



OFFICE OF THE SELECTBOARD
272 Main Street Townsend Massachusetts 01469



Chaz Sexton-Diranian, *Chairman*

Joseph Z. Shank, *Vice Chairman*

Theresa A. Morse, *Clerk*

R. Eric Slagle, *Town Administrator*

Sabrina Moore, *Administrative Assistant*

Topic: Selectboard

Time: September 19, 2023 18:00 Eastern Time {US and Canada}

RECEIVED
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TOWN OF TOWNSEND
TOWN CLERK

I. PRELIMINARIES:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being recorded and uploaded to YouTube.
- 1.4 Chairman's Additions or Deletions.

Board of Selectmen meeting was called to order at 6:00 p.m. with Chaz Sexton-Diranian, Joseph Z. Shank and Theresa A. Morse present in person.

Pledge of Allegiance recited.

Chaz Sexton-Diranian announced that the meeting is being recorded, is live on channel 9 and will be on the Town's YouTube channel afterwards.

Additions: 4.5 Conservation Commission Fee Schedule, 3.2 Appointment to Highway Department, 1.6 Review/Approve Minutes 07/25/23.

Deletions: None

- 1.5 Review/Approve the meeting minutes for 07/11/2023. Addition: 07/25/2023

Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to approve meeting minutes for 07/11/2023 and 07/25/2023. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes and Theresa A. Morse yes.

II. APPOINTMENTS AND HEARINGS:

None

III. APPOINTMENTS OF OFFICIALS/PERSONNEL:

- 3.1 Appointment of David Zannini as truck driver/laborer to the Highway Department effective 09/19/2023 with start date 09/25/2023.

Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to appoint David Zannini as truck driver/laborer to the Highway Department effective 09/19/2023 with start date 09/25/2023. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes and Theresa A. Morse yes.

Addition: 3.2 Appointment of Timothy Scaffardi to the Highway Department

Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to appoint Timothy Scaffardi as heavy equipment operator to the Highway Department effective 09/19/2023 with start date 09/25/2023. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes and Theresa A. Morse yes.

IV. MEETING BUSINESS:

- 4.1 Proclamation for Lindsay Morand.

Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to approve the proclamation for Lindsay Morand for the William E. May Endowment Fund Award. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes and Theresa A. Morse yes.

- 4.2 Review/Approve Consolidated Police Union Contract

Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to approve the consolidated agreement between Town of Townsend Massachusetts and the American Federation of State, County and Municipal Employees, AFSCME Council 93, Local 3470, Police Union (7/1/23-6/30/25). Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes and Theresa A. Morse yes.

4.3 Review/Approve Properties for Sale (44 Fitchburg Rd. a/k/a 1-5 Fitchburg Rd., 106 Haynes Rd.)	Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to approve the sale of 44 Fitchburg Rd. a/k/a 1-5 Fitchburg Rd., 106 Haynes Rd. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes and Theresa A. Morse yes.
4.4 Review Solar Canopy Proposal for COA/Library	Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to remove the library solar canopies 25 year lease from the Special Town Meeting warrant and move forward with the Police Department solar canopies 25 year lease. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes and Theresa A. Morse yes.
4.5 Conservation Commission Fee Schedule	Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to approve the Conservation Commission Fee Schedule to be effective September 13, 2023. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes and Theresa A. Morse yes.
V. WORK SESSION: 5.0 ARPA Projects	R. Eric Slagle provided an update on the Building Assessment invitation for quotes. R. Eric Slagle and Joseph Z. Shank will work together on this. Updates were shared as to TEO refrigerator. R. Eric Slagle was directed to reach out to TEO. Assessment for WIFI in Town Hall building was done.
5.1 Town Administrator Updates and Reports	Request for sealed bids for two weeks for Town vehicle was pending. Short discussion about an issue with a One-day Liquor License granted to cater an event at Evans on the Common on the 17th where the alcohol control was not appropriate, and the plan submitted to the Board of Selectmen with the application was never executed. R. Eric Slagle will work with Police Chief Jay Sartell to write a letter to the Catering Company and have a procedure in place for future One-Day Special Licenses and rain dates when an event must be moved.
5.2 Reports from Board liaisons 5.2.1 General Government 5.2.2 Elected Boards 5.2.3 Public Safety	Updates of Capital Planning Committee, Energy Commission and possible crosswalk in front of Sterilite were shared. Updates about the joint meeting of Water Commission and Affordable Housing Trust were shared. Updates on Fire Department, emergency response vehicles and building department were shared.
5.3 Announcements/Communications	None
5.4 Next meeting - October 3, 2023 at 6:00 p.m.	Special Town Meeting September 26, 2023 at 7 p.m. and October 3, 2023 at 6 p.m.
5.5 Review and sign payroll and bills payable warrants out of session.	Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to review and sign payroll and bills payable warrants out of session. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes and Theresa A. Morse yes.
VI. EXECUTIVE SESSION: VII. ADJOURNMENT:	Motion was made by Theresa Morse and seconded by Joseph Z. Shank to enter Executive Session at 7:10 p.m. and to adjourn in Executive Session: <ol style="list-style-type: none"> 1. Executive Session pursuant to GL c. 30A, s. 21(a)(3), to discuss strategy with respect to collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Recording of meeting found at: https://www.youtube.com/watch?v=mgxgLEJsWck&list=PLQpCwUSpXeCa-inxdzK0jQMgEx3wCFBbE&index=5 Minutes submitted by Sabrina Moore on 11/14/2023.