



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Cindy King, *Chairman*
James M. Kreidler, Jr.,
Town Administrator

Gordon Clark, *Vice-Chairman*

Sue Lisio, *Clerk*
(978) 597-1701

MEETING MINUTES - NOVEMBER 14, 2017 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL
272 MAIN STREET, TOWNSEND, MA

I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 The meeting was called to order is at 6:00P.M.
Roll call vote taken: Chairman, Cindy King (CK), Vice-Chairman, Gordon Clark (GC),
and Clerk, Sue Lisio (SL).
- 1.2 Pledge of Allegiance
- 1.3 CK announced that the meeting is being tape recorded and asked if any members of the
audience would be tape recording.
- 1.4 Chairman's Additions or Deletions.
Delete: section 5.2 King update.
Revise 4.4 to include 4.4.1

II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:

- 2.1 6:00P.M. Review/Discuss warrant for the Special Town Meeting with Finance
Committee.
Members of the Finance Committee to include: Andrea Wood, Jerrilyn Bozicas, Gene
Dilda, and Donna Lyn Pinkerton. The Board reviewed the warrant articles as follows
(please see attached).

Article 2 was removed due to collective bargaining issues and the Board together with
the Finance Committee not supporting request.

SL moved that the Board not put Article 2 on the warrant and have Mr. Kreidler work
with the union as necessary. GC seconded. Unanimous vote.

Article 3: Mr. Kreidler explained the reason for the reduction in the police budget to
offset the Resource Office Account expense.

Article 4: Mr. Kreidler reviewed the article with Board and the Finance Committee,
explaining the different invoices. Chief Bailey explained the invoices were found in the
desk drawer along with the checks for various details.

*Chief Bailey announced the Police Department was having a fundraiser for NM Cares, each Officer participating in "no shave" November was donating \$100.00 of their own funds.

Article 6, to amend the FY18 Capital Plan: discussion regarding process and each project requested was reviewed. The Board agreed with Capital Planning's recommendation.

Article 7, Town Counsel's suggestion and wording for the article.

Article 8, Concerns regarding wording additional review of 102.6. Mr. Kreidler to talk with the Health Administrator of concerns for possible amendment to the motion.

Article 9, as submitted by the Planning Board to allow for additional time to craft a bylaw.

The Board after review of the revised warrant (see attached) with discussion of the Finance Committee took the following votes:

Article 1: SL moved to recommend Article 1. GC seconded. Unanimous vote.

Article 3: SL moved to recommend Article 3 which will be Article 2 on the warrant. GC seconded. Unanimous vote.

Article 4: SL moved to that to recommend the article to pay prior year bills. GC seconded. Unanimous vote.

Article 5: SL moved to recommend the article to replenish and supplement the capital stabilization. GC seconded. Unanimous vote.

Article 6: SL moved to recommend the article from Capital Planning requested for a total of \$50,000 GC seconded. Unanimous vote.

Article 7: SL moved the Board vote to approve home rule charter special act. GC seconded. GC took no position. CK and SL voted yes.

Article 8: SL moved the Board vote to have no position. GC seconded. Unanimous vote.

Article 9: SL moved the Board approve general bylaw change on moratorium of recreational marijuana. GC seconded. GC took no position. CK and SL voted yes.

2.1.1 After review and recommendations, the Board voted: SL moved to sign and post the warrant for November 28, 2017. GC seconded. Unanimous vote.

2.1.2 SL moved to sign and post the warrant for the State Special Election to be held on December 5, 2017. GC seconded. Unanimous vote.

SL moved the Board recess for 5 minutes.

CK called the meeting back from recess at 7:30P.M.

2.2 6:45P.M. Barbara Tierney, Treasurer RE: Useful life of Capital Projects for upcoming Bond issuance.

Ms. Tierney met with the Board to explain the needed vote for useful life of the capital items for borrowing purposes. SL moved that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of portion` of the \$3,655,000 borrowing and the \$729,285 borrowing authorized by the votes of the Town passed May 6, 2014, Article 23, respectively, are hereby determined pursuant to G.L. c. 44 S7 (1) to be as follows:

| | | |
|--------------------------------|-----------|----------|
| UTV skid trailer | \$25,0000 | 13 years |
| Harbor Station plymovent | \$12,000 | 13 years |
| F450 4x4 1-ton dump truck | \$65,000 | 13 years |
| Used 6-Wheel dump truck | \$65,000 | 13 years |
| Clam Shell catch basin cleaner | \$50,000 | 13 years |
| Electronic Message Boards | \$40,000 | 13 years |
| Fuel Pumps | \$30,000 | 13 years |
| Backhoe | \$130,000 | 13 years |
| Sweeper | \$185,285 | 13 years |

GC seconded. Unanimous vote. SL signed to certify the vote as attached.

- 2.3 7:00P.M. Chaz Sexton-Diranian, representing the Housing Authority met with the Board to recommend the appointment of Ms. Coleman. SL moved to appoint BettyAnn Coleman to the Housing Authority as Tenant Member effective November 14, 2017 to June 30, 2020. GC seconded. Unanimous vote.

- 2.4 7:10P.M. Karen Hill, Conservation Commission RE: Department Updates
Ms. Hill met with the Board to explain the Commission's request to add five (5) additional hours to the Conservation Administrative Assistant's schedule per week. Ms. Hill explain average filings for the last 3 years at 12 per year, relaying this year they're up to 38. The work load has increased and additional hours are needed. For the short term, the Commission agreed to fund the additional five hours with existing money but asked the Board to support the need for next year's budget. GC voiced concern with the increase in hours due to benefit load. Mr. Kreidler stated he supported the request. SL moved that the Board support a move to increase conservation Administrative Assistant to 20 hours effective till the end of the fiscal year. GC seconded. Unanimous vote

Ms. Hill informed the Board of the projects the Commission is currently working on to include a bird/butterfly park at Old Meeting House Park and further clean-up of the Squannacook River.

III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

- 3.1 SL moved to appoint Eino Kauppi to the Town Flag Committee effective November 14, 2017. GC seconded. Unanimous vote. Additional discussion of the flags ensued. Mr. Kreidler to meet with the Flag Committee for additional information and will report back to the Board.

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 SL moved to close non-essential town offices to the public on November 24, 2017. GC seconded. Unanimous Vote.
- 4.2 SL moved to approve and sign the 2018 renewal for a Wine & Malt Restaurant Liquor license #0021-RS-1286 for Nancy J. Pappas, Patriot Pizza & Subs, Inc. at 24 Main Street, Townsend, MA., contingent upon a valid certificate of inspection. GC seconded. Unanimous vote.
- 4.3 SL moved to approve and sign the 2018 renewal for an All Alcoholic Beverages Club license #0005-CL-1286 for Terri Roy, V.F.W. Post #6538, 491A Main Street, Townsend, MA., contingent upon a valid certificate of inspection. GC seconded. Unanimous vote.
- 4.4 SL recused herself from the meeting and vote to approve the following.

GC moved to approve and sign the following 2018 renewal applications for a Common Victualler license:

| | | |
|---------------------------------|----------------------------|--------------------------|
| <i>Grovercare, Inc</i> | <i>Ronald Kirwood</i> | <i>27 Main Street</i> |
| <i>Dunkin Donuts</i> | <i>Steve Catalano</i> | <i>17 Elm Street</i> |
| <i>Dunkin Donuts</i> | <i>Frank Catalano</i> | <i>28 Main Street</i> |
| <i>Patriot Pizza & Subs</i> | <i>Nancy Pappas</i> | <i>24 Main Street</i> |
| <i>Hannaford Supermarket</i> | <i>Judy Knapp</i> | <i>18 Main Street</i> |
| <i>Gourmet Donuts</i> | <i>Mohamed Eldardir</i> | <i>210 Main Street</i> |
| <i>Townsend Pizza</i> | <i>Gregory C. Frediani</i> | <i>237 Main Street</i> |
| <i>V.F.W. Post #6538</i> | <i>Terri Roy</i> | <i>491 A Main Street</i> |

CK Seconded. Unanimous Vote. *Note: SL had left the room.

- 4.4.1 GC moved to approve and the 2018 renewal application for a Common Victualler license for McNabb's Pharmacy, Karen McNabb-Noon, 233 Main Street. CK seconded. Unanimous vote *SL had left the room

*SL returned to the meeting for the remainder of license approvals.

- 4.5 SL moved to approve and sign the 2018 weekly and Sunday Entertainment license #E3-18 for Terri Roy, V.F.W. Post #6538, 491 A Main Street, Townsend, MA. GC seconded. Unanimous vote.
- 4.6 SL moved to approve and sign the 2018 CLASS I license for Townsend Sales & Service, Inc., 340 Main Street, Townsend, MA. GC seconded. Unanimous vote.
- 4.7 Mr. Kreidler informed the Board of a potential conflict with the approval of the Class II license for Harbor Auto body due to pending litigation with Mr. Shank. He further stated that both Ms. King and Mr. Clark did have disclosures on file to dispel the appearance of the conflict.
SL moved to approve and sign the 2018 CLASS II license for Harbor Auto Body, 98 Main Street, Townsend, MA. GC seconded. Unanimous vote.
- 4.8 SL moved to approve and sign the 2018 CLASS III license for MJS Metals, 60 Turnpike Road, Townsend, MA. GC seconded. Unanimous vote.
- 4.9 SL moved to approve and sign a road opening permit for Unitil on Turnpike Road as approved by the Acting Highway Superintendent. (see attached) GC seconded. Unanimous vote.
- 4.10 The Board asked Mr. Kreidler to send a thank you letter to the Committee members that helped to review and draft the specs for the vehicle. GC asked if the warranty will be part of the purchase package. SL moved to authorize the purchase of the Pumper/Truck

in the amount of \$489,658.00 as approved on the FY18 Capital Plan and voted at the Annual Town Meeting. GC seconded with amendment: for the Chair to sign the documentation out of session. Unanimous vote.

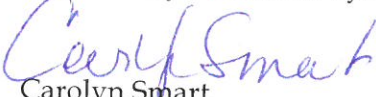
V. WORK SESSION - VOTES MAY BE TAKEN:

- 5.1 Town Administrator updates and reports.
- 5.1.1 Bond Rating Call
Mr. Kreidler updated the Board of the recently issued rating and opinion (See attached)
 - 5.1.2 Melanson & Heath Representation letter.
 - 5.1.3 Permission/Vote to contract Special Counsel, RE: cable contract and formation of non-profit corporation.
GC expressed a willingness to demand damages as result of Comcast not adhering to the contract and thought the Board should meet with Comcast to discuss. Mr. Kreidler explained Special Counsel would be consulted for two reasons:
 - Compliance issues with Contract
 - Formation of non-profit Corp
- SL moved to authorize the Town Administrator to secure special Counsel for the Cable Commission. GC seconded. Unanimous vote.
- 5.2 Board of Selectmen announcements, updates, and reports.
- Cindy King: Community response to substance abuse.
CK discussed the statistics and response efforts in regards to substance abuse. CK asked a link be put on the website with the data she gathered and assistance information.
 - Sue Lisio: Bridge report
SL to let the public know that the town receives Bridge reports from MassDOT annually, if anyone wanted a copy they are available via public records request.
- 5.3 SL moved to approve the meeting minutes for October 30, 2017. GC seconded. Unanimous vote.
- 5.4 SL moved to approve and sign the bills payable warrant. GC seconded. SL & CK (YES) and GC (NO)

VI. ADJOURNMENT:

SL moved to adjourn the meeting at 8:43P.M. CK seconded. Unanimous vote.

Respectfully submitted by,


Carolyn Smart
Executive Assistant

Voted to approve and the meeting minutes of November 14, 2017, by the Board of Selectmen this
20th day of December, 2017.

TOWN OF TOWNSEND

Highway Department
177 Main Street
Townsend, Massachusetts 01469
Tel: (978) 597-1712
Fax: (978) 597-0726

**ROAD OPENING PERMIT APPLICATION
FOR EXCAVATION IN PUBLIC WAYS**

Date: 11/01/2017

Permit #: _____

APPLICANT: (Complete this section only if different than Contractor performing the work)

Name: Unitil Fitchburg Gas and Electric
Address: 285 John Fitch Hwy
Fitchburg Ma 01420

Telephone # 978-353-3221 Fax # 978-353-3321

Contact Person (if different from name listed above) Kelli Moore

CONTRACTOR:

Name: Unitil/Neuco
Address: 285 John Fitch Hwy
Fitchburg Ma 01420

Telephone # 978-833-0020 Fax # _____

Contact Person (if different from the name listed above): Mark Dimeco Supervisor Gas Operations

Name of person performing the excavation (if different from name listed above)

Name of competent person to be at the worksite (as defined by 520 CMR 14.02)

Mark Dimeco Supervisor Gas Operations

Massachusetts Hoisting Equipment License Information;

License Number: _____

Grade: _____

Expiration Date: _____

Name and contact information of insurer (a valid, current certificate of insurance must be attached);

DETAILS OF EXCAVATION

Exact Location of Excavation – Street: Turnpike Rd
House Number: __796 Main St to _____

Scope of Work:

Gas Service Installation

Length of Cut: _____ Depth of Cut: _____

Start Date: _____ Estimated Working Days: _____

NOTIFICATION DATES:

Dig Safe: _____

Detail Officer Required: Yes _____ No _____

Highway Superintendent: James R. Smith

Date: 11/3/17

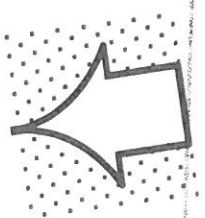
Board of Selectmen: _____

Gregory
Sue Lissie

Date: _____

Fee Received: 100 - Check #: _____

NOTE: Application must be completed and submitted to the Highway Department no less than 48 hours before work begins.



**The Commonwealth of Massachusetts
TOWNSEND, MASSACHUSETTS
SPECIAL TOWN MEETING**



MIDDLESEX SS.

To either of the Constables of the Town of Townsend in the County of Middlesex,
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the legal voters of the Town of Townsend, qualified to vote at Town Meetings for the transaction of Town affairs, to meet at the Memorial Hall, 272 Main Street, Townsend, MA for the Special Town Meeting on **November 28, 2017, at 7:00 PM**, then and there to act on the following articles:

**CURRENT FISCAL YEAR FINANCIAL ARTICLES
(majority vote)**

ARTICLE 1

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury \$23,000 to replenish the FY18 Finance Committee Reserve Fund; or take any other action in relation thereto.

SUBMITTED BY: Finance Committee

ARTICLE 2

To see if the town will vote to appropriate from free cash \$14,000 to enroll one of our four full-time personnel to attend Paramedic school, or take any action in relation thereto.

SUBMITTED BY: Fire Chief

Special Town Meeting
November 28, 2017

ARTICLE 3

To see if the town will vote to reduce the FY18 Police Department Personnel Budget by \$40,000.00, or take any other action in relation thereto.

SUBMITTED BY: Town Accountant

**PRIOR FISCAL YEAR BILLS
(9/10th vote)**

ARTICLE 4

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of \$13,015.34, to fund the following bills from a prior fiscal year:

| VENDOR | DEPARTMENT | FY | AMOUNT |
|-------------------------------|-------------------|-----------|---------------|
| 1. Richard Cowell Tactical | Police | 15 | \$ 425.50 |
| 2. Comcast | Police | 16 | \$1945.23 |
| 3. Zoll Medical | Police | 16 | \$ 96.76 |
| 4. Zoll Medical | Police | 16 | \$ 186.15 |
| 5. Powerphone | Police | 16 | \$ 369.00 |
| 6. McGee Equine | Police/ACO | 16 | \$ 910.37 |
| 7. Axon | Police | 16 | \$ 69.37 |
| 8. Municipal Police Institute | Police | 17 | \$1080.00 |
| 9. Verizon | Police | 15-17 | \$3686.28 |
| 10. Virtual Town Hall | MIS | 17 | \$1667.00 |
| 11. P. Davis Emerg. Services | Facilities | 17 | \$2579.68 |

or take any other action in relation thereto.

SUBMITTED BY: As noted

CAPITAL PLAN ARTICLES

(majority vote)

ARTICLE 5

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury \$250,000, to supplement the Capital Stabilization Fund; or take any other action in relation thereto.

SUBMITTED BY: Capital Planning Committee

ARTICLE 6

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of \$140,000, to fund the additional capital requests contained in the revised FY18 capital plan as follow:

- \$25,000-repair and or replacement, and any costs associated thereto, of certain audio visual equipment in the Meeting Room between the Library and the Senior Center;
- \$25,000-design,engineering and replacement of the sidewalks in the town common;
- \$65,000- reconfiguration, rewiring and replacement of the Town Hall management information system infrastructure.
- \$10,000- rebuild fire engine pump
- \$15,000- safety repairs at the Harbor Fire Station

or take any other action in relation thereto.

SUBMITTED BY: Capital Planning Committee and (Council on Aging Director, Library Director, MIS Coordinator, Facilities Coordinator, Fire Chief, Town Administrator and the Cemetery and Parks Commission)

HOME RULE CHARTER

(majority vote)

ARTICLE 7

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation in the form set forth below, amending the Town Charter to conform the makeup of the Housing Authority to state law;

Special Town Meeting
November 28, 2017

provided however that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition:

An Act Relative to the Charter of the Town of Townsend

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Subsection 3-15(a) of article 3 of the charter of the town of Townsend, which is on file in the office of the archivist of the commonwealth, as provided in section 12 of chapter 43B of the General Laws, is hereby amended by striking out the following words: -“four shall be elected for a five year term by the voters and one shall be appointed in the manner provided by the General Law”, and inserting in place thereof the following words: -“three members shall be elected for a five year term by the voters of the town and two members shall be elected or appointed in the manner provided by the General Laws.”

SECTION 2. This act shall take effect upon its passage.

Or take any other action relative thereto.

SUBMITTED BY: _____

**GENERAL BYLAW ARTICLES
(majority vote)**

ARTICLE 8

To see if the Town will vote to amend the Town's General Bylaw 102 by adding a new §102.5 and §102.6 as follow:

102.5 Unlawful disposal of waste –

A. Whoever places, throws, deposits or discharges or whoever causes to be placed, thrown, deposited or discharged any waste in a public way or upon any public property shall be punished by a fine of \$200 for each offense.

B. Waste in a Town of Townsend container: Whoever with Town authority disposes of waste by placing it in a dumpster, cart, barrel or other container owned, control or operated by the Town of Townsend shall be punishable by a fine of \$300.

C. Importation of Waste

1. Whoever brings, disposes, stores, or places any waste from any location not eligible for curbside collection to a household shall be punished by a fine of \$300. Each piece of waste shall constitute a separate offense.

2. Whoever brings, disposes, stores or places any waste including Construction and Demolition, CRTs and White Goods, from any location to another, within the Town, for the purpose of “centralizing”, dismantling, remanufacturing, disassembling, shall be punished by a fine of \$300.

D. Banned waste, Restricted Material: Unless otherwise specified under this chapter, whoever places for curbside collection any waste banned by state or federal law, rule or regulation, including but not limited to hazardous waste, hazardous materials, universal waste, sewage, ash, sludge, coal, cans containing paint or aerosol, mirrors, window glass, motorized equipment, motorized vehicles and parts, tires and rims, motor vehicle products, oils, machinery, stumps, all branches and limbs not defined as yard waste, electronics, construction and demolition materials, rocks, boulders, concrete footings, asphalt, pavement, brick, concrete, metal and wood, sheetrock/plaster/lath, roofing, siding, insulation, chemicals, explosives and storage tanks, shall be punished by a fine of \$300. Each piece of waste shall constitute of a separate offense.

E. Waste in or adjacent to a privately controlled container: Whoever without the owner’s authority disposes of waste by placing it in a dumpster, cart, barrel or other container owned, controlled or operated by a private party shall be punished by a fine of \$300.

F. Waste on Private Property: Whoever places, throws, deposits or discharges or whoever causes to be placed, thrown, deposited or discharged any waste on a private way or upon any private property shall be punished by a fine of \$300 for each offense.

~~102.6 Scavenging of curbside collection materials~~

Upon placement of waste at the curbside, such waste shall become the property of the Town of Townsend. It shall be a violation of this section if any person, other than authorized agents of the Town acting in the course of their employment or

contract, collects or causes to be collected any waste so placed. Each and every such collection in violation hereof from one or more locations shall constitute of separate and distinct offense. Any violation of this subsection shall be punishable by a fine of \$300.

SUBMITTED BY: The Board of Health

ZONING BYLAW ARTICLES

(2/3 vote)

ARTICLE 9

To see if the Town will vote to amend the Town's Zoning Bylaw by adding a new § 145-89

TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS, that would provide as follows, and further to amend the Table of Contents to add Section 145-89 "Temporary Moratorium on Recreational Marijuana Establishments:"

§ 145-89 Temporary Moratorium on Recreational Marijuana

On November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, processing, distribution, possession and use of marijuana for recreational purposes (new G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed). The law, which allows certain personal use and possession of marijuana, took effect on December 15, 2016 and (as amended on December 30, 2016 by Chapter 351 of the Acts of 2016 and thereafter, on July 28, 2017 by Chapter 55 of the Acts of 2017) requires a Cannabis Control Commission to issue regulations regarding the licensing of commercial activities by March 15, 2018 and to begin accepting applications for licenses no later than April 1, 2018. Currently under the Zoning Bylaw, a non-medical Marijuana Establishment (hereinafter, a "Recreational Marijuana Establishment"), as defined in G.L. c. 94G, §1, is not specifically addressed in the Townsend Zoning Bylaw.

The regulation of recreational marijuana raises novel legal, planning, and public safety issues, and the Town needs time to study and consider the regulation of Recreational Marijuana Establishments and address such issues, as well as to address the potential impact of the State regulations on local zoning and to

undertake a planning process to consider amending the Townsend Zoning Bylaw regarding regulation of Recreational Marijuana Establishments. This temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments will allow sufficient time to address the effects of such structures and uses in the Town and to enact bylaws in a consistent manner.

A. Definition

“Recreational Marijuana Establishment” shall mean a “marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.”

B. Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Recreational Marijuana Establishment and other uses related to recreational marijuana. The moratorium shall be in effect through December 31, 2018 or until a bylaw is approved. During the moratorium period, the Planning Board, on behalf of the Town of Townsend, shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, and to consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments, and shall consider adopting new Zoning Bylaws in response to these new issues.

Or take any action relative thereto.

And you are directed to serve this Warrant, by posting up attested copies thereof at MEMORIAL HALL, 272 MAIN STREET at the Center, WEST TOWNSEND FIRE STATION, 460 MAIN STREET in West Townsend, POLICE/COMMUNICATIONS CENTER, 70 BROOKLINE ROAD, NORTH MIDDLESEX REGIONAL HIGH SCHOOL, 19 MAIN STREET, and HARBOR CHURCH, 80 MAIN STREET in said Town, at least FOURTEEN (14) days before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid.

Given under our hands this 14th day of November, in the year TWO THOUSAND SEVENTEEN.

Special Town Meeting
November 28, 2017

BOARD OF SELECTMEN

Cindy King, Chairman

Gordon Clark, Vice Chairman

Sue Lisio, Clerk

A true copy. ATTEST:

CONSTABLE

Special Town Meeting
November 28, 2017

**TOWN OF TOWNSEND, MASSACHUSETTS
VOTE OF THE BOARD OF SELECTMEN**

I, the Clerk of the Board of Selectmen of the Town of Townsend, Massa that at a meeting of the board held November 14, 2017, of which meeting all members of the board were duly notified and at which a quorum was present, the following vote was unanimously passed, all of which appears upon the official record of the board in my custody:

Voted: that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of a portion of the \$3,655,000 borrowing and the \$729,285 borrowing authorized by the votes of the Town passed May 6, 2014, Article 23, respectively, are hereby determined pursuant to G.L. c.44, §7(1) to be as follows:

| <u>Purpose</u> | <u>Authorized Borrowing Amount</u> | <u>Maximum Useful Life</u> |
|--------------------------------|--|----------------------------|
| UTV skid trailer | \$25,000 | 13 years |
| Harbor Station plymovent | 12,000 | 13 years |
| F450 4x4 1-ton truck | 65,000 | 13 years |
| Used 6-wheel dump truck | 65,000 | 13 years |
| Clam Shell catch basin cleaner | 50,000 | 13 years |
| Electronic Message Boards x2 | 40,000 | 13 years |
| Fuel Pumps | 30,000 | 13 years |
| Backhoe | 130,000 | 13 years |
| Sweeper | 185,285 | 13 years |

I further certify that the vote was taken at a meeting open to the public, that no vote was taken by secret ballot, that notice stating the place, date and time of the meeting was filed with the Town Clerk and a copy thereof posted in the office of the Town Clerk or on the principal official bulletin board of the town at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the vote were taken in executive session, and that the official record of the meeting was made available to the public promptly and remains available to the public, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: Nov. 14, , 2017


Clerk of the Board of Selectmen



TOWNSEND FIRE-EMS DEPARTMENT

Proudly serving the citizens of Townsend since 1875

PO Box 530 – 13 Elm St.
Townsend, MA 01469

4,10

Mark R. Boynton
Chief of Department

Headquarters: 978-597-8150

Fax: 978-300-

MEMORANDUM

To: James Kreidler, Town Administrator
From: Mark R. Boynton, Fire – EMS Chief *MRB*
Subject: Approval to order new Pumper/Tanker
Date: November 3, 2017

The Annual Town meeting the voters approved \$490,000.00 to purchase a combination pumper/tanker to replace a 1986 tanker and a 1995 engine.

Prior to the meeting appointed a committee to develop specification for this replacement. The eight member committee has done their due dilatatants over the past eleven months following parameters I provided and the Towns purchasing policy.

As I result of their hard work they have recommended purchase of a pumper/tanker manufactured by HME out of Michigan. The vehicle will be sold to us and serviced by local dealer Lakes Region Fire Apparatus out of Tamworth NH. The purchase price is \$489,658 utilizing the Houston Galveston Area Council contract pricing.

We currently own a 2007 HME engine and have been very satisfied with the level or service provided by Lakes Region. The ambulance purchase earlier this year utilized the HGAC pricing as a competitive pricing source approved by the State of Massachusetts.

I respectfully request Select Board approval to move forward with the purchase utilizing the HGAC bid price and authorize the Town Administrator to sign the attached proposal from Lakes Region Fire Apparatus.



TOWNSEND FIRE - EMS

Proudly serving the citizens of Townsend since 1875

PO Box 530 -13 Elm St.
Townsend, MA 01469

Mark Boynton
Chief of Department

Headquarters: 978-597-8150 Fax: 978-300-5786

Engine - Tanker Committee

October 26, 2017

Committee Members:

Capt. Michael Grimley-Chair,
F.F./ EMT Jonathan Kinney-Secretary
Capt. Jeff Cormier
F.F./ EMT Michael Virostko

F.F. Duane Creighton-Vice Chair
Capt. Bill Elliott
F.F. Michael Marchand
F.F./ EMT-P Andrew Perry, Alternate

The Engine / Tanker Committee was created by Chief Boynton and is made up of department members. We held our first meeting on December 1, 2016. Our initial task was to develop specifications for a Tanker, an Engine, and a combination Engine / Tanker. The purchase of two trucks was dependent on whether grant money would become available.

Three options were discussed

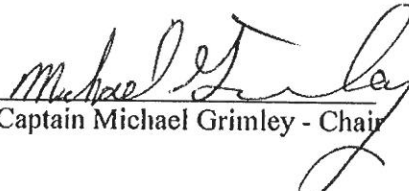
1. A Tanker through the AFG Grant at 425K
2. An Engine through the Town Capital Plan - Town approved 490,000 at town meeting
3. A Combination Engine - Tanker if the AFG Grant is not awarded.

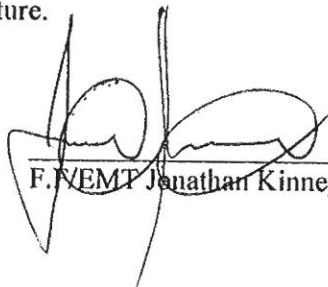
Unfortunately we were not awarded the grant to purchase a tanker through the AFG program so the Engine/Tanker option became the focus of the committee.

The Committee met for 9 months and met with several vendors while working to refine our specifications. Proposals for a Engine - Tanker were received from 2 out of the 4 companies that the committee had researched. The four vendors that were researched were:

Lakes Region Fire Apparatus, Tamworth NH, HME out of Michigan \$489,658
Bulldog Fire Apparatus, Hopkinton MA, KME of Pennsylvania \$605,000
Arnrior out of Canada- Setup meeting but dealer had to cancel
Alexis Fire Equipment out of Illinois - couldn't meet the needs of the town.

The Apparatus Committee formally submits the following recommendation to Chief Boynton for the proposal that was prepared by Lakes Region Fire Apparatus out of Tamworth NH for a HME Engine - Tanker. This HME Engine/Tanker is within our appropriation and we feel is designed to meet the needs of the Town of Townsend for the foreseeable future.


Captain Michael Grimley - Chair


F.F./ EMT Jonathan Kinney - Secretary



CONTRACT PRICING WORKSHEET

For MOTOR VEHICLES Only

Contract
No.:

FS12-15

Date
Prepared:

9/11/2017

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents **MUST** be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

| | | | |
|-----------------|-------------------------------|--------------|---|
| Buying Agency: | Townsend Fire Department | Contractor: | HME Inc |
| Contact Person: | Chief M. Boynton | Prepared By: | Glenn Davis, Lakes Region Fire Apparatus Inc. |
| Phone: | 978.597.8150 | Phone: | 603.323.7117 |
| Fax: | 978.597.2711 | Fax: | 603.323.7447 |
| Email: | mboynton@townsendfire-ems.org | Email: | glenn@lakesfire.com |
| Product Code: | LE-02 | Description: | Custom chassis pumper tanker |

A. Product Item Base Unit Price Per Contractor's H-GAC Contract: 387844

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

| Description | Cost | Description | Cost |
|--|------|--|-------|
| LE02-02 Galvanized double Frame rails | 4068 | LE02-30 Grab handles officers A post & both crew doors | 319 |
| LE02-03 Front disc brakes | 1131 | LE02-32 Driver /officer door red LED light | 270 |
| LE02-06 front & rear aluminum wheels with hup & cap covers | 2336 | LE02-33 forward crew lighting red LED | 155 |
| LE02-08 Onspot tire chains | 2516 | LE02-34 Rear Crew area Red / white LED lighting | 155 |
| LE02-09 aux air resevoir | 284 | LE02-37 Defroster fans | 316 |
| LE02-12 ABS mud snow switch | 223 | LE02-46 Back Up Camera | 1082 |
| LE02-14 Cummins ISL 450 hp | 5776 | LE02-49 Triple power point- battery direct | 171 |
| LE02-15 Radiator skid plate | 385 | LE02-51 12vdc power circuits 4ea @ 180.00 Ea | 720 |
| LE02-18 320 amp leece neville alternator | 570 | LE02-52 NMO Mount- radio antenna wiring 3ea @ \$176.00Ea | 528 |
| LE02-20 3/16 MFDXL 12" raised roof | 1512 | LE02-53 Map Box | 261 |
| LE02-27 cab door reflective stop sign | 167 | Subtotal From Additional Sheet(s): | 53709 |
| | | Subtotal B: | 76654 |

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.

(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

| Description | Cost | Description | Cost |
|-----------------------------------|------|--|-------|
| Inspection trip for 3 FD Staff | 2200 | upgrade 2013 EPA engine to 2017 EPA engine | 1552 |
| Driver diff lock both drive axles | 975 | Subtotal From Additional Sheet(s): | 29796 |
| Air auto eject -Cab slide | 337 | Subtotal C: | 34860 |

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).

For this transaction the percentage is: 8%

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

| | | | | | | |
|--|---|--------------------------|--------|---|-------------|--------|
| Quantity Ordered: | 1 | X Subtotal of A + B + C: | 499358 | = | Subtotal D: | 499358 |
| E. H-GAC Order Processing Charge (Amount Per Current Policy) | | | | | Subtotal E: | 2000 |

F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

| Description | Cost | Description | Cost |
|-------------------------|---------|-------------|--------|
| TRADE VALUE 1986 TANKER | -11,700 | | |
| | | | |
| | | | |
| | | Subtotal F: | -11700 |

Delivery Date:

G. Total Purchase Price (D+E+F): 489658

Published options- continued

| | Price |
|--|--------------------|
| LE02-55 AM/FM stereo,CD/ weather band w/ four speakers | \$111.00 |
| LE02-61 Rear window safety bars | \$297.00 |
| LE02-67 Two tone paint scheme | \$2,422.00 |
| LE02-70 Bostrom seating air driver fixed officer 4ea fixed crew with secure all brackets | \$2,120.00 |
| LE02-71 Duraware seat covering | \$31.00 |
| LE02-85 Q2b siren bumper recessed | \$2,613.00 |
| LE02-87 Right side running board hosewell | \$806.00 |
| LE02-92 Heater Pump House | \$869.00 |
| LE02-100 Radio compartment mounted on dunnage wall | \$467.00 |
| LE02-104 PS tank gauges cab sides | \$577.00 |
| LE02-106 PS tank gauge rear body | \$289.00 |
| LE02-107 Hale Q-Max 1500 pump | \$4,625.00 |
| LE02-127 Crosslay, 3 beds 1.5-2.5-1.5 | \$1,432.00 |
| LE02-136 Hosebed preconnect L/S 2.5" | \$1,921.00 |
| LE02-138 Hosebed preconnect R/S 2.5" | \$1,921.00 |
| LE02-143 Tank refill 2.5" line w/ 1/4 turn ball valve | \$480.00 |
| LE02-146 Foam system Foamlogix 2.1 w/30 gallon tank , foam refill, 4 outlets | \$8,780.00 |
| LE02-150 additional hosebed dividers 4ea@ \$500 | \$2,000.00 |
| LE02-157 Painted apparatus body | \$7,970.00 |
| LE02-161 Focus 150wLED brow light | \$1,505.00 |
| LE02-165 Left rear cab mounted FRC 150w LED quartz light | \$2,136.00 |
| LE02-170 Right rear cab mounted FRC 150w LED quartz light | \$2,136.00 |
| LE02-227 Cab side over wheel whelen 600 Super LED | \$571.00 |
| LE02-263 1/6/1 scotch lite reflective stripe | \$604.00 |
| LE02-264 Body stripe flare 45 degrees up & over rear axle | \$610.00 |
| LE02-266 6" reflective stripe other than white (black) | \$23.00 |
| LE02-267 Accent stripe other than white (gold) | \$203.00 |
| LE02-270 Lettering 60 letters | \$1,350.00 |
| LE02-271 Delivery & training | \$4,500.00 |
| LE02-256 1ea 6" pike pole | \$104.00 |
| LE02-257 1ea 8' pike pole | \$113.00 |
| LE02-258 1ea 10' pike pole | \$123.00 |
| | \$53,709.00 |

| Unpublished option- continued | Price |
|--|-------------|
| Add 4 mode 5 transmission programming | \$154.00 |
| Add overhead defroster fans | \$216.00 |
| Add dri-deck under chassis batteries | \$125.00 |
| Add Acoustic block doghouse covering | \$546.00 |
| Add radio compartment w/door to officers side seat bottom | \$196.00 |
| Add Map light officers A post | \$97.00 |
| Add officers side speedometer | \$156.00 |
| Add White warning light cut out switch | \$101.00 |
| Add Dual USB charging ports | \$126.00 |
| Add second back up camera mounted right side over cab wheel | \$200.00 |
| Add American flag grill wrap | \$427.00 |
| Delete Non heated Moto mirror package | -\$930.00 |
| Add Lank mekra Heated mirro package | \$1,033.00 |
| Delete Black paint break stripe from LE02-67 | -\$255.00 |
| Add Gold w/ black outline & white tracer to two tone paint break | \$255.00 |
| Delete Whelen electric siren | -\$785.00 |
| Add Federal Signal PA 300 siren | \$275.00 |
| Delete Dual siren speaker package | -\$780.00 |
| Add Single (right side)siren speaker package | \$340.00 |
| Add Officers side Q siren push buttonactivation switch | \$117.00 |
| Add Officers side Q siren Brake (push button) | \$25.00 |
| Add vinyl cover to running board hosewell | \$125.00 |
| Add remove-able front panel to pump house | \$718.00 |
| add air primer IPO electric primer | \$0.00 |
| delete thermal relief valve | -\$756.00 |
| delete intake relief valve (already in MIV option) | -\$358.00 |
| Add left side manual master intake valve with relief | \$2,190.00 |
| Add Right side Electronic master intake valve with relief | \$2,980.00 |
| Delete 2ea 6" suction caps | -\$656.00 |
| Add 3ea 6x4 storz adapters with caps | \$735.00 |
| add 4 port primer selector/ diverter valve | \$1,024.00 |
| Add through body rear suction with electronic master intake valve | \$5,998.00 |
| Delete 3ea 2.5" chrome discharge caps | -\$127.00 |
| Add 3ea 2.5x 1.5 reducers with caps | \$225.00 |
| Delete #4 2.5" discharge | -\$2,130.00 |
| Add #4 3" discharge with 3x4 stoz adapter | \$1,447.00 |
| Add 1.5" Right side running board discharge w/ swivel | \$1,035.00 |
| Add 18" extenda gun pipe | \$1,195.00 |
| Add TFT monitor w/ stacked tips | \$1,830.00 |
| Increase tank suction valve & plumbing from 3" to 4" make air controlled | \$455.00 |
| Delete HME spanner set | -\$225.00 |
| Make tank cradle hot dipped galvanized | \$660.00 |
| Reduce tank capacity from 3000 to 2500 gallons | -\$4,500.00 |
| Make Newton Dump valve electronic control IPO air control | -\$897.00 |
| Make rear frame extension hot dipped galvanized | \$660.00 |
| Delete 2.5" left rear direct tank fill | -\$1,580.00 |
| Add 3" left rear direct tank fill w/ 3x4 adapter & cap | \$1,731.00 |
| Delete CPI ladder brackets from right side body | -\$479.00 |
| Add Ladder storage tunnel through tank | \$1,162.00 |
| make 12' roof ladder a 14' roof ladder | \$24.00 |
| Delete folding attic ladder brackets | -\$235.00 |
| Delete satin finish roll up compartment doors | -\$7,814.00 |
| Add Painted hinged compartment doors | \$10,608.00 |
| delete 2ea SCBA bottle storage tubes (1ea side) | -\$787.00 |

| | |
|---|--------------------|
| Add 2ea Side dump valve 8" air controlled (1ea side) | \$5,936.00 |
| Make L/S side suction tray 15' (from 10') | \$125.00 |
| Make Left side suction tray 12' (from 10') | \$65.00 |
| Add second 12' suction tray to left side | \$580.00 |
| Add Manual drop down folding tank rack to right side | \$2,381.00 |
| Add eight (8) FRC fixed 12v Q900 LED scene lights 3ea side & 2ea rear | \$3,380.00 |
| Delete Red LED warning bumper side | -\$648.00 |
| Add Red Led warning over cab fender | \$548.00 |
| Delete 2ea 6x 10 suction | -\$1,288.00 |
| Add 2ea 6x12 suction | \$1,634.00 |
| Add one 6x 15 suction | \$844.00 |
| Delete Jumbo barrel strainer | -\$275.00 |
| Delete through tank back board storage | \$0.00 |
| increase tank capacity for back board storage deletion | \$0.00 |
| Add 12v chassis air compressor | \$617.00 |
| | \$29,796.00 |

CREDIT OPINION

13 November 2017

New Issue

Rate this Research



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Townsend (Town of) MA

New Issue - Moody's assigns Aa3 to the Town of Townsend, MA's GOLT bonds

Summary Rating Rationale

Moody's Investors Service has assigned a Aa3 rating to the Town of Townsend, MA's \$3.7 million General Obligation Municipal Purpose Loan of 2017 Bonds. Concurrently, we maintain a Aa3 rating on the town's outstanding general obligation bonds.

The Aa3 rating reflects a moderately-sized tax base with above average wealth and income levels, a stable financial position, low debt burden and manageable pension liability.

Credit Strengths

- » Low debt burden
- » Above average wealth and income levels

Credit Challenges

- » Financial operating constraints under Proposition 2 ½

Rating Outlook

Outlooks are usually not assigned to local government credits with this amount of debt outstanding.

Factors that Could Lead to an Upgrade

- » Significant growth in the tax base
- » Continued improvement in available reserves
- » Development and adherence to formal fiscal policies

Factors that Could Lead to a Downgrade

- » Trend of operating deficits leading to a decline in reserves
- » Material decline in the tax base
- » Significant increase in the debt burden or pension liability

Key Indicators

Exhibit 1

| TOWNSEND (TOWN OF) MA | 2012 | 2013 | 2014 | 2015 | 2016 |
|---|------------|------------|------------|------------|------------|
| Economy/Tax Base | | | | | |
| Total Full Value (\$000) | \$ 948,106 | \$ 841,900 | \$ 841,900 | \$ 784,188 | \$ 784,188 |
| Full Value Per Capita | \$ 105,568 | \$ 93,161 | \$ 91,680 | \$ 84,485 | \$ 82,338 |
| Median Family Income (% of US Median) | 142.5% | 143.6% | 146.7% | 147.4% | 147.4% |
| Finances | | | | | |
| Operating Revenue (\$000) | \$ 16,922 | \$ 17,457 | \$ 18,149 | \$ 18,712 | \$ 19,130 |
| Fund Balance as a % of Revenues | 18.2% | 17.9% | 18.1% | 17.9% | 16.9% |
| Cash Balance as a % of Revenues | 18.8% | 20.5% | 19.4% | 19.7% | 18.3% |
| Debt/Pensions | | | | | |
| Net Direct Debt (\$000) | \$ 3,624 | \$ 3,139 | \$ 4,091 | \$ 4,106 | \$ 3,745 |
| Net Direct Debt / Operating Revenues (x) | 0.2x | 0.2x | 0.2x | 0.2x | 0.2x |
| Net Direct Debt / Full Value (%) | 0.4% | 0.4% | 0.5% | 0.5% | 0.5% |
| Moody's - adjusted Net Pension Liability (3-yr average) to Revenues (x) | 0.6x | 0.6x | 0.8x | 0.8x | 0.8x |
| Moody's - adjusted Net Pension Liability (3-yr average) to Full Value (%) | 1.0% | 1.3% | 1.7% | 1.8% | 1.9% |

As of June 30 fiscal year-end; Full value = equalized value (2017 equalized value (\$000) = \$837,733)

Source: Moody's Investors Service and Townsend, MA's audited financial statements

Detailed Rating Considerations

Economy and Tax Base: Moderately-sized residential tax base with above-average wealth and income

The \$838 million tax base (2017 equalized value) is expected to experience limited growth over the medium term as the housing market continues to strengthen after the recession. The equalized value increased 6.8% from the last certification in 2015, representing the first increase since the recession that saw valuation decline from a high point of just over \$1 billion. The 2017 assessed value increased 5.3% from 2016 and improves the five year compound annual decline to -0.6%. The town is primarily residential and located 45 miles northwest of Boston (Aaa stable) in Middlesex County on the Commonwealth's northern border with New Hampshire.

Income levels are above average with median family income equal to 112% of Massachusetts and 147% of the US medians. Equalized value per capita of \$87,960 is more average compared to other municipalities across Massachusetts. The town's unemployment rate (August 2017) of 3.6% continues to trend below the Commonwealth (3.7%) and US (4.5%).

Financial Operations and Reserves: Stability expected to continue over near term

The town's financial position is expected to remain stable over the near term due to conservative budgeting and elimination of appropriating reserves toward operating costs. Operations have been stable, producing balanced results in fiscal 2012 through 2015. The fiscal 2016 audited financials reflect a modest deficit of \$112,000 due to planned use of free cash and stabilization funds of over \$325,000 for debt service and capital projects. The deficit reduced the available general fund balance (committed, assigned and unassigned) to \$3.2 million or 16.9% of revenues.

Fiscal 2017 year end results are expected to produce an increase in general fund reserves by \$109,000 due to positive variance in revenues and expenditures. The audit is projected to be released around April 2018.

The fiscal 2018 budget increased by 6% driven by assessments from the regional school district and health insurance. The budget is balanced with an increase in the tax levy and does not include any appropriation of free cash or stabilization funds.

The town's primary revenue source is property taxes representing 80% of 2016 revenues and the largest cost is education representing 55% of 2016 expenditures.

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moodys.com for the most updated credit rating action information and rating history.

LIQUIDITY

Cash and investments as of the end of fiscal 2016 represented \$3.5 million or a healthy 18.3% of general fund revenues.

Debt and Pensions: Low debt burden and manageable pension liability expected to be maintained

The net direct debt burden of 0.6% of equalized value and 0.3 times general fund revenues will remain low for the near term given limited future borrowing plans. The town has recently developed a five-year capital improvement plan that totals \$10.6 million from 2018 - 2022. The town expects the next bond issue to be in fiscal 2020.

DEBT STRUCTURE

The entire debt portfolio is fixed rate with 65% of principal repaid in ten years. Fiscal 2016 debt service represented \$501,000 or 2.6% of expenditures.

DEBT-RELATED DERIVATIVES

Townsend has no derivatives.

PENSIONS AND OPEB

The town participates in the Middlesex County Contributory Retirement System, a multi-employer, defined benefit retirement plan for all town employees other than teachers and certain school administrators who are covered under the state teachers' plan. The town's annual contribution for the plan was \$650,040 in fiscal 2016, or 3.4% of general fund expenditures. The 2016 three-year average Moody's Adjusted Net Pension Liability, under Moody's methodology for adjusting reported pension data, is \$14.7 million, or a moderate 0.8 times general fund revenues and 1.9% of equalized value.

The town does not offer post employment healthcare benefits except to one employee, resulting in a very small OPEB liability. The town contributed \$42,425 towards its annual OPEB cost in fiscal 2016, representing 100% of the total cost. As of the valuation report dated June 30, 2016, the unfunded OPEB liability totaled \$228,412.

Total fixed costs in fiscal 2016, including debt service, required pension contributions and retiree healthcare payments, represented \$1.2 million, or a low 6.2% of expenditures.

Management and Governance

The town adheres to conservative budgeting practices. The town has new management in the last two years that have implemented a five-year revenue and expenditure projection model and developed formal fiscal policies. The town also annually updates a five-year capital plan. We will continue to review the strength of the management under the new policies and impact they have to the overall credit profile.

Massachusetts towns have an Institutional Framework score of Aa, which is high compared to the nation. Institutional Framework scores measure a sector's legal ability to increase revenues and decrease expenditures. Massachusetts towns major revenue source, property taxes, are subject to the Proposition 2 1/2 cap which can be overridden with voter approval only. However, the cap of 2.5% still allows for moderate revenue-raising ability. Unpredictable revenue fluctuations tend to be minor, or under 5% annually. Across the sector, fixed and mandated costs are generally greater than 25% of expenditures. However, Massachusetts has public sector unions, which can limit the ability to cut expenditures. Unpredictable expenditure fluctuations tend to be minor, under 5% annually.

Legal Security

The bonds are secured by the town's general obligation limited tax pledge as not all debt service is excluded from the tax levy limit of Proposition 2 1/2.

Use of Proceeds

Proceeds in the amount of \$830,000 will be used for a current refunding of the town's outstanding bonds dated June 15, 2004 for an estimated net present value savings of \$68,000 or 6.5% of refunded principal with no extension of maturity. The remaining proceeds will go towards various capital projects.

Obligor Profile

Townsend is primarily a residential community with a population of 9,282 located in Middlesex County along the boarder of Massachusetts and New Hampshire.

Methodology

The principal methodology used in this rating was US Local Government General Obligation Debt published in December 2016. Please see the Rating Methodologies page on www.moody's.com for a copy of this methodology.

Ratings

Exhibit 2

Townsend (Town of) MA

| Issue | Rating |
|---|--------------------------------|
| General Obligation Municipal Purpose Loan of 2017 Bonds | Aa3 |
| Rating Type | Underlying LT |
| Sale Amount | \$3,655,000 |
| Expected Sale Date | 11/20/2017 |
| Rating Description | General Obligation Limited Tax |

Source: Moody's Investors Service



Office of the *[Signature]* *[Signature]*
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Cindy King, *Chairman*

Gordon Clark, *Vice-Chairman*

Sue Lisio, *Clerk*

James M. Kreidler, Jr.,
Town Administrator

Office (978) 597-1701
Fax (978) 597-1719

October 24, 2017

Melanson Heath
10 New England Business Center Dr.
Suite 107
Andover, Massachusetts 01810

5.1.2

This representation letter is provided in connection with your audit of the basic financial statements of the Town of Townsend, Massachusetts as of June 30, 2016 and for the year then ended, and the related notes to the financial statements, for the purpose of expressing an opinion on whether the basic financial statements present fairly, in all material respects, the financial position, results of operations, and cash flows of the various opinion units of the Town of Townsend, Massachusetts in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

Except where otherwise stated below, immaterial matters collectively are not considered to be exceptions that require disclosure for the purpose of the following representations. This amount is not necessarily indicative of amounts that would require adjustment to or disclosure in the financial statements.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of October 24, 2017:

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement, for the preparation and fair presentation of the financial statements of the various opinion units referred to above in accordance with U.S. GAAP.
2. The financial statements referred to above have been fairly presented in accordance with U.S. GAAP and include all properly classified funds, required supplementary information, and notes to the basic financial statements.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
5. With regard to nonaudit services performed by you, we acknowledge and our responsibility to:
 - a. Assume all management responsibilities;
 - b. Oversee the services by designating an individual who possesses suitable skill, knowledge, or experience;
 - c. Evaluate the adequacy and results of the services performed; and
 - d. Accept responsibility for the results of the services.
6. Significant assumptions used by us in making accounting estimates are reasonable.
7. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
8. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
9. The effects of uncorrected misstatements summarized in the attached schedule and aggregated by you during the current engagement are immaterial, both individually and in the aggregate, to the applicable opinion units and to the financial statements as a whole.
10. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
11. With regard to items reported at fair value:
 - a. The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action.
 - b. The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.
 - c. The disclosures related to fair values are complete, adequate, and in conformity with U.S. GAAP.
 - d. There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.
12. All component units, as well as joint ventures with an equity interest, are included and other joint ventures and related organizations are properly disclosed.
13. All funds and activities are properly classified.
14. All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, and GASB Statement No. 37, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments: Omnibus*, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.
15. All net position components and fund balance classifications have been properly reported.
16. All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
17. All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.
18. All interfund and intra-entity transactions and balances have been properly classified and reported.
19. Special items and extraordinary items have been properly classified and reported.
20. Deposit and investment risks have been properly and fully disclosed.
21. Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.
22. All required supplementary information is measured and presented within the prescribed guidelines.

23. Nonexchange and exchange financial guarantees, either written or oral, under which it is more likely than not that a liability exists have been properly recorded, or if we are obligated in any manner, are disclosed.
24. With regard to pensions and OPEB:
 - a. We believe that the actuarial assumptions and methods used to measure pension and OPEB liabilities and costs for financial accounting purposes are appropriate in the circumstances.
 - b. We are unable to determine the possibility of a withdrawal liability from the Middlesex County Retirement System of which we are a sponsor and are not currently contemplating withdrawing from the Middlesex County Retirement System.
 - c. Increases in benefits, elimination of benefits and all similar amendments have been disclosed in accordance with U.S. GAAP and are included in the most recent actuarial valuation, or disclosed as a subsequent event.

Information Provided

25. We have provided you with:
 - a. Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes, and other matters;
 - b. Additional information that you have requested from us for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
26. All transactions have been recorded in the accounting records and are reflected in the financial statements.
27. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
28. We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a. Management;
 - b. Employees who have significant roles in internal control; or
 - c. Others where the fraud could have a material effect on the financial statements.
29. We have no knowledge of any instances, that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance, whether communicated by employees, former employees, vendors, regulators, or others.
30. We have no knowledge of any instances that have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that has a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
31. We have no knowledge of any instances that have occurred or are likely to have occurred of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
32. We have taken timely and appropriate steps to remedy fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that you have reported to us.
33. We have a process to track the status of audit findings and recommendations.
34. We have identified for you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.

35. We have provided views on your reported audit findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
36. We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements.
37. We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
38. There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.
39. The Town of Townsend, Massachusetts has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
40. We have disclosed to you all guarantees, whether written or oral, under which the Town of Townsend, Massachusetts is contingently liable.
41. We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
42. There are no:
 - a. Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.
 - b. Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*.
 - c. Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62.
43. The Town of Townsend, Massachusetts has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.
44. We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
45. We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB-62. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.

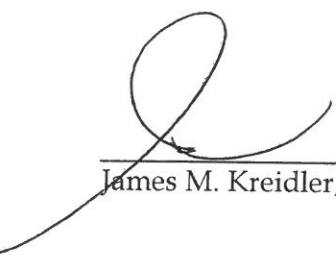
Use of a Specialist

We agree with the findings of specialists in evaluating the actuarial valuations and have adequately considered the qualifications of the specialist in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give or cause any instructions to be given to specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had an effect on the independence or objectivity of the specialists.

Required Supplementary Information

With respect to the required supplementary information accompanying the financial statements:

- a. We acknowledge our responsibility for the presentation of the required supplementary information in accordance with U.S. GAAP.
- b. We believe the required supplementary information, including its form and content, is measured and fairly presented in accordance with U.S. GAAP.
- c. The methods of measurement or presentation have not changed from those used in the prior period.
- d. We believe the following significant assumptions or interpretations underlying the measurement or presentation of the required supplementary information, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances.



James M. Kreidler, Jr., Town Administrator

Lauri Plourde, Town Accountant

TOWN OF TOWNSEND
Cable Television Advisory Committee
272 Main Street
Townsend, MA 01469

F

5.1.8

Stan Dillis

Steve Cloutier

Kathleen Spofford

John D'Angelillo

Jerry Racette

SELECTMEN'S OFFICE

November 3, 2017

Board of Selectmen
272 Main Street
Townsend, MA 01469

Dear Honorable Selectmen:

The Cable Television Advisory Committee respectfully requests permission to retain legal counsel to address formation of a private non-profit public educational government access corporation as well as to address the items in the Comcast Cable Television Renewal License that are not being honored in the time frame for which they are listed in the renewed contract. Funding for this expenditure would be from the Government Access account.

Respectfully Submitted,

Stan Dillis, Chair
Cable Television Advisory Committee



EPSTEIN & AUGUST, LLP

Concentrating in Cable Television Regulation & Municipal Telecommunications

[Home Page](#)
[Attorney Profiles](#)
[Publications](#)
[Documents/Archive](#)
[Web Resources](#)
[Contact Us](#)

Attorney Profiles

Peter J. Epstein, Esq.

Peter J. Epstein is a Boston-based communications attorney, specializing in cable television and telecommunications law, primarily for municipalities. He is in the firm of Epstein & August, L.L.P. He is a graduate of George Washington University and Suffolk Law School. A member of the Massachusetts bar, he has worked with hundreds of Massachusetts and New England communities involved in various stages of the cable television regulatory process, a majority of which have involved the cable television renewal process. He has also represented communities involved in the cable television transfer process, license amendments, license compliance, right-of-way regulatory work, public, educational and governmental ("PEG") Access matters and a number of other cable and telecommunications related matters. He has incorporated and helped develop scores of non-profit PEG Access corporations.

For many years, he served as both in-house and then outside legal advisor to the City of Boston's Office of Cable Communications. He was also involved, first as its legal counsel, then as President, in the establishment of a Massachusetts chapter of the National Association of Telecommunications Officers and Advisors ("NATOA"), which (among other things) monitors the latest developments and activities in the cable and telecommunications field for municipal officials. NATOA is active in lobbying for and against cable-related legislation and regulations, as well as filing comments with the Massachusetts Legislature and the Massachusetts Cable Television Division. He has drafted several pieces of legislation favorable to municipalities. He has also served on NATOA's Legal Affairs Committee.

He speaks annually on cable and telecommunications issues at a number of conferences and seminars. He has written several articles on cable television matters, including two articles for the [Community Television Review](#), as well as for the Massachusetts Municipal Association's journal.

Mr. Epstein also serves as an elected official on the Brookline Board of Library Trustees, of which he has been Chairman for the past several years.

William August, Esq.

Bill August is a partner at Epstein & August, LLP, a law firm concentrating in the representation of municipalities in cable television and related telecommunications matters. Bill August represents municipalities in cable franchise renewal and cable regulatory matters and is a recognized leader in municipal cable television law. Mr. August was previously General Counsel to the Massachusetts Cable Television Division, served as the Cable Division's first municipal assistance coordinator, and was also General Counsel to Action for Children's Television. Bill represents numerous municipalities in telecommunications right-of-way management proceedings and has worked closely with the Massachusetts Municipal Association on several cable and telecom projects.

Bill is co-author of a Municipal Law Treatise chapter on Telecommunications Law and he authored law review and numerous articles on communications law and has been a speaker at conferences on cable television and telecommunications law. He has chaired Massachusetts Municipal Association Annual Meeting workshops on telecommunications and cable television law. Bill is a graduate of Princeton University, A.B. '76, Phi Beta Kappa and Harvard Law School, J.D. '80.

Epstein & August, LLP, 875 Massachusetts Avenue, Suite 31, Cambridge, MA
02139

Telephone: 617-951-9909

peter@epsteinandaugust.com , billaugust@epsteinandaugust.com

The information you obtain at this site is not, nor is it intended to be, legal advice. You should consult an attorney for individual advice regarding your own situation.

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Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, Secretary & CEO
Jonathan L. Gulliver, Acting Highway Administrator

DATE 10/11/17 AGENDA: [] yes [] no
Checked OK V. Chong OK
COMMENTS:



October 11, 2017

Town of Townsend
Board of Selectmen
272 Main St.
Townsend, MA 01469

SEL

5.2

Attn: Ed Kukkula, Highway Supt.

SUBJECT: NATIONAL BRIDGE INSPECTION STANDARDS (NBIS)
BRIDGE INSPECTION REPORTS

T-07-005 (AFL) TURNPIKE RD / SQUANNACOOK RIVER Dated: 08/01/17

Dear Mr. Kukkula:

As part of the Massachusetts Bridge Inspection Program, MassDOT - Highway Division performs the inspection of municipally owned bridges that have a clear span of 20 feet or greater. These bridges are scheduled to be inspected every two years or less.

For your records is a copy of recent bridge inspection field report for the referenced municipally owned bridge. Repair, rehabilitation or reconstruction of any bridges to address the deficiencies reported is the owner/custodian's responsibility. Chapter 90 funds may be used for these purposes.

Questions regarding the content of the report may be directed to the District Bridge Inspection Engineer, Mahmood Azizi, at 508-929-3822.

Sincerely,

Barry Lorion
Acting District 3 Highway Director

MA/ma
cc: BIE (2), DHD D-3, DBIE D-3
Enclosure

403 Belmont Street, Worcester, MA 01604
Tel: (508) 929-3800, Fax: (508) 799-9763
www.mass.gov/massdot

10/24/17 fwd to JS/Hwy

STRUCTURES INSPECTION FIELD REPORT

2-DIST
03B.I.N.
AFL

ROUTINE INSPECTION

BR. DEPT. NO.

T-07-005

| | | | | |
|--|---|--|-------------------------------|--------------------------------------|
| CITY/TOWN TOWNSEND | 8-STRUCTURE NO. T07005-AFL-MUN-NBI | 11-Kilo. POINT 000.966 | 41-STATUS A:OPEN | 90-ROUTINE INSP. DATE AUG 1, 2017 |
| 07-FACILITY CARRIED HWY TURNPIKE RD | MEMORIAL NAME/LOCAL NAME Rossbach Bridge | 27-YR BUILT 1999 | 106-YR REBUILT 0000 | YR REHAB'D (NON 106) 0000 |
| 06-FEATURES INTERSECTED WATER SQUANNACOOK RIVER | 26-FUNCTIONAL CLASS Urban Local | DIST. BRIDGE INSPECTION ENGINEER M. Azizi | | |
| 43-STRUCTURE TYPE 505 : Prestressed Concrete Box Beam or Girders - Multiple | 22-OWNER Town Agency | 21-MAINTAINER Town Agency | TEAM LEADER Z. Gikas | |
| 107-DECK TYPE 2 : Concrete Precast Panels | WEATHER Clear | TEMP. (air) 27°C | TEAM MEMBERS R. ORLANDO RO | |

| ITEM 58 | | | 8 | |
|------------------------|---|-----|---|-----|
| DECK | | | | DEF |
| 1. Wearing surface | 7 | - | | |
| 2. Deck Condition | 8 | - | | |
| 3. Stay in place forms | N | - | | |
| 4. Curbs | 7 | - | | |
| 5. Median | N | - | | |
| 6. Sidewalks | 7 | - | | |
| 7. Parapets | N | - | | |
| 8. Railing | 7 | M-P | | |
| 9. Anti Missile Fence | N | - | | |
| 10. Drainage System | N | - | | |
| 11. Lighting Standards | N | - | | |
| 12. Utilities | 7 | M-P | | |
| 13. Deck Joints | N | - | | |
| 14. | N | - | | |
| 15. | N | - | | |
| 16. | N | - | | |

CURB REVEAL (In millimeters)

| | |
|-----|-----|
| E | W |
| 280 | 210 |

| APPROACHES | | | DEF |
|------------------------------|---|-----|-----|
| a. Appr. pavement condition | 6 | M-A | |
| b. Appr. Roadway Settlement | 7 | - | |
| c. Appr. Sidewalk Settlement | 7 | M-P | |
| d. | N | - | |

| OVERHEAD SIGNS (Attached to bridge) | | | (Y/N) | N | DEF |
|-------------------------------------|---|---|-------|---|-----|
| a. Condition of Welds | N | - | | | |
| b. Condition of Bolts | N | - | | | |
| c. Condition of Signs | N | - | | | |

| ITEM 59 | | | 8 | |
|---------------------------------|---|-----|---|-----|
| SUPERSTRUCTURE | | | | DEF |
| 1. Stringers | N | - | | |
| 2. Floorbeams | N | - | | |
| 3. Floor System Bracing | N | - | | |
| 4. Girders or Beams | 8 | - | | |
| 5. Trusses - General | N | - | | |
| a. Upper Chords | N | - | | |
| b. Lower Chords | N | - | | |
| c. Web Members | N | - | | |
| d. Lateral Bracing | N | - | | |
| e. Sway Bracings | N | - | | |
| f. Portals | N | - | | |
| g. End Posts | N | - | | |
| 6. Pin & Hangers | N | - | | |
| 7. Conn Plt's, Gussets & Angles | N | - | | |
| 8. Cover Plates | N | - | | |
| 9. Bearing Devices | 8 | - | | |
| 10. Diaphragms/Cross Frames | 8 | - | | |
| 11. Rivets & Bolts | N | - | | |
| 12. Welds | N | - | | |
| 13. Member Alignment | 8 | - | | |
| 14. Paint/Coating | N | - | | |
| 15. Post Tensioning System | 7 | M-P | | |

Year Painted N

COLLISION DAMAGE: Please explain
None (X) Minor () Moderate () Severe ()LOAD DEFLECTION: Please explain
None (X) Minor () Moderate () Severe ()LOAD VIBRATION: Please explain
None (X) Minor () Moderate () Severe ()

Any Fracture Critical Member: (Y/N) N

Any Cracks: (Y/N) N

| ITEM 60 | | | 8 | |
|-------------------------|------|-----|---|-----|
| SUBSTRUCTURE | | | | DEF |
| 1. Abutments | Dive | Cur | 8 | |
| a. Pedestals | N | N | | |
| b. Bridge Seats | N | 8 | | |
| c. Backwalls | N | H | | |
| d. Breastwalls | N | 8 | | |
| e. Wingwalls | N | 8 | | |
| f. Slope Paving/Rip-Rap | N | 8 | | |
| g. Pointing | N | N | | |
| h. Footings | N | H | | |
| i. Piles | N | N | | |
| j. Scour | N | 7 | | |
| k. Settlement | N | 8 | | |
| l. | N | N | | |
| m. | N | N | | |
| 2. Piers or Bents | | | N | |
| a. Pedestals | N | N | | |
| b. Caps | N | N | | |
| c. Columns | N | N | | |
| d. Stems/Webs/Pierwalls | N | N | | |
| e. Pointing | N | N | | |
| f. Footing | N | N | | |
| g. Piles | N | N | | |
| h. Scour | N | N | | |
| i. Settlement | N | N | | |
| j. | N | N | | |
| k. | N | N | | |
| 3. Pile Bents | | | N | |
| a. Pile Caps | N | N | | |
| b. Piles | N | N | | |
| c. Diagonal Bracing | N | N | | |
| d. Horizontal Bracing | N | N | | |
| e. Fasteners | N | N | | |

UNDERMINING (Y/N) If YES please explain N

COLLISION DAMAGE:
None (X) Minor () Moderate () Severe ()SCOUR: Please explain
None (X) Minor () Moderate () Severe ()

I-60 (Dive Report): N I-60 (This Report): 8

93B-U/W (DIVE) Insp 00/00/0000

X=UNKNOWN

N=NOT APPLICABLE H=HIDDEN/INACCESSIBLE

R=REMOVED

| | | | | |
|-----------------------|---------------|---------------------------|---------------------------------------|--------------------------------|
| CITY/TOWN TOWNSEND | B.I.N. AFL | BR. DEPT. NO. T-07-005 | 8-STRUCTURE NO. T07005-AFL-MUN-NBI | INSPECTION DATE AUG 1, 2017 |
|-----------------------|---------------|---------------------------|---------------------------------------|--------------------------------|

| ITEM 61 CHANNEL & CHANNEL PROTECTION <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th></th> <th>Dive</th> <th>Cur</th> <th>DEF</th> </tr> <tr><td>1.Channel Scour</td><td>N</td><td>7</td><td>-</td></tr> <tr><td>2.Embankment Erosion</td><td>N</td><td>6</td><td>M-P</td></tr> <tr><td>3.Debris</td><td>N</td><td>7</td><td>-</td></tr> <tr><td>4.Vegetation</td><td>N</td><td>8</td><td>-</td></tr> <tr><td>5.Utilities</td><td>N</td><td>N</td><td>-</td></tr> <tr><td>6.Rip-Rap/Slope Protection</td><td>N</td><td>8</td><td>-</td></tr> <tr><td>7.Aggradation</td><td>N</td><td>8</td><td>-</td></tr> <tr><td>8.Fender System</td><td>N</td><td>N</td><td>-</td></tr> </table> STREAM FLOW VELOCITY: Tidal () High () Moderate () Low (X) None () | | Dive | Cur | DEF | 1.Channel Scour | N | 7 | - | 2.Embankment Erosion | N | 6 | M-P | 3.Debris | N | 7 | - | 4.Vegetation | N | 8 | - | 5.Utilities | N | N | - | 6.Rip-Rap/Slope Protection | N | 8 | - | 7.Aggradation | N | 8 | - | 8.Fender System | N | N | - | <div style="border: 1px solid black; padding: 2px; width: 30px; margin: 0 auto;">7</div> | ITEM 36 TRAFFIC SAFETY <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th></th> <th>36</th> <th>COND</th> <th>DEF</th> </tr> <tr><td>A. Bridge Railing</td><td>1</td><td>7</td><td>M-P</td></tr> <tr><td>B. Transitions</td><td>1</td><td>8</td><td>-</td></tr> <tr><td>C. Approach Guardrail</td><td>1</td><td>7</td><td>-</td></tr> <tr><td>D. Approach Guardrail Ends</td><td>1</td><td>6</td><td>M-P</td></tr> </table> WEIGHT POSTING Not Applicable X <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th></th> <th>H</th> <th>3</th> <th>3S2</th> <th>Single</th> </tr> <tr><td>Actual Posting</td><td>N</td><td>N</td><td>N</td><td>N</td></tr> <tr><td>Recommended Posting</td><td>N</td><td>N</td><td>N</td><td>N</td></tr> </table> Waived Date: 00/00/0000 EJDMT Date: 00/00/0000 <div style="display: flex; justify-content: space-around;"> <div> Signs In Place (Y=Yes, N=No, NR=Not Required) Legibility/Visibility <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>At bridge</td><td>N</td><td>S</td></tr> <tr><td>Other Advance</td><td>N</td><td>S</td></tr> </table> </div> <div> CLEARANCE POSTING Not X Actual Field Measurement Posted Clearance <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th></th> <th>E</th> <th>W</th> <th>meter</th> </tr> <tr><td>ft</td><td></td><td></td><td></td></tr> <tr><td>in</td><td>0</td><td>0</td><td></td></tr> <tr><td>ft</td><td></td><td></td><td></td></tr> <tr><td>in</td><td>0</td><td>0</td><td></td></tr> </table> </div> </div> <div style="display: flex; justify-content: space-around;"> <div> Signs In Place (Y=Yes, N=No, NR=Not Required) Legibility/Visibility <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>At bridge</td><td>E</td><td>W</td></tr> <tr><td>Advance</td><td>E</td><td>W</td></tr> </table> </div> </div> | | 36 | COND | DEF | A. Bridge Railing | 1 | 7 | M-P | B. Transitions | 1 | 8 | - | C. Approach Guardrail | 1 | 7 | - | D. Approach Guardrail Ends | 1 | 6 | M-P | | H | 3 | 3S2 | Single | Actual Posting | N | N | N | N | Recommended Posting | N | N | N | N | At bridge | N | S | Other Advance | N | S | | E | W | meter | ft | | | | in | 0 | 0 | | ft | | | | in | 0 | 0 | | At bridge | E | W | Advance | E | W |
|--|------|------|-------|--------|-----------------|---|---|---|----------------------|---|---|-----|----------|---|---|---|--------------|---|---|---|-------------|---|---|---|----------------------------|---|---|---|---------------|---|---|---|-----------------|---|---|---|--|--|--|----|------|-----|-------------------|---|---|-----|----------------|---|---|---|-----------------------|---|---|---|----------------------------|---|---|-----|--|---|---|-----|--------|----------------|---|---|---|---|---------------------|---|---|---|---|-----------|---|---|---------------|---|---|--|---|---|-------|----|--|--|--|----|---|---|--|----|--|--|--|----|---|---|--|-----------|---|---|---------|---|---|
| | Dive | Cur | DEF | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.Channel Scour | N | 7 | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2.Embankment Erosion | N | 6 | M-P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3.Debris | N | 7 | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4.Vegetation | N | 8 | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5.Utilities | N | N | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6.Rip-Rap/Slope Protection | N | 8 | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7.Aggradation | N | 8 | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.Fender System | N | N | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 36 | COND | DEF | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A. Bridge Railing | 1 | 7 | M-P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B. Transitions | 1 | 8 | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C. Approach Guardrail | 1 | 7 | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Approach Guardrail Ends | 1 | 6 | M-P | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | H | 3 | 3S2 | Single | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Actual Posting | N | N | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Recommended Posting | N | N | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| At bridge | N | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Advance | N | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | E | W | meter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ft | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| in | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ft | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| in | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| At bridge | E | W | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Advance | E | W | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| ACCESSIBILITY (Y/N/P) <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th></th> <th>Needed</th> <th>Used</th> </tr> <tr><td>Lift Bucket</td><td>N</td><td>N</td></tr> <tr><td>Ladder</td><td>N</td><td>N</td></tr> <tr><td>Boat</td><td>N</td><td>N</td></tr> <tr><td>Waders</td><td>Y</td><td>Y</td></tr> <tr><td>Inspector 50</td><td>N</td><td>N</td></tr> <tr><td>Rigging</td><td>N</td><td>N</td></tr> <tr><td>Staging</td><td>N</td><td>N</td></tr> <tr><td>Traffic Control</td><td>N</td><td>N</td></tr> <tr><td>RR Flagger</td><td>N</td><td>N</td></tr> <tr><td>Police</td><td>N</td><td>N</td></tr> <tr><td>Other:</td><td></td><td></td></tr> </table> | | Needed | Used | Lift Bucket | N | N | Ladder | N | N | Boat | N | N | Waders | Y | Y | Inspector 50 | N | N | Rigging | N | N | Staging | N | N | Traffic Control | N | N | RR Flagger | N | N | Police | N | N | Other: | | | <div style="border: 1px solid black; padding: 5px; width: 100px; margin: 0 auto;">8</div> |
|--|--------|--------|------|-------------|---|---|--------|---|---|------|---|---|--------|---|---|--------------|---|---|---------|---|---|---------|---|---|-----------------|---|---|------------|---|---|--------|---|---|--------|--|--|---|
| | Needed | Used | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lift Bucket | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ladder | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Boat | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Waders | Y | Y | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Inspector 50 | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Rigging | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Staging | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Traffic Control | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RR Flagger | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Police | N | N | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | |
|---|--|
| PLANS (Y/N): Y (V.C.R.) (Y/N): N TAPE#: _____ List of field tests performed: _____ | |
|---|--|

| | |
|--|---|
| RATING Rating Report (Y/N): Y Date: 09/01/2004 Inspection data at time of existing rating 158: 9 159: 9 160: 9 Date :08/26/2003 | (To be filled out by DBIE) Request for Rating or Rerating (Y/N): N REASON: _____ If YES please give priority: HIGH () MEDIUM () LOW () |
|--|---|

| CONDITION RATING GUIDE | | | (For Items 58, 59, 60 and 61) |
|------------------------|----------------------|--|-------------------------------|
| CODE | CONDITION | DEFECTS | |
| N | NOT APPLICABLE | | |
| G | 9 EXCELLENT | Excellent condition. | |
| G | 8 VERY GOOD | No problem noted. | |
| G | 7 GOOD | Some minor problems. | |
| F | 6 SATISFACTORY | Structural elements show some minor deterioration. | |
| F | 5 FAIR | All primary structural elements are sound but may have minor section loss, cracking, spalling or scour. | |
| P | 4 POOR | Advanced section loss, deterioration, spalling or scour. | |
| P | 3 SERIOUS | Loss of section, deterioration, spalling or scour have seriously affected primary structural components. Local failures are possible. Fatigue cracks in steel or shear cracks in concrete may be present. | |
| C | 2 CRITICAL | Advanced deterioration of primary structural elements. Fatigue cracks in steel or shear cracks in concrete may be present or scour may have removed substructure support. Unless closely monitored it may be necessary to close the bridge until corrective action is taken. | |
| C | 1 "IMMINENT" FAILURE | Major deterioration or section loss present in critical structural components or obvious vertical or horizontal movement affecting structure stability. Bridge is closed to traffic but corrective action may put it back in light service. | |
| | 0 FAILED | Out of service - beyond corrective action. | |

| DEFICIENCY REPORTING GUIDE | |
|-------------------------------------|---|
| DEFICIENCY: | A defect in a structure that requires corrective action. |
| CATEGORIES OF DEFICIENCIES: | |
| M= Minor Deficiency | Deficiencies which are minor in nature, generally do not impact the structural integrity of the bridge and could easily be repaired. Examples include but are not limited to: Spalled concrete, Minor pot holes, Minor corrosion of steel, Minor scouring, Clogged drainage, etc. |
| S= Severe/Major Deficiency | Deficiencies which are more extensive in nature and need more planning and effort to repair. Examples include but are not limited to: Moderate to major deterioration in concrete, Exposed and corroded rebars, Considerable settlement, Considerable scouring or undermining, Moderate to extensive corrosion to structural steel with measurable loss of section, etc. |
| C-S= Critical Structural Deficiency | A deficiency in a structural element of a bridge that poses an extreme unsafe condition due to the failure or imminent failure of the element which will affect the structural integrity of the bridge. |
| C-H= Critical Hazard Deficiency | A deficiency in a component or element of a bridge that poses an extreme hazard or unsafe condition to the public, but does not impair the structural integrity of the bridge. Examples include but are not limited to: Loose concrete hanging down over traffic or pedestrians, A hole in a sidewalk that may cause injuries to pedestrians, Missing section of bridge railing, etc. |
| URGENCY OF REPAIR: | |
| I = Immediate- | Inspector(s) immediately contact District Bridge Inspection Engineer (DBIE) to report the Deficiency and to receive further instruction from him/her. |
| A = ASAP- | Action/Repair should be initiated by District Maintenance Engineer or the Responsible Party (if not a State owned bridge) upon receipt of the Inspection Report. |
| P = Prioritize- | Shall be prioritized by District Maintenance Engineer or the Responsible Party (if not a State owned bridge) and repairs made when funds and/or manpower is available. |

| | | | | |
|-----------------------|---------------|---------------------------|--|--------------------------------|
| CITY/TOWN TOWNSEND | B.I.N. AFL | BR. DEPT. NO. T-07-005 | 8.-STRUCTURE NO. T07005-AFL-MUN-NBI | INSPECTION DATE AUG 1, 2017 |
|-----------------------|---------------|---------------------------|--|--------------------------------|

REMARKS

BRIDGE ORIENTATION

According to the plans, the approaches are North and South and the elevations are East and West. This is a single span prestressed concrete box beam bridge with 8 beams and 6 beam joints numbered West to East. There is a utility bay between beams #1 and #2. The river flows West to East.

ITEM 58 - DECK

Item 58.1 - Wearing surface

There is minor wheel wear throughout the bituminous concrete wearing surface.

Item 58.4 - Curbs

See Items 58.6 and 58.8.

Item 58.6 - Sidewalks

There are two transverse hairline cracks to the West sidewalk that extend down through the curb. There is a 1 foot long chipout to the West sidewalk at the North end.

Item 58.8 - Railing

The anchor bolts are not long enough on the fourth post from the South and the second post from the North on the West bridge rail base. **See photo 1.** There are several isolated areas of minor scraping to the paint of both bridge rails. At the Southeast end of the rail there is one bent picket. There are several vertical hairline cracks through the East concrete rail base/curb. There is minor vegetation growing through the North ends of both bridge rails.

Item 58.12 - Utilities

There is minor unraveling of the metal jacket and a 1 foot long x 6 inch wide piece of the insulation system cut away from the water utility in bay #1 near the North end. **See photo 2.**

APPROACHES

Approaches a - Appr. pavement condition

Both deck transitions have been sawcut and sealed and the rubber filler shows heavy deterioration. Due to the deterioration there is evidence of leakage to both breastwalls. There is minor breakup along the sawcut and seal areas. **See photo 3.** The South approach pavement has minor to moderate cracking throughout heaviest at the East end. **See photo 4.**

Approaches c - Appr. Sidewalk Settlement

The Northwest approach curb has settled 1.5 inches. The Southwest approach sidewalk is 1.5 inches higher than the sidewalk.

ITEM 59 - SUPERSTRUCTURE

Item 59.10 - Diaphragms/Cross Frames

There are diaphragms in the utility bay only.

Item 59.13 - Member Alignment

Beam #8 is 1 inch lower than all of the other beams. **See photo 5.**

| | | | | |
|-----------------------|---------------|---------------------------|--|--------------------------------|
| CITY/TOWN TOWNSEND | B.I.N. AFL | BR. DEPT. NO. T-07-005 | 8.-STRUCTURE NO. T07005-AFL-MUN-NBI | INSPECTION DATE AUG 1, 2017 |
|-----------------------|---------------|---------------------------|--|--------------------------------|

REMARKS

Item 59.15 - Post Tensioning System
The post tensioning ends on beam #2 are not grouted. **See photo 6.**

ITEM 60 - SUBSTRUCTURE

Item 60.1 - Abutments
Item 60.1.d - Breastwalls
See approach pavement conditions.
The South breastwall has three full height hairline cracks. The North breastwall has two full height hairline cracks.

ITEM 61 - CHANNEL AND CHANNEL PROTECTION

Item 61.2 - Embankment Erosion
There is minor to moderate undercutting to the upstream and downstream embankments.

Item 61.3 - Debris
There is a fallen tree along the Southwest upstream channel embankment.

TRAFFIC SAFETY

Item 36a - Bridge Railing
See Item 58.8.

Item 36c - Approach Guardrail
The Northeast approach guardrail has minor collision scrapes.

Item 36d - Approach Guardrail Ends
The Northwest guardrail end has minor collision damage. The Southeast guardrail end, that is turned onto adjacent property, has severe collision damage. **See photo 7.** At the Southwest buried end there is a 5 foot section that has been torn. **See photo 8.**

Photo Log

Photo 1 : Short anchor bolts to the West rail base at the South end.
Photo 2 : Unraveling and a cut out section to the utility in bay #1 near the North end.
Photo 3 : Missing filler throughout the North approach to deck transition.
Photo 4 : Moderate cracking at the East end of the South approach pavement.
Photo 5 : Beam #8 is 1 inch lower than all other beams.
Photo 6 : Post tensioning ends on beam #2 not grouted over.
Photo 7 : Heavy collision damage to the Southeast approach guardrail end.
Photo 8 : 5 ft. long tear to the Southwest approach guardrail end.

CITY/TOWN
TOWNSENDB.I.N.
AFLBR. DEPT. NO.
T-07-0058-STRUCTURE NO.
T07005-AFL-MUN-NBIINSPECTION DATE
AUG 1, 2017

PHOTOS



Photo 1: Short anchor bolts to the West rail base at the South end.



Photo 2: Unraveling and a cut out section to the utility in bay #1 near the North end.

CITY/TOWN
TOWNSENDB.I.N.
AFLBR. DEPT. NO.
T-07-0058.-STRUCTURE NO.
T07005-AFL-MUN-NBIINSPECTION DATE
AUG 1, 2017

PHOTOS



Photo 3: Missing filler throughout the North approach to deck transition.



Photo 4: Moderate cracking at the East end of the South approach pavement.

CITY/TOWN
TOWNSENDB.I.N.
AFLBR. DEPT. NO.
T-07-0058-STRUCTURE NO.
T07005-AFL-MUN-NBIINSPECTION DATE
AUG 1, 2017**PHOTOS**

Photo 5: Beam #8 is 1 inch lower than all other beams.



Photo 6: Post tensioning ends on beam #2 not grouted over.

CITY/TOWN
TOWNSENDB.I.N.
AFLBR. DEPT. NO.
T-07-0058.-STRUCTURE NO.
T07005-AFL-MUN-NBIINSPECTION DATE
AUG 1, 2017

PHOTOS



Photo 7: Heavy collision damage to the Southeast approach guardrail end.



Photo 8: 5 ft. long tear to the Southwest approach guardrail end.

National Bridge Element Inspection

BDEPT# T-07-005

Date 08/01/2017

B.I.N. AFL

District Bridge Inspection Eng'r Mahmood Azizi

Item 8 T07005-AFL-MUN-NBI

Inspecting Agency Mass. Highway Dept.

Span Group 1

Team Leader Zachary Gikas

Town Townsend

Team Member(s) Ryan Orlando

District 3

| El # | Element Name | Units | Env. | Total Q. | % or Q | State 1 | State 2 | State 3 | State 4 |
|----------|--------------------------|---------|------|-----------|----------------------------|-----------|---------|---------|---------|
| 15 | Pre Concrete Top Flange | sq feet | 2 | 2,250.000 | <input type="checkbox"/> % | 2,250.000 | | | |
| Notes : | | | | | | | | | |
| 104 | Pre Clsd Box Girder | feet | 2 | 600.000 | <input type="checkbox"/> % | 600.000 | | | |
| Notes : | | | | | | | | | |
| > 510 | Wearing Surfaces | sq feet | 2 | 1,650.000 | <input type="checkbox"/> % | 1,650.000 | | | |
| Notes : | | | | | | | | | |
| 215 | Re Conc Abutment | feet | 2 | 60.000 | <input type="checkbox"/> % | 55.000 | 5.000 | | |
| Notes : | | | | | | | | | |
| > 1130 | Cracking (RC and Other) | feet | 2 | 5.000 | <input type="checkbox"/> % | | 5.000 | | |
| Notes : | | | | | | | | | |
| 310 | Elastomeric Bearing | each | 2 | 30 | <input type="checkbox"/> % | 30 | | | |
| Notes : | | | | | | | | | |
| 330 | Metal Bridge Railing | feet | 2 | 150.000 | <input type="checkbox"/> % | 150.000 | | | |
| Notes : | | | | | | | | | |
| > 515 | Steel Protective Coating | sq feet | 2 | 900.000 | <input type="checkbox"/> % | 860.000 | 40.000 | | |
| Notes : | | | | | | | | | |
| > > 3440 | Eff (Stl Protect Coat) | sq feet | 2 | 900.000 | <input type="checkbox"/> % | 860.000 | 40.000 | | |
| Notes : | | | | | | | | | |

Report Date: July 27, 2017

Rossbach Bridge

| State Information | | Classification | | Code | |
|--|---|--|-----------------------|--------------------|----------|
| BDEPT# = T07005 | Agency Br.No. | (112) NBIS Bridge Length | | Y | |
| Town = Townsend | L.O. | (104) Highway System | | N | |
| B.I.N. = AFL | AASHTO = 084.3 | (26) Functional Class - | Urban Local | 19 | |
| RANK = 4818 H.I. = 100.0 % | FHWA Select List = N | (100) Defense Highway | | 0 | |
| (8) Structure Number | T07005AFLMUNNBI | (101) Parallel Structure | | N | |
| (5) Inventory Route | 151000000 | (102) Direction of Traffic - | 2-way traffic | 2 | |
| (2) State Highway Department District | 03 | (103) Temporary Structure | | N | |
| (3) County Code 017 (4) Place code | 70360 | (105) Federal Lands Highways | | 0 | |
| (6) Features Intersected | WATER SQUANNA COOK RIVER | (110) Designated National Network | | N | |
| (7) Facility Carried | HWY 610 TRNPK RD | (20) Toll - | On free road | 3 | |
| (9) Location | <i>at Barker Hill Rd</i> 5 MI. N. OF RT 119 | (21) Maintain - | Town Agency | 03 | |
| (11) Kilometerpoint | 0000.966 | (22) Owner - | Town Agency | 03 | |
| (12) Base Highway Network | N | (37) Historical Significance | | ? | |
| (13) LRS Inventory Route & Subroute | 000000000000 | Condition | | Code | |
| (16) Latitude | 42 DEG 40 MIN 41.68 SEC | (58) Deck | | 8 | |
| (17) Longitude | 71 DEG 43 MIN 27.83 SEC | (59) Superstructure | | 8 | |
| (98) Border Bridge State Code | Share % | (60) Substructure | | 8 | |
| (99) Border Bridge Structure No. # | | (61) Channel & Channel Protection | | 7 | |
| Structure Type and Material | | (62) Culverts | | N | |
| (43) Structure Type Main: | Prestressed Concrete | Load Rating and Posting | | Code | |
| Box Beam or Girders - Multiple | Jointless bridge type: Not applicable | (31) Design Load - | HS 20=MS 18 | 5 | |
| (44) Structure Type Appr: | | (63) Operating Rating Method - | Load Factor (LF) | 1 | |
| Other | Code 000 | (64) Operating Rating | | 59.4 | |
| (45) Number of spans in main unit | 001 | (65) Inventory Rating Method - | Load Factor (LF) | 1 | |
| (46) Number of approach spans | 0000 | (66) Inventory Rating | | 35.6 | |
| (107) Deck Structure Type - | Concrete Precast Panels | (70) Bridge Posting | | 5 | |
| (108) Wearing Surface / Protective System: | | (41) Structure - | Open | A | |
| A) Type of wearing surface - | Bituminous | Appraisal | | Code | |
| B) Type of membrane - | Built-up | (67) Structural Evaluation | | 8 | |
| C) Type of deck protection - | Epoxy Coated Reinforcing | (68) Deck Geometry | | 4 | |
| Age and Service | | (69) Underclearances, vert. and horiz. | | N | |
| (27) Year Built | 1999 | (71) Waterway adequacy | | 7 | |
| (106) Year Reconstructed | 0000 | (72) Approach Roadway Alignment | | 6 | |
| (42) Type of Service: On - | Highway | (36) Traffic Safety Features | 1 1 1 1 | 5 | |
| Under - | Waterway | (113) Scour Critical Bridges | | 5 | |
| (28) Lanes: On Structure | 02 | Inspections | | | |
| (29) Average Daily Traffic | 000700 | (90) Inspection Date | 08/12/15 | (91) Frequency | 24 MO |
| (30) Year of ADT | 2013 (109) Truck ADT | (92) Critical Feature Inspection: | | (93) CFI DATE | |
| (19) Bypass, detour length | 006 KM | (A) Fracture Critical Detail | N 00 MO A) | 00/00/00 | |
| Geometric Data | | (B) Underwater Inspection | N 00 MO B) | 00/00/00 | |
| (48) Length of maximum span | 0014.9 M | (C) Other Special Inspection | N 00 MO C) | 00/00/00 | |
| (49) Structure Length | 00022.5 M | (*) Other Inspection () | N 00 MO *) | 00/00/00 | |
| (50) Curb or sidewalk: | Left 01.5 M Right 00.0 M | (*) Closed Bridge | N 00 MO *) | 00/00/00 | |
| (51) Bridge Roadway Width Curb to Curb | 006.7 M | (*) UW Special Inspection | N 00 MO *) | 00/00/00 | |
| (52) Deck Width Out to Out | 009.1 M | (*) Damage Inspection | | MO *) | 00/00/00 |
| (32) Approach Roadway Width (w/shoulders) | 006.7 M | Rating Loads | | | |
| (33) Bridge Median - | No median | Report Date | 09/01/04 | H20 | Type 3 |
| (34) Skew | 00 DEG | Operating | 52.0 | 62.0 | Type 3S2 |
| (35) Structure Flared | N | Inventory | 34.0 | 37.0 | Type HS |
| (10) Inventory Route MIN Vert Clear | 99.00 M | Field Posting | | | |
| (47) Inventory Route Total Horiz Clear | 06.7 M | Status | LEGAL | Posting Date | 01/18/05 |
| (53) Min Vert Clear Over Bridge Rdwy | 99.00 M | 2 Axle | | 3 Axle | 5 Axle |
| (54) Min Vert Underclear ref | N 00.00 M | Actual | | | |
| (55) Min Lat Underclear RT ref | N 00.0 M | Recommended | | | |
| (56) Min Lat Underclear LT | 00.0 M | Missing Signs | N | | |
| Navigation Data | | Misc. | | | |
| (38) Navigation Control - | No navigation control on waterway | Bridge Name | Rossbach Bridge | | |
| (111) Pier Protection | Code 0 | N Anti-missile fence | N Acrow Panel | N Jointless Bridge | |
| (39) Navigation Vertical Clearance | 000.0 M | Freeze/Thaw | N : Not Applicable | | |
| (116) Vert-lift Bridge Nav Min Vert Clear | M | Accessibility (Needed/Used) | | | |
| (40) Navigation Horizontal Clearance | 0000.0 M | N / N Liftbucket | N / N Rigging | N / N Other | |
| | | N / N Ladder | N / N Staging | | |
| | | N / N Boat | N / N Traffic Control | | |
| | | Y / Y Wader | N / N RR Flagperson | Inspection | |
| | | N / N Inspector 50 | N / N Police | Hours: 008 | |

Report Date: August 1, 2017

Rossbach Bridge

State Information

Classification

Code

BDEPT#= T07005

Agency Br.No.

Town= Townsend

L.O.

B.I.N= AFL

AASHTO= 084.3

RANK= 4818 H.I.= 100.0 %

FHWA Select List= N

Identification

(8) Structure Number

T07005AFLMUNNBI

(5) Inventory Route

151000000

(2) State Highway Department District

03

(3) County Code

017

(4) Place code

70360

(6) Features Intersected

WATER SQUANNACOOK RIVER

(7) Facility Carried

HWY TURNPIKE RD

(9) Location

AT BARKER HILL ROAD

(11) Kilometerpoint

0000.966

(12) Base Highway Network

N

(13) LRS Inventory Route & Subroute

000000000000

(16) Latitude

42 DEG 40 MIN 41.68 SEC

(17) Longitude

71 DEG 43 MIN 27.83 SEC

(98) Border Bridge State Code

Share

(99) Border Bridge Structure No. #

Structure Type and Material

(43) Structure Type Main:

Prestressed Concrete

Code

505

Box Beam or Girders - Multiple

Jointless bridge type:

Not applicable

(44) Structure Type Appr:

Other

Code

000

(45) Number of spans in main unit

001

(46) Number of approach spans

0000

(107) Deck Structure Type -

Concrete Precast Panels

Code

2

(108) Wearing Surface / Protective System:

A) Type of wearing surface -

Bituminous

Code

6

B) Type of membrane -

Built-up

Code

1

C) Type of deck protection -

Epoxy Coated Reinforcing

Code

1

Age and Service

(27) Year Built

1999

(106) Year Reconstructed

0000

(42) Type of Service: On -

Highway

Under -

Waterway

Code

15

(28) Lanes: On Structure

02

Under structure

00

(29) Average Daily Traffic

000700

(30) Year of ADT

2013

(109) Truck ADT

01 %

(19) Bypass, detour length

006 KM

Geometric Data

(48) Length of maximum span

0014.9 M

(49) Structure Length

00022.5 M

(50) Curb or sidewalk:

Left

01.5 M

Right

00.0 M

(51) Bridge Roadway Width Curb to Curb

006.7 M

(52) Deck Width Out to Out

009.1 M

(32) Approach Roadway Width (w/shoulders)

006.7 M

(33) Bridge Median -

No median

Code

0

(34) Skew

00 DEG

(35) Structure Flared

N

(10) Inventory Route MIN Vert Clear

99.00 M

(47) Inventory Route Total Horiz Clear

06.7 M

(53) Min Vert Clear Over Bridge Rdwy

99.00 M

(54) Min Vert Underclear ref

N

00.00 M

(55) Min Lat Underclear RT ref

N

00.0 M

(56) Min Lat Underclear LT

00.0 M

Navigation Data

(38) Navigation Control -

No navigation control on waterway

Code

0

(111) Pier Protection

Code

(39) Navigation Vertical Clearance

000.0 M

(116) Vert-lift Bridge Nav Min Vert Clear

M

(40) Navigation Horizontal Clearance

0000.0 M

(112) NBIS Bridge Length

Y

(104) Highway System

N

(26) Functional Class -

Urban Local

19

(100) Defense Highway

0

(101) Parallel Structure

N

(102) Direction of Traffic -

2-way traffic

2

(103) Temporary Structure

N

(105) Federal Lands Highways

0

(110) Designated National Network

N

(20) Toll -

On free road

3

(21) Maintain -

Town Agency

03

(22) Owner -

Town Agency

03

(37) Historical Significance

?

Condition

Code

(58) Deck

8

(59) Superstructure

8

(60) Substructure

8

(61) Channel & Channel Protection

7

(62) Culverts

N

Load Rating and Posting

Code

(31) Design Load -

HS 20=MS 18

5

(63) Operating Rating Method -

Load Factor (LF)

1

(64) Operating Rating

59.4

(65) Inventory Rating Method -

Load Factor (LF)

1

(66) Inventory Rating

35.6

(70) Bridge Posting

5

(41) Structure -

Open

A

Appraisal

Code

(67) Structural Evaluation

8

(68) Deck Geometry

4

(69) Underclearances, vert. and horiz.

N

(71) Waterway adequacy

7

(72) Approach Roadway Alignment

6

(36) Traffic Safety Features

1 1 1 1

(113) Scour Critical Bridges

5

Inspections

(90) Inspection Date

08/01/17

(91) Frequency

24 MO

(92) Critical Feature Inspection:

(93) CFI DATE

(A) Fracture Critical Detail

N

00

MO A)

00/00/00

(B) Underwater Inspection

N

00

MO B)

00/00/00

(C) Other Special Inspection

N

00

MO C)

00/00/00

(*) Other Inspection ()

N

00

MO *)

00/00/00

(*) Closed Bridge

N

00

MO *)

00/00/00

(*) UW Special Inspection

N

00

MO *)

00/00/00

(*) Damage Inspection

MO *)

00/00/00

Rating Loads

Report Date

09/01/04

H20

Type 3

Type 3S2

Type HS

Operating

52.0

62.0

81.0

66.0

Inventory

34.0

37.0

48.0

39.0

Field Posting

Status

LEGAL

Posting Date

01/18/05

2 Axle

3 Axle

5 Axle

Actual

Recommended

Missing Signs

N

Misc.

Bridge Name

Rossbach Bridge

N Anti-missile fence

N Acrow Panel

N Jointless Bridge

Freeze/Thaw

N : Not Applicable

Accessibility (Needed/Used)

N / N Liftbucket

N / N Rigging

N / N Other

N / N Ladder

N / N Staging

N / N Boat

N / N Traffic Control

Y / Y Wader

N / N RR Flagperson

Inspection

N / N Inspector 50

N / N Police

Hours:

008



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

| | | |
|---|-----------------------------|------------------|
| Cindy King, Chairman | Gordon Clark, Vice-Chairman | Sue Lisio, Clerk |
| James M. Kreidler, Jr., Town Administrator | | (978) 597-1701 |

MEETING MINUTES
OCTOBER 30, 2017 6:30 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL
272 MAIN STREET, TOWNSEND, MA

I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 CK called the meeting to order at 6:30P.M.
- Roll call vote taken showed 3 members present: Chairman, Cindy King (CK)
- Vice-Chairman, Gordon Clark (GC) and Clerk, Sue Lisio (SL).
- 1.2 Pledge of Allegiance
- 1.3 CK announced the meeting is being tape recorded and asked the audience if anyone else would be tape or video recording.
- 1.4 CK moved to add 4.10 to the agenda *as revised, for an application for permit.

II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:

- 2.1 6:35P.M. Maintenance Supervisor, Mark Mercurio, RE: Facilities Department Updates.
Mr. Mercurio introduced Brian Mayer to the Board; Mr. Mayer was recently hired to assist with the maintenance of buildings and ongoing projects. Mr. Mercurio gave the Board an update of the pending, completed, and future projects with the department. Mr. Mercurio updated the Board of the progress made to the grounds, further recommending the Board extend the current landscaping contract.

2.2

7:00P.M. Recycling Committee Member, Irene Condon, RE: Committee Updates.
Mrs. Condon met with the Board and discussed the successful outcome of the textiles drive with over 5000 pounds of material. Ms. Condon announced the there'll be a forum on November 13th and asked the Board members to consider being involved with the project. The environmental forum will begin at 6:00P.M., discussion regarding implementing programs for waste reduction will be at topic

and encouraged the public to participate. Ms. Condon also announced the swap shop was operational at the recycling center.

Mrs. Condon also informed the Board the planning of the 2018 Earth Day has begun, it will be celebrated on April 21, 2017 noting the National Day is April 22, 2017. The theme for this year will be hoof and wool. The hazardous waste center at Devens will be open Wednesday November 1, 2017.

III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

- 3.1 SL moved to appoint Amelia Gentry to the Townsend Conservation Commission for a term effective October 30, 2017 to June 30, 2020. GC seconded. Unanimous vote.
- 3.2 SL moved to appoint Wayne Thomas as Fleet Mechanic for the Townsend Highway Department effective October 30, 2017 contingent upon the passing of a pre-placement medical exam and CORI check with a one-year probationary period. GC seconded. Unanimous vote.

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 SL read the proclamation into the record (please see attached) SL moved to sign the proclamation. GC seconded. Unanimous vote.

SL made one motion to approve agenda items 4.2 - 4.7

SL moved to approve 2018 CLASS II license application for W. Baro Enterprises, LTD, 345 Main Street, Townsend, MA., 2018 CLASS II license application for Roy D. Shepherd, Inc., dba Shepherd's Sales & Service, 55 Main Street, Townsend, MA., 2018 CLASS III license application for Roy D. Shepherd, Inc., dba Joe's Auto Body, 55 Main Street, Townsend, MA., 2018 Common Victualer license application for Brick Steamer, LLC dba Cherry Hill Ice Cream Too, 53 Main Street, Townsend, MA., 2018 Common Victualer license application for Gourmet House Inc., dba Panda Wok, 18 Main Street, Townsend, MA., 2018 all Alcoholic Beverages, Restaurant Liquor License application for Gourmet House, Inc., dba Panda Wok, 18 Main Street, Townsend, MA., License #0017-RS-1286 contingent upon a valid certificate of inspection. GC seconded. Unanimous vote.

- 4.8 Set Special Town Meeting date (suggested date, November 28, 2017).

4.8.1 Open and close the warrant.

Discussion ensued regarding free cash certification, tax levy hearing and the reasons for conducting the Special Town Meeting in late November. Mr. Kreidler suggested the Board open the warrant and close on November 9, 2017 to allow sufficient time to post within the 14 day requirement.

SL moved to set the Special Town Meeting date for November 28, 2017 and to open the warrant on October 31, 2017 at 9:00A.M. and close the warrant on November 9, 2017 at 12 noon. GC seconded. Unanimous vote.

4.9 The Board offered no comment in regards to the preliminary design after review of the design plans. *NOTE: Design plans can be seen in the Selectmen's office. The Board expressed its appreciation for being included in the design process.

4.10 SL moved to approve and sign the following applications to Cross, Alter, and/or Construct within a Town Way for Utiliti/MSR Utility Maintenance Corp.
58-60 Emery Road to install test station with anodes.
Emery Road (Pole 2979) to install test station with anodes.
Emery Road (Pole 2962) to install test station with anodes.
Emery Road (Pole 2974) to install test station with anodes
Emery Road @ South Road to install test stations with anodes.
GC amended; contingent upon all permit fees being received. GC seconded. Unanimous vote.

V. WORK SESSION - VOTES MAY BE TAKEN:

5.1 Town Administrator updates and reports.

Mr. Kreidler explained how Chapter 90 funds are accounted for and used, while noting that some in the community expressed concern that the funds may have been used for other expenses. Mr. Kreidler clarified the amount received for FY18 and the process for approval and reimbursement.

Mr. Kreidler informed the Board he intended to form a work group with some of the concerned residents along with the Acting Highway Superintendent to discuss how funding can be increased and how the road plan can be funded.

Mr. Kreidler informed the Board, the town received a grant of \$33,000 for Complete Streets, Tier 2 and have contracted with the planning agency to create the prioritized list to be submitted for funding.

Mr. Kreidler informed the Board the School Superintendent, Joan Landers would be retiring at the end of the school year.

Mr. Kreidler informed the Board that Deputy Chief Sartell would be starting next week and he did received his police certification.

- 5.2 Board of Selectmen announcements, updates, and reports.
- 5.3 SL talked about the production of God Spell at the High School. SL moved to approve the meeting minutes for October 17, 2017. GC seconded. Unanimous vote. SL moved to approve the executive session minutes for October 17, 2017 with the addition on the second page, first paragraph to insert the word "current" and release the executive session minutes. GC seconded. Unanimous vote.
- 5.4 SL moved to approve and sign the bills payable warrant out of session. GC seconded. SL and CK (YES) and GC (NO)

VI. ADJOURNMENT:

SL moved to adjourn the meeting at 7:58P.M. GC seconded. Unanimous vote.

Respectfully submitted by,

Carolyn Smart
Executive Assistant

Voted to approve and the meeting minutes of October 30, 2017, by the Board of Selectmen this _____ day of _____, 2017.

minutes

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THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

This is to certify that: **Steve Catalano**

COURTNEY'S DONUTS LLC
dba DUNKIN DONUTS 17 ELM STREET

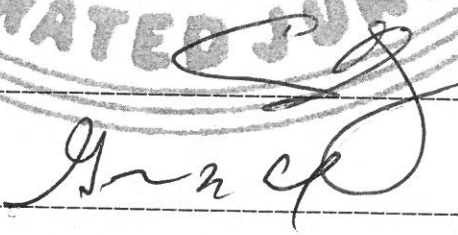
**IS HEREBY GRANTED A
COMMON VICTUALLER LICENSE**

in said Town of Townsend and at that place only and expires December 31, 2018 unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140 and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.

Date: 11/14/17

THE TOWNSEND BOARD OF SELECTMEN



LICENSE ALCOHOLIC BEVERAGE
THE LICENSING BOARD OF THE TOWN OF TOWNSEND
HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell
Wine and Malt Beverages

TO BE DRUNK ON THE PREMISES

To: Ms. Nancy J. Pappas Patriot Pizza & Subs, Inc.
24 Main Street Townsend, MA 01469

on the following described premises:

One floor area consisting of dining area, (seating capacity 86), kitchen, and
restrooms Total Square Ft. 4,984

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. **This license expires December 31, 2018** unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 14th day of November 2017.

The Hours during which Alcoholic Beverages may be sold are from 8:00 A.M. to 1:00 A.M. Monday through Saturday; 10:00 A.M. to 1:00 A.M. on Sunday. LAST CALL 12:30 A.M. Vacate premises of all patrons & close no later than 1:00 A.M. Kitchen remains open for food service while alcoholic beverages are served.

THIS LICENSE IS CONDITIONAL UPON COMPLIANCE WITH ALL APPLICABLE STATUTES, LAWS, ORDINANCES BYLAWS, RULES AND REGULATIONS AS NOW IN EFFECT AND AS AMENDED.

THE BOARD OF SELECTMEN:

[Signature]
[Signature]
LICENSING BOARD

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

This is to certify that: Frank J. Catalano

F.J. CATALANO ENTERPRISES, INC.
dba DUNKIN DONUTS 28 MAIN STREET


IS HEREBY GRANTED A
COMMON VICTUALLER LICENSE

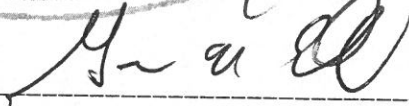
in said Town of Townsend and at that place only and expires
December 31, 2018 unless sooner suspended or revoked for violation of the
laws of the Commonwealth respecting the licensing of common victuallers.
This license is issued in conformity with the authority granted to the
licensing authorities by General Laws, Chapter 140 and amendments
thereto.

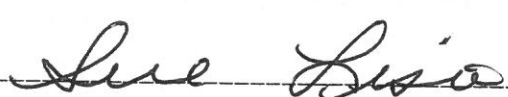
In Testimony Whereof, the undersigned have hereunto affixed their official
signatures.

Date: 11/14/17

THE TOWNSEND BOARD OF SELECTMEN







THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF TOWNSEND

This is to certify that: Nancy J. Pappas

PATRIOT PIZZA & SUBS 24 MAIN STREET

IS HEREBY GRANTED A
COMMON VICTUALLER LICENSE

in said Town of Townsend and at that place only and expires December 31, 2018 unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140 and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.

Date: 11/14/17

THE TOWNSEND BOARD OF SELECTMEN

[Signature]

[Signature]

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

This is to certify that: **Karen McNabb-Noon**

McNABB'S PHARMACY, INC. 233 MAIN STREET

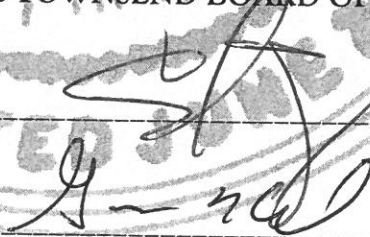
**IS HEREBY GRANTED A
COMMON VICTUALLER LICENSE**

in said Town of Townsend and at that place only and expires December 31, 2018 unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140 and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.

Date: 11/14/17

THE TOWNSEND BOARD OF SELECTMEN



THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

This is to certify that: **Judy Knapp**

VICTORY DISTRIBUTORS, LLC
dba HANNAFORD SUPERMARKET 18 MAIN STREET

IS HEREBY GRANTED A
COMMON VICTUALLER LICENSE

in said Town of Townsend and at that place only and expires December 31, 2018 unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140 and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.

Date: 11/14/17

THE TOWNSEND BOARD OF SELECTMEN

[Signature]
[Signature]

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

This is to certify that: **Mohamed Eldardir**

APRICOT DONUT, INC.
dba GOURMET DONUTS 210 MAIN STREET

IS HEREBY GRANTED A
COMMON VICTUALLER LICENSE

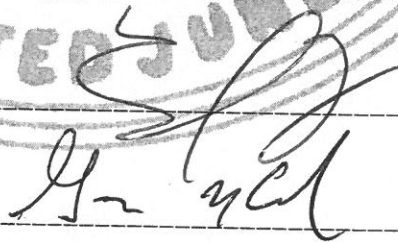
in said Town of Townsend and at that place only and expires
December 31, 2018 unless sooner suspended or revoked for violation of the
laws of the Commonwealth respecting the licensing of common victuallers.
This license is issued in conformity with the authority granted to the
licensing authorities by General Laws, Chapter 140 and amendments
thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official
signatures.

Date:

11/14/17

THE TOWNSEND BOARD OF SELECTMEN



THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

This is to certify that:

Gregory C. Frediani

TOWNSEND PIZZA, INC.

237 MAIN STREET

IS HEREBY GRANTED A
COMMON VICTUALLER LICENSE

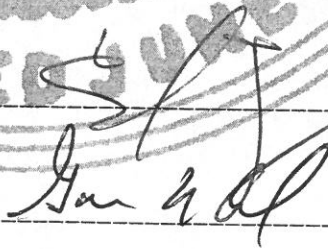
in said Town of Townsend and at that place only and expires December 31, 2018 unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140 and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.

Date:

11/14/17

THE TOWNSEND BOARD OF SELECTMEN



LICENSE ALCOHOLIC BEVERAGES
THE LICENSING BOARD OF THE TOWN OF TOWNSEND
HEREBY GRANTS A

CLUB LICENSE

License to Expose, Keep for Sale, and to Sell
All Kinds of Alcoholic Beverages

TO BE DRUNK ON THE PREMISES

To: Townsend Post #6538
491A Main Street

V.F.W. of the United States
Manager: Terri Roy

on the following described premises:

Wood Frame Building one area two floors, other one floor, total square footage is 6,800.

Seating & Serving capacity equals 100.

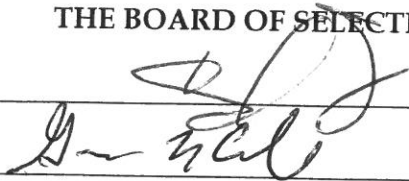
This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. **This license expires December 31, 2018** unless earlier suspended, cancelled or revoked.


IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 14th day of November 2017.

The Hours during which Alcoholic Beverages may be sold are from 8:00 A.M. to 1:00 A.M. Monday through Saturday; 10:00 A.M. to 1:00 A.M. on Sunday. LAST CALL 12:30 A.M. Vacate premises of all patrons & close no later than 1:00 A.M. Kitchen remains open for food service while alcoholic beverages are served.

THIS LICENSE IS CONDITIONAL UPON COMPLIANCE WITH ALL APPLICABLE STATUTES, LAWS, ORDINANCES BYLAWS, RULES AND REGULATIONS AS NOW IN EFFECT AND AS AMENDED.

THE BOARD OF SELECTMEN:





THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

This is to certify that:

Terri Roy

VFW POST #6538

491 A MAIN STREET

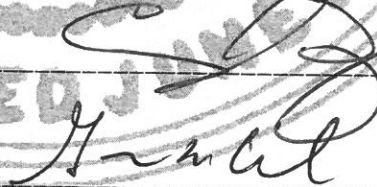
IS HEREBY GRANTED AN
ENTERTAINMENT LICENSE

in said Town of Townsend and at that place only and expires December 31, 2018 unless sooner suspended or revoked for violation of the laws of the Commonwealth This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140 and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.

Date: 11/14/17

THE TOWNSEND BOARD OF SELECTMEN



THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

USED CAR DEALER'S LICENSE - CLASS II
TO BUY OR SELL SECOND-HAND MOTOR VEHICLES

In accordance with the provisions of Chapter 140 of the General Laws with amendments thereto:

JOSEPH Z. SHANK HARBOR AUTO BODY

is hereby licensed to buy and sell second-hand motor vehicles at No.

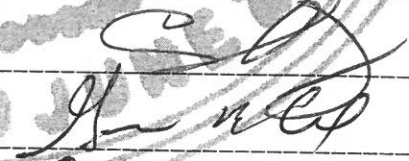
98 MAIN STREET TOWNSEND, MA

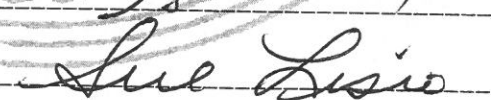
on premises described as follows:

Harbor Auto Body: located in a 4,675 Square ft. repair garage building on a .53 acre parcel.

Date: 11/14/17

TOWNSEND BOARD OF SELECTMEN





THIS LICENSE EXPIRES JANUARY 1, 2019
THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE
UPON THE PREMISES

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

This is to certify that: **Terri Roy**

VFW POST #6538

491 A MAIN STREET

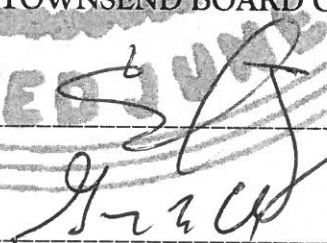
IS HEREBY GRANTED A
COMMON VICTUALLER LICENSE

in said Town of Townsend and at that place only and expires December 31, 2018 unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140 and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.

Date: 11/14/17

THE TOWNSEND BOARD OF SELECTMEN



THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

MOTOR VEHICLE JUNK LICENSE - CLASS III

In accordance with the provisions of Chapter 140 of the General Laws with amendments thereto:

CARL CERULLO DBA MJS METALS

is hereby licensed to buy second-hand motor vehicles for the purpose of remodeling, taking apart or rebuilding of same, or the buying or selling of parts of second-hand motor vehicles or tires, or assembling of motor vehicle parts at:

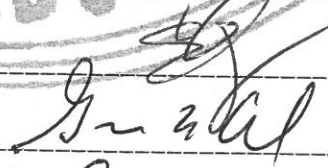
60 TURNPIKE ROAD TOWNSEND, MA


on premises described as follows:

MJS METALS: Building 40 x100 on 2.5 acres, completely fenced in.
CONDITIONS: 1. Scrap Metal and other storage materials must be completely screened from view from the Street and any other adjacent property 2. Hours of operation to be 7:00A.M. to 5:00P.M. Monday thru Saturday 3. Sign to conform with Townsend Zoning Bylaws.

Date: 11/14/17

TOWNSEND BOARD OF SELECTMEN





THIS LICENSE EXPIRES JANUARY 1, 2019
THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE
UPON THE PREMISES

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF TOWNSEND

AGENT'S OR SELLER'S LICENSE - CLASS I
FOR THE SALE OF SECOND-HAND MOTOR VEHICLES

In accordance with the provisions of Chapter 140 of the General Laws with amendments thereto:

Thomas J. Cleary, President

whose principal business is the sale of new motor vehicles as a recognized agent of the:

TOWNSEND SALES & SERVICE INC

or who has a signed contract as required by Section 58, Class 1, is hereby licensed to purchase and sell, as incidental or secondary thereto, second-hand motor vehicles at No.

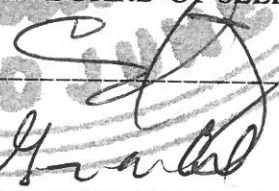
340 Main Street Townsend, MA

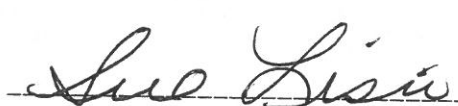
on premises described as follows: A 2.66 acre parcel classified commercial, with an auto dealership building consisting of 23,324 Square Ft.

SITE PLAN LIMITATIONS: No vehicles to be parked within (6) six feet of the sidewalk located on Main Street, Route 119

Date: 11/14/17

TOWNSEND BOARD OF SELECTMEN





THIS LICENSE EXPIRES JANUARY 1, 2019
THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE
UPON THE PREMISES

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF TOWNSEND

This is to certify that:

Ronald Kirwood

GROVERCARE, INC.

27 MAIN STREET

IS HEREBY GRANTED A
COMMON VICTUALLER LICENSE

in said Town of Townsend and at that place only and expires
December 31, 2018 unless sooner suspended or revoked for violation of the
laws of the Commonwealth respecting the licensing of common victuallers.
This license is issued in conformity with the authority granted to the
licensing authorities by General Laws, Chapter 140 and amendments
thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official
signatures.

Date:

11/17/17

THE TOWNSEND BOARD OF SELECTMEN

[Handwritten signature]

