

Office of the BOARD OF SELECTMEN 272 Main Street, Townsend, Massachusetts 01469

Cindy King, Chairman

Gordon Clark, Vice-Chairman

Sue Lisio, Clerk

James M. Kreidler, Jr., Town Administrator (978) 597-1701

MEETING MINUTES FOR MARCH 27, 2018 AT 6:00 P.M. SELECTMEN'S CHAMBERS, TOWN HALL 272 MAIN STREET, TOWNSEND, MA

- I. PRELIMINARIES VOTES MAY BE TAKEN:
- 1.1 The meeting was called to order at 6:03P.M.
 Roll call vote taken showed 3 members present: Chairman Cindy King (CK), Vice-Chair, Gordon Clark (GC) and Clerk Sue Lisio (SL)
- 1.2 Pledge of Allegiance
- 1.3 Announce that the meeting is being tape recorded. CK inquired as to any audience members that would be taping: Joseph Shank and Jean Eaton confirmed they would be.
- 1.4 CK added to the agenda: 3.1 Town Administrator Evaluation & Employee Performance Awards
- II. MEETING BUSINESS VOTES MAY BE TAKEN:
- 2.1 SL moved to approve the Renewal Application for a Junk Collectors License to Carl Cerullo of MJS Metals and forward to the Town Clerk for Issuance of the Junk Collectors Permit. GC seconded. Unanimous vote.
- 2.2 SL moved to approve a one-day liquor license for the Townsend Congregational Church on May 5, 2018 in conjunction with a fundraising auction with sale hours from 6:00P.M. to 9:00P.M. with conditions to be set by the Licensing Agent. GC seconded. Unanimous vote.
- III. WORK SESSION VOTES MAY BE TAKEN:
- 3.1 Town Administrator updates and reports.

Mr. Kreidler read the summary Town Administrator evaluation. (see attached) CK requested it be placed on the next agenda when the meeting is taped.

Employee Performance Recognition Awards

Mr. Kreidler reviewed the process that might be used, noting an award for a public safety and general government employee.

- 3.2 Board of Selectmen announcements, updates, and reports.
 - CK announced that Karen Hill achieved her certification and would like to send letter recognizing such.
- 3.3 SL moved to sign payroll and bills payable warrants out of session. GC seconded. Unanimous vote.
- IV: EXECUTIVE SESSION VOTES MAY BE TAKEN:
 - SL moved to enter Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining

Selectmen's Meeting Minutes for March 27, 2018

position as the chair has declared with respect to: Fire, Police, Supervisory, Highway/Water Unions. GC seconded. Roll call vote: CK (YES) SL (YES) and GC (YES).

SL moved to enter into Executive session pursuant to GL c. 30A, s. 21 (a) (2) to discuss strategy or to conduct negotiations with non-union personnel with respects to the Treasurer/Tax Collector and the Town Accountant. GC seconded. Roll call vote: SL (YES) GC (YES) and SL (YES).

SL moved to enter into Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares and to not return to open session but to adjourn from executive session for the Merrill case. GC seconded. Roll call vote: CK (YES), GC (YES), and SL (YES).

V. ADJOURNMENT:

Respects	ully submitted by,
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1301	13mer
	Smart, Executive Assistant
Carolyn	Smart, executive Assistant

TOWN OF TOWNSEND 272 MAIN STREET, TOWNSEND, MA 01469

NOTICE OF APPROVAL OF SPECIAL PERMIT

This is to certify that:

TOWNSEND CONGREGATIONAL CHURCH

3 Brookline Street Townsend, MA

March 20, 2018

THE ABOVE NAMED NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES, TO BE DRUNK ON THE PREMISES

Under Chapter 138, Section 14, of the Liquor Control Act.

In conjunction with a "Annual Fundraising Auction" to be held on May 5, 2018 with sale hours from 6:00P.M. to 9:00P.M.

The license is granted in conformity with the Statutes and ordinances relating thereto, and expires 05/05/2018 unless sooner suspended or revoked.

Date:

THE LOCAL LICENSING AUTHORITIES

Town of Townsend

APPLICATION FOR LICENSE

(GENERAL)

No. <u>1-18</u>		20
TO THE LICENSING AUTHO	DRITIES:	
The undersigned hereby a		e with the provisions of the Statutes relating thereto <u>METALS</u>
	<u>Carl (</u>	Cerullo
	(Full name of person, firm or	corporation making application)
STATE CLEARLY PUPOSE FOR	To obtain a JUNK COLLEG	CTOR'S license to collect junk, old metals
WHICH LICENSE IS REQUESTED	and second hand articles.	
GIVE LOCATION BY STREET AND NUMBER	At 60 Turnpike Road	
in said C	City/Town of Townsend	
in accord	lance with the rules and regulations 1	made under authority of said Statues.
I certify under the state taxes required under law	penalties of perjury that I, to my best	knowledge and belief, have filed all state tax returns and paid all
Signature of Or Corporate Na	ndividual ame (Mandatory)	By: Corporate Officer (Mandatory, if Applicable)
04-33 **Social Security or Federal Identif	# (Voluntary)	
** Your social security have met tax filing or tax pays	nent obligations. Licensees who fail	ause is signed by the applicant. ssachusetts Department of Revenue to determine whether you to correct their non-filing or delinquency will be subject to authority of Mass. G.L. c. 62C s. 49A.
Received REC	EINED	
Hour A.M P.M. MAP Approved 20	2018	Signature of Applicant
	F SELECTMEN	Address



Massachusetts Association of Conservation Commissions

protecting wetlands, open space and biological diversity through education and advocacy

March 23, 2018

Townsend Board of Selectmen Town of Townsend 272 Main Street Townsend, MA 01469

Dear Board of Selectmen:

I am very pleased to inform you that Karen Hill, associated with the Townsend Conservation Commission, successfully completed eight units of the Massachusetts Association of Conservation Commissions (MACC) Fundamentals for Massachusetts Conservation Commissioners training program and has received a Certificate of Achievement for that accomplishment.

The Fundamentals program provides conservation commissioners and others with the basic knowledge and practical tools essential to carry out the many responsibilities of administering the Wetlands Protection Act and open space planning. Such training promotes sound, consistent fact based decision-making and builds respect for conservation commission decisions. Each person who completes the course validates the wisdom of locally-based protection of wetlands and open space for current and future generations.

We congratulate Karen for undertaking this training, as well as you and the Townsend Conservation Commission for recognizing the value of training in commission work and supporting this important training for your commission. Enclosed is a media release announcing Karen's achievement for forwarding to your local newspaper.

We believe participation in continuing education on wetland and open space issues is an essential aspect of the work of conservation commission members and staff. We hope you will encourage commissioners to participate and assure that the commission budget includes adequate funding for the modest training fees necessary for participation.

Sincerely,

Dorothy A. McGlincy

Executive Director

Email: dorothy.mcglincy@maccweb.org

Enclosures

cc: Townsend Conservation Commission



TOWN OF TOWNSEND

BOARD OF SELECTMEN TOWN ADMINISTRATOR PERFORMANCE EVALUATION

Administrator's Name: James M. Kreidler

Title: Town Administrator

Performing Evaluation: Selectboard

Date: March 6, 2018

2018 COMPOSITE PERFORMANCE EVALUATION

RATING SCALE

1 -Unsatisfactory

2 – Below Expectations

3 – Meets Expectations

4 – Exceeds Expectations

5 – Outstanding

N/A- Not Applicable

Composite Numeric Rating

4.33

"Exceeds Expectations 100% of the time." "Outstanding 33% of the time."

Jim knows more about local and state government than anyone I have ever known in my 40 years in this profession. Whether it is the big picture issues like labor law and finance or even the minor and obscure things like land use and zoning intricacies, he is always on the top of things. What I have found just as important as the knowledge that he possesses is on the rare occasion that he doesn't have an answer at his fingertips he readily says so and commits to get it. I have had the privilege of working with Jim for over two of my three years on the Board of Selectmen and I can honestly say that without his skills, efforts, strength and knowledge I am certain our town would be in a horrible place right now. Whether it is the professionalism and strength he's brought to our financial house or the courage and intellect he has demonstrated in some very difficult personnel matters, I cannot imagine having come through it if not for him. The citizens of Townsend have been exceptionally well served by Jim and I have faith that if he is allowed to continue without interference that we will all look back at Jim's tenure here as the time that Townsend truly turned the corner and reestablished itself as the incredible community it once was.

I have found Jim to be very knowledgeable and easy to talk to. I feel it would have been easier to give specifics and certainly more meaningful to evaluate Jim had the Board given him a list of specific goals and objectives to measure his performance against. I look forward to the upcoming year, to encourage the setting of specific goals, objectives, and priorities with the hope of becoming more proactive, goal-oriented, and to spend less time and attention focused on crisis management.

Jim has been open to different points of view and has been able to gain consensus with multiple stakeholders. He demonstrates confidence in his decision making. He demonstrates a high degree of knowledge of his job responsibilities and is constantly seeking opportunities to improve our town government.

King: Clark: M Lisio: She