



OFFICE OF THE BOARD OF SELECTMEN

Veronica Kell, Chairman
Joseph Shank, Vice Chairman
Chaz Sexton-Diranian, Clerk

SELECTMEN'S MEETING MINUTES FOR JUNE 2, 2021, AT 12:00P.M.

TCAM (Townsend Community Access Media) Inc. is inviting you to a scheduled Zoom meeting.
Join Zoom Meeting

<https://us02web.zoom.us/j/87969194052?pwd=ZC9JdzZkV1FrV1lLaGFxUWRUL2lOUT09>

Meeting ID: 879 6919 4052

Passcode: 658839

I. PRELIMINARIES - VOTES MAY BE TAKEN:

1.1 Call the meeting to order and roll call.

Meeting called to order at 12:07 p.m. with Veronica Kell (VK), Chaz Sexton-Diranian (CSD) and Joe Shank (JS)

1.2 Announce the meeting is being tape recorded.

Announced.

1.3 Chairman's Additions or Deletions.

JS added discussion of a DOR meeting set up by Kathy Spofford and Carolyn Smart. Added at 5.1.1 at Municipal Relief Transfers.

Use of Legal Counsel is on Friday's meeting agenda, June 4, 2021. And will also be discussed under Communications.

II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:

none

III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

none

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

none

V. WORK SESSION - VOTES MAY BE TAKEN:

5.1 Town Administration Updates and Reports.

VK - We are operating without a Town Administrator. This situation is not addressed in the Charter. Consequently, the BOS is the Chief Executive Officer of the Town. We will be meeting on M-W-F at noon. The Tuesday evening regular meetings will continue to be held.

JS - Asked that any employees or boards use their BOS liaison for questions or concerns.

5.1.1 Municipal Relief Transfers

Treasurer needs more funds for the unemployment account, the budget needs to be certified for FY22 and the books for FY21 need closed.

A meeting is tentatively scheduled with DLS/DOR for Monday morning, 6/7, at 10 am. The meeting will be attended by Adam Costa, Carolyn Smart, Kathy Spofford, VK, BobbiJo Colburn, Zach Blake, and Andrew Nelson.

A Finances topic will be added to the Monday, June 7, agenda to report on the meeting to the Selectmen.

Motion made (CSD) and seconded (JS): move to provide a current expenditure report to the BOS. Vote: All in Favor. Unanimous.

5.1.2 Right of Entry for Pete's Barbershop

Signed copy of Right of Entry agreement not yet received by owners of Pete's.

We will go back to Town Counsel for agreement to be signed. Ownership has changed.

Owners have a crane scheduled to take down a tree on June 12.

Motion (CSD) made and seconded (JS): move that we allow applicant right of access pending Board's signature on necessary documents and remove the tree pending the paperwork being supplied. Vote: All in favor. Unanimous.

5.1.3 Emergency Building Inspection Results

182 Warren Rd – abandoned house that needs boarded up immediately as it is a safety issue. Building inspector got a couple bids for the work. Where will the funds come from? Wondering if some of plywood purchased by TEMA could be used for this. The plywood was for Shirley Coit, TEMA director. JS will reach out and find the answer.

There was a safe found in the basement of the Hart Library that must be addressed as well.

Motion was made (CSD) and seconded (JS) to board up the building ASAP contingent on finding a way to get plywood and fund the project.

Vote: All in favor. Unanimous.

This will be put on the Friday, June 4 for further discussion.

Tuesday, June 8 agenda has discussion of all properties reviewed for safety purposes.

5.2 Reports from Board liaisons.

VK - COA director would like to reassign Donna Howard to work in the senior center and others will take the van route. This will be put on the June 8 agenda.

5.3 Announcements, Communications, etc.

Communications will be put in the sharepoint folder. Including emails that BOS should be aware of, but not necessarily need to act on.

NMRSD stabilization fund was thought to need a 2/3 vote but only needed a majority vote, so the stabilization fund for NMRDSD did pass at Town Meeting.

Trash contract needs signed and it is going to Town Counsel for review. Both CS and JS have signed.

Water takers in town have received a letter regarding the PFAS. BOS will have a joint meeting with the BOWC on either Monday or Tuesday, June 14 or 15. Will probably be at the June 15 BOS meeting to plan an information session for the public re: PFAS.

5.4 Next meeting - June 4, noon

5.5 Review and sign payroll and bills payable warrants.

Motion was made (CSD) and seconded (JS) to sign payroll and bills payable warrant out of session. Vote: All in favor. Unanimous.

VI: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

none

VII. ADJOURNMENT:

Motion was made (CSD) and seconded (JS) to adjourn at 1:04 p.m.

Further information can be found at: <https://www.youtube.com/watch?v=ClrIh9anXXc>

Minutes submitted by
Veronica Kell, July 27, 2021