATION	500.00	0.00	500.00	0.00	500.00	0.00	100.00%*
01-241-5195-000	OTHER - UNIFORM ALLOWANCE	485.00	0.00	485.00	32.58	463.94	21.06	95.66%
01-241-5245-000	REPAIRS AND MAINTENANCE - EQUIPMENT	1000.00	0.00	1000.00	0.00	1714.40	-714.40	171.44%*
01-241-5300-000	PROFESSIONAL SERVICES	1690.00	0.00	1690.00	234.75	1699.75	-9.75	100.58%*
01-241-5340-000	COMMUNICATIONS	432.00	0.00	432.00	66.94	461.39	-29.39	106.80%*
01-241-5420-000	OFFICE SUPPLIES	540.00	0.00	540.00	189.99	554.74	-14.74	102.73%*
01-241-5480-000	VEHICULAR SUPPLIES	2783.00	0.00	2783.00	0.00	1857.08	925.92	66.73%*
01-241-5730-000	DUES & MEMBERSHIPS	247.00	0.00	247.00	0.00	275.95	-28.95	111.72%*
sub-total >	BUILDING INSPECTOR	84537.25	0.00	84537.25	8392.39	81815.05	2722.20	96.78%

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Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: GAS INSPECTOR 242								
01-242-5100-000	GAS INSPECTOR SALARY	4676.11	0.00	4676.11	390.07	4676.11	0.00	100.00%*
01-242-5110-000	SALARY & WAGES - OPER (ALT INSP)	99.36	0.00	99.36	99.36	99.36	0.00	100.00%*
01-242-5400-000	GAS INSP EXPENSE	90.00	0.00	90.00	0.00	0.00	90.00	
sub-total >GAS INSPECTOR		4865.47	0.00	4865.47	489.43	4775.47	90.00	98.15%
Department: PLUMBING INSPECTOR 243								
01-243-5100-000	PLUMBING INSP SALARY	6638.46	0.00	6638.46	553.92	6638.46	0.00	100.00%*
01-243-5110-000	SALARY & WAGES - OPER (ALT INSP)	99.36	0.00	99.36	99.36	99.36	0.00	100.00%*
01-243-5400-000	PLUMBING INSP EXPENSE	450.00	0.00	450.00	0.00	292.00	158.00	64.89%
01-243-5710-000	TRAVEL, MILEAGE IN-STATE	648.00	0.00	648.00	218.51	527.79	120.21	81.45%
sub-total >PLUMBING INSPECTOR		7835.82	0.00	7835.82	871.79	7557.61	278.21	96.45%
Department: SEALER of WEIGHTS & MEASURES 244								
01-244-5100-000	SEALER OF WEIGHTS & MEASURERS	3584.20	0.00	3584.20	298.72	3584.20	0.00	100.00%*
01-244-5110-000	SALARY & WAGES - OPER (ALT INSP)	59.00	0.00	59.00	59.00	59.00	0.00	100.00%*
01-244-5400-000	WEIGHTS & MEASURER EXPENSE	393.00	0.00	393.00	110.00	143.45	249.55	36.50%
01-244-5710-000	TRAVEL, MILEAGE IN-STATE	57.00	0.00	57.00	0.00	5.56	51.44	9.75%
sub-total >SEALER of WEIGHTS & MEASURES		4093.20	0.00	4093.20	467.72	3792.21	300.99	92.65%
Department: ELECTRICAL INSPECTOR 245								
01-245-5100-000	WIRE INSP SALARY	10925.33	0.00	10925.33	914.01	10925.33	0.00	100.00%*
01-245-5110-000	SALARY & WAGES - OPER (ALT INSPECTOR)	159.40	0.00	159.40	159.40	159.40	0.00	100.00%*
01-245-5400-000	WIRE INSPECTOR EXPENSE	112.00	0.00	112.00	0.00	57.50	54.50	51.34%
01-245-5710-000	TRAVEL, MILEAGE IN-STATE	850.00	0.00	850.00	156.20	638.59	211.41	75.13%
sub-total >ELECTRICAL INSPECTOR		12046.73	0.00	12046.73	1229.61	11780.82	265.91	97.79%
Department: ANIMAL INSPECTOR 246								
01-246-5400-000	ANIMAL INSPECTOR	600.00	0.00	600.00	0.00	500.00	100.00	83.33%
sub-total >ANIMAL INSPECTOR		600.00	0.00	600.00	0.00	500.00	100.00	83.33%
Department: T.E.M.A. 291								
01-291-5420-000	OFFICE SUPPLIES	109.00	0.00	109.00	56.48	56.48	52.52	51.82%
01-291-5580-000	OTHER SUPPLIES	200.00	0.00	200.00	157.44	224.79	-24.79	112.40%*
01-291-5710-000	TRAVEL - MILEAGE IN-STATE	0.00	193.00	193.00	220.72	220.72	-27.72	114.36%*
01-291-5900-000	N. MIDDX. EMG. PL. COMM.	600.00	0.00	600.00	0.00	600.00	0.00	100.00%*
sub-total >T.E.M.A.		909.00	193.00	1102.00	434.64	1101.99	0.01	100.00%
Department: DOG OFFICER 292								
01-292-5300-000	DOG OFFICER TIME & EXP.	37597.00	0.00	37597.00	4722.29	32291.07	5305.93	85.89%
sub-total >DOG OFFICER		37597.00	0.00	37597.00	4722.29	32291.07	5305.93	85.89%
Department: TREE WARDEN 294								
01-294-5100-000	TREE WARDEN SALARY	9200.13	0.00	9200.13	766.65	9200.13	0.00	100.00%*
01-294-5270-000	EQUIPMENT RENTAL	9374.00	0.00	9374.00	2432.02	10732.02	-1358.02	114.49%*
01-294-5380-000	OTHER PURCHASED SERVICES	1350.00	0.00	1350.00	0.00	0.00	1350.00	
01-294-5580-000	OTHER SUPPLIES	145.00	0.00	145.00	0.00	0.00	145.00	
01-294-5710-000	TRAVEL, MILEAGE - IN STATE	150.00	0.00	150.00	0.00	161.98	-11.98	107.99%*
01-294-5730-000	DUES AND MEMBERSHIPS	305.00	0.00	305.00	0.00	430.00	-125.00	140.98%*
sub-total >TREE WARDEN		20524.13	0.00	20524.13	3198.67	20524.13	0.00	100.00%*
Department: FOREST COMMITTEE 296								
01-296-5580-000	OTHER SUPPLIES-FOREST COMMITTEE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >FOREST COMMITTEE		0.00	0.00	0.00	0.00	0.00	0.00	
Department: BURIEL AGENT 297								
01-297-5100-000	BURIEL AGENT	133.00	0.00	133.00	133.00	133.00	0.00	100.00%*
01-297-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >BURIEL AGENT		133.00	0.00	133.00	133.00	133.00	0.00	100.00%*
Department: PARKING CLERK 298								
01-298-5100-000	PARKING CLERK	58.00	0.00	58.00	58.00	58.00	0.00	100.00%*
01-298-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >PARKING CLERK		58.00	0.00	58.00	58.00	58.00	0.00	100.00%*
Department: SCHOOL N.M.R.S.D. ASSESSMENT 300								
01-300-5400-000	N.M.R.S.D. ASSESSMENT	7482431.00	0.00	7482431.00	0.00	7482431.12	-0.12	100.00%*
sub-total >SCHOOL N.M.R.S.D. ASSESSMENT		7482431.00	0.00	7482431.00	0.00	7482431.12	-0.12	100.00%*
Department: SCHOOL N.V.T.H.S. ASSESSMENT 301								
01-301-5400-000	N.V.T.H.S. ASSESSMENT	748828.00	0.00	748828.00	0.00	748828.00	0.00	100.00%*
sub-total >SCHOOL N.V.T.H.S. ASSESSMENT		748828.00	0.00	748828.00	0.00	748828.00	0.00	100.00%*
Department: SCHOOL NON REG ASSESSMENT 302								
01-302-5400-000	NON REGIONAL SCHOOL ASSESSMENTS	19247.00	550.00	19797.00	0.00	19797.00	0.00	100.00%*
sub-total >SCHOOL NON REG ASSESSMENT		19247.00	550.00	19797.00	0.00	19797.00	0.00	100.00%*

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Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: HIGHWAY DEPT - WAGES 421								
01-421-5100-000	SALARY & WAGES-HIGHWAY SUPERINTENDENT	59107.79	6897.09	66004.88	6838.45	66004.88	0.00	100.00%*
01-421-5110-000	SALARY & WAGES-OPER STAFF	263140.00	0.00	263140.00	22196.00	237766.32	25373.68	90.36%
01-421-5112-000	SALARY & WAGES-SUPPORT STAFF	21768.33	-6897.09	14871.24	0.00	8788.54	6082.70	59.10%
01-421-5130-000	ADDITIONAL GROSS	67694.00	-12000.00	55694.00	1168.79	49759.72	5934.28	89.34%
01-421-5132-000	ADDITIONAL GROSS - LONGEVITY	5100.00	0.00	5100.00	900.00	4200.00	900.00	82.35%
01-421-5191-000	OTHER STIPEND - CERTIFICATION	500.00	0.00	500.00	0.00	500.00	0.00	100.00%*
01-421-5195-000	OTHER - UNIFORM ALLOWANCE	3985.00	0.00	3985.00	445.53	3415.64	569.36	85.71%
	sub-total >HIGHWAY DEPT - WAGES	421295.12	-12000.00	409295.12	31548.77	370435.10	38860.02	90.51%
Department: HIGHWAY EXPENSES 422								
01-422-5210-000	ENERGY	13680.00	0.00	13680.00	1056.14	12704.55	975.45	92.87%
01-422-5240-000	REPAIR & MAINT BUILDING	1000.00	0.00	1000.00	0.00	0.00	1000.00	
01-422-5245-000	REPAIR & MAINT EQUIPMENT	4500.00	0.00	4500.00	2372.53	16815.49	-12315.49	373.68%*
01-422-5270-000	EQUIPMENT RENTAL	1500.00	0.00	1500.00	0.00	580.74	919.26	38.72%
01-422-5300-000	PROFESSIONAL SERVICES	1500.00	0.00	1500.00	0.00	4721.22	-3221.22	314.75%*
01-422-5320-000	WATER	200.00	0.00	200.00	0.00	157.00	43.00	78.50%
01-422-5340-000	COMMUNICATION	3000.00	150.00	3150.00	300.29	2248.42	901.58	71.38%
01-422-5380-000	OTHER SERVICES	1000.00	0.00	1000.00	0.00	2240.58	-1240.58	224.06%*
01-422-5420-000	OFFICE SUPPLIES	1000.00	0.00	1000.00	0.00	709.15	290.85	70.92%
01-422-5430-000	BUILDING SUPPLIES	2000.00	0.00	2000.00	0.00	845.22	1154.78	42.26%
01-422-5480-000	VEHICULAR SUPPLIES	41000.00	4500.00	45500.00	4520.06	33283.58	12216.42	73.15%
01-422-5530-000	PUBLIC WORKS SUPPLIES	30000.00	0.00	30000.00	249.84	31361.66	-1361.66	104.54%*
01-422-5580-000	OTHER SUPPLIES	3000.00	0.00	3000.00	0.00	1204.89	1795.11	40.16%
01-422-5730-000	DUES & MEMBERSHIPS	300.00	0.00	300.00	50.00	742.00	-442.00	247.33%*
01-422-5850-000	NEW EQUIPMENT	2000.00	12000.00	14000.00	11151.64	14669.58	-669.58	104.78%*
01-422-5870-000	REPLACE EQUIPMENT	1500.00	0.00	1500.00	0.00	309.26	1190.74	20.62%
	sub-total >HIGHWAY EXPENSES	107180.00	16650.00	123830.00	19700.50	122593.34	1236.66	99.00%
Department: SNOW & ICE REMOVAL 423								
01-423-5120-000	SALARY & WAGES-TEMPORARY HELP	2000.00	0.00	2000.00	0.00	2624.66	-624.66	131.23%*
01-423-5270-000	EQUIPMENT RENTAL	25000.00	0.00	25000.00	0.00	29572.50	-4572.50	118.29%*
01-423-5480-000	VEHICULAR SUPPLIES	4000.00	0.00	4000.00	0.00	8234.57	-4234.57	205.86%*
01-423-5512-000	SALT	70000.00	0.00	70000.00	0.00	66330.63	3669.37	94.76%
01-423-5513-000	SAND	22000.00	0.00	22000.00	0.00	17885.00	4115.00	81.30%
01-423-5870-000	REPLACEMENT EQUIPMENT	2000.00	0.00	2000.00	0.00	0.00	2000.00	
	sub-total >SNOW & ICE REMOVAL	125000.00	0.00	125000.00	0.00	124647.36	352.64	99.72%
Department: STREET LIGHTING 424								
01-424-5210-000	ENERGY - HWY STREET LIGHTS	13701.00	3200.00	16901.00	3899.97	16891.13	9.87	99.94%
	sub-total >STREET LIGHTING	13701.00	3200.00	16901.00	3899.97	16891.13	9.87	99.94%
Department: HIGHWAY - ARTICLES 425								
01-425-5858-000	HIGHWAY TRUCK LEASE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5859-000	HIGH BAND RADIOS - STM 12/04 ART 18	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5860-000	TRUCK W/ASSOC EQUIP - ATM 5/05 ART 17	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5861-000	SANDER BODY W/ASSOC EQUIP ATM 5/05 ART 18	0.00	0.00	0.00	0.00	0.00	0.00	
	sub-total >HIGHWAY - ARTICLES	0.00	0.00	0.00	0.00	0.00	0.00	
Department: LANDFILL OPERATIONS 430								
01-430-5210-000	ENERGY	5440.00	0.00	5440.00	1333.63	8450.98	-3010.98	155.35%*
01-430-5240-000	REPAIR & MAINT LANDFILL BUILDING	1900.00	0.00	1900.00	0.00	0.00	1900.00	
01-430-5300-000	PROFESSIONAL SERVICES	9550.00	2100.00	11650.00	2250.00	6386.59	5263.41	54.82%
01-430-5301-000	LANDFILL BUILDING MAINTENANCE - SPEC ARTICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-430-5340-000	COMMUNICATIONS	300.00	0.00	300.00	52.67	588.86	-288.86	196.29%*
01-430-5414-000	LANDFILL AIR PUMP ART # 12	0.00	1643.05	1643.05	120.72	120.72	1522.33	7.35%
	sub-total >LANDFILL OPERATIONS	17190.00	3743.05	20933.05	3757.02	15547.15	5385.90	74.27%
Department: SOLID WASTE OPERATIONS 433								
01-433-5301-000	CURBSIDE PICKUP & TRANS.	676500.00	0.00	676500.00	72077.76	632928.03	43571.97	93.56%
	sub-total >SOLID WASTE OPERATIONS	676500.00	0.00	676500.00	72077.76	632928.03	43571.97	93.56%
Department: NORTH CENT REG SOLID WASTE COLL 435								
01-435-5300-000	PROF SVS - HAZARDOUS WASTE COLLECTION	5030.00	0.00	5030.00	0.00	5030.00	0.00	100.00%*
	sub-total [1] >NORTH CENT REG SOLID WASTE COLL	5030.00	0.00	5030.00	0.00	5030.00	0.00	100.00%*

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Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: CEMETERY/PARKS DEPARTMENT 491								
01-491-5100-000	SALARY & WAGES-CEMETERY SUPER	30222.96	0.00	30222.96	3958.88	30231.78	-8.82	100.03%*
01-491-5110-000	SALARY & WAGES - OPER STAFF	28894.62	0.00	28894.62	596.60	12872.58	16022.04	44.55%
01-491-5112-000	SALARIES & WAGES - SUPPORT STAFF	2506.85	0.00	2506.85	675.73	2221.74	285.11	88.63%
01-491-5120-000	SALARIES & WAGES - TEMP HELP	0.00	0.00	0.00	3153.57	15984.03	-15984.03	
01-491-5195-000	OTHER - UNIFORM ALLOWANCE	40.00	0.00	40.00	0.00	354.30	-314.30	885.75%*
01-491-5210-000	ENERGY	3525.00	0.00	3525.00	0.00	3188.45	336.55	90.45%
01-491-5245-000	REPAIR & MAINTENANCE EQUIPMENT	0.00	0.00	0.00	0.00	1501.94	-1501.94	
01-491-5270-000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-491-5320-000	WATER	300.00	0.00	300.00	0.00	41.10	258.90	13.70%
01-491-5340-000	COMMUNICATION	0.00	0.00	0.00	0.00	812.12	-812.12	
01-491-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	375.00	-375.00	
01-491-5420-000	OFFICE SUPPLIES	50.00	0.00	50.00	0.00	27.62	22.38	55.24%
01-491-5430-000	BUILDING MAINTENANCE SUPPLIES	100.00	0.00	100.00	0.00	247.58	-147.58	247.58%*
01-491-5460-000	GROUNDKEEPING SUPPLIES	1056.00	0.00	1056.00	0.00	446.39	609.61	42.27%
01-491-5480-000	VEHICULAR SUPPLIES	2590.00	0.00	2590.00	0.00	1030.27	1559.73	39.78%
01-491-5580-000	OTHER SUPPLIES	50.00	0.00	50.00	0.00	0.65	49.35	1.30%
sub-total	>CEMETERY/PARKS DEPARTMENT	69335.43	0.00	69335.43	8384.78	69335.55	-0.12	100.00%*
Department: CEMETERY ARTICLES 493								
01-493-5000-000	CEMETERY IMPROVEMENT FUND	6520.00	0.00	6520.00	0.00	6520.00	0.00	100.00%*
01-493-5800-000	CAP BUDGET - MINI EXCAVATOR	24590.00	0.00	24590.00	0.00	24590.00	0.00	100.00%*
sub-total	>CEMETERY ARTICLES	31110.00	0.00	31110.00	0.00	31110.00	0.00	100.00%*
Department: BOARD OF HEALTH 520								
01-520-5112-000	SALARY & WAGES-SUPPORT STAFF	25427.44	0.00	25427.44	2442.14	25408.67	18.77	99.93%
01-520-5130-000	ADDITIONAL GROSS	0.00	0.00	0.00	0.00	0.00	0.00	
01-520-5300-000	PROF SERVICES	939.00	0.00	939.00	0.00	194.44	744.56	20.71%
01-520-5340-000	COMMUNICATION	270.00	0.00	270.00	0.00	91.16	178.84	33.76%
01-520-5420-000	OFFICE SUPPLIES	213.00	0.00	213.00	119.84	142.14	70.86	66.73%
01-520-5710-000	TRAVEL /MILEAGE IN-STATE	200.00	0.00	200.00	67.95	159.83	40.17	79.92%
01-520-5730-000	DUES & MEMBERSHIPS	100.00	0.00	100.00	0.00	100.00	0.00	100.00%*
sub-total	>BOARD OF HEALTH	27149.44	0.00	27149.44	2629.93	26096.24	1053.20	96.12%
Department: RECYCLING CENTER 521								
01-521-5100-000	SOLID WASTE WAGES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total	>RECYCLING CENTER	0.00	0.00	0.00	0.00	0.00	0.00	
Department: NASHOBA ASSESSMENTS 522								
01-522-5300-000	NURSING CONTRACT	6166.00	0.00	6166.00	0.00	6166.00	0.00	100.00%*
01-522-5301-000	NASHOBA ASSESSMENT	21085.00	0.00	21085.00	0.00	21085.00	0.00	100.00%*
sub-total	>NASHOBA ASSESSMENTS	27251.00	0.00	27251.00	0.00	27251.00	0.00	100.00%*
Department: LANDFILL 524								
01-524-5300-000	LANDFILL ENGINEERING SERVICES	41927.00	0.00	41927.00	-2450.00	34100.00	7827.00	81.33%
sub-total	>LANDFILL	41927.00	0.00	41927.00	-2450.00	34100.00	7827.00	81.33%
Department: 540								
01-540-5800-000	CAP BUDGET - SENIOR CTR BUILDING DESIGN	10000.00	0.00	10000.00	0.00	0.00	10000.00	
sub-total		10000.00	0.00	10000.00	0.00	0.00	10000.00	
Department: COUNCIL ON AGING 541								
01-541-5100-000	SALARY & WAGES-C.O.A DIRECTOR	33127.63	0.00	33127.63	3198.65	33155.85	-28.22	100.09%*
01-541-5110-000	SALARY & WAGES - OPER STAFF	9871.24	0.00	9871.24	932.58	9390.24	481.00	95.13%
01-541-5130-000	ADDITIONAL GROSS	900.00	0.00	900.00	0.00	900.00	0.00	100.00%*
01-541-5245-000	REPAIR & MAINT EQUIPMENT	345.00	1300.00	1645.00	1791.56	1791.56	-146.56	108.91%*
01-541-5300-000	PROFESSIONAL SERVICES	400.00	0.00	400.00	0.00	240.00	160.00	60.00%
01-541-5340-000	COMMUNICATIONS	1300.00	0.00	1300.00	287.10	985.11	314.89	75.78%
01-541-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	170.05	565.61	234.39	70.70%
01-541-5580-000	OTHER SUPPLIES	1525.00	0.00	1525.00	39.65	646.19	878.81	42.37%
01-541-5730-000	DUES & MEMBERSHIPS	150.00	0.00	150.00	0.00	155.00	-5.00	103.33%*
sub-total	>COUNCIL ON AGING	48418.87	1300.00	49718.87	6419.59	47829.56	1889.31	96.20%
Department: SENIOR CITIZENS CENTER 542								
01-542-5210-000	ENERGY	5385.00	1068.00	6453.00	763.68	6862.48	-409.48	106.35%*
01-542-5240-000	REPAIR & MAINT BUILDING	200.00	0.00	200.00	190.50	485.50	-285.50	242.75%*
01-542-5242-000	RENT - BUILDING	13053.00	654.36	13707.36	0.00	13489.00	218.36	98.41%
01-542-5320-000	WATER	100.00	0.00	100.00	0.00	47.90	52.10	47.90%
01-542-5380-000	OTHER SERVICES	300.00	0.00	300.00	0.00	300.00	0.00	
01-542-5450-000	BUILDING SUPPLIES	500.00	0.00	500.00	0.00	125.65	374.35	25.13%
01-542-5850-000	NEW EQUIPMENT	30.00	0.00	30.00	0.00	0.00	30.00	
sub-total	>SENIOR CITIZENS CENTER	19568.00	1722.36	21290.36	954.18	21010.53	279.83	98.69%
Department: VETERAN AGENT 543								
01-543-5100-000	VETERANS AGENT SALARY	7518.26	0.00	7518.26	387.50	3293.42	4224.84	43.81%
01-543-5340-000	COMMUNICATION	39.00	0.00	39.00	0.00	0.00	39.00	
01-543-5420-000	OFFICE SUPPLIES	24.00	0.00	24.00	0.00	0.00	24.00	
01-543-5730-000	DUES	50.00	0.00	50.00	0.00	0.00	50.00	
sub-total	>VETERAN AGENT	7631.26	0.00	7631.26	387.50	3293.42	4337.84	43.16%

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2007)  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: VETERANS BENEFITS 544								
01-544-5380-000	OTHER SERVICES - VET BENEFITS	6263.00	0.00	6263.00	0.00	2000.00	4263.00	31.93%
sub-total >VETERANS BENEFITS		6263.00	0.00	6263.00	0.00	2000.00	4263.00	31.93%
Department: LIBRARY 610								
01-610-5100-000	SALARIES & WAGES-LIBRARY DIRECTOR	36722.45	0.00	36722.45	3531.20	36724.48	-2.03	100.01%*
01-610-5110-000	SALARY & WAGES - OPER STAFF	83135.68	0.00	83135.68	7302.63	73859.39	9276.29	88.84%
01-610-5130-000	ADDITIONAL GROSS - LONGEVITY	1800.00	0.00	1800.00	300.00	2400.00	-600.00	133.33%*
01-610-5210-000	ENERGY	7980.00	0.00	7980.00	668.61	7586.88	393.12	95.07%
01-610-5240-000	REPAIR & MAINT BUILDING	500.00	0.00	500.00	0.00	45.00	455.00	9.00%
01-610-5270-000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	193.35	-193.35	
01-610-5320-000	WATER	225.00	0.00	225.00	0.00	135.30	89.70	60.13%
01-610-5340-000	COMMUNICATION	500.00	0.00	500.00	53.47	558.94	-58.94	111.79%*
01-610-5380-000	OTHER PURCHASED SERVICES	8358.00	0.00	8358.00	0.00	8406.10	-48.10	100.58%*
01-610-5420-000	OFFICE SUPPLIES	150.00	0.00	150.00	0.00	1249.68	-1099.68	833.12%*
01-610-5450-000	CUSTODIAL SUPPLIES	150.00	0.00	150.00	0.00	141.99	8.01	94.66%
01-610-5580-000	OTHER SUPPLIES	25844.00	0.00	25844.00	295.71	23280.18	2563.82	90.08%
01-610-5730-000	DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	2145.00	-2145.00	
01-610-5780-000	OTHER CHARGES	40.00	0.00	40.00	0.00	0.00	40.00	
sub-total >LIBRARY		165405.13	0.00	165405.13	12151.62	156726.29	8678.84	94.75%
Department: LIBRARY - ARTICLES 611								
01-611-5241-000	LIBRARY FRONT STAIRS	0.00	0.00	0.00	0.00	0.00	0.00	
01-611-5242-000	PLAN & DESIGN MATCHING FUNDS GRANT ART 14	0.00	15000.00	15000.00	0.00	0.00	15000.00	
sub-total >LIBRARY - ARTICLES		0.00	15000.00	15000.00	0.00	0.00	15000.00	
Department: RECREATION DEPARTMENT 630								
01-630-5100-000	SALARY & WAGES-REC. DIRECTOR	4502.34	0.00	4502.34	0.00	4397.34	105.00	97.67%
01-630-5110-000	SALARY & WAGES - OPER STAFF	17700.00	0.00	17700.00	0.00	17805.00	-105.00	100.59%*
01-630-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >RECREATION DEPARTMENT		22202.34	0.00	22202.34	0.00	22202.34	0.00	100.00%*
Department: REC SQUANNOCOOK FIELDS 631								
01-631-5000-000	SQUANNACOOK REC FIELDS - SPEC ARTICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5210-000	ENERGY	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5230-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5460-000	GROUNDKEEPING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >REC SQUANNOCOOK FIELDS		0.00	0.00	0.00	0.00	0.00	0.00	
Department: MEMORIAL DAY COMMITTEE 660								
01-660-5120-000	SALARY & WAGES TEMPORARY HELD	0.00	0.00	0.00	0.00	0.00	0.00	
01-660-5350-000	BAND SERVICES	2225.00	0.00	2225.00	1666.00	1666.00	559.00	74.88%
01-660-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	500.00	500.00	-500.00	
01-660-5580-000	OTHER SUPPLIES	833.00	0.00	833.00	872.93	872.93	-39.93	104.79%*
sub-total >MEMORIAL DAY COMMITTEE		3058.00	0.00	3058.00	3038.93	3038.93	19.07	99.38%
Department: HISTORICAL COMMISSION 691								
01-691-5780-000	HISTORICAL COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >HISTORICAL COMMISSION		0.00	0.00	0.00	0.00	0.00	0.00	
Department: BAND CONCERTS 692								
01-692-5120-000	SALARY & WAGES TEMPORARY HELP	0.00	0.00	0.00	0.00	0.00	0.00	
01-692-5350-000	BAND SERVICES	7629.00	0.00	7629.00	2450.00	7605.00	24.00	99.69%
01-692-5580-000	OTHER SUPPLIES	300.00	0.00	300.00	324.00	324.00	-24.00	108.00%*
sub-total >BAND CONCERTS		7929.00	0.00	7929.00	2774.00	7929.00	0.00	100.00%*
Department: LONG TERM DEBT 710								
01-710-5000-000	LONG TERM DEBT POLICE STATION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >LONG TERM DEBT		0.00	0.00	0.00	0.00	0.00	0.00	
Department: LONG TERM DEBT 713								
01-713-5000-000	LONG TERM DEBT MEMORIAL HALL	115000.00	0.00	115000.00	0.00	115000.00	0.00	100.00%*
sub-total >LONG TERM DEBT		115000.00	0.00	115000.00	0.00	115000.00	0.00	100.00%*
Department: LONG TERM DEBT 714								
01-714-5000-000	LONG TERM DEBT W.P.A.T.	18171.00	0.00	18171.00	0.00	18171.00	0.00	100.00%*
sub-total >LONG TERM DEBT		18171.00	0.00	18171.00	0.00	18171.00	0.00	100.00%*
Department: LONG TERM DEBT 715								
01-715-5000-000	LONG TERM DEBT - FIRE STATION/ELM/CAPPING	180000.00	0.00	180000.00	180000.00	180000.00	0.00	100.00%*
sub-total >LONG TERM DEBT		180000.00	0.00	180000.00	180000.00	180000.00	0.00	100.00%*
Department: title not on file 723								
01-723-5000-000	LONG TERM DEBT PRINC WATER EXTENSION	40000.00	0.00	40000.00	0.00	40000.00	0.00	100.00%*
sub-total >title not on file		40000.00	0.00	40000.00	0.00	40000.00	0.00	100.00%*
Department: INTEREST 750								
01-750-5000-000	LONG TERM INT POLICE STATION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total >INTEREST		0.00	0.00	0.00	0.00	0.00	0.00	

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE (Fiscal Year 2007)  
 GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment Budget	Adjusted expended	June Y-T-D	Expended Balance	Unexpended Y-T-D	% Expend
Department: INTEREST 753								
01-753-5000-000	LONG TERM INTEREST MEMORIAL HA	65948.00	0.00	65948.00	30680.00	64062.50	1885.50	97.14%
sub-total >INTEREST		65948.00	0.00	65948.00	30680.00	64062.50	1885.50	97.14%
Department: INTEREST 755								
01-755-5000-000	INTEREST - FIRE STATION/ELM/CAPPING	134070.00	0.00	134070.00	67035.00	134070.00	0.00	100.00%*
sub-total >INTEREST		134070.00	0.00	134070.00	67035.00	134070.00	0.00	100.00%*
Department: INTEREST ON TEMPORARY LOANS 759								
01-759-5000-000	INTEREST ON TEMPORARY LOANS	30000.00	0.00	30000.00	0.00	0.00	30000.00	
sub-total >INTEREST ON TEMPORARY LOANS		30000.00	0.00	30000.00	0.00	0.00	30000.00	
Department: title not on file 763								
01-763-5000-000	LONG TERM INTEREST WATER EXTENSION	18563.00	0.00	18563.00	8535.00	18010.00	553.00	97.02%
sub-total >title not on file		18563.00	0.00	18563.00	8535.00	18010.00	553.00	97.02%
Department: COUNTY RETIREMENT 911								
01-911-5000-000	COUNTY RETIREMENT SYSTEM	370909.00	-743.00	370166.00	0.00	363562.00	6604.00	98.22%
sub-total >COUNTY RETIREMENT		370909.00	-743.00	370166.00	0.00	363562.00	6604.00	98.22%
Department: UNEMPLOYMENT 913								
01-913-5000-000	UNEMPLOYMENT COMPENSATION	10000.00	3573.72	13573.72	0.00	13573.72	0.00	100.00%*
sub-total >UNEMPLOYMENT		10000.00	3573.72	13573.72	0.00	13573.72	0.00	100.00%*
Department: HEALTH INSURANCE 914								
01-914-5000-000	HEALTH INSURANCE TOWN SHARE	682890.00	-10973.72	671916.28	41533.48	573954.49	97961.79	85.42%
sub-total >HEALTH INSURANCE		682890.00	-10973.72	671916.28	41533.48	573954.49	97961.79	85.42%
Department: LIFE INSURANCE 915								
01-915-5000-000	LIFE INSURANCE TOWN SHARE	650.00	0.00	650.00	31.00	380.00	270.00	58.46%
sub-total >LIFE INSURANCE		650.00	0.00	650.00	31.00	380.00	270.00	58.46%
Department: MEDICARE 916								
01-916-5000-000	MEDICARE TOWN SHARE	40000.00	4200.00	44200.00	4908.10	43057.43	1142.57	97.42%
sub-total >MEDICARE		40000.00	4200.00	44200.00	4908.10	43057.43	1142.57	97.42%
Department: GENERAL LIABILITY INSURANCE 945								
01-945-5000-000	PROPERTY, LIABILITY & VEHICLE	202860.00	11276.81	214136.81	425.00	192363.00	21773.81	89.83%
sub-total >GENERAL LIABILITY INSURANCE		202860.00	11276.81	214136.81	425.00	192363.00	21773.81	89.83%
GRAND TOTALS >>>>		15515972.76	190432.11	15706404.87	868158.87	15074338.50	632066.37	95.98%



# Police Department

As Chief of Police, I submit the following report of the Townsend Police Department, which has been a busy, challenging, and successful year.

In January, Mark Francis, who was hired as a full-time officer for the police department in August of 2006, graduated from the 20-week course of training from the Boylston Police Academy and was assigned to the midnight shift after returning to the department and receiving additional field training. I welcome Mark, who came from our reserve ranks and has proven to be a very capable and effective officer thus far.



In March of 2007, Lieutenant David Profit graduated training of the 228<sup>th</sup> Session of the Federal Bureau of Investigation's National Academy in Quantico, VA. This training provides a professional course of study for U.S. and International law enforcement leaders that serve to improve the administration of justice in police departments and agencies at home and abroad and to raise law enforcement standards, knowledge, and cooperation worldwide. The FBI National Academy is known as one of the top training institutions for law enforcement professionals in the world. I congratulate Lt. Profit who completed this eleven-week intensive training to better serve the Townsend Police

Department and the community and to his family for their role and enduring their own personal hardships in his absence.

In May, Officer George Reidy was struck by a motorist, while working a paid detail on Rt. 119 in Townsend Harbor, and was out of work on this job-related injury for five months, returning to full-duty on November 7, 2007. In addition to Officer Reidy's absence, I was notified in July by the Superintendent of Schools that the School Resource Officer's position would need to be cut due to limited state funding and the failure of override votes in Ashby and Townsend which forced the lay-off of Officer Joshua Tocci who joined the Townsend Police Department in October of 2006 to fill this position. I am saddened by the fact that the School Committee and Superintendent chose this course of action and I am not convinced that this decision has benefited the schools or students of the district who now have to rely upon the involvement of police on a reactive and not proactive basis for complaints and issues involving students. These issues, which were handled and managed by the School Resource Officer, must now be handled on a case-by-case basis by the patrol faction of each of the three police agencies within the district. A total of 87 incidents requiring police involvement have been responded to which included calls to the high school, middle school, and Squanacook Elementary thus far this school year. This is a 17% increase over the same period last year which had been incidents handled by the School Resource Officer and which are now handled primarily by the day shift patrol staff. This has become burdensome to us and negatively impacts the day-to-day operations within the police department but is a problem we have little control over as the funding for the School Resource Officer had come from the school budget and it was their decision to eliminate this position.

Due to the fact that the police department became short two officers, a decision was made to temporarily suspend the Detective's position and re-align shifts to make certain that there was adequate coverage

and to cut down on overtime spending which had a negative impact on our investigative capability but was outweighed by the cost issues.

As the result of Officer Reidy's return to duty in November, a decision was made to reinstitute the detective's position. This decision was made based on the best deployment of personnel as well as the best interest of the department and community. Randy Girard choose not to be considered for this position which he had previously held and the position was posted and awarded to Jeffrey Thibodeau who was felt by the administrative staff of the department to be the best candidate based on the qualifications of the five officers who applied.

Again, in May, two Reserve Police Officers, James Landi and Dawn Murray were added to the roster of the Townsend Police Department to assist in filling the unordinary amount of traffic details that were being requested by outside firms and also to fill vacancies within the reserve ranks.

In September our 275<sup>th</sup> Anniversary Parade was held which involved the closing of Rt. 119 and detouring of traffic to accommodate the parade route. This did not seem like a major undertaking as things ran so smoothly but involved a great deal of time, planning, and manpower to accomplish. I want to thank Sgt. John Johnson who was put in charge of this detail. His hard work and involvement in the design and planning of the detour was an integral part of insuring that the parade was a success. I want to also thank the Townsend Highway Department and Sheriff James DiPaola and the Middlesex County Sheriff's Department for their assistance.

Over the year, the recorded incidents coming in to the Communications Center increased from 14, 158 the previous year to 16, 400. These incidents include such things as motor vehicle stops, radar assignments, suspicious activity calls, building checks, and other general service calls. Major incidents (those requiring additional reporting) declined by 1 from 972 the previous year to 971 in 2007. These incidents include such things as arrests, breaking and entering, assaults, sex offenses, and other violations of a criminal nature. Breaking and entering, fraud, assault/assault and battery were among those incidents that showed significant increases in 2007 over 2006 while vandalism, larceny, breaking and entering motor vehicles, and probate issues showed decreases. Arrests remained relative to last year at 160 as compared to 154 in 2006. Motor vehicle citations were up from the previous year showing 3,915 citations being issued which resulted in \$79,335.00 in fines as compared to 2006 with 3,134 citations resulting in \$67,750 in fines.

Throughout the year we have continued our quest in becoming a state certified agency with the ultimate hopes of becoming state and nationally accredited. This is an arduous task, which involves much time and effort, however, we will continue on our path to become a more capable, professional agency, which will be a role model for others and one the community can continue to be proud of.

We have also continued to move ahead on the case involving the disappearance of Deborah Quimby, which is of personal significance to me. We have recently completed a review and reorganization of the case file which involves four large volumes of material and which has been turned over to the Federal Bureau of Investigation's Behavioral Science Unit for their review and comparison. As time allows, I have also been personally working in conjunction with Special Agents of the FBI and interviews both within the state and as far away as South Carolina have been conducted. My hopes remain, that someday we will find the answers and I will remain committed to this case as has been promised.

We have also been continuing to enhance our computer capabilities and are looking to upgrade our systems as part of a capitol project, which will be addressed in my annual report under Communications.

With the help of Nim Collins, our Webmaster, we attempt to remain current with our website and add reminders, updates, and information as it becomes available and is relevant. We have received many positive and some not so positive responses from our citizen survey, which we take seriously and try to adapt in those areas where people might feel we are lacking or that need special attention. I would invite all to visit our web site [www.townsendpd.org](http://www.townsendpd.org) and fill out our survey or just use it for informational purposes. There are forms to download and many links where you can find specific information about a specific issue that you might have.

Again this year, we may find ourselves in a position to face some tough financial decisions as it pertains to budgets. We narrowly missed significant layoffs this past year within the police department and throughout the town as the schools had requested additional funding which amounted to a \$650,000.00 increase over net minimum and a 12 % overall increase over the prior fiscal year's school budget, while at the same time, annual budgets for town departments showed only moderate low single digit increases to support their own operating budgets. Additionally, I want the readers of this report to know that I support the schools in an effort to deliver educational services to the students throughout the district but at the same time have a problem dealing with yearly double digit increases in the school budget, while at the same time all other town departments are asked to level fund or at worst, to absorb the increases for the schools, which mean major layoffs and cuts in other areas throughout the entire town. If it were not for the override being passed this past year, the police department would have had to layoff a third of its workforce. If I sound passionate about this issue it's because I am truly concerned about what the consequences of this type of layoff situation would mean in delivering adequate police services to the community and I need the citizenry to be aware of this before votes are taken and in consideration of these issues. With that being said, I want those to know that voted the override to save emergency services, that I truly appreciate your support and will be looking for that same support should the need arise in the future.



On a personal note, in October, my father who held the office of Chief of Police from 1973-1981 and was a 32 veteran of the Townsend Police Department passed away. He attempted to bring professionalism to the Townsend Police Department by being the first officer to attend full-time police academy training at the Massachusetts State Police Academy at the age of fifty-one. I have lost my Memorial Day riding partner and continue to miss him a lot, however, I continue to live by the examples of respect, honesty, integrity, and love of my community that he taught me early in life.

In closing, I would like to thank the men and women of the Townsend Police Department who have given so much of themselves this past year and for their continued support and dedication. I would also like to acknowledge and thank the business owners and citizens of Townsend for their support and extend my appreciation to the Massachusetts State Police, Attorney General and District Attorney's Offices, and Chiefs of Police from the Northeastern Massachusetts Law Enforcement Council and across the state. Further, I would like to thank the department heads, boards and committees, Board of Selectmen, and Town Administrator for their support in our endeavors throughout this past year.

Respectfully submitted,  
Erving M. Marshall, Jr., Chief of Police

**Communications Department**

As Director of Communications, I submit the following annual report of the Townsend Communications Department for the year ending December 31, 2007.

The Townsend Communications Center, the hub of emergency services for the Town of Townsend, handled a total of 16,400 incidents for the year ending December 31, 2007, which is an increase of approximately 14% over the previous year's incidents (14,158). Incidents recorded for the Communications Center include all incidents in 97 separate categories, which were minor and major in significance.

Citizens contact the Communications Center for a wide variety of reasons, including requests for services in emergencies as well as seeking general information. Although the Telecommunicators are very knowledgeable in most aspects of town government and will seek the answers to questions that are asked of them, I would urge those seeking general information to search for the answers to their questions through our website or through the town's website when possible to assist the Telecommunicators in directing their attention in providing emergency assistance. Those calling the Communications Center to ask if there is school or what are the hours of the Recycling Center, for example, could be calling at the same time that the Telecommunicators are in the middle of an emergency call which is very distracting to them as there is only one Telecommunicator on duty at any given time. In addition, those calling to inquire when their power will be restored during an outage are generally calling when Telecommunicators are overwhelmed during inclement weather, and most likely will not be able to give you the answer to your question as the restoration of your power is controlled by your local power company. We do, however, welcome calls advising that your power has been affected, as we might not be aware of the outage.

In July, approximately \$300,000.00 in new 911 equipment was installed within the Communications Center. This equipment and the cost of installation were provided through the Executive Office of Public Safety and the Statewide Emergency Telecommunications Board along with \$5,000.00 in related training for Telecommunicators. This project was paid for from 911 surcharges that are included on your phone bills and includes computerized mapping which allows us to track incoming 911 mobile calls to within 300 meters as well as enhancing and updating our 911 capabilities.

Although providing for technological 911 advancements, this equipment does not provide for the replacement of general radio equipment and infrastructure upgrades required as the result of aging and changes in mandates. For that reason and as I have represented in past annual reports, within my five-year plan, as well as my capitol plan, I have recently submitted a request of \$275,000.00 in funding to the Capitol Improvement Committee for FY09. Addressed in this request is the need to replace radio equipment within the Communications Center as well as our repeater site, which is eighteen years old. This request also provides for an integrated computer system to tie-in the Fire Department into the police computer system capabilities and includes the addition of reverse 911 for public safety announcements, and in meeting our ADA compliance issues. While a significant request for funding, the voters must realize that this equipment covers all emergency services within the community and helps to ensure that we eliminate the possibility of communication failures during critical emergencies which we have seen happen several times over the past year. This request also allows us to stay current with technological advancements in delivering services, which is constantly changing. I cannot express the importance of this request and would have not considered submitting it if I had not felt that this issue was of critical necessity in delivering emergency services to the community and ensuring the protection of the residents.

In closing, I would like to thank all the citizens, department heads and members of their respective departments, members of boards and committees, as well as the Board of Selectmen and Town

Administrator for assisting us throughout this past year. Further, I would like to especially thank the men and women of the Townsend Communications Center, whose faceless voices are the first to deal with an emergency, for their dedication and support and for ensuring another successful year.

Respectfully submitted,  
Erving M. Marshall, Jr.  
Director of Communications



Fire-EMS Department

The year 2007 was a very tremulous and sad year for the Townsend Fire Department. In early March we lost one of our own to cancer, Captain William "Billy" Hamilton, Engine Company 3. Billy began his career in the fire service in 1970 with the Groton fire department, where he earned the rank of Lieutenant. In 1985 Billy moved to Townsend and joined the Townsend Fire Department. He was promoted to Captain earlier this year and had recently been named the 2007 firefighter of the year. He was the founding President of the Townsend Firefighters Association upon its inception in 1986. He has served on the board of the association for over 20 years, the last 16 years as its Treasurer. His family, friends and his brother firefighters will sorely miss him, but he will continue to be in our thoughts as we respond to emergencies.

In late March, Fire Chief William Donahue resigned as Chief of the Department. On March 16<sup>th</sup>, I was appointed Interim Fire Chief, and on November 8<sup>th</sup> was appointed to the permanent position as the 18<sup>th</sup> Chief of Department. It has been an extremely busy 9 ½ months pulling together the FY 2008 budget at the last moment, completing the merger of the Fire and EMS Departments, working on a number of issues that were left unresolved when my predecessor left.

In June the Town of Townsend received the new HME pumper to replace the 1973 Maxxim, which had gone out of service the previous September. We also received a matching grant from the state to refurbish our 1995 forestry truck. But this was overshadowed by the news that our aging fleet of equipment was in serious need of repair or replacement. In the course of 4 months we had to replace the transmission in the older ambulance. The Rescue truck was taken out of service permanently when the chassis and frame were deemed to be unsafe to operate. I worked with the Town of Groton to borrow a reserve engine from them until a more permanent solution can be found. At the same time our ladder truck went down with the same rusting issues that required immediate repairs. A Reserve Fund transfer was requested from the Finance Committee to help pay for the needed repairs. These repairs are just a band-aid and bought us another year, while we work out a more permanent solution. Our annual pump certification brought more bad news, the pump on our 30-year-old reserve engine failed its certification and will need a pump re-build. But after much discussion with the Finance Committee it was decided not to put anymore money into a truck that old. We also found that the pumps on Engine 2, 1995 E-one and Engine 3, 2002 E-one will need to be re-built before next year's pump test. They pass this year, but just barely and it was noted in the report that they would not pass next year. There have been a number of other issues with equipment needing immediate repairs. Our Forestry 2 went down with electrical problems, and will remain out of service until money can be found to get it repaired.

The Fire Department along with the Town went through the ISO audit this summer, and good news our rating remained the same. The audit happens every 10 - 12 years and is used in setting the homeowners insurance for the community. At the same time we went through our annual OEMS certification for our ambulance service. There were some minor things that needed correction, but again we passed our audit.

In mid-April there was a serious daytime house fire on Sumac Drive; the few firefighters that were available in town did a tremendous job trying to contain the fire until mutual aid from the surrounding communities could get on scene. This once again pointed out the need to add more fulltime Firefighters / EMT's during the daytime. A plan to help alleviate this problem has been submitted to the BOS and the Finance Committee. I hope to have final approval to add these people by early FY 2009.

In July we completed the merger of the Fire Department and The Townsend Municipal Ambulance Service. This was a major undertaking; there were some bumps in the road as we worked diligently to complete this merger on time. The merger has been a success and we are well positioned to bring the best possible service to the community well into the future.

The departments long time administrative assistant Sandra Grogan left the department in early October to take a new position with the Town of Pepperell. We wish her well in her new position; all the members of the Fire-EMS department will sorely miss her.

**AMBULANCE**

We had another successful year with our Student Awareness of Fire Education program. Approximately 230 second graders at Spaulding Memorial School attended the program where they practiced stop, drop, and roll, crawling low under smoke, calling 911 in case of an emergency, and they learned how to make a home escape plan, the importance of smoke detectors, and hazards commonly found in the home. At the end of the program the students participated in the S.A.F.E. Trailer, which integrated all the lessons and gave the students an opportunity to practice the skills that they have learned.

The EMS call volume for 2007 is as follows:

Town	Transports	ALS Assess	Air Transports	Refusals	Fire Standby	Cancel	No Transports	Totals
Townsend	418	1	4	92	21		11	547
Groton	184	25	2	5		25	2	243
Lunenburg	89	13	1	1		13	1	118
Ashby	44			5		8	2	59
Pepperell	64	1	1		1	13		80
Brookline	1							1

Total calls 1048

We have seen a very slight increase in the number of EMS calls this year.

Our current staff is comprised of 22 Paramedics, 1 EMT-Intermediate, and 10 EMT-Basics. The Department is pleased to welcome the following new members for 2007:

- Cyndi Childs EMT-P
- Francesco DeMaio EMT-P
- Ryan Guilfoyle EMT-B
- Scott MacArthur EMT-B
- Bill Olsen EMT-P
- Jeremy Stebbins EMT-P
- Jorge Yarzebski EMT-P

**FIRE STATISTICS**

TYPE OF INCIDENT	2003	2004	2005	2006	2007
Structure Fire	13	17	6	5	8
Vehicle Fire	5	6	5	5	4

Motor Vehicle Accidents	53	35	28	27	23
Rescues	6	6	4	6	6
Animal Rescues	2	2	0	0	1
Search	2	0	0	0	0
Mutual Aid Given	23	33	37	22	29
Investigations	45	55	87	63	59
Chimney Fire	6	1	7	2	9
Brush Fires	16	5	13	13	18
Alarm Activation	59	36	40	53	40
Municipal Box Alarm	21	20	28	24	37
Oil Burner Malfunction	N/A	2	2	2	0
Hazardous Spills	13	18	8	9	12
Unauthorized Burning	7	16	15	21	26
Electrical Hazard	14	10	28	36	20
Domestic Terrorism	0	2	0	2	5
Carbon Monoxide Alarm	6	6	18	24	17
Severe Weather	3	2	5	3	7
House Lockout	4	3	7	2	6
Gas Odor / Leak	5	1	5	8	0
Assist Police	2	8	4	5	3
Assist EMS	2	26	49	77	18
Aircraft Standby	N/A	6	2	3	5
Station Coverage	N/A	2	6	3	3
P/S Atwood Acres	7	4	3	3	1
P/S Ice Removal	6	0	0	0	0
P/S Resident	6	14	4	12	6
P/S Water Removal	7	34	3	1	33
P/S Town Department	N/A	37	28	16	14
Other Incidents **	0	0	0	0	0
<b>TOTAL INCIDENTS</b>	<b>333</b>	<b>407</b>	<b>442</b>	<b>447</b>	<b>410</b>

The number of Fire Incidents is down in large part because of our merger with the Ambulance Service. Our response on an EMS call is now captured as part of the ambulance run statistics. Over all the number of runs between Fire and EMS stand at 1458 for the year.

The following will show what type of permits Fire Prevention issued this year.

TYPE OF PERMIT	2003	2004	2005	2006	2007
Smoke detector inspections	159	199	194	158	160

Underground tank removal	2	3	6	0	3
Open air burning	592	557	497	486	433
Tanker truck inspection	3	3	9	7	3
Fireworks	0	0	0	0	1
L/P gas permits	47	41	39	21	34
Oil burner insp./permits	45	65	62	59	47
Blasting	2	6	3	0	0
Black & gunpowder storage	0	2	0	1	1
Fire alarm inst./modification	0	2	6	13	5
Permit to operate UST / AST	0	2	2	1	0
Firing a cannon/Sprinkler permit	0	0	0	5	1
Launch model rockets	0	1	0	0	0
Permit to install underground fuel tank	0	0	0	0	0
Un-vented Gas Heater	0	1	2	2	1
Permits requiring a detail	0	0	2	1	1
<b>TOTAL PERMITS</b>	<b>850</b>	<b>882</b>	<b>822</b>	<b>754</b>	<b>690</b>

**CLOSING REMARKS**

In closing I would like to thank all of the Committees and Boards in town hall, especially the Board of Selectmen, for their help and support over these last few months. To the Men and Women of the Townsend Fire-EMS Department, I want to thank you for your support and willingness to step forward and help me during this transition period. I would also like to thank the people of Townsend, for their overwhelming support as I took over the management of this department. I look forward to working with everyone well into the future.

Respectfully submitted by:

Donald Klein  
 Chief, Townsend Fire-EMS Department



**Townsend Emergency Management**

**Remember, not "if," but when...**

We must all realize that preparedness is not just for Boy Scouts, it is something which we must all actively keep in the forefront of our lives. Recent weather related tragedies throughout the country highlight the fact that we must be ready to survive on our own for at least some length of time. I would urge all residents to prepare their "ready kit" and keep it up to date.

I have continued to give preparedness talks at all town meetings. Information is available for anyone who wishes to refresh themselves. I have also attended many local and regional meetings designed to keep our towns up to date and able to respond in an emergency.

April was a busy month for Townsend Emergency Management. We had severe flooding in some areas of town. Unfortunately, we were not able to meet federal disaster requirements so we did not qualify for federal aid. We did, however, qualify for other, Small Business Association aid in some cases.

TEMA representatives and the local Radio Club assisted this year again at the Lions Club Canoe Race. The two organizations work well together and are a real asset to our town.

There is still much to be done to put our town in a full readiness status. I will be calling on residents to help as we progress. Please be willing to support our efforts to keep Townsend safe.

Respectfully submitted by:  
Shirley Coit, TEMA Director

## Animal Control Officer

Our office has been very busy with a multitude of animal control calls. Most were nuisance related, injured animals and unfortunately many domestic and wildlife animals being hit by motor vehicles.

I would like to thank everyone who licensed their dog and remind those who didn't that it must be done. All dogs must wear a license if their owners want them to be identified and returned home if they get lost or injured. This is a very important issue and protects not only the community but the pets themselves. Please be a responsible pet owner and get the necessary vaccinations and licenses for your beloved friends.



I hope all owners and their furry friends have a safe and prosperous 2007!

Respectfully submitted,  
Kathleen Comeau, Animal Control Officer

## Highway Department

The biggest news this past year was the gift that the owner of Sterilite, Mr. Stone, bestowed upon the town. In case you haven't heard, Mr. Stone is providing the town with a new Senior Center, Library and Highway Garage at no cost! My staff and I cannot even begin to find the words to say how grateful we are that we will be in a new facility in a few short months. For all of us at the Highway Department I want convey our heartfelt thanks to Mr. Stone for his generosity and kindness.

**Roadway Maintenance/Repairs:** During the year, the staff carried out routine roadway maintenance that included: pot hole repair, street sign installation and replacement, brush trimming, catch basin repairs, street sweeping and culvert replacement.

Pothole Repair: Pothole repairs continued throughout the year. Crews were sent out routinely to patch any potholes they saw. Potholes were also identified and repaired with the help of the police department and concerned citizens who reported the defects to the Highway Department.

Street Sign Installation and Replacement: The Highway Department continued to install, maintain and repair street and roadway signs on an as needed basis.

Brush Trimming: Brush trimming and mowing operations were completed in various areas throughout town.

Catch Basin Repair and Culvert Replacement: New leach basins and culverts were installed on Wheeler Rd. A new 36" cross culvert was installed on Meadow Rd. to replace the old granite bridge. Catch basins were repaired as necessary throughout town.

Street Sweeping: During the spring months all town roads were cleared of excess sand.

**Roadway Asphalt Repairs and Overlays:** One mile of Meadow Rd. was reclaimed and paved. A half-mile section of Rte. 13 south was cold planed and paved to eliminate the washboard effect just south of Worcester Rd. Wheeler Rd and Fessenden Hill Rd. were also reclaimed and paved.

**Sidewalk Construction:** Approximately 600' of granite curb and sidewalk was installed along Rte. 119 in front of town hall. New concrete sidewalk was also constructed along the west side of the town common. Next year our department will pour new sidewalks at the intersection of Highland St. and Brookline St extension and along School St.

**Winter Operations:** Mother Nature seems to have picked up where she left off at the end of last winter. During the months of November and December our crews have already had to deal with eleven storms. Through all of this the Highway Department and subcontractors have continued to do a great job of keeping the roads clear and safe.

**Scheduled Construction for 2007:** Next year's plans include paving sections of South Row Road and Emery Road. Chapter 90 funding will again dictate how much road construction can actually be completed this year.

**Waste Oil:** 1740 gallons of waste oil were collected from January through December of 2007. Waste oil is collected at the Highway Department on the first Saturday of each month from 8:00 AM until 12:00 PM. Containers are returned to the resident. If a holiday falls on the Friday before the first Saturday or during that weekend, then waste oil will be collected on the second Saturday of the month. This service will likely continue at the new facility. We thank you for your cooperation regarding this matter.

I would like to take this opportunity thank my staff for the exceptional job they do throughout the year. I appreciate all the hard work they perform day in and day out. It is a pleasure working with them!

Please feel free to contact our office if you have any questions or concerns regarding any of the Town's roads. We will be glad to help in any way possible.

Ed Kukkula  
Highway Superintendent



## Water Department

The Water Department is pleased to submit its annual report for the year 2007. This year we pumped a total of 180,225,100 gallons of water that supplied approximately 7,100 customers. Also, to maintain a neutral P.H. for the purpose of corrosion control 8,769 gallons of Potassium Hydroxide was introduced

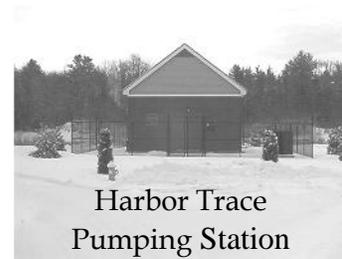
into the distribution system at all well sites. In addition, 231 gallons of sodium hypochlorite (Chlorine) was introduced at the Cross St. station for preventative disinfection purposes.

ANNUAL STATISTICAL DATA	MAIN ST. PUMPING STATION	CROSS ST. PUMPING STATION	HARBOR TRACE PUMPING STATION	WITCH'S BROOK WELL # 1	WITCH'S BROOK WELL # 2	SOURCE TOTALS
Total Days Pumped - January 2007	3	3				6
Total Days Pumped - February 2007	2	2				5
Total Days Pumped - March 2007	3	2				5
Total Days Pumped - April 2007	3	2				5
Total Days Pumped - May 2007	3	3				6
Total Days Pumped - June 2007	3	3				6
Total Days Pumped - July 2007	3	3				7
Total Days Pumped - August 2007	3	3		3	2	11
Total Days Pumped - September 2007	2	2		3	2	11
Total Days Pumped - October 2007	3	3		3	3	12
Total Days Pumped - November 2007	3	2		2	2	11
Total Days Pumped - December 2007	3	2		2	2	11

Total Pumpage (MG) - January 2007	4.82	5.78				10.60
Total Pumpage (MG) - February 2007	5.2	4.19				9.40
Total Pumpage (MG) - March 2007	5.15	5.8				10.97
Total Pumpage (MG) - April 2007	5.34	5.92				11.26
Total Pumpage (MG) - May 2007	8.92	6.78				15.71
Total Pumpage (MG) - June 2007	9.5	7.12				16.67
Total Pumpage (MG) - July 2007	8.12	6.7		0.43	0.43	15.7
Total Pumpage (MG) - August 2007	9.78	7.52		4.97	2.46	24.7
Total Pumpage (MG) - September 2007	8.80	6.48		3.	2.60	21.28
Total Pumpage (MG) - October 2007	7.2	4.64		2.01	2.00	15.95
Total Pumpage (MG) - November 2007	6.23	4.12		1.71	1.72	13.79
Total Pumpage (MG) - December 2007	5.86	4.5		1.64	1.97	14.02

Total Pumping Days 2007	36	34		15	14	100
Total Pumpage (MGY) 2007	85.	69.72		14.19	11.20	180.22
Average Daily Pumpage (MGD) 2007	0.23	0.19		0.03	0.03	0.49
Maximum Daily Pumpage (MGD) 2007	0.45	0.41		0.37	0.23	1.18

\*Pumpage amounts are in million gallons, i.e. 1,576,100 = 1.576



## PROJECTS

- We are happy to report the completion of phase II of our “Eastside Improvement” Project. Phase II consisted of the development and construction of the Harbor Trace Well and Pump Station which went officially on line in December. The Harbor Trace well is permitted and approved by the Department of Environmental Protection (DEP) to pump an additional 702 gpm into the distribution system.

- In late April we became unexpectedly aware that the Witch's Brook Water Co. and all its assets was to be sold in less than a week. The Witch's Brook Water Co. supplies Timberlee Park with water from two wells and at the time was a separate system from the Townsend Water System. Prospective other buyers were the Lunenburg Water District and Small Water Systems, a small company that was contracted by the prior owner to operate and maintain the water system. We immediately contacted the seller and were told the definitive sale date was less than a week away and the asking price was \$500,000.00. Although we were unprepared for this purchase due to availability of funds and how this would impact operations. We felt it was our obligation in continuing to act and make decisions in the best interest of the Town of Townsend to pursue and exhaust all our options in order to take advantage of this tremendous opportunity. Finally, after several weeks of negotiations, water quality testing, pump testing, property investigations and legal correspondence that normally would have taken months, we are happy to report that we were successful in purchasing the Witch's Brook Water Co. and all of its assets. We would like to thank everyone that supported the articles at the spring Town Meeting to make this possible. The benefit of this acquisition is immeasurable as it solidifies Townsend's water supply for many many, decades to come.

### **GENERAL MAINTENANCE**

- Maintenance of the distribution system consists of approximately 42 miles of water main, 1,507 service connections, approx. population of 6,200, 315 hydrants, 3 pumping stations with treatment for corrosion control, 2 storage tanks and an office/garage. The purchase of Witch's Brook added an additional 6.5 miles of water main, 496 service connections, approx. population of 1,656, 52 hydrants, 2 pumping stations with treatment for corrosion control and a garage.
- The distribution system was flushed by means of our semi-annual uni-directional flushing program. All dead end hydrants were flushed semi-annually as well. Hydrants were also inspected in the spring and fall for leakage; replace gaskets as needed, grease caps and flags installed for winter operations.
- Master meters, flow and pressure transmitters were serviced and calibrated at all pumping stations and at both storage tanks.
- Main operating valves at both pumping stations were serviced as well as the 16" altitude valve at the Highland St. storage tank.
- Chemical feed pumps were serviced, pH probes and analyzers were cleaned and calibrated at both pumping stations.
- As part of our ongoing Cross Connection Control Program, annual and semi-annual testing was performed on all commercial, industrial and municipal back flow prevention devices. These devices are designed to prevent any non-potable substance from contacting and contaminating the public water supply. Regular testing and proper maintenance of these devices is essential in protecting public health.
- Fifteen (15) new water services were installed. Main line gate boxes and service line curb boxes were repaired, raised or lowered or replaced as needed.

### **WATER QUALITY**

- All State and Federal required water quality testing for approximately 75 regulated and unregulated contaminants was performed. Samples taken for analysis included Haloacetic Acids, Trihalomethanes, Chlorine Residuals, Lead and Copper, Nitrate, Nitrite, Perchlorate, Secondary Contaminants, Synthetic Organic Compounds, Volatile Organic Compounds, Sodium, Radium and monthly Bacteriological Analysis. We are happy to report that water quality for the residents and businesses of Townsend continues to meet or exceed all state and federal requirements.

#### EDUCATION

- Seminars and classes were attended for further education in the water industry and to stay current with changing regulations, up to date technology, new products and to accrue mandated total contact hours (TCH'S) to retain state and federal required operator's licenses for distribution and treatment. Water Department's are strictly monitored by the state and subject to random audits to assure that employees possess the required licenses and total contact hours (TCH's).

#### CONCLUSION

- As Superintendent, I would like to take this opportunity to recognize and thank all the employees of the Water Department, Mike MacEachern, Jim Blanchard, Jean Dinon and Brenda Boudreau for their outstanding efforts. I would additionally like to commend these employees for their extraordinary work during and after the purchase of the Witch's Brook Water Co. and the Timberlee Park water system. It was through their diligence and hard work in undertaking the challenges of learning and getting familiar with additional administrative, clerical and operational duties and responsibilities in a matter of only several weeks that made the transition as smooth as possible with virtually no interruption in operations or billing. It is through a combined effort that we are able to continue to maintain and provide safe high quality drinking water to the residents and businesses of Townsend.
- Unfortunately, 2007 brought a time of great sadness to the Water Department and to us all with the passing of longtime Water Commissioner Samuel "Sam" J. Briguglio. Sam was a Water Commissioner for 30 years and also served on numerous other Boards and Committees. His sense of business, knowledge and dedication were assets to the Water Department. Sam you will be sorely missed.
- Maintenance and operating reports of the Water Department are available at the office, at 540 Main Street, West Townsend. The office is open Monday through Friday from 9:00 a.m. to 3:00p.m., and the hours of operation are from 7:00 a.m. to 3:30 p.m. Monday through Friday. The Board of Water Commissioners meets the second Tuesday of each month at 5:30 p.m. Please feel free to attend and participate in these meetings.

Respectfully Submitted By:

Paul L. Rafuse, Water Superintendent

#### BOARD OF WATER COMMISSIONERS

Francis McNamara  
Chairman

John L. Caten Jr.  
Clerk

Niles S. Busler  
Member

### Cemetery & Parks Department

2007 was another active year for the Cemetery & Parks Department. On going work continued at the various parks, cemeteries and other town properties under the department auspicious. Unfortunately the department also experienced vandalism to the gazebo and common fence.

Several major repairs were done on the gazebo including painting, repairing floorboards, as well as repairing and replacing vandalized balusters on the gazebo.

The entrance fence was replaced at Riverside Cemetery. The Department would like to thank the members of the James Tucker Cemetery Fund and Robert Tumber for their assistance with the project.

Gravestones at both Hillside and the old burial ground were repaired and straightened. Tree pruning and trimming continues to be done at both the parks and cemetery.

The department continues to be creative in retrofitting equipment as well as making the best use of funds available to the department.

We would like to thank various town departments that have assisted us this past year especially the Highway, Fire and Water Departments. Last but not least we would like to thank Roger Rapoza, Superintendent and the cemetery crew both full and part time. We continue to be impressed with their dedication and efforts in getting the job done, many times under adverse conditions.

Respectfully submitted by:  
Cemetery & Parks  
Commissioners

Raymond P. Boyles, Chairman  
John B. Barrett, Member  
Albert Boucher, Member



## Planning Board

The year 2007 brought new challenges to five committed volunteers who gave of their time to serve on the Planning Board.

In May, Stan Vladyka was elected Chairman, Nik Thalheimer Vice-Chairman and Lou Kiklis Clerk; Jeff Peduzzi and Jed Coughlin make up rest of the board. The members have backgrounds in engineering, law,

customer relations and service as well as a desire to help the public and serve the town. By respecting one another's expertise and opinions, the board makes decisions based on the zoning bylaws, the board's rules and regulations and in the best interest of the town.

Administrative Assistant, Jeanne Hollows continued as Co-Land Use Coordinator, helping to activate, coordinate & serve as liaison for the Master Plan Update Committee, the Zoning District Change Ad Hoc Committee and the Tax Work-Off Program for the department, while also assisting in handling the day-to-day land use issues that arise when serving the public. The Land Use Department was very grateful for the four Senior Citizens who each contributed 64-1/2 hours of office assistance.

During the year, the Board reviewed and endorsed 14 applications for Approval Not Required Plans (ANR's), resulting in the creation of 33 new build-able lots and 20 non-build-able parcels. One approved plan combined several non-conforming "tax-title" lots, awarded by the Town through the RFP process for the purpose of building a Habitat for Humanity home (utilizing the Comprehensive Permit Chapter 40B Law) leaving an adjacent parcel of open space under Town ownership.

The Board approved an application and plans for a Site Plan Review Special Permit, submitted by Sterilite Corporation to build a new Town Highway Facility, as part one of an unprecedented capital gift to the Town, which will later include a new library and senior center on another town site, all at no cost to the town. Special permits were renewed for a wireless communication tower and for co-location equipment on that tower. The Board held a public hearing under the Scenic Roads Act, granting a special permit to cut approximately 20 trees along the Town's Right of Way on Warner Road to provide a new driveway with safe line of sight.

Several public hearings were held during the year to review proposed zoning amendments. Approved at Town Meetings were amendments to enlarge the Outlying Commercial District on town maps to include properties located between 30 - 36 Main Street; to allow the "Storage and parking of goods and equipment," within the Downtown Commercial District as a permitted use; to authorize the position of one associate member to the Planning Board; and to amend the Rate of Development and Subdivision Phasing, extending the effective date and adding a Special Permit Exemption. Proposed amendments, recommended by the Zoning District Change Committee, to extend the Downtown Commercial District around the Townsend Common, and to include several properties on the north side of Rt. 119 heading east, did not pass at Town Meeting.

The review process for an Open Space Multi-Family Development entitled Locke Brook Run off West Meadow Road spanned several months before it was approved. This will result in the construction of 20 condo units, with 34+ acres of open space, to include the donation of one unit to Habitat for Humanity, to increase the affordable housing stock. A modified Plan was approved through the public hearing process for a 15-lot Open Space Preservation Development amending the entrance to the subdivision off Ash Street. Public hearings continued through the year for a proposed Open Space Preservation Development off Proctor Road, amended from 27 lots to 22 lots, with 90+ acres of open space, generating continued concern for abutters. The project is currently on hold pending the results of a Mass Division of Fisheries and Wildlife Habitat Study on the property.

Preliminary work began on a draft wind energy bylaw, however several other priorities forced that draft to the back burner, leaving the Board with a plan to get back to it in the near future.

MRPC continues to provide valuable resources to the Board and they welcome its contributions to the community.

As the Board reviewed projects through the year, they have remained committed to encourage low impact development, preserve open space, protect the aquifer, include affordable housing within subdivisions, and support the goals of the Town's Master Plan.

Respectfully Submitted,  
For the Planning Board  
Administrative Assistant, Jeanne Hollows



Conservation Commission



The year 2007 was an extremely busy one for the dedicated volunteers on the Townsend Conservation Commission and their staff. The Commission reviewed 31 Notices of Intent, most extending over multiple meetings with accompanying site walks. They also reviewed 3 requests to amend final Orders of Conditions, 10 Requests for Determination of Applicability, and one Abbreviated Notice of Resource Area Delineation. Some of these involved large housing development projects – Deer Run (off Ash Street.), Locke Brook Run (West Meadow Road), and the Village at Patriot Common (Proctor/ Haynes Roads). Six Requests for Certificates of Compliance, one request to extend a

final Order of Conditions and seven Emergency Certificates were reviewed and issued. Two Enforcement Orders and one Violation with fines were issued and multiple Forest Cutting Plans were reviewed. The Commission went on site walks to see firsthand the majority of these projects as well.

Despite the time the Commissioners must commit to the town in order to accurately and fairly effectuate the Massachusetts Wetlands Protection Act and Townsend General Wetlands Bylaw, it is fair to say that they have found the responsibility and camaraderie a highly rewarding and positive experience. Indefatigable Karen Chapman continued another year as Chairman of the Commission, and steadfast John Stonefield enthusiastically agreed to continue as Vice Chairman. John Stonefield has also earned the Advanced Certificate from the Massachusetts Association of Conservation Commissions – a feat not easily achieved. We are grateful that Jennifer Pettit, Michele Cannon and Eric Johnson also agreed to continue their appointments, thus ensuring an increasingly knowledgeable, experienced and dedicated Commission. The Commission was thrilled when former Commissioner and Conservation Agent Linda Mack joined the Commission again; however, her employment responsibilities precluded her from being able to participate and she reluctantly resigned. Her clear thinking and decisiveness are traits that serve the Commission well.

Though it was only for a short time, we were fortunate to have Holly Estes serve as Conservation Agent. A former teacher, Holly was only a thesis away from earning her Masters Degree in conservation biology. She served as Agent until August 2007, when she decided to return to the teaching field, leaving the position open once again. We greatly appreciated her knowledge and dedication to her work. Administrator Leslie Gabrilka has again been appointed Acting Conservation Agent, and has done an exceptional job performing the duties of both Agent and Administrator. Leslie is always willing to help out when the Commission is shorthanded.

Unfortunately, the high volume of applications and projects, and the change in staffing, precluded the Commission from undertaking as many new initiatives as they would have liked. However, the year did bring some progress in several ongoing areas. For instance, the Commission was awarded a \$3,500 grant from the Toxics Use Reduction Institute (UMASS Lowell) largely through the efforts of former Agent Mike Turgeon. The Commission agreed to provide in-kind support for this grant for an organic lawn care demonstration project at the Town Hall and Library. An educational seminar open to the public planned for spring 2008 will teach homeowners how to take care of their lawns in a much more environmentally friendly manner.

The Commission is again grateful for the assistance of two Boy Scouts from Townsend's Troop 10 in helping to develop trails on town conservation land. Brendan Lyons proposed an Eagle Scout project to begin the trail access to Old Meetinghouse Park from Highland Street. There is now a trailhead sign and markers. Alec Nelson proposed his Eagle Scout project to complete the M & M trail in Old Meetinghouse

Park, GPS the trail system and create a trail map sign of the Park at the top of Old Meetinghouse Road. Alec also GPS'd the existing Boy Scout trails for the Montachusett Regional Planning Commission's Trails Inventory of Townsend. Thank you so much Brendan and Alec! A huge thank you also goes to Tree Warden Don Massucco for cheerfully mentoring the Boy Scouts on these projects!

Squannacook Meadows remains a matter of utmost concern to the Commission. One of the premier endangered species habitats in the state, the area has been leased by the town to the Townsend-Ashby Youth Soccer Association. The Commission and volunteers continue to monitor species on the site, and will work closely with TAYSA and the Natural Heritage and Endangered Species Program to ensure that those species and other wildlife receive adequate protection under the law. One of the wonderful aspects of environmental work is that it's something that involves young and old alike. We were surprised to learn from a resident of Atwood Acres, Catherine Wilson, that the unnamed stream running south from Hog Hill Road, down through the beaver pond off Haynes Road, and under Proctor Road, isn't unnamed at all, but rather, was once known as "Gasset's Brook"! That information, along with the map showing the name, has been forwarded to Mass GIS!

The Commission also cosponsored a seminar *Massachusetts Chapter 61 Current Use Tax Program* with the Nashua River Watershed Association. Our staff attended the Federal Emergency Management Agency briefing on the revised FEMA maps. Due to funding limitations, flood plain designations in Townsend have not changed, but the maps have been digitized, making it much easier to locate a specific property. Still in draft or preliminary form at this point, the final maps will need to be adopted at Spring 2009 town meeting in order for residents of Townsend to qualify for federal flood insurance. In addition to implementing the Massachusetts Wetlands Protection Act and our Bylaw, the Commission remains firmly committed to protecting the open space of this town that its citizens value so highly. We are fortunate to live in a community that values undeveloped land and the priceless economic value it provides. Surface and ground water quality and quantity, flood control and storm damage prevention, fisheries, prevention of pollution and wildlife habitat are just a few. Townsend's wildlife habitat, whether forest, wetlands including ponds, rivers, streams, or open land with habitat value, must be protected from ongoing destruction, fragmentation and encroachment by development. The economic and intrinsic benefits of open space are innumerable. Those who grew up here, and those who have recently moved in, come to appreciate Townsend for its forests and wetlands for wildlife, hiking, fishing, hunting, and places to go to just get away from it all. The wild places have no voice; it is up to us to protect them for future generations. We encourage all to get out and enjoy our natural resources - only that way will we understand, appreciate and commit to protecting them.

The Commission always welcomes new members, whether with full membership appointed by the Board of Selectmen, or as associate members willing to volunteer some time to protecting our environment. Free training is provided to members of the Commission through the Department of Environmental Protection and the Massachusetts Association of Conservation Commissions, to name a few. Building trails, monitoring wildlife, certifying vernal pools are just a few of the volunteer opportunities. We look forward to hearing from interested residents who would like to become part of this effort.

Respectfully submitted by:

Townsend Conservation Commission

Zoning Board of Appeals

For the first half of 2007, the Zoning Board of Appeals (ZBA) members included William Cadogan (Chairman,) Darlene Sodano (Vice Chairman,) David Chenelle (Clerk), John Giunta, and David Funaiolo and the Associate members included Joe LoPilato, Julie Johnson and Tony Genova. For the second half of 2007, the ZBA members were William Cadogan (Chairman,) Darlene Sodano (Vice Chairman,) David Funaiolo (Clerk), John Giunta, and Julie Johnson and the Associate members were David Chenelle and Tony Genova. Having associate members allows the Board to operate more efficiently and benefits the applicants in that if a member is missing, the Chairman can designate an associate member as a full voting member for a particular hearing or meeting. This scenario prevents hearings having to be continued due to a lack of quorum.

The ZBA meets as needed on Wednesday evenings for hearings on applications for variances from the Zoning Bylaws; Special Permits for such activities as accessory apartments, alterations to preexisting, non-conforming structures, earth removal, or commercial uses; and appeals of decisions made by the Building Commissioner, who is also the Town's Zoning Enforcement Officer.

In 2007, the ZBA received twelve new applications and closed two applications submitted the previous year. Specifically, there were six appeals, two variance requests, five Special Permit requests and two Comprehensive 40B Permit applications. The ZBA upheld five of the six Appeals of the Building Commissioners decision and one application was withdrawn. One of the Variance requests was denied and the other was approved. The six Special Permit requests were granted, including one each under the categories earth removal, mixed commercial and residential use, alterations to a preexisting nonconforming structure, renewal of an accessory apartment and a municipal use.

One of the Comprehensive 40B Permit applications was submitted in 2006 by Turnpike Village LLC, managed by Gary Lorden. The Permit was granted for a 45-unit detached condominium development on 12.6 acres on Turnpike Road. This development will yield 13 affordable units.

The second Comprehensive 40B Permit application was submitted by Habitat for Humanity for a four-bedroom single-family two-story dwelling located on property at 14 Apple Drive. The Permit was granted resulting in one additional affordable unit.

There were two 40B Permits that were previously issued by the Board in March 2005 and January 2005. The 40B Permit issued to Benjamin's Builders for 328 Main Street is completed, with two of eight condominium units being affordable. The 40B Permit issued to Transformations, Inc. at 91 Highland Street was for the construction of 40 new units and the substantial rehabilitation of the existing farmhouse, for a total of 41 units. The 40 new units will include 35 detached single-family homes and 5 attached single-family homes. Of the 41 units, 29 will be market rate units and 12 will be affordable units to remain affordable for a period of ninety-nine (99) years.

The construction is to be completed in three (3) phases with 14 units in the first phase, 16 in the second phase, and 10 in the third phase. The first phase is well under way with several of the homes completed.

In 2007, the ZBA was fortunate enough to have two senior citizens under the Senior Tax Work-Off Program to assist the Administrative Assistant with day-to-day duties, as well as long term projects. The Administrative Assistant is only budgeted for seven hours per week, making these seniors invaluable in running the department. Each senior volunteers 64.5 hours in order to receive a property tax reduction. Helen McDonald and Carol Nebes were extremely helpful with tasks such as abutter mailings for legal notices and decisions, making copies in preparation for meetings, and filing. A project that was completed by the volunteers was a computerized spreadsheet of all of the ZBA case files from 1965 to

the present. This will allow Town Hall workers to search the database by property for any permits that have been issued since 1965.

ZBA meetings are open to the public and interested parties are welcome to attend.

Respectfully submitted by:  
William J. Cadogan, Chairman



Board of Health

The Board of Health had another full year. We welcome Michelle Dold who was elected in April and serves as Clerk. Michelle filled the position Eric Aaltonen vacated. We would like to thank Eric for his time on the Board of Health. We miss Eric's strengths and wisdom he provided to the Board. Michelle is employed as a mortgage analyst and is also a realtor. This is a new experience for Michelle but is willing to learn and to help whenever she can and brings her expertise in realty to the Board. Linda Tarantino continues as Chairman. She is a high school science teacher, has been on the Board many years, is very instrumental in the monitoring of the closed Landfill and in the budgeting process for this Department. James Le'Cuyer is filling the position of Vice Chairman. Jim is a licensed contractor, Title V Inspector and septic installer. His profession has allowed the Board the use of his hands-on experience in assisting with residential septic issues. Meetings are held the second and fourth Mondays of the month.

Environmental monitoring of the leachate ponds and wells continue to be a necessity at the landfill, which was capped three years ago. Weston and Sampson Engineers, Inc. perform the environmental monitoring and reports. To date, this process has worked well and hopefully we will continue to have good results.

The curbside trash and recycling program is in its last year under the current contract after signing an extension last year. Curbside recycling continues to work well although recycling tonnage is down from last year, which means the trash tonnage is up. A reminder to residents is the fact that we get credit for the amount of paper recycled curbside. And, recycling paper, cans, plastics and glass saves us the tipping fees we would pay if those items were disposed of in your trash. We encourage residents to continue in this endeavor to help our environment as well as our fiscal budget. In 2007 we earned \$23,116.55 in paper revenue, which saves us costs on our curbside trash pickup. In 2007 the town collected 499.75 tons of paper and 267.93 tons of glass, cans and plastic and 3507.71 tons of trash. The tipping cost is \$78.85 per ton of trash, which amounted to \$276,582.93. Transportation costs were \$409,574.64. We urge the community to continue with recycling and help the environment for our future. Remember: "Reduce, Reuse, Recycle".

Please remember to safely dispose of your medical waste. Needles, syringes and fluid absorbing material should be put into medical waste containers and disposed of properly. According to Massachusetts Law, spent needles are no longer permitted to be picked up by trash haulers. Nashoba Board of Health has instituted a program for residents to purchase medical waste containers for \$5.00 at the Townsend Board of Health or at Nashoba Nursing Service. When full they can return the containers to Nashoba Nursing Service for disposal, which is covered under the initial \$5.00 fee.

The Recycling Center is open every other Saturday from 8:30 AM until 4:00 PM. You may drop off furniture, mattresses, box springs, scrap metal, textiles, appliances, tires, batteries, computers, misc. electronics, T.V's, monitors, fluorescent bulbs, books, yard waste, propane tanks and carpeting. Some items have fees to cover off-site disposal costs. You may also purchase additional recycling bins and yard composters at the Recycling Center.

Townsend is a member of the North Central Regional Solid Waste Commission. Currently membership includes 11 towns. The Commission meets approximately every 6-8 weeks to discuss solid waste and recycling issues, DEP updates and open grants. Membership has enabled us to participate in regional household hazardous waste days at Fort Devens in the spring and Lunenburg DPW in the fall.

The Board of Health reviewed and approved 34 new construction septic permits and 28 upgrades for existing homes. There were 70 Title V reports reviewed by the Board. We had 7 failed septic systems that will need to be repaired or replaced within 2 years.

A note of caution to all homeowners, when or if you plan on selling your home, please be sure to get a Title V inspection. Title V reports are valid for 2 years from the report date. A Title V report can be extended for an additional year if you provide two annual pumping receipts. If you have a well, a water quality test plus radon is necessary. Water quality tests are valid for 3 years. Don't let surprises ruin your sale or put off your closing date.

The Board of Health encourages the public to contact our office when assistance is needed. We can help answer questions, complete grant applications for your home, give you direction on who to contact when you don't know where else to turn.

If you have any questions or concerns please call your Board of Health office at (978) 597-1713 Monday, Wednesday and Thursday 9 AM until 4 PM, Tuesdays 9:00 AM until 2:00 PM and 6 PM until 8 PM and Fridays are by appointment. Should we be unavailable, please call Nashoba Associated Boards of Health at 978-772-3335. Please watch for flyers in your tax bills for more information on recycling, trash and Board of Health Regulations.

Respectfully submitted by,  
Townsend Board of Health Members:  
Linda Tarantino, Chairman James Le'Cuyer, Vice Chairman Michelle Dold, Clerk



## Tree Warden

As Tree Warden my goal is to provide the best service to the Town that my budget allows. I prioritize the removal of dead and/or hazardous trees and contract professionals to carry out my plan. I supervise line clearance crews on their efforts to reduce power outages related to trees.

A tree removal hearing under the Scenic Roads Act was conducted on August 27<sup>th</sup>, for the removal of several trees Warner Road and subsequent approval given on September 10, 2007. I attended the Tree Warden's conference and New England Grows Trade Show to keep abreast of new trends in the Tree care industry and get training and ideas from various professionals on Tree Maintenance and execution of the Tree Warden's duties.

Any information or questions about individual trees should be addressed to me at 978-597-2551.

Respectfully submitted by:  
Don Massucco, Tree Warden



Building Department

Listed below is the yearly report of activities of the Building Department for 2007

2007 brought the Town some really exciting news with the announcement by Sterilite Corporation that they are going to be donating to the Town a new Library and Senior Center. This new complex will be located at the site of the current highway garage. The existing highway garage will be razed and a new facility is currently being constructed on a forty-acre parcel of land along route 119 across from Sterilite Corporation. Sterilite Corporation is also donating the new highway facility and the land.

2008 will bring us the new 7<sup>th</sup> edition residential building code. This code was actually implemented on April 1, 2007, however there was a concurrent period that allowed the user to chose between the 6<sup>th</sup> edition and the 7<sup>th</sup> edition. The 7<sup>th</sup> edition went into full effect on January 1, 2008.

On a sad note, John Pelletier, the Towns first wiring inspector, a position that he held from 1975 until his retirement in 2005 passed away this year at the age of 82. John was an extraordinary man that did so much for this Town. John became a great friend of mine and I as well as many others miss him dearly.

Some of the most commonly overlooked items that require building permits are siding, roofing, swimming pools and hot tubs, decks, and replacement windows. If you have any projects or repairs planned, or have any questions please feel free to contact the Building Department. We will be pleased to assist you with your permit process.

Finally I would like to thank all of the other departments and boards that interact with the Building Department for their continuous support and excellent working relations.

Respectfully submitted by:

Richard D. Hanks, Building  
Commissioner



<u>Report 2006</u>	<u>Number of Permits</u>
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Single Family Dwellings	23
Multi Family Dwellings	-0-
Remodeling and Additions	53
Accessory Buildings	24
Swimming Pool and Hot Tubs	15
Commercial and Industrial Buildings	1
Commercial and Industrial Renovations	-0-
Wood Burning Stoves and Chimneys	18
Demolition	3
Siding, Roofing, Replacement Windows	85
Decks and Porches	33
Signs	5
Business Permits	40
Other	20
<b>Total</b>	<b>320</b>

Total Increase in Valuation      \$7,341,823

<u>Collected for 2006</u>	<u>Permits Issued</u>	<u>Fee Collected</u>
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Building Permits	320	\$42,574
Safety Inspections	32	\$1839
Collected for the Plumbing Inspector	123	\$6,498
Collected for the Gas Inspector	164	\$6,360
Collected for the Wiring Inspector	200	\$11,600
Collected for the Sealer of Wghts. & Msrs.	100	\$2,040

Total Collected by the Building Department      \$70,911

## Wiring Inspector

I, hereby submit my annual report year ending December 31, 2007. A total of 200 permits were taken out.

NUMBER OF PERMITS	TYPE OF PERMIT ISSUED
24	New Homes
45	Additions of Homes
28	Service Changes
14	Swimming Pools
11	Commercial Permits
4	Temporary Services
11	Alarms
18	Burners
0	Wells
4	Air Conditioners
8	New Garages/Sheds
33	Miscellaneous

Permits Issued: 200

Fee Received: \$11,600

All electrical work done must be according to the Massachusetts Electrical Code.

Permits may be obtained in the Building Department, Townsend Memorial Hall.

I wish to thank Dan Haney, Alternate Inspector of Wires and Stuart Baird, Alternate Inspector of Wires for their help. Also, thanks to all other Departments and Boards for their ongoing cooperation and support.

Respectfully submitted by:  
William Choate, Inspector of Wires

Sealer of Weights & Measures

The following inspections for accuracy were performed during 2007:

Inspections Performed: 101                      Amount of fees collected: \$2,280.00

Anyone acquiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments to have pumps and scales inspected and sealed are made through Eric Aaltonen, Sealer, 978-597-8855.

Respectfully submitted,  
Eric Aaltonen, Sealer of Weights and Measures

## Plumbing Inspector

I hereby submit my annual report for the year ending December 31, 2007. There were 123 plumbing permits issued. These permits were issued for new homes, renovations and commercial buildings.

All installation of plumbing must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. The Plumbing Code is founded upon certain principles of environmental sanitation and safety through proper design, acceptable and adequate installation, and maintenance. Construction may vary, but the basic sanitary and safety principles are desirable and necessary to protect the health of the people are the same everywhere.

Permits are also required for the installations of hot water tanks, solar heat installations, and any other domestic water connections, including back flow preventers, lawn sprinkler systems, and all septic tank installations must be installed by a licensed plumber.

All plumbing must be done by a Massachusetts licensed plumber and is subject to inspection. Permits may be obtained at the Building Department office in the Town Hall.

Permits Issued: 123

Fee Received: \$6,498

Respectfully submitted by:  
Richard Kapenas, Plumbing Inspector

## Gas Inspector

I hereby submit my annual report for the year ending December 31, 2007. There were 164 gas permits issued. These permits were issued for new homes, renovations, commercial buildings, and heating appliances.

All installation of gas, both natural and liquid propane must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. The Gas Code is founded upon certain principles of safety through proper design, accepted and adequate installation, and maintenance. Construction may vary, but the basic safety principles are desirable and necessary to protect the safety of the people and are the same everywhere.

Permits are also required for the installations of water heaters, fireplace logs, heating boilers and furnaces, new or when they are replaced.

All gas must be done by a Massachusetts licensed plumber or licensed gas fitter, and are subject to inspections. Permits may be obtained at the Building Department office in the Town Hall. I recommend the purchase and installation of a Carbon Monoxide Detector and the regular maintenance of your heating system.

Permits Issued: 164

Fee Received: \$6,360.00

Respectfully submitted,  
Richard Kapenas, Gas Inspector

The Plumbing and Gas Inspector would like to thank the people of Townsend for their support in helping him to give better service.

## Townsend Library

Our big news in 2007 was Sterilite's very generous gift of a new library! They announced their intentions in August of 2007 and the project has been speeding along ever since. Groundbreaking and building of the new library, senior center and meeting space complex will occur as soon as the Highway Department has relocated to its new home on route 119 and the old building is demolished. Please keep looking for more updates as this project progresses.

Words can not express how grateful and appreciative we are for the opportunities Sterilite and Mr. Stone are providing the present and future citizens of Townsend through this amazing gift.

Another thing we have to be grateful for in 2007, is the \$100,000 seed money given by Paul and Joyce Reingold to establish a library endowment fund in memory of Alice Bagley, Joyce's mother, who served as Town Librarian. This money be useful in supplementing the town's support of the library.

Throughout the year we had many programs for adults, young adults and children, such as:

- \* Monthly Parent-Student Book Discussion Groups and Adult Book Discussion Groups.
- \* An SAT preparation workshop for students in 11th and 12th grade.
- \* Storytimes for several different age groups through out the year.
- \* Also pumpkin carving, gingerbread house building and "Talk Like a Pirate Day" activities.
- \* A Summer Reading Program for **all** ages.

Other highlights of the year included:

- \* The unveiling of a new prize incentive program as part of our Adult Summer Reading Program . People seemed to enjoy it very much. Participants were able to read to win weekly prizes, such as gift certificates donated by local businesses. Thank you to all of those businesses!
- \* Providing both federal and state tax forms.
- \* Cooperating with the Townsend Recreation Department's Summer Rec program to bring Magician Steve Rudolph's "Magic..with a Beat" to town.
- \* Providing multiple copies of the Summer Required Reading books necessary for students in grades 6-12.
- \* Creating a float in the 275<sup>th</sup> Anniversary Parade in September.
- \* Holding The Friends of the Library's first annual Plant Sale.

In 2007, we had many items pass in and out of our library. During the year people borrowed a total of 43,865 items at the library. They borrowed 29,391 books, 807 magazines, 2,710 audio books, 741 music CD's, 9,895 videos, 321 museum passes (for more information see [www.townsendlibrary.org](http://www.townsendlibrary.org)), and 9,954

items borrowed from other libraries through the inter-library loan system. There were also 11,441 renewed items.

The Library is a busy place and continues to offer programs and opportunities for all ages to enjoy the written and spoken word.

**LIBRARY TRUSTEES:**

Carol Wright, Chairperson; Faith Wilkinson, Secretary; Cheryl Simoneau; Auguste Fortin (term ended April 07), Terry Duggan (new in April) and Lynda Craig-Bowes  
Heidi Fowler, MLS -Library Director

## West Townsend Reading Room

It was an eventful year for the Reading Room Committee. The long standing chairmen, John D'Angelillo stepped down after ten years of volunteering his time and experience to the running and maintenance of the Reading Room for all the town residents to enjoy. His hard work ensured that the West Townsend Reading Room will be available to future generations of Townsendites. We are grateful to him and his continued availability to the new committee members.

We gratefully thank the Cemetery and Parks Department for their assistance in maintaining the parking lot, wheelchair ramp and walkways this winter and the lawn mowing this summer.

We extend many thanks to the clubs who have aided us in the many ongoing projects. We are looking for individuals willing to help in the area of gardening, cleaning, carpentry and masonry.

We especially thank those groups and individuals who have rented the Reading Room and did their best in keeping the building clean and available for the next rental group.

The Reading Room was rented 168 times. This is an increase of 40 rentals from the previous year. We look forward to continued growth in this area.

Respectfully submitted,  
The Reading Room Committee:

Vicki Coppinger,

Joy Niemiera,

Lois Rearick

## Band Concert Coordinator

The Townsend Military Band plays concerts on the Common between 7:30P.M. and 9:30P.M. on Thursday evening during the summer months. I request that money be appropriated each year for nine concerts, but the number actually played depends on the weather.

Local organizations sponsor lawn parties in conjunction with these concerts. It is my responsibility to assign dates on a rotating basis. The following groups held lawn parties during the 2007 season:

Townsend Scout Groups  
Townsend Couples Club  
Townsend Fire-EMS

Townsend VFW Post #6538 Ladies Auxiliary  
and Townsend Business Association  
Townsend Little League

Townsend Congregational Church  
Townsend United Methodist Church  
Townsend's 275<sup>th</sup> Anniversary Committee

Townsend Rod and Gun Club  
Townsend - Lunenburg Rotary Club  
and Friends of the Townsend Library

Respectfully submitted by:  
Betty Mae Tenney  
Band Concert Coordinator

## Recreation Commission

Townsend Recreation- The Town of Townsend Recreation Department continues to explore new activities that will be of interest to area residents. Led by an enthusiastic board; Pat Balcher, Karin Canfield, Rick Corsini, Alice Kennedy and Sharon Whittier, I am energized by their driven spirit! They spend hours of their time doing this volunteer job.

Our summer program continues to be our most popular program. Close to 200 children attended our five week summer program. Our space was reduced, by the school district, to the gym, band room and music room at Hawthorne Brook Middle School, but we still had fun! Rainy days were a challenge though, due to the space allocation! Field trips included; Roll-On America, Cinema World and Charmingfare Farm. Townsend Library presented, "Magic with a Beat" and we hired Crystal Entertainment to present an interactive game show. Theme days continue to be enjoyable, with circus day being quite a hit! The annual bike and scooter safety rodeo was held with representatives from both the VFW and Townsend Police. The Townsend Police provided free popsicles and an ice cream certificate to those wearing their helmets. Our summer talent show is currently showing on the local cable channel. We again offered a 9X12 and a 9X2 program. Parents continue to ask us to expand the day; however, we are bound to comply with the schools hours. With high hopes for the future, and a potential "Friends of Recreation" group on the horizon, having our own recreation center may turn from a dream to a reality!

The town playground, "Kids Kountry", once again was the location for our summer parent/toddler program. This two morning a week program for five weeks offered music, crafts, book reading and free play.

Under the directorship of Amy Albro, "A Midsummer Night's Dream", was presented on the common. We would like to thank the Amanda E. Dwight Fund, for funding this presentation and also the Couples Club for making a monetary donation to help purchase wireless microphones. By receiving funding, we are able to present this show free of charge to the spectators.

Since the tennis courts were locked down, I looked for help from our neighbors in Ashby. Their selectmen graciously let us use their courts for our tennis program. Again, it was a successful week. A sport, once learned, one can play for life!

Oh, what fun we had creating a float for the 275<sup>th</sup> Anniversary Parade which was held on September 23, 2007. Summer Recreation children and staff, as well as a few families around town, made paper flowers from July to September. If there had been a contest, I think that only Squannacook Elementary Schools float would have beat us!

Townsend's Earth Day, "Backyard Habitat", on the common, a collaboration between the Recycling Committee and Townsend Recreation was well attended. Townsend Recreation sponsored Animal Adventures. Acts ran continuously on the gazebo, children had fun at the recycled games, informational talks were given and both businesses and nonprofit groups were at hand to explain their business or cause.

The 7<sup>th</sup> and 8<sup>th</sup> grade dances continue to attract nearly 200 children to each dance. We are allowed to use Hawthorne Brook Middle School once during each month the school is not holding a dance.

Volleyball sign ups have been at the max for the last two sessions. It is held on Friday evenings at the Hawthorne Brook Middle School gym for 5<sup>th</sup>-8<sup>th</sup> graders. Many thanks to Becky Adams and Al Mudgett for doing these training sessions. I'm happy to announce that one of their former students made the junior varsity volleyball team in her freshman year at the high school!

Group rate tickets were made available to the Lowell Spinners, Globetrotters and Monster Jam during the year.

The two evening haunted house, held in the old vestry of the Congregational Church, started out slow due to horrible weather the first night. The second night saw a much steadier stream of spectators. Bender's Pool and Spas dressed the outdoor area with spooky sights on Saturday. Both nights we had our own, "Clement" sisters, singing songs from Hocus Pocus, while their cauldron boiled in the background! We once again gave an admittance discount, if the person brought canned food for TEO with them. The Brick Steamer provided ice cream certificates for all the children that came.



Thanks to the ski program coordinators; Ms. Craigen for the Squannacook Elementary School and Mr.Krawczyk for the Hawthorne Brook Middle School. This program would not occur without these dedicated leaders and their volunteer chaperones.

I'm sure that you saw the skating rink go up, with Cemetery and Parks approval on the common in December. Tears in the lining released the water to the ground. Recreation purchased another liner. In cooperation with the Water Dept. and the Fire Dept., another attempt will be made to fill it. As of this writing, the outcome is unknown! Thanks to the rink builders; Mr. Canfield, Mr. Cobleigh, Mr. Balcher and Mr. Shanley.

New offerings this year included a Horsemanship Program and ABC Follow Me.

The Recreation Commission continues to depend on the school district and other town departments to enable us to run our activities. We are thankful for their help. Plans for next year include a fitness class for adults. If you have any ideas for programs, please contact Karen Clement at [clem6six@verizon.net](mailto:clem6six@verizon.net) Also, we always need help at the haunted house. Please consider volunteering.

Respectively submitted by,  
Karen Clement, Recreation Director

## American Flag Committee

*Our Flags will continue to fly on Main Street*

Many flags have been purchased in Memory of Veterans, Loved ones, as well as donated. All purchases have been placed on the Memory Plaque located at Town Hall.

God Bless America

Respectfully submitted by:  
Albert "Tubby" Boucher



## Council on Aging

The Council on Aging office is located in the senior center, 222 Main St. (Family Dollar Shopping Plaza). In the fall of 2006, Bus Tickets were made and they were used mostly by children of seniors who bought the tickets for their parent(s) as a much-appreciated gift. In March the Board voted to use Bus Cards for the Road Runner Bus. The cards would be for ten rides (one ride free incorporated in the price) \$22.50 for the in town cards and \$31.50 for the Out of Town cards. Several seniors are using the cards ongoing. Bus tickets are still available at \$ 1.25 each for in town and \$1.75 for out of town tickets. The Road Runner bus serviced 4,601 trips in 2007. This continues to be an important part of the lives of seniors who are not able to drive in keeping them independent. The Road Runner bus brings seniors to doctor and other appointments as well as shopping & to grocery stores. Call 978-597-1730 for more information.

The KFC Luncheon was held in April for more than 100 seniors who enjoyed the day at the Congregational Church hall. Entertainment was provided by "Music is Love". Also in April the Golden Age club held a bake sale at the center and the club made enough money to sponsor a bus trip.

In June the Building Design committee regretfully accepted the resignation of its' chairperson, Nancy Shepherd. Later that summer, in August, Nancy's son Gary Shepherd announced the most incredible gift to the town of Townsend: A new Senior Center and Library!!!! Al Stone and Sterilite Corp. are GIVING US a Senior Center and Library - FULLY FURNISHED!!! AND... since they want to build it on the first choice of the Feasibility Study (2003) - near the Highway Garage, and since part of that land now has a cell tower on it, they are building a NEW HIGHWAY GARAGE off Highland Street (with

an entrance off Main St. Just past Sterilite (Easterly) so they can demolish the old building and build the new Senior Center and Library. Between the two buildings there will be a shared great hall and kitchen. Both buildings will be attached the center building making it one "complex" The Library has been named "Townsend Library, the Richard and Irene Collette Building. The Senior Center has been named Townsend Senior Center, the Roy and Nancy Shepherd Building. All this is such an enormous gift - it's hard to wrap our minds around it. THANK YOU, THANK YOU, THANK YOU, Mr. Stone and Sterilite, is hardly enough to express our appreciation for such a wonderful gift.

THANK YOU also to the many volunteers who are helping with the groundwork that needs to be done in anticipation of moving into the new Senior Center. In November, Mark Lynch held his annual Thanksgiving Dinner and it was a huge success as usual. More than 100 seniors attended and enjoyed a great meal. THANK YOU to Mark and his many volunteers and thanks also to the many businesses as well. We would also like to thank the many businesses that support our newsletter printing by purchasing ads in the newsletter. Our thanks to Dave Dorren and his business for the printing of our newsletter.

MANY, MANY THANKS to all the wonderful volunteers (too numerous to list here) who help out throughout the year for the priceless gift of their time and talents to benefit the senior citizens of Townsend.

Respectfully submitted,  
Christine Clish, Director

Lt. David Profit, Chairman  
Eileen Violette, Vice-Chair

Yvonne St. Hilaire  
Arnie Howard

Raynold Jackson  
Nancy Martin

Ginny Spinney

## Veterans' Agent

I am appointed by the Board of Selectmen, but the position is mandated by the State. Each City or Town must, by law, have a representative responsible for assisting the Veterans of that community and administering the appropriate funds. Each year the Veterans' Service Officer submits a budget which must be approved by the Town. Part of the budget is allocated for the Service Officer salary and the remainder is used for the funding of Veterans' claims. The claims are reimbursed by the State through the Department of Veterans' services in Boston.

Veterans' Service Officer holds office hours in the Town Hall on Tuesday at 2:00P.M. until 6:00P.M. Veterans' Service Officer can be contacted at 978-597-1700 Ext 1729.

Many Veterans and their families are unaware of the benefits available to them. Benefits include financial assistance for food, heat, medical expenses, and aid for educational expenses. Assistance is available to the unemployed and disabled Veterans. Legal claims are referred to the Boston Veterans' Service office.

Each case is service with the utmost discretion. Individual cases are confidential and not open to the public. Approximately 45 Veterans are assisted each in Townsend.

Respectfully submitted by:  
Joseph J. Mazzola, Veterans' Service Officer



## Housing Authority

The year brought the culmination the first part of several major projects for the Housing Authority.

After working with the Housing Authority to submit applications in 2005, 2006 and 2007, RCAP Solutions was finally awarded a US Department of Housing and Urban Development Section 202 grant. RCAP Solutions will receive \$5,039,500 to construct an expansion at Atwood Acres which is sorely needed by our elderly citizens. An additional \$525,900 is also being provided as rental subsidies. The Town chose RCAP Solutions as the developer, contributed the project site at no cost for the purpose of creating this housing. The success of the grant application was due in large part to the generosity of not only the town, but individuals and businesses who pledged in-kind goods and services to the project; thanks to all of you!

Several people, including members of the Housing Authority are serving on the building advisory committee. The building will consist of 36 one-bedroom apartments with senior friendly design details. For example, bathrooms will have ample space for maneuvering with a walker or cane, showers will be outfitted by a built in seat and grab bar, and the thermostats will have large, easy to read numbers. These units will go a long way toward providing the ability of our seniors to age in place in their home town.

After 2 ½ years of work in raising funds, getting in-kind pledges and permits, a gift of land by Town Meeting, and support by the local boards, Habitat for Humanity's first house in Townsend on Apple Drive finally broke ground in November! We hope it is the first of many Habitat homes in Townsend. It could not have happened without the support of churches and businesses and nearly 250 individuals in the community who

have supported this project in small and big ways. We continue to support Habitat's efforts as a committee and as individuals.

Townsend was also part of a consortium of towns who successfully applied for a Community Development Block Grant, administered by Montachusett Regional Planning Commission, which will be used to help approximately seven low to moderate income families rehabilitate their homes and/or septic systems. These projects keep our citizens in their homes in town and raise the overall quality of our housing stock. A portion of the funds will also be used for public education which the Housing Authority will sponsor. Pledges of in-kind support by town boards, businesses and individuals contributed to the success of this grant application.

This is a wonderfully generous community and we are grateful to everyone who has contributed to the success of these projects. Thank you all!!

"Turnpike Village", a proposed 45 home development on 12.6 acres on Turnpike Road was approved by the ZBA under Chapter 40B. Thirteen affordable units will be included. The Housing Authority negotiated with the developer to do the long-term monitoring for affordability of the project and to conduct the lottery. Fees earned by the Housing Authority will enable the Housing Authority to have 'seed money' for other affordable housing projects in town. When the project gets final approval from the state, construction will move forward.

Another 40B proposal will begin the approval process this spring. And the 40B Coppersmith Way project has had its first two lotteries, bringing home ownership within the reach of several families.

A PDF grant was utilized to assess the development potential of a 19 acre parcel owned by the town in the Timberlee Park area. Wetlands and septic studies were performed and a schematic of a possible layout was completed. However, due to the down real estate market, this project is temporarily on hold.

The Housing Authority currently consists of Michele Cannon, Chair, Ann Neuburg, Clerk, Gini L. King, State Representative, Jim Clish and Laura Shifrin. We would welcome anyone at our meetings who would like to learn or help us. We usually meet the first and third Mondays (or the second if the first or third is a holiday) at 6:30 in Town Hall. Check the postings for meeting room assignment.

We look forward to a busy year bringing all of these projects which bring more affordable housing to Townsend closer to completion.

The mission of the Townsend Housing Authority is to promote, maintain and provide quality housing for income groups which could not otherwise afford to live here and to do so while honoring our commitment to steward our environment.



## Montachusett Regional Planning Committee

The Montachusett Regional Planning Commission (MRPC) located in Fitchburg, MA was hired by the Town of Townsend to administer their Community Development Block Grant programs. Below is an accounting of each of the grant programs.

**FY'00, FY'02 and FY'03 CDBG Programs:** The Town successfully completed its FY'00, FY'02, and FY'03 Community Development Block Grant Programs. Within these three grants, the following was accomplished: in Townsend twenty-two (22) housing units were assisted and twenty-five (25) septic systems were replaced.

**FY'05 CDBG:** The Town was awarded \$600,000 to continue the highly successful regional housing rehabilitation program in the towns of Townsend, Ashburnham and Ashby. Within this grant, seven (7) housing units were assisted; six (6) of the units being addressed for housing rehabilitation and one (1) unit we replaced their septic system.

**FY'07 CDBG:** The Town is collaborating with three towns on another regional housing rehabilitation grant program. The Town of Lancaster is the lead community with Townsend, Lunenburg and Ashburnham being joint participants. \$1,183,249 was awarded to these four towns in July of 2007 and projects within Townsend have just begun. The funds will be used for housing rehabilitation, septic repair or replacement, and to conduct a First Time Homebuyer Counseling program.

The Staff of the Montachusett Regional Planning Commission continues to enjoy working with the residents and local officials in Townsend. We hope this relationship continues to grow for many years to come.

**American Dream Downpayment Initiative:** The Town continues to participate with the other cities and towns in the Montachusett Region in this highly successful program to supply funds to assist First Time Homebuyers. These funds assist income eligible residents buy their first home by providing downpayment and closing cost assistance.

Respectfully submitted by:  
Shelly Hatch  
Director of Community Development

## Lowell Regional Transit Authority

The Lowell Regional Transit Authority (LRTA) is one of fifteen regional transit authorities established by the Commonwealth of Massachusetts in 1974 dedicated to the mission of increasing the use of mass transit on a regional basis. Headquartered at the Charles A. Gallagher Intermodal Transportation Center in Lowell, the LRTA provided nearly 1.7 million passenger trips on their fixed route bus service in nine communities in fiscal year 2000. Additionally, the mobility of elderly and disabled citizens is enhanced through the Council's on Aging and the LRTA Road Runner program providing approximately 131,000 passenger trips in fiscal year 2005. The LRTA serves an area of over 300,000 population with an operating budget of more than \$6 million annually. The LRTA currently provides Road Runner van service to eleven communities in the region. The LRTA provides curb-to-curb transportation service in Townsend and surrounding towns on a 24-hour advance registration basis. Townsend residents aged 60 years and older or those who are disabled may avail themselves of the Road Runner program. All of the vehicles are fully accessible and wheelchair lift-equipped.

Many trip purposes can be accommodated: shopping, medical appointments, Senior Center events, social and recreational activities. The fare schedule is \$ 1.50 one-way within Townsend and \$ 2.00 one-way to the surrounding communities. The Townsend Council on Aging has done an outstanding job

taking over the operation of the Road Runner service. Under the supervision of Christine Clish the service has continuously improved. New routes have been implemented and the service has been enhanced. The Lowell Regional Transit Authority will continue to work closely with Townsend COA Advisory Board and particularly with Christine Clish who has done an outstanding job as director of operations.

## **SUMMARY OF LRTA SERVICES TO TOWNSEND**

### **ROAD RUNNER:**

**Type or Service:** Dial-A-Ride and prescheduled  
**Service Area:** Townsend, Ayer, Fitchburg, Lunenburg, Leominster, Nashua, N.H.

**Eligible Riders:** Elderly over 60 years of age and any handicapped person  
**Trip Purposes:** All trip purposes accommodated, medical, shopping, recreational, social

### **Availability:**

Monday 8:00 a.m. - 2:00 p.m. (Medical, lunch);  
Tuesday 9:00 a.m. - 3:30 p.m. (Shop, Nashua\*);  
Wednesday 8:00 a.m. - 2:00 p.m. (Local, lunch);  
Thursday 8:00 a.m. - 3:30 p.m. (Local, Shop-Fitch.);  
Friday 8:00 a.m. - 1:00 p.m. (Medical, local)

**Fare:** (one way) \$1.25 Local (Townsend, Ayer, Fitchburg, Lunenburg)  
\$1.75 Leominster, Nashua, Fitchburg (Searstown)

**Advance Notification:** By 4:00 p.m. the previous day.

**Vehicles:** One 14 Passenger Ford E350 Superduty van with wheelchair lift.

Shopping trip on 3rd Tuesday of month is to KMART Plaza, Fitchburg, Mass.

## **Nashoba Associated Boards of Health**



**Nashoba Associated Boards of Health** continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Townsend**. In addition to the day to day public health work we conduct for **Townsend**, we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See [nashoba.org](http://nashoba.org))
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Townsend Board of Health up-to date on matters of emergency preparedness planning. Currently we are working on the Emergency Dispensing Site plan for the Town.
- Response to the West Nile Encephalitis(WNV) surveillance effort through coordination with MDPH, through the collection of suspected bird samples, submittal to the MDPH lab, and follow-

up when the lab results were obtained.

- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.

We look forward to continuing our work with **Townsend's Board of Health**. Included in the day to day work of Nashoba in 2007 were the following:

- Through membership in the Association Townsend benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists**
- Nashoba Nursing Service is the regional vaccine depot for MDPH. As such it is a valuable resource for the regular distribution of vaccines to physicians in the ea, provides regular public immunization clinics, and is positioned and equipped to provide for larger scale immunizations should MDPH require them.
- Provided health education programs in collaboration with the Townsend Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.
- Reviewed **93** Title 5 state mandated private Septic System Inspections for **Townsend** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Townsend Board of Health for enforcement action.

By the **Townsend** Board of Health’s continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

**TOWN OF TOWNSEND**

*Environmental Health Department*

**Environmental Information Responses**

**Townsend Office (days).....122**

The Nashoba sanitarian is generally scheduled to be available for the on Tuesday and Thursday mornings at the Townsend Board of Health Office. Other meetings occur informally. *This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.*

**Food Service Licenses/Inspections..... 45**

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing.

Most licensees are inspected at a minimum twice a year. (Seasonal facilities are an exception.) Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection

health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

**Beach/Camp/School Inspections.....14**

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

**Housing & Nuisance Investigations.....76**

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

**Septic System Test Applications.....54**

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

**Septic System Lot Tests.....258**

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant’s engineer which serve as the basis of the design of the septic system.

**Septic System Plan Applications.....83**

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

**Septic System Plan Reviews .....7**

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

**Septic System Permit Applications (new lots)..... 33**

**Septic System Permit Applications (upgrades)..... 39**

Applicants’ approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

**Septic System Construction Inspections..... 220**

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

**Septic System Consultations.....45**

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

**Well Permits.....8**

**Water Quality/Well Consultations..... 62**

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

**Rabies Clinics - Animals Immunized.....14**

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

**Nashoba Nursing Service & Hospice**

**Home Health**

**Nursing Visits .....1,581**

Nashoba’s Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician’s orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

**Home Health Aide Visits .....966**

Nashoba’s Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

**Rehabilitative Therapy Visit .....1,116**

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

**Medical Social Service Visits.....77**

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

**Hospice Spiritual Care Visits.....16**

Nashoba’s Clergy provide patients with spiritual support and guidance.

**Clinics**

**Local Well Adult, Support Groups, & Other Clinic Visits.....546**

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended

Flu Clinics held in Townsend .....219

Number of patients whom received Flu Shots that <u>live</u> in Townsend .....	244
Number of patients whom received Pneumovax Vaccine .....	7
Number of patients whom attended Well Adult Clinics from Townsend .....	327

**Communicable Disease**

**Communicable Disease Reporting & Control**

Nashoba’s Nursing Service & Environmental Health Department work together to meet the local Board of Health’s responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Townsend** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases “dangerous to the public health” as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case “dangerous to the public health”.
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases Investigated .....	30
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Communicable Disease Number of Cases:

- Campylobacter .....
- Hepatitis.....
- Lyme Disease .....
- Pertussis .....
- Streptococcus .....
- Toxoplasma Gondii .....
- Tuberculosis (suspected).....
- Tuberculosis (follow-up).....
- Tuberculosis (confirmed).....
- Varicella .....

**Health Promotion**

Skilled Nursing.....	94
Medical Social Worker.....	1

**Dental Health Department**

**Examination, Cleaning & Fluoride - Grades K, 2 & 4**

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

<b>Students Eligible.....</b>	<b>390</b>
<b>Students Participating.....</b>	<b>174</b>
<b>Referred to Dentist.....</b>	<b>38</b>

**Instruction - Grades K, 1 & 5**

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

<b>Number of Programs.....</b>	<b>11</b>
<b>Students Participating .....</b>	<b>260</b>



**North Middlesex Regional School District  
Superintendent**

The 2007 calendar year was an extremely productive one for the North Middlesex Regional School District. The District continued its focus on meeting the goals defined in the five year strategic plan developed late in 2006. Due to the hard work and support of all stakeholders within the school community, there has been much progress.

The goals that guide our work are substantive and chart an exciting path for the school district. They provide those within the school community with a blueprint that will ensure that our efforts are focused on developing a world class learning community dedicated to preparing students for productive citizenship in a global society. It is important that we communicate these goals to the broader school community. By doing so, we provide those who support our schools with information about how we intend to continually improve educational opportunities for the children in the North Middlesex Regional school District. The annual report is perhaps one of the best places to “announce” the goals that drive the work of the school district since it is only with the personal and economic

support of those to which this report is addressed can we hope to accomplish all that we have set out to do.

The goals that guide our work are summarized below:

**Goal 1 Curriculum and Instruction**

Provide a rigorous, high-quality instructional program based on best practice for all learners that prepares every student for college, the world of work, and success in a global society.

Critical Issues:

- Modify Graduation Requirements
- Expand High School Program of Studies
- Address curriculum areas noted in NEASC evaluation
- Assure that Best Practices are utilized to drive instructional delivery

**Goal 2 Professional Development**

Establish ongoing, job-embedded, quality professional development for all staff that is focused on improving student achievement and that builds the capacity of the district to address specific school and district needs.

Critical Issues:

- Develop and implement a high quality Professional Development Model predicated on Best Practice

**Goal 3 Accountability**

Institute assessment practices from which meaningful data is gathered and used to improve professional practice, inform decision making, and measure individual, school, district, and programs.

Critical Issues:

- Institute assessment practices at all levels
- Use data gathered from a variety of sources to inform educational decision-making and to improve instructional practice

**Goal 4 Technology**

Expand the use of technology throughout the district and in classrooms to support and enhance educational opportunities, teaching and learning, data gathering and analysis, communication, and the organizational needs of individual schools and the school district.

Critical Issues:

- Expand access to technology to all constituencies
- Develop and implement educational programs to insure greater use of technology in classrooms across the district.

**Goal 5 Human Resources**

Recruit, support in a comprehensive induction program, and retain a diverse, high quality (world class) faculty and staff who maintain high professional standards.

Critical Issues:

- Expand induction and mentor programs
- Expand recruitment activities
- Create opportunities for teacher leaders
- Develop and initiate a plan to retain high quality personnel

**Goal 6 Communication/Partnerships**

Develop communication strategies that initiate and sustain productive partnerships with parents, community members, public and private agencies, other educational institutions and/or businesses to fulfill the mission of the school district.

Critical Issues:

- Expand the use of technology to improve communication with all constituencies
- Initiate partnerships with area educational institutions and private and public agencies that support and enhance the school district's Program of Studies

**Goal 7 Resource Acquisition and Management: Revenue/Time/Energy**

Support high quality teaching and learning activities by accessing and judiciously and creatively managing resources so that the maximum level of financial support can be directed to activities shown to improve student achievement.

Critical Issues:

- Ensure that school schedules maximize time on task and access to educational programs
- Institute energy conservation programs to reduce energy costs
- Institute programs to address the loss of school choice revenue

**Goal 8 Plant and Facilities**

Ensure that the current school facilities support and enhance both educational program needs and appropriate ADA, health and safety requirements.

Critical Issues:

- Identify specific facilities needs
- Develop a comprehensive plan to address identified deficiencies

**Goal 9 Image, District and School Climate**

Provide the community with a clear, realistic image of the North Middlesex Regional School District so that citizens and parents understand, appreciate, and support the educational programs and needs of the school district.

Critical Issues:

- Institute frequent, on-going contact with all stakeholder groups in order to improve the communication of district successes, concerns, and needs

**Goal 10 Student Services**

Provide quality district and school level student service programs including guidance, academic support, enrichment, and summer school programs that meet the educational developmental and social needs of all students.

Critical Issues:

- Develop new in-district programs for students in need of special accommodations
- Modify current program delivery in order to better meet current and future student needs

These are ambitious goals. However, our children deserve our best and most ambitious efforts. I have discovered in my short tenure here that such is clearly a North Middlesex expectation and tradition.

Unfortunately, financially supporting the important work of schools and town government has become increasingly challenging. The costs of health insurance, energy, the need to address the outdated and failing mechanical systems at the high school, and the financial impact of more state and federal requirements have created economic burdens with which we have and will continue to struggle. However, the struggle is worth our best efforts since the quality of life within our communities both now and in the future depend upon our success.

Sincerely,  
Dr. Maureen M. Marshall  
Superintendent of Schools

## North Middlesex Regional High School

I am pleased to report that the high school is completing its first semester under the restructuring and redesign of the high school programs. These improvements have been significant for both our students and our teachers.

All high school students now spend their entire school day actively learning, and no longer spend one or two periods each day in study halls. Our teachers are incorporating new instructional strategies into their teaching practices. North Middlesex students now complete eight academic courses during the course of the school year, allowing each student the opportunity to pursue a range of academic coursework and personal interests.

Across the United States, all Advanced Placement courses were required to prepare and submit extensive audits to the College Board to ensure that the coursework and instruction were, in fact, at the Advanced Placement level. Each of our eleven Advanced Placement courses was approved by the College Board. This is yet another indicator of the quality of the programs offered at North Middlesex Regional High School. We remain confident that our students will continue to do well in this most challenging area of our curriculum.

High schools of the 21<sup>st</sup> century are working to transition graduating seniors into the world beyond high school. At North Middlesex, more than forty seniors have enrolled in supervised internships that

will place these students in “real world” learning situations. These experiences are now recognized as an important complement for college admission, and also serve to assist students who plan to enter the workforce immediately after graduating high school. Our newly instituted programs place North Middlesex at the forefront of this emerging educational initiative.

In addition, our athletic programs are strong and well-coached. They are well-subscribed, successful, and well-publicized. Our performing arts programs continue to be a strong component of our school. Both our students and our teachers continue to expand the range of these offerings, and the results have been most impressive, as can be seen in any of the well-attended performances.

The challenges posed by the infrastructure of our building remain, and must continue to be considered in any long-term planning for the school district. In the meantime, parents or other interested citizens are cordially invited to visit the high school to observe students and teachers in action, and to learn first-hand what is meant by “Patriot Pride”.

Sincerely yours,  
Richard J. Manley, Principal

## Hawthorne Brook Middle School

I am pleased to submit my fourth annual report as principal of Hawthorne Brook Middle School. We currently have just under 600 students enrolled in our school in grades six through eight. Due to staff reductions we no longer have teams but teachers share a majority of their students in core areas of Math, Science, Social Studies and English Language Arts. We have five special education teachers who are assigned to students in the three grade levels, four teaching assistants who work in the classrooms and one assistant who provides one-on-one support to one of our special needs students. Our students at grades seven and eight have the opportunity to select a World Language class in French or Spanish (French is only available at grade eight this year). Where appropriate, a reading program is provided as an alternative to World Language study. All students receive instruction in Art, Music, Physical Education and Health and in addition all sixth grade students have reading, computer and library skills classes. Students at all levels have an enrichment period that includes regular sustained silent reading. The integration of technology into the curriculum continues to be a focus of instruction at Hawthorne Brook. In addition to the technology available in every classroom, there are two computer labs that provide opportunities for students to access technology. Classes may also access the library/media center computers. We are continuing to use the on-line database, ABC/CLIO, which accesses published work in the area of history and geography. Our Media Center continues to be used extensively to provide a variety of resources to support classroom instruction.

Hawthorne Brook offers enrichment programs both before and after school. We offer excellent instrumental music and choral programs, and a variety of athletic programs which include field hockey, cross-country, basketball, track and field as well as intramurals. In addition, there are a wide variety of special interest programs such as, drama, cooking, climbing wall, scrabble and yearbook.

Our Student Council is very active and focuses on developing leadership skills as well as sponsoring school events such as dances, spirit weeks and socials. They also engage our school in various community service activities. This year we had the third annual Turkey Trot which was held before the Thanksgiving break; students collected canned goods as a requirement for registration of this one mile walk/run.

Hawthorne Brook is very fortunate to have the strong support of its parents and community. We have an active PTO led by this year's president, Lynne LeBlanc. We also have excellent parent representation on our School Improvement Council. Hawthorne Brook strives to promote the leadership of our teachers and parents. Our staff has formed a number of committees that continue to meet on a regular basis to focus on improving instruction, school climate and safety and to develop ways to engage the school community in more effective teaching and learning. This year we are focusing on strengthening math and ELA skills in order to improve our MCAS AYP status and to support all students learning to their potential. We also continue to work on strategies to improve the overall school climate. Our work, along with survey feedback, is shared with the School Improvement Council. We are currently using this information to write an updated school Mission Statement and revise our Core Values.

On behalf of the Hawthorne Brook Community, I would like to thank the residents of Townsend and Ashby, the Superintendent of Schools Dr. Maureen Marshall, and the School Committee for the support they continue to provide to Hawthorne Brook Middle School. We will continue to work together to strengthen our programs in order to ensure the best possible education for all of our students.

Respectfully Submitted,  
Pamela A. Miller, Principal

## Squannacook Elementary

As principal of Squannacook Elementary School I am honored to present my fourth annual report to the citizens of Townsend.

Squannacook Elementary School serves 410 students in grades three, four and five. Our class ratios vary from 23 - 27 in seventeen classrooms. These ratios are significant in providing an excellent learning environment for all our students. The faculty and staff of Squannacook is a strong, cohesive group that works together to provide a safe and academically challenging environment for all students. We continue to stress the Pathways to Continued Success by following the ten goals adopted by the district.

Literacy and mathematics continue to be the basis of our academic program. The district curriculum correlates with the Massachusetts Curriculum Frameworks. Teachers utilize a variety of instructional strategies to teach various skills. This year we are continuing to improve student achievement with reading by utilizing the Scott-Foresman reading series and continually encouraging teachers to use differentiated instruction. MCAS Academy which took place twice per week was a great help to our students who needed additional assistance with MCAS tests.

The Homework Zone, biweekly newsletter, agenda books, lobby and route 13 signs are all used to increase communication with parents. Students, parents, and staff all thoroughly enjoyed working on the float in the Townsend Parade. We were well represented by having every student create a star, a flower, and a hand print.

This past year we had two teachers transfer to Squannacook from other schools in the district. Mr. Jon Thompson, a third grade teacher, transferred from Ashby Elementary School. Mr. Thompson replaced Mrs. Jane O'Hara who retired in June. Mrs. Lisa Comeau, a fourth grade teacher, transferred from Hawthorne Middle School. Mrs. Comeau replaced Mrs. Lillian Murray who retired in June. Unfortunately, due to budgetary constraints we had to eliminate the health program. We were able to maintain the D.A.R.E. Program and Nature's Classroom for our fifth grade students. Destination Imagination and the Squannacook Community Gardens continue to offer students alternative opportunities for learning and growing.

We are steadfast in stressing the importance of the arts in our programs. Our After School Enrichment Program, under the direction of Mrs. Alison Bird, offered a wide variety ranging from Sign Language to the Chatterbox literacy magazine. Students still enjoy the ski program which begins in January.

Squannacook Elementary School is fortunate to have a supportive parent group which provides the students with a variety of presentations and field trips that enhance their education. The experiences range from a visit by Ben Franklin to a walk along the Freedom Trail.

The support and assistance of Dr. Maureen Marshall and the central office staff are greatly appreciated. The students and staff of Squannacook Elementary School recognize and appreciate the support of the Townsend community in providing the necessary resources that allow us to develop an educationally sound program for the students of Townsend.

Respectfully submitted,  
Chris Morassi, Principal

## Spaulding Elementary

It continues to be an honor to serve as principal of the Spaulding Memorial School. I thoroughly enjoy meeting all of the families and having the privilege of working with such a dedicated staff. There is a sense of pride in the history of the school and the strong dedication to children is evident every day. The entire staff is devoted to the education of every child at the school. We embrace each child at their level of knowledge when they enter and assist them in the learning process throughout their years at the school.

The educational program offered by the faculty at Spaulding Memorial is a highly effective early childhood program that encourages each child to develop his/her individual talents and abilities in a caring, nurturing, and inclusive learning environment. For the first time this year, we were fortunate to be able to offer full day kindergarten for all students through a grant from the Department of Education and support from the town. The curriculum focuses on the Massachusetts Curriculum Frameworks for all subject areas. The English/ Language Arts program incorporates explicit instruction for listening, speaking, reading, spelling, and writing skills and encourages age appropriate cross-curricular applications. Children are introduced to math through a skills development program, which develops problem-solving techniques and encourages higher-level thinking. Our science curriculum emphasizes a hands-on approach, which fosters observations, inquiry, and understanding. Social Studies emphasizes the understanding of family and community through the integration of literature. To educate the whole child social skills are taught through discussions of citizenship, self-respect, peer relationships and conflict resolution. In addition, children have an opportunity to participate in computer, library, music, art and physical education classes. During the school year the

children’s artwork and musical talent are showcased at family events. The Townsend Fire Department offers an extremely successful SAFE program to the second grade children. The core program is also supplemented by many cultural events such as the Pumpnickel Puppets, Origami Studio, Young Audiences, Mike “The Music Man” Slattery, Arithmeticles, Michael Glaser, author and Native American Perspectives. These programs enrich, spark interests in children and support the curriculum.

There are many programs, which have enhanced the offerings at Spaulding such as the Parent Resource Center, After School Enrichment Programs, P.T.O., Community Read-A-Loud, Professional Development Workshops, student teachers, mentoring, and practicum programs. We are extremely fortunate to have an active PTO that provides support for programs and many hours of volunteering to assist the daily life at Spaulding.

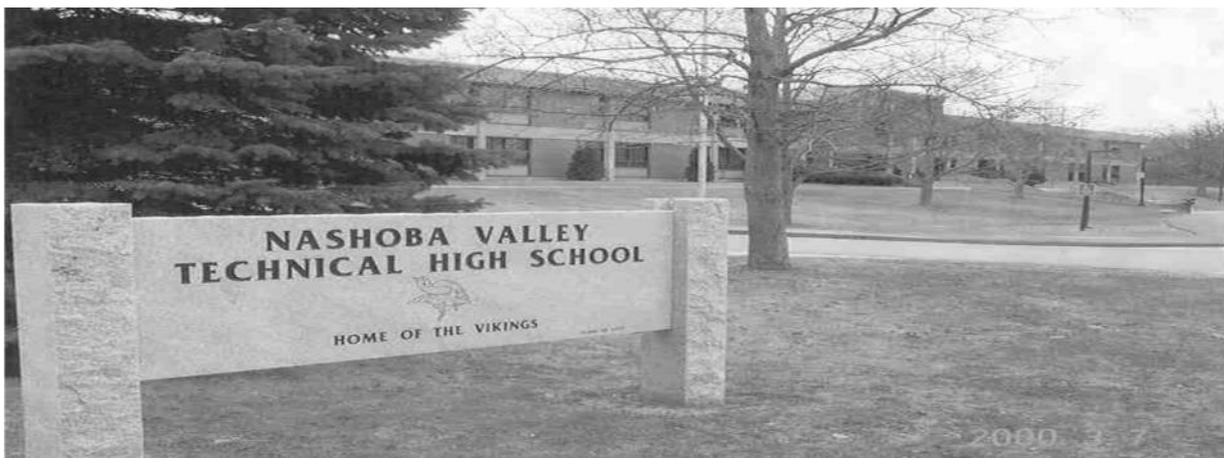
I am extremely pleased to continue to be a part of the Spaulding Memorial School, the North Middlesex Regional School District and Townsend. The children, parents, members of the community, town officials, staff at Spaulding Memorial School, the North Middlesex Regional School District Committee, Dr. Maureen Marshall, Superintendent of Schools and the central office staff provide an excellent environment in which children can learn and reach their potential. The staff of the Spaulding Memorial is dedicated to the education of each individual child. Our goals are excellence, equal educational opportunities for all and the shaping of the whole child academically and socially. We appreciate the support that all of our parents as well as the town provide us and look forward to serving the children of Townsend.

Respectfully submitted,  
Ms. Gwen Warwick, Principal

## Nashoba Valley Technical High School

**Townsend’s  
NVTHS School  
Committee  
Members**  
Nathan Buckley  
Donald Fess  
1 Open Position

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12. It now also provides post-graduate programs for those between the ages of 18 and 25 years old. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 631 students from seven communities, Nashoba Valley Technical High School offers career preparation in 16 technical programs.



## **Administration**

Dr. Judith L. Klimkiewicz	Superintendent
Mr. Victor Kiloski	Assistant Superintendent/Principal
Ms Carol Heidenrich	Director of Technology
Ms Melissa LeRay	Director of Student Services
Ms Denise Page-Pigeon	Director of Curriculum/Grants
Mr. Matthew Ricard	Dean of Students
Mr. George Kalarites	Facilities Manager
Ms Clare Jeannotte	Business Manager

**Accreditation:** New England Association of Schools and Colleges.

**Faculty:** 54 certified teachers

**Pupil Teacher Ratio:** 20:1

## **The Year in Review**

In 2007 Nashoba opened the first Theatre Arts program in the Commonwealth of Massachusetts to expand student opportunities to study the ever expanding entertainment industry. The program has been met with much acclaim and success in its first year.

Much of the facilities and grounds work that was unable to be funded through the major reconstruction project has been completed by students, staff and volunteers. The athletic fields are sporting a new irrigation system, a new scoreboard, baseball homerun fencing, and a brand new concession facility, which is handicap accessible and offers new bathroom facilities to our outside guests.

Nashoba has also become a satellite campus for Fitchburg State College with many professional development and teacher graduate matriculation opportunities for area teachers and residents. Classes have been well attended and interesting to all participants.

Finally, NVTHS continues to improve its post secondary opportunities for students with multiple new articulation programs with public and private colleges, as well as immediate career placement opportunities with our business partners.

We are happy to announce that enrollment continues to grow with seventy-seven students from Townsend now attending Nashoba Valley Technical High School

## **Three 12-Week Trimesters**

Eight 45-minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12. Post graduate students maintain only the technical schedule.

## **Vocational-Technical Programs**

Auto Collision Repair & Refinishing  
Automotive Technology  
Banking, Marketing & Retail  
Carpentry/Cabinet Making

## **(Secondary & Post Graduate)**

Electrical Technology  
Electronics/Robotics  
Engineering Technology  
Health Assisting/Early Education & Care

Cosmetology  
Culinary Arts/Hotel Restaurant  
Management  
Dental Assisting  
Design & Visual Communications

Machine Tool Technology  
Business Automation Technology  
Plumbing/Heating  
TV Media Production/Theatre Arts

### Special Academic Programs

Advanced Placement and college preparatory courses are available in all core areas. Foreign language and traditional electives are offered for all four years for any interested students.

### Dual Enrollment

Juniors who are eligible may elect to enter the Dual Enrollment Program and take courses the junior and senior year at a two or four year public college or private institution in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. Over 25 students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

### Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in ten high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, yearbook, Students Against Destructive Decisions, Ski Club, Tennis Club, Skills USA, Student Leadership, peer mediation, and other special interest clubs. **No user fees** are imposed on any sport, school sponsored club or activity.

### Continuing & Community Education

Approximately 700 adult students a year attend the Continuing Community Education Program in late afternoon and evenings at Nashoba.

### Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district communities. Students are expected to go out with their instructors to district towns to work on community service projects. The students perform necessary projects for the district towns. The Community Service Program educates students in a real world setting and allows the towns the benefit of viewing Nashoba students at work and having a major project completed without expending limited town resources for capital improvement. Samples of projects completed recently are: emergency vehicles repaired and painted; electrical work in schools and municipal buildings; and the construction of storage buildings for district towns.



**Committee Meeting Time/Place**

The District School Committee meets every second Tuesday of each month at 7:30 PM in the Nashoba Valley Technical High School Conference Room.