



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Sue Lisio, *Chairman*

Cindy King, *Vice-Chairman*

Wayne Miller, *Clerk*

James M. Kreidler, Jr.,
Town Administrator

(978) 597-1701

MEETING MINUTES FOR DECEMBER 20, 2018 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

I. PRELIMINARIES - VOTES MAY BE TAKEN:

1.1 SL called the meeting to order at 6:00P.M.

Roll call vote showed 3 members present: Chairman, Sue Lisio (SL), Vice-Chairman, Cindy King (CK) and Clerk, Wayne Miller (WM).

1.2 Pledge of Allegiance.

1.3 Chairman's Additions or Deletions - None.

1.4 Public Comment Period.

John Page announced that Natalie Call would be taping. John Page voiced concerned regarding a post on social media.

II. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

2.1 WM moved to appoint Barbara Bourdon to the Townsend Cultural Council for a term effective December 20, 2018 to June 30, 2021. CK seconded. Unanimous vote.

2.2 WM moved to appoint Anna Noyes as the Treasurer/Collector for Townsend effective December 20, 2018 contingent upon the passing of a medical exam and CORI check and successful contract negotiations. Mr. Kreidler read his memorandum into the record - please see attached. The Chair suggested bringing to the full Board for discussion. Mr. Kreidler reminded the Board of the five-month process and how we previously lost applicants.

WM moved to appoint Anna Noyes as the Treasurer/Collector for Townsend effective December 20, 2018 contingent upon the passing of a medical exam and CORI check and successful contract negotiations. CK seconded. Mr. Kreidler informed the Board the Finance Team was impressed and expressed confidence in Ms. Noyes abilities. Unanimous vote.

III. MEETING BUSINESS - VOTES MAY BE TAKEN:

3.1 WM moved to accept a grant in the amount of up to \$11,000.00 for the Townsend Police Department for the purpose of enforcement efforts of motor vehicle laws from the Executive Office of Public Safety and Security Highway Safety Division. CK seconded. Unanimous vote.

3.2 WM moved to accept a grant for the Townsend Police Department providing child safety seats for eligible residents equal in value to \$3,000.00. CK seconded. Unanimous vote.

3.3 WM moved to vote to issue non-criminal fines for unregistered vehicles by designating a member of the Board of Selectmen or a designee to issue the fines. CK seconded. SL would like to amend to have the Police Chief. WM amended motion to name the designee as the Police or Deputy Chief. CK seconded. Unanimous vote.

- 3.4 Review/Discuss Special Town Meeting motions.
- 3.4.1 Chairman to assign motions to other members of the Board.
The Board received the motions as assigned.
- 3.4.2 Discussion, RE: Free Cash.
SL 5.1.1% of last year's budget as free cash. Mr. Kreidler confirmed that is what is generally considered average. The Board reviewed the year end expenditure (see attached).
Additional discussion included special articles carry forward and release of article money.
- IV. WORK SESSION - VOTES MAY BE TAKEN:
- 4.1 Town Administrator updates and report.
- IT Update.
Mr. Kreidler gave a response to the most recent update for the IT upgrades, noting at the last meeting, discussion regarding what the appropriation would be used for, was a concern. Mr. Kreidler explained the chosen vendor has put together a proposal and will be updating it if the appropriation is passed this evening.
- Tree Removal Update.
Current section of concern is town owned land on Route 119 going toward McDonalds. Mr. Kreidler is trying to find out why so many trees are being removed. Mr. Kreidler stated he spoke with the Conservation Agent and he will look into any wetland concerns and report back.
- 4.2 Board of Selectmen announcements, updates, and reports.
SL: Community Compact Meeting and volunteer to work on the arrangements.
- 4.3 Clerk of the Board announcements for events.
No announcements.
- 4.4 WM moved to approve the meeting minutes for November 20, 2018. CK seconded. Discussion: SL would like the volunteer response form discussed at the next meeting. SL would like the contracts and union agreements to be followed up on with Town Counsel for review. SL would like to schedule discussions on the goals one at a time. Unanimous vote.
- V. EXECUTIVE SESSION:
WM moved to enter into executive session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares for the Clerical, Fire, Supervisors and Police Union and will reconvene in open session to recess to the Special Town Meeting. CK seconded. Roll call vote SL (YES), CK (YES) and WM (YES).
- WM moved to adjourn from executive session at 6:45P.M. and to recess to the Special Town Meeting in Memorial Hall. CK seconded. Roll call vote taken: SL (YES), CK (YES), and WM (YES).
- VI. RECESS TO THE SPECIAL TOWN MEETING IN THE GREAT HALL.

WM moved to recess to the Special Town Meeting. CK seconded. Unanimous vote.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Carolyn Smart".

Carolyn Smart, Executive Assistant to the Town Administrator

Voted to approve the meeting minutes for the meeting of December 20, 2018, by the Board of Selectmen this
22 day of January, 2019.



TOWNSEND POLICE DEPARTMENT

70 BROOKLINE STREET • TOWNSEND, MASSACHUSETTS 01469

TEL. 978-597-2242 FAX. 978-597-1718

RICHARD B. BAILEY
CHIEF OF POLICE

3.1 +

3.2

To: Board of Selectmen
Date: December 18, 2018
Re: Traffic Safety Grant Acceptance - 2019

The following are grants from the state to the Townsend Police Department from the Executive Office of Public Safety and Security - Highway Safety Division Grants

1. Traffic Enforcement and Equipment Grant Program

In support of the Federal Fiscal Year (FFY) 2019 Traffic Enforcement and Equipment Grant Program, the Townsend Police Departments will conduct high-visibility traffic enforcement and purchase traffic safety equipment in accordance with the regulations of the Executive Office of Public Safety and Security's (EOPSS) Highway Safety Division (HSD).

Eligible enforcement activities under this contract include funding for high-visibility traffic enforcement of motor vehicle laws, including but not limited to, speeding and aggressive driving, impaired driving and occupant protection.

The total under the grant is up to \$11,000.00, with \$5,500.00 allocated for equipment (radar/lidar units for speed enforcement and fatal vision goggles to help drivers understand the dangers of drinking and driving).

2. Child Passenger Safety Grants

The Police Department will receive \$3,000.00 in child safety seats rather than a cash equivalent grants. Seats are provided to community members as needed based on financial need, or condition of current seat (recalled, expired, in disrepair).



Massachusetts Cultural Council

TOWNSEND CULTURAL COUNCIL
272 Main Street, Townsend, MA 01469

RECEIVED

DEC 18 2018

BOARD OF SELECTMEN

December 15, 2018

Townsend Board of Selectmen
272 Main Street
Townsend, MA 01469

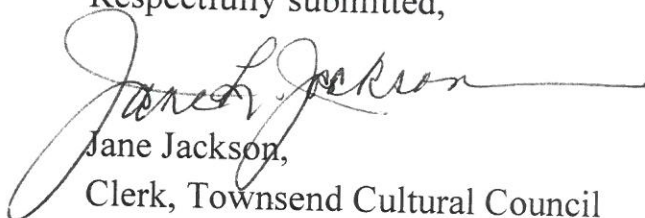
2.1

Greetings,

On Saturday, Dec. 15, 2018 the Townsend Cultural Council unanimously voted to appoint Barbara Bourdon to the Council for a three year term.

We respectfully request the Board of Selectmen to endorse this appointment commencing December 2018, expiring June 30, 2021.

Respectfully submitted,


Jane Jackson,
Clerk, Townsend Cultural Council

MEMBERS:

LINDA DURETTE, CHAIR; KAREN CLEMENT, JANE JACKSON, CHERYL SIMONEAU, ALICE STRUTHERS

Carolyn Smart

2.2

From: James Kreidler <jkreidler@townsend.ma.us>
Sent: Friday, December 14, 2018 4:10 PM
To: Carolyn Smart; Cindy King; James M. Kreidler; Sue Lisio;
Subject: Treasurer Collector Candidate
Attachments: AN Resume2018.pdf

Dear All:

This writing is to recommend Ms. Anna Noyes for the position of Town Treasurer/ Collector. Ms. Noyes interviewed just today and performed exceptionally. The interview team consisted of the Finance Team- Victoria Tidman, Lauri Plourde and Barbara Tierney (as a volunteer) and me.

Her resume(attached)reflects the qualifications necessary to perform the job well. After meeting with Anna, all four of us agree that she is a great fit for the position.

Due to the extended position vacancy, an expeditious effort at moving forward would be greatly appreciated.

Is it your pleasure to meet with her at a meeting to ask her questions of your own or to just take up the unanimous recommendation of the group?

Please advise so I may schedule appropriately. Please do not reply all.

Jim

James M. Kreidler
Town Administrator
Town of Townsend
272 Main Street
Townsend, MA 01469
(978) 597-1700
jkreidler@townsend.ma.us

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Carolyn Smart

From: Adam J. Costa <adam@mtclawyers.com>
Sent: Thursday, November 08, 2018 12:31 PM
To: Carolyn Smart
Cc: jkreidler@townsend.ma.us
Subject: RE: Unregistered Vehicles
Attachments: Town of Wakefield, MA.pdf; unregistered-vehicles.pdf; Unregistered%20Motor%20Vehicles%20Bylaw%20(PDF).pdf

3.3

Carolyn:

The recommended method of enforcement would be noncriminal disposition: under Article II, Section 1-1.D of your General Bylaws:

§ 1-1 Fine schedule and enforcing officers.

As an alternate to initiating criminal proceedings for violations of the following by-laws, and regulations, the enforcing officers may use the procedure provided in MGL c. 40, § 21D. For the purpose of this article the specific penalty which is to apply for violations of each section shall be listed below, and the municipal officers or employees whose titles are listed under each section shall be deemed to be the enforcing officers for each such section.

D. Unregistered Motor Vehicles Bylaw

[Added 10-21-2003 STM by Art. 33]

- (1) First offense: written warning.
- (2) Second offense: \$100 per day.

Unlike (every) other subsection(s) of § 1-1, Subsection D doesn't specify the enforcing officer. While I'd usually defer to the Police Department, I note that stringent language of Section 112-14, below, that "[n]o other Town official shall have the authority to enforce th[is] section." I'd therefore recommend that either a designated member of the Board issue the citation; or, if deemed more appropriate (which I can appreciate), the Board identify another designee, which could be an officer of the Police Department, to do so. We'd argue that such designee isn't acting as an "other Town official," but rather as designee of and on behalf of the Selectmen.

As for amendment of the Bylaw, you could replace the Selectmen with most any other official or department, as enforcing authority. The Police Department or the Building Commissioner would be the norm. See attached examples of different approaches by municipalities.



Adam J. Costa
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✿ Think before you print.

3.4.2

TOWNSEND FREE CASH		
Fiscal Year	Amount Certified	% of the Budget
2014	931,378	4.98%
2015	950,279	5.03%
2016	1,002,967	4.99%
2017	828,931	3.98%
2018	580,290	2.57%
2019	1,167,960	5.11%

Article #	Subject	General Government	Prior Capital Approval	Ambulance	Water Department
		Free Cash	Reallocation	Receipts	Free Cash
	Beginning Balances	\$1,167,960.00		\$323,240.00	\$884,681.00
1	Prior Year Bills	\$0.00			
2	Flag	-\$7,500.00			
3	Legal	-\$35,000.00			
4	Contract Settlements. Retro wages	-\$50,000.00			
5	Audit	-\$5,500.00			
6	Elevator Repair	-\$3,900.00			
7	Town Hall Water Pump	-\$5,000.00			
8	Pavement Plan	-\$7,500.00			
9	ACO Shelter	-\$1,500.00			
10	Cemetery and Parks Monument	-\$2,100.00			
11	Highway Equipment		\$46,000.00		
12	Fire-EMS Medic One Vehicle			-\$66,360.00	
13	Rec Roof	-\$5,000.00			
14	Charter Committee	-\$5,000.00			
15	FinCom	-\$10,000.00			
16	Police Cruiser	-\$15,000.00			
17	Water Professional Services				-\$30,000.00
18	Water Main Extension Project				-\$115,000.00
19	Treasurer Collector Prof. Services	-\$10,000.00			
20	Information Technology Upgrades	-\$100,000.00			
21	Library/Senior Center HVAC and Lighting				
22	Temporary and Permanent Easements	-\$5,000.00			
23	Atwood Acres Parcel 2-B	\$0.00			
24	Stabilization Fund	-\$50,000.00			
25	Capital Stabilization Fund	-\$200,000.00			
26	Unregistered Motor Vehicles	\$0.00			
27	Properties Committee	\$0.00			
28	Town Meeting Postings	\$0.00			
29	Marijuana Moritorium Extension	\$0.00			
30	Marijuana Zoning Bylaw	\$0.00			
	Ending Balances	\$649,960.00	NA	\$256,880.00	\$739,681.00

FY18 Encumbrances

Department	Vendor	Account #	Amount	
122	Staples, Thomson Reuters	001-01-123-5601-0000-100	556.57	
135	Audit/W.B. Mason	001-01-000-136-5602-0000-100	3,057.77	
141	Computer Recovery	001-01-142-5603-0000-100	695.00	
147	Monitors ,banking fees	001-01-147-5605-0000-100	3,702.22	
155	Computers	001-01-156-5607-0000-100	10,895.58	
179	Lowell Sun Publishing	001-01-180-5613-0000-100	2,453.60	
192	June /Copier machines	001-01-198-5615-0000-100	592.29	
210	Computers/Monitors	001-02-211-5618-0000-100	3,503.31	
220	Electical/Seal coating	001-02-222-5619-0000-100	13,743.77	
225	Communications	001-02-226-5620-0000-100	7,491.19	
241	Staples	001-02-247-5621-0000-000	258.22	
422	Fuel/computer/ad	001-04-425-5626-0000-100	4,514.78	
945	Workmans Comp Audit	001-09-950-5636-0000-100	4,860.00	
61	Various Invoices	061-04-500-5640-0000-100		\$ 2,575.00
			56,324.30	

dr	001-000-3590
cr	001-000-3211

FY17 Special Article Carry Forwards

Department	Name	Account #	Carryforward	Close	
122	Demolition 5 Aquaris Lane	001-01-124-5300-2016		\$	14,664.00
122	Multi-Use Copier	001-01-124-5870-2014	\$	901.29	
122	Contract Settlements	001-01-124-5100-2017-000	\$	23,033.25	
122	Cable and Peg Access	001-01-124-5300-2017-001	\$	23,483.56	
125	Unpaid Bills	001-01-125-5200-0000-000	\$	1,945.23	
141	Assessors Date Verification	001-01-142-5902-2012	\$	7,560.26	
191	Abatement Study- Hart Bldg	001-01-194-5851-2009-009		\$	3,000.00
191	Repaint Glaze Bldg	001-01-194-5903-2011-011		\$	-
196	TPWC/Design/Eng Sidewalk	001-01-196-5900-2005	\$	30,336.00	
197	Audio visual Equip	001-01-196-5900-2005-000		\$	2,401.05
210	Hepetitis B Shots	001-02-211-5303		\$	1,150.00
210	Replace HVAC	001-02-211-5802-2011		\$	308.87
210	Body Armor	001-02-211-5803-2012-013	\$	15,916.00	
210	Radio Replacement	001-02-211-5850-2016-251	\$	3,650.70	
210	Exterior Paint	001-02-211-5851-2018		\$	19,311.80
220	Radio Control	001-02-222-5808-2016-251	\$	6,992.41	
220	ALS Equip Replacement	001-02-222-5870-2018-000		\$	1,601.14
220	Automatic External Defib	001-02-222-5811-2018		\$	18.95
220	Ambulance			\$	0.11
225	Equipment Upgrade	001-02-226-5895-2018	\$	6,546.49	
290	Generators/EMS	001-02-290-5850-2017-000		\$	944.50
425	Purchase Street Lights	001-04-425-5807-2016-251	\$	25,000.00	
425	Ground Spreader	001-04-425-5812-2018	\$	46,000.00	
425	Roadway Improvements	001-04-425-5895-2017	\$	119,573.94	
491	Used Single wheeled Truck	001-04-491-5806-2018-		\$	5,500.00
491	Cemetery Improv Fund	001-04-493-5000			Move to Sale of Lots Fund
491	Town Common Sidewalks	001-04-491-5240-2018-00	\$	25,000.00	26298.33
950	Injured on Duty Claims	001-09-950-5780-2012	\$	4,494.00	
		cr 001-000-3295	\$	340,433.13	
		Fd Bal Reserved for Continued Operations			
		dr 001-000-3590			
		Undesignated Fd Ba;			

FY17 Special Article Carry Forwards

Department	Name	Account #	Carryforward	Close
400	System Enhancements	061-04-400-5012-0000-000	\$ 293,852.45	
400	Meadown Rd Main Replacement	061-04-400-5805-2018-000	\$ 110,000.00	
400	Main Line Gate/Valve Replacement	061-04-400-5895-2018-000	\$ 60,000.00	
400	Main Cleaning	061-04-400-5902-2018-000	\$ 50,000.00	
500	Emergnecy Reserve fund	061-04-500-5000-000-000	\$ 20,000.00	
500	Update Master Plan	061-04-500-5005-2018-000	\$ 50,000.00	
500	Storage tank maintenance fund	061-04-500-5245-2006-000	\$ 13,883.40	
500	Replace/upgrade Witches Brook	061-04-500-5804-2016-251	\$ 40,000.00	
500	Highland St Storage Tank	061-04-500-5809-2017-002	\$ 75,000.00	
500	VFD and Electric SVS Pump	061-04-500-5902-2014-251	\$ 12,426.44	
500	Tank Mixing System	061-04-500-5902-2014-251	\$ 36,250.00	
500	Utility Billing	061-04-500-5902-2018-000	\$ 18,000.00	
			\$ 779,412.29	

cr 001-000-3295
 Fd Bal Reserved for
 Continued Operations

di 001-000-3590
 Undesignated Fd Ba;

Filter by: Segment 1: 001
Group as: ****,****,****,****,****

Parameters: Fiscal Year: 2018

Start Date: 7/1/2017

end: 6/30/2018

Active Accounts Only

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department							
Code: 122 - Board of Selectmen							
Personnel							
001-01-122-5100-0000-000	BOS SALARY - TOWN ADMINISTRATOR	-125,242.70	125,242.70	125,242.70	-125,242.70	0.00	100.00
001-01-122-5112-0000-000	BOS WAGES - SUPPORT STAFF	-35,118.46	33,858.83	35,063.88	-35,118.46	-54.58	100.16
001-01-122-5122-0000-000	BOS WAGES - OTHER (VAC BB & TRAVE	-8,417.07	8,583.55	8,583.55	-8,417.07	166.48	98.06
001-01-122-5190-0000-000	BOS OTHER - STIPENDS LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00
Total Group 3: Personnel		-168,778.23	167,685.08	168,890.13	-168,778.23	111.90	99.93
Expenses							
001-01-122-5300-0000-000	BOS PROF SERVICES	-1,026.71	5,000.00	5,000.00	-1,026.71	3,973.29	20.53
001-01-122-5340-0000-000	BOS COMMUNICATIONS	-376.38	0.00	0.00	-376.38	-376.38	0.00
001-01-122-5420-0000-000	BOS OFFICE SUPPLIES	-587.17	1,150.00	1,150.00	-587.17	562.83	51.06
001-01-122-5580-0000-000	BOS OTHER SUPPLIES	-89.09	300.00	300.00	-89.09	210.91	29.70
001-01-122-5710-0000-000	BOS TRAVEL/MILEAGE-IN STATE	0.00	200.00	200.00	0.00	200.00	0.00
001-01-122-5730-0000-000	BOS DUES & MEMBERSHIPS	-4,428.31	5,000.00	5,000.00	-4,428.31	571.69	88.57
001-01-122-5780-0000-000	BOS OTHER CHARGES	-3,504.22	3,100.00	3,100.00	-3,504.22	-404.22	113.04
Total Group 3: Expenses		-10,011.88	14,750.00	14,750.00	-10,011.88	4,738.12	67.88
Total Group 1: Segment 3: Department	Code: 122 - Board of Selectmen	-178,790.11	182,435.08	183,640.13	-178,790.11	4,850.02	97.36
Group 1: Segment 3: Department							
Code: 124 - BOS Special Articles							
Personnel							
001-01-124-5100-2017-000	A6ATM5/3/16 CONTRACT SETTLEMENTS/	-28.70	0.00	23,061.95	-28.70	23,033.25	0.12
Total Group 3: Personnel		-28.70	0.00	23,061.95	-28.70	23,033.25	0.12
Expenses							
001-01-124-5300-2016-000	A8STM5/3/16 DEMOLITION 5 AQUARIUS L	0.00	0.00	14,664.00	0.00	14,664.00	0.00
001-01-124-5300-2017-001	A25ATM5/3/16CABLE AND PEG ACCESS	-18,654.62	0.00	42,138.18	-18,654.62	23,483.56	44.27
001-01-124-5870-2014-000	BOS - TOWN HALL MULTI USE COPIER/P	-687.58	0.00	1,588.87	-687.58	901.29	43.27
Total Group 3: Expenses		-19,342.20	0.00	58,391.05	-19,342.20	39,048.85	33.13
Total Group 1: Segment 3: Department	Code: 124 - BOS Special Articles	-19,370.90	0.00	81,453.00	-19,370.90	62,082.10	23.78
Total Group 1: Segment 3: Department		-19,370.90	0.00	81,453.00	-19,370.90	62,082.10	23.78

12/18/2018 9:59:21 AM

Printed by: lbourde

Group as: ***.***.***.***.***

Parameters: Fiscal Year: 2018

Start Date: 7/1/2017

end: 6/30/2018

Active Accounts Only

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department							
Code: 125 - Unpaid Bills							
Expenses							
001-01-125-5200-0000-000	UNPAID BILLS	-11,070.11	13,015.34	13,015.34	-11,070.11	1,945.23	85.05
Total Group 3: Expenses							
		-11,070.11	13,015.34	13,015.34	-11,070.11	1,945.23	85.05
Total Group 1: Segment 3: Department							
Code: 125 - Unpaid Bills							
Group 1: Segment 3: Department							
Code: 131 - Finance Committee							
Expenses							
001-01-131-5300-0000-000	FIN COM PROFESSIONAL SERVICES - TR	-180.00	0.00	0.00	-180.00	-180.00	0.00
001-01-131-5730-0000-000	FIN COM DUES & MEMBERSHIPS	0.00	750.00	750.00	0.00	750.00	0.00
Total Group 3: Expenses							
		-180.00	750.00	750.00	-180.00	570.00	24.00
Total Group 1: Segment 3: Department							
Code: 131 - Finance Committee							
Group 1: Segment 3: Department							
Code: 132 - Reserve Fund							
Special							
001-01-132-5000-0000-000	FIN COM RESERVE FUND	0.00	35,000.00	8,065.00	0.00	8,065.00	0.00
Total Group 3: Special							
		0.00	35,000.00	8,065.00	0.00	8,065.00	0.00
Total Group 1: Segment 3: Department							
Code: 132 - Reserve Fund							
Group 1: Segment 3: Department							
Code: 135 - Accounting							
Personnel							
001-01-135-5100-0000-000	ACCOUNTING SALARY - TOWN ACCOUN	-61,074.43	59,549.43	61,074.43	-61,074.43	0.00	100.00
001-01-135-5112-0000-000	ACCOUNTING WAGES-SUPPORT STAFF	-8,150.74	9,095.85	9,095.85	-8,150.74	945.11	89.61
001-01-135-5122-0000-000	ACCOUNTING WAGES- VAC BUY BACK	-1,174.50	0.00	229.39	-1,174.50	-945.11	512.01
001-01-135-5192-0000-000	ACCOUNTING OTHER-CERTIFICATION	-500.00	500.00	500.00	-500.00	0.00	100.00
Total Group 3: Personnel							
		-70,899.67	69,145.28	70,899.67	-70,899.67	0.00	100.00
Expenses							
001-01-135-5300-0000-000	ACCOUNTING PROF & TECH SERVICES	-355.00	650.00	650.00	-355.00	295.00	54.62
001-01-135-5301-0000-000	ACCOUNTING PROF & TECH SVS - AUDI	-22,000.00	25,000.00	25,000.00	-22,000.00	3,000.00	88.00

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Group as: ***.***.***.***.***.***

Parameters: Fiscal Year: 2018

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Active Accounts Only

Town of

Expense Control Report - Expenditure Ledger

Account Number	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-01-135-5420-0000-000	ACCOUNTING OFFICE SUPPLIES	-730.92	750.00	750.00	-730.92	19.08 97.46
001-01-135-5710-0000-000	ACCOUNTING TRAVEL/MILEAGE IN-STAT	-630.56	350.00	350.00	-630.56	-280.56 180.16
001-01-135-5730-0000-000	ACCOUNTING DUES & MEMBERSHIPS	-50.00	150.00	150.00	-50.00	100.00 33.33
Total Group 3: Expenses		-23,766.48	26,900.00	26,900.00	-23,766.48	3,133.52 88.35
Total Group 1: Segment 3: Department	Code: 135 - Accounting	-94,666.15	96,045.28	97,799.67	-94,666.15	3,133.52 96.80
Group 1: Segment 3: Department	Code: 136 - Accounting Special Articles	-94,666.15	96,045.28	97,799.67	-94,666.15	3,133.52 96.80
Expenses						
001-01-136-5602-0000-100	ACCOUNTING 135 PRIOR YEAR ENCUMB	-5,000.00	0.00	5,000.00	-5,000.00	0.00 100.00
Total Group 3: Expenses		-5,000.00	0.00	5,000.00	-5,000.00	0.00 100.00
Total Group 1: Segment 3: Department	Code: 136 - Accounting Special	-5,000.00	0.00	5,000.00	-5,000.00	0.00 100.00
Group 1: Segment 3: Department	Code: 141 - Board of Assessors	-5,000.00	0.00	5,000.00	-5,000.00	0.00 100.00
Personnel						
001-01-141-5100-0000-000	BOA SALARY-PRINCIPAL ASSESSOR	-54,238.90	53,173.90	54,238.90	-54,238.90	0.00 100.00
001-01-141-5112-0000-000	BOA WAGES-SUPPORT STAFF	-33,402.88	34,055.28	34,055.28	-33,402.88	652.40 98.08
001-01-141-5190-0000-000	BOA OTHER - STIPENDS LONGEVITY	-1,100.00	1,100.00	1,100.00	-1,100.00	0.00 100.00
Total Group 3: Personnel		-88,741.78	88,329.18	89,394.18	-88,741.78	652.40 99.27
Expenses						
001-01-141-5245-0000-000	BOA REPAIR & MAINT EQUIPMENT	-11,500.00	8,350.00	11,550.00	-11,500.00	50.00 99.57
001-01-141-5300-0000-000	BOA PROF SERVICES	-2,177.68	3,500.00	3,500.00	-2,177.68	1,322.32 62.22
001-01-141-5306-0000-000	BOA PROF SERVICES- DATA VERIFICATI	-4,000.00	4,000.00	4,000.00	-4,000.00	0.00 100.00
001-01-141-5420-0000-000	BOA OFFICE SUPPLIES	-370.12	800.00	800.00	-370.12	429.88 46.27
001-01-141-5710-0000-000	BOA TRAVEL/MILEAGE-IN STATE	-426.82	500.00	500.00	-426.82	73.18 85.36
001-01-141-5730-0000-000	BOA DUES & MEMBERSHIPS	-645.00	275.00	275.00	-645.00	-370.00 234.55
Total Group 3: Expenses		-19,119.62	17,425.00	20,625.00	-19,119.62	1,505.38 92.70
Total Group 1: Segment 3: Department	Code: 141 - Board of Assessors	-107,861.40	105,754.18	110,019.18	-107,861.40	2,157.78 98.04
Code: 141 - Board of Assessors		-107,861.40	105,754.18	110,019.18	-107,861.40	2,157.78 98.04

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Active Accounts Only

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department							
Expenses							
001-01-142-5902-2012-000	Code: 142 - BOA Special Articles	ASSESSORS DATA VERIFICATION	-1,580.00	0.00	9,140.26	-1,580.00	7,560.26 17.29
Total Group 3: Expenses							
		-1,580.00	0.00	9,140.26	-1,580.00	7,560.26 17.29	
		-1,580.00	0.00	9,140.26	-1,580.00	7,560.26 17.29	
Group 1: Segment 3: Department							
Personnel							
Expenses							
001-01-146-5100-0000-000	Code: 142 - BOA Special Articles	TREASURER COLLECTOR WAGES - TRE	-69,844.32	69,844.32	-69,844.32	0.00	100.00
001-01-146-5110-0000-000	Code: 146 - Treasurer/Collector	TREASURER/ COL WAGES - OPER STA	-72,052.48	72,943.28	-72,052.48	890.80	98.78
001-01-146-5122-0000-000		TREASURER/COLLECTOR WAGES- VAC	-1,343.20	0.00	1,052.40	-1,343.20	-290.80 127.63
001-01-146-5190-0000-000		TAX COLL OTHER - STIPENDS LONGEVI	-600.00	500.00	-600.00	-100.00	120.00
001-01-146-5192-0000-000		TREASURER/COLLECTOR CERTIFICATIO	-500.00	0.00	-500.00	-500.00	0.00
Total Group 3: Personnel							
		-144,340.00	143,287.60	144,340.00	-144,340.00	0.00	100.00
Group 1: Segment 3: Department							
Expenses							
001-01-146-5245-0000-000	Code: 146 - Treasurer/Collector	TAX COLL REPAIR & MAINT EQUIPMENT	-120.00	0.00	-120.00	-120.00	0.00
001-01-146-5270-0000-000		TAX COLL EQUIPMENT RENTAL	-2,683.44	2,688.00	-2,683.44	4.56	99.83
001-01-146-5300-0000-000		TAX COLL PROF & TECH SVS	-26,142.21	23,800.00	-26,142.21	-2,342.21	109.84
001-01-146-5340-0000-000		TAX COLL COMMUNICATION	-18,157.52	21,000.00	-18,157.52	2,842.48	86.46
001-01-146-5380-0000-000		TAX COLL OFFICE SERVICES	-10,330.85	14,000.00	-10,330.85	3,669.15	73.79
001-01-146-5420-0000-000		TAX COLL OFFICE SUPPLIES	-1,734.58	2,800.00	-1,734.58	1,065.42	61.95
001-01-146-5710-0000-000		TAX COLL TRAVEL / MILEAGE IN-STATE	-761.51	1,290.00	-761.51	528.49	59.03
001-01-146-5730-0000-000		TAX COLL DUES & MEMBERSHIPS	-321.91	340.00	-321.91	18.09	94.68
001-01-146-5780-0000-000		TREASURER/COLL REPLACEMENT EQUI	-800.00	800.00	-800.00	0.00	100.00
Total Group 3: Expenses							
		-61,052.02	66,718.00	66,718.00	-61,052.02	5,665.98	91.51
Group 1: Segment 3: Department							
Expenses							
001-01-147-5604-0000-100	Code: 146 - Treasurer/Collector	TREASURER 145 PRIOR YEAR ENCUMBR	-205,392.02	210,005.60	-205,392.02	5,665.98	97.32
001-01-147-5605-0000-100	Code: 147 - Treasury/TC Special Articles	COLLECTOR 146 PRIOR YEAR ENCUMBR	-5,492.67	0.00	-5,492.67	433.85	92.68
Total Group 3: Department							
		-205,392.02	210,005.60	211,058.00	-205,392.02	5,665.98	97.32

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Parameters: Fiscal Year: 2018

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Account Number				Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD % Var.
Total Group 1: Segment 3: Department			Code: 156 - MIS Special Articles	-13,822.00	0.00	13,856.78	-13,822.00	34.78	99.75
Group 1: Segment 3: Department			Code: 160 - Town Clerk						
Personnel									
001-01-160-5100-0000-000	T CLERK SALARY-TOWN CLERK			-64,888.65	64,888.65	64,888.65	-64,888.65	0.00	100.00
001-01-160-5110-0000-000	T CLERK WAGES - OPER STAFF			-36,466.26	38,344.23	38,344.23	-36,466.26	1,877.97	95.10
001-01-160-5190-0000-000	T CLERK OTHER STIPENDS - LONGEVIT			-1,700.00	1,500.00	1,500.00	-1,700.00	-200.00	113.33
Total Group 3: Personnel				-103,054.91	104,732.88	104,732.88	-103,054.91	1,677.97	98.40
Expenses									
001-01-160-5245-0000-000	T CLERK REPAIR & MAINT EQUIPMENT			-2,294.00	2,300.00	2,300.00	-2,294.00	6.00	99.74
001-01-160-5300-0000-000	T CLERK PROF SERVICES			-5,380.87	6,800.00	6,800.00	-5,380.87	1,419.13	79.13
001-01-160-5420-0000-000	T CLERK OFFICE SUPPLIES			-513.15	650.00	650.00	-513.15	136.85	78.95
001-01-160-5730-0000-000	T CLERK DUES & MEMBERSHIPS			-310.00	550.00	550.00	-310.00	240.00	56.36
Total Group 3: Expenses				-8,498.02	10,300.00	10,300.00	-8,498.02	1,801.98	82.51
Total Group 1: Segment 3: Department			Code: 160 - Town Clerk	-111,552.93	115,032.88	115,032.88	-111,552.93	3,479.95	96.97
Group 1: Segment 3: Department			Code: 162 - Town Clerk Elections & Registrations						
Personnel									
001-01-162-5110-0000-000	T CLERK E & R WAGES - OPER STAFF			-13,209.93	4,200.00	14,200.00	-13,209.93	990.07	93.03
Total Group 3: Personnel				-13,209.93	4,200.00	14,200.00	-13,209.93	990.07	93.03
Expenses									
001-01-162-5245-0000-000	T CLERK E & R REPAIR & MAINT EQUIPM			-795.00	1,275.00	1,275.00	-795.00	480.00	62.35
001-01-162-5300-0000-000	T CLERK E & R PROF SERVICES			-6,640.76	4,000.00	9,000.00	-6,640.76	2,359.24	73.79
001-01-162-5580-0000-000	T CLERK E & R OTHER SUPPLIES			-2,079.73	2,000.00	2,000.00	-2,079.73	-79.73	103.99
001-01-162-5710-0000-000	T CLERK E & R TRAVEL/MILEAGE IN-STA			0.00	75.00	75.00	0.00	75.00	0.00
Total Group 3: Expenses				-9,515.49	7,350.00	12,350.00	-9,515.49	2,834.51	77.05
Total Group 1: Segment 3: Department			Code: 162 - Town Clerk Elections &	-22,725.42	11,550.00	26,550.00	-22,725.42	3,824.58	85.59
Group 1: Segment 3: Department			Code: 163 - Town Clerk Registrars						
Personnel									
001-01-163-5191-0000-000	T CLERK REGISTRARS OTHER - STIPEN			-1,620.00	2,320.00	2,320.00	-1,620.00	700.00	69.83

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Account Number			Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 3: Personnel								
			-1,620.00	2,320.00	2,320.00	-1,620.00	700.00	69.83
Total Group 1: Segment 3: Department								
			-1,620.00	2,320.00	2,320.00	-1,620.00	700.00	69.83
Group 1: Segment 3: Department								
			-1,620.00	2,320.00	2,320.00	-1,620.00	700.00	69.83
Expenses								
001-01-164-5300-0000-000		T CLERK PROF SERVICES - STREET LIS	-3,191.92	3,300.00	3,300.00	-3,191.92	108.08	96.72
Total Group 3: Expenses								
			-3,191.92	3,300.00	3,300.00	-3,191.92	108.08	96.72
Total Group 1: Segment 3: Department								
			-3,191.92	3,300.00	3,300.00	-3,191.92	108.08	96.72
Group 1: Segment 3: Department								
			-3,191.92	3,300.00	3,300.00	-3,191.92	108.08	96.72
Expenses								
001-01-165-5608-0000-000		T CLERK 160 PRIOR YEAR ENCUMBRAN	-187.95	0.00	187.95	-187.95	0.00	100.00
Total Group 3: Expenses								
			-187.95	0.00	187.95	-187.95	0.00	100.00
Total Group 1: Segment 3: Department								
			-187.95	0.00	187.95	-187.95	0.00	100.00
Group 1: Segment 3: Department								
			-187.95	0.00	187.95	-187.95	0.00	100.00
Personnel								
001-01-171-5100-0000-000		CON COM WAGES-CONSERV AGENT	-13,583.60	21,755.13	21,755.13	-13,583.60	8,171.53	62.44
001-01-171-5112-0000-000		CON COM WAGES-SUPPORT STAFF	-17,033.50	13,314.72	13,314.72	-17,033.50	-3,718.78	127.93
Total Group 3: Personnel								
			-30,617.10	35,069.85	35,069.85	-30,617.10	4,452.75	87.30
Expenses								
001-01-171-5300-0000-000		CON COM PROF SERVICES	-346.93	500.00	500.00	-346.93	153.07	69.39
001-01-171-5730-0000-000		CON COM DUES & MEMBERSHIPS	-375.00	450.00	450.00	-375.00	75.00	83.33
Total Group 3: Expenses								
			-721.93	950.00	950.00	-721.93	228.07	75.99
Total Group 1: Segment 3: Department								
			-31,339.03	36,019.85	36,019.85	-31,339.03	4,680.82	87.00

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department							
Expenses							
001-01-174-5730-0000-000	MRPC - DUES & MEMBERSHIPS	-2,903.00	2,903.00	2,903.00	-2,903.00	0.00	100.00
Total Group 3: Expenses							
		-2,903.00	2,903.00	2,903.00	-2,903.00	0.00	100.00
Total Group 1: Segment 3: Department							
		-2,903.00	2,903.00	2,903.00	-2,903.00	0.00	100.00
Group 1: Segment 3: Department							
Personnel							
001-01-175-5112-0000-000	PB WAGES-SUPPORT STAFF	-16,225.29	22,191.20	22,191.20	-16,225.29	5,965.91	73.12
Total Group 3: Personnel							
		-16,225.29	22,191.20	22,191.20	-16,225.29	5,965.91	73.12
Expenses							
001-01-175-5300-0000-000	PB PROF SERVICES	-4,725.94	100.00	8,100.00	-4,725.94	3,374.06	58.34
001-01-175-5340-0000-000	PB COMMUNICATION	0.00	200.00	200.00	0.00	200.00	0.00
001-01-175-5710-0000-000	PB TRAVEL/MILAGE-IN STATE	0.00	100.00	100.00	0.00	100.00	0.00
001-01-175-5730-0000-000	PB DUES & MEMBERSHIPS	0.00	100.00	100.00	0.00	100.00	0.00
Total Group 3: Expenses							
		-4,725.94	500.00	8,500.00	-4,725.94	3,774.06	55.60
Total Group 1: Segment 3: Department							
		-20,951.23	22,691.20	30,691.20	-20,951.23	9,739.97	68.26
Group 1: Segment 3: Department							
Personnel							
001-01-176-5110-0000-000	ZBA WAGES - OPER STAFF	-3,472.34	4,438.24	4,438.24	-3,472.34	965.90	78.24
Total Group 3: Personnel							
		-3,472.34	4,438.24	4,438.24	-3,472.34	965.90	78.24
Total Group 1: Segment 3: Department							
		-3,472.34	4,438.24	4,438.24	-3,472.34	965.90	78.24
Group 1: Segment 3: Department							
Personnel							
001-01-179-5100-0000-000	LAND USE WAGES-LU ADMINISTRATOR	-661.64	45,601.92	45,601.92	-661.64	44,940.28	1.45
001-01-179-5122-0000-000	LAND USE WAGES-AGR. COMMISSION	0.00	2,662.20	2,662.20	0.00	2,662.20	0.00
001-01-179-5190-0000-000	LAND USE - OTHER STIPENDS - LONGEV	0.00	800.00	800.00	0.00	800.00	0.00
Total Group 1: Segment 3: Department							
		-3,472.34	4,438.24	4,438.24	-3,472.34	965.90	78.24

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Account Number	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 3: Personnel	-661.64	49,064.12	49,064.12	-661.64	48,402.48	1.35
Expenses						
001-01-179-5300-0000-000	-2,483.90	2,500.00	3,838.07	-2,483.90	1,354.17	64.72
001-01-179-5420-0000-000	-1,255.49	600.00	600.00	-1,255.49	-655.49	209.25
001-01-179-5710-0000-000	-96.43	100.00	100.00	-96.43	3.57	96.43
001-01-179-5730-0000-000	0.00	100.00	100.00	0.00	100.00	0.00
Total Group 3: Expenses	-3,835.82	3,300.00	4,638.07	-3,835.82	802.25	82.70
Total Group 1: Segment 3: Department	-4,497.46	52,364.12	53,702.19	-4,497.46	49,204.73	8.37
Group 1: Segment 3: Department	-4,497.46	52,364.12	53,702.19	-4,497.46	49,204.73	8.37
Expenses						
001-01-180-5613-0000-100	-1,232.09	0.00	1,495.00	-1,232.09	262.91	82.41
Total Group 3: Expenses	-1,232.09	0.00	1,495.00	-1,232.09	262.91	82.41
Total Group 1: Segment 3: Department	-1,232.09	0.00	1,495.00	-1,232.09	262.91	82.41
Group 1: Segment 3: Department	-1,232.09	0.00	1,495.00	-1,232.09	262.91	82.41
Personnel						
001-01-191-5100-0000-000	-55,013.80	59,569.39	59,569.39	-55,013.80	4,555.59	92.35
001-01-191-5110-0000-000	-17,613.23	29,017.98	29,017.98	-17,613.23	11,404.75	60.70
001-01-191-5120-0000-000	-7,426.52	7,254.49	7,254.49	-7,426.52	-172.03	102.37
001-01-191-5190-0000-000	-800.00	600.00	600.00	-800.00	-200.00	133.33
001-01-191-5191-0000-000	0.00	0.00	0.00	0.00	0.00	0.00
001-01-191-5197-0000-000	-6,167.28	6,000.00	6,000.00	-6,167.28	-167.28	102.79
Total Group 3: Personnel	-87,020.83	102,441.86	102,441.86	-87,020.83	15,421.03	84.95
Expenses						
001-01-191-5210-0000-000	-83,426.51	70,000.00	95,000.00	-83,426.51	11,573.49	87.82
001-01-191-5230-0000-000	-3,549.95	3,700.00	3,700.00	-3,549.95	150.05	95.94
001-01-191-5240-0000-000	-40,483.59	25,000.00	63,000.00	-40,483.59	22,516.41	64.26
001-01-191-5245-0000-000	-6,160.51	4,000.00	4,000.00	-6,160.51	-2,160.51	154.01
001-01-191-5300-0000-000	-56,394.95	30,000.00	30,000.00	-56,394.95	-26,394.95	187.98

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Account Number	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD % Var.
001-01-191-5340-0000-000	FACILITIES COMMUNICATIONS	-4,687.08	1,500.00	1,500.00	-3,187.08	312.47
001-01-191-5430-0000-000	FACILITIES BUILDING SUPPLIES	-7,048.98	5,000.00	5,000.00	-2,048.98	140.98
001-01-191-5460-0000-000	FACILITIES GROUNDSKEEPING SUPPLIE	-2,526.00	1,000.00	1,000.00	-1,526.00	252.60
001-01-191-5480-0000-000	FACILITIES - VEHICULAR SUPPLIES	-25.18	0.00	0.00	-25.18	0.00
001-01-191-5614-0000-100	FACILITIES PRIOR YEAR ENCUMBRANC	-100.00	0.00	1,100.00	-100.00	9.09
001-01-191-5710-0000-000	FACILITIES TRAVEL - IN STATE MILEAGE	0.00	1,700.00	1,700.00	1,700.00	0.00
Total Group 3: Expenses		-204,402.75	141,900.00	206,000.00	-204,402.75	1,597.25
						99.22
Total Group 1: Segment 3: Department	Code: 191 - Facility Maintenance	-291,423.58	244,341.86	308,441.86	-291,423.58	17,018.28
						94.48
Group 1: Segment 3: Department	Code: 192 - Facility - Memorial Hall	-291,423.58	244,341.86	308,441.86	-291,423.58	17,018.28
						94.48
Expenses						
001-01-192-5210-0000-000	MEMORIAL HALL ENERGY	-1,085.61	0.00	0.00	-1,085.61	0.00
001-01-192-5240-0000-000	MEMORIAL HALL REPAIR & MAINT BUILD	-566.68	0.00	0.00	-566.68	0.00
001-01-192-5245-0000-000	MEMORIAL HALLREPAIRS & MAINTENAN	-3,559.24	5,000.00	5,000.00	-3,559.24	1,440.76
001-01-192-5300-0000-000	MEMORIAL HALL PROFESSIONAL SERVI	-2,447.67	200.00	200.00	-2,447.67	1,223.84
001-01-192-5340-0000-000	MEMORIAL HALL COMMUNICATION	-4,243.43	5,800.00	5,800.00	-4,243.43	1,556.57
001-01-192-5420-0000-000	MEMORIAL HALL OFFICE SUPPLIES	-2,195.75	4,000.00	4,000.00	-2,195.75	1,804.25
Total Group 3: Expenses		-14,098.38	15,000.00	15,000.00	-14,098.38	901.62
						93.99
Total Group 1: Segment 3: Department	Code: 192 - Facility - Memorial Hall	-14,098.38	15,000.00	15,000.00	-14,098.38	901.62
						93.99
Group 1: Segment 3: Department	Code: 193 - Facility - West Townsend Reading Room	-14,098.38	15,000.00	15,000.00	-14,098.38	901.62
						93.99
Expenses						
001-01-193-5210-0000-000	WTRR ENERGY	-972.20	1,869.00	2,369.00	-972.20	1,396.80
001-01-193-5230-0000-000	WTRR WATER	-119.11	150.00	150.00	-119.11	30.89
001-01-193-5240-0000-000	WTRR REPAIR & MAINT BUILDING	-1,778.58	350.00	350.00	-1,778.58	508.17
001-01-193-5340-0000-000	WTRR COMMUNICATION	0.00	100.00	100.00	0.00	100.00
001-01-193-5380-0000-000	WTRR OTHER SERVICES	0.00	125.00	125.00	0.00	125.00
001-01-193-5420-0000-000	WTRR OFFICE SUPPLIES	0.00	206.00	206.00	0.00	206.00
001-01-193-5430-0000-000	WTRR BUILDING SUPPLIES	-45.62	0.00	0.00	-45.62	-45.62
001-01-193-5460-0000-000	WTRR GROUNDSKEEPING SUPPLIES	0.00	100.00	100.00	0.00	100.00
Total Group 3: Expenses		-2,915.51	2,900.00	3,400.00	-2,915.51	484.49
						85.75

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Parameters: Fiscal Year: 2018

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Active Accounts Only

Town of

Expense Control Report - Expenditure Ledger

Account Number				Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department									
	Code: 193 - Facility - West Townsend			-2,915.51	2,900.00	3,400.00	-2,915.51	484.49	85.75
Group 1: Segment 3: Department									
	Code: 194 - Facility - Other Town Properties				2,900.00	3,400.00	-2,915.51	484.49	85.75
Expenses									
001-01-194-5851-2009-009	TBA ABATEMENT STUDY HART BLDG ST			0.00	0.00	3,000.00	0.00	3,000.00	0.00
001-01-194-5803-2011-011	TBA CAP BUDGET-REPAINT/GLAZE BLD			-6,391.99	0.00	6,391.99	-6,391.99	0.00	100.00
Total Group 3: Expenses									
				-6,391.99	0.00	9,391.99	-6,391.99	3,000.00	68.06
				-6,391.99	0.00	9,391.99	-6,391.99	3,000.00	68.06
Total Group 1: Segment 3: Department									
	Code: 194 - Facility - Other Town			-6,391.99	0.00	9,391.99	-6,391.99	3,000.00	68.06
Group 1: Segment 3: Department									
	Code: 195 - Town Report / S Thorpe			-6,391.99	0.00	9,391.99	-6,391.99	3,000.00	68.06
Expenses									
001-01-195-5300-0000-000	TOWN REPORTS - PROFESSIONAL SER			-1,080.95	2,000.00	2,000.00	-1,080.95	919.05	54.05
Total Group 3: Expenses									
				-1,080.95	2,000.00	2,000.00	-1,080.95	919.05	54.05
				-1,080.95	2,000.00	2,000.00	-1,080.95	919.05	54.05
Total Group 1: Segment 3: Department									
	Code: 195 - Town Report / S Thorpe			-1,080.95	2,000.00	2,000.00	-1,080.95	919.05	54.05
Group 1: Segment 3: Department									
	Code: 196 - Town Public Works Projects				2,000.00	2,000.00	-1,080.95	919.05	54.05
Expenses									
001-01-196-5900-2005-000	TPWC DESIGN/ENGINEER 119 SIDEWAL			-19,064.00	0.00	49,400.00	-19,064.00	30,336.00	38.59
Total Group 3: Expenses									
				-19,064.00	0.00	49,400.00	-19,064.00	30,336.00	38.59
				-19,064.00	0.00	49,400.00	-19,064.00	30,336.00	38.59
Total Group 1: Segment 3: Department									
	Code: 196 - Town Public Works			-19,064.00	0.00	49,400.00	-19,064.00	30,336.00	38.59
Group 1: Segment 3: Department									
	Code: 197 - Facility-Maintenance Special Article				25,000.00	25,000.00	-22,598.95	2,401.05	90.40
Expenses									
001-01-197-5245-2018-000	STM 11/28/17 A5 Audio Visual Equip- Meeti			-22,598.95	25,000.00	25,000.00	-22,598.95	2,401.05	90.40
Total Group 3: Expenses									
				-22,598.95	25,000.00	25,000.00	-22,598.95	2,401.05	90.40
				-22,598.95	25,000.00	25,000.00	-22,598.95	2,401.05	90.40
Total Group 1: Segment 3: Department									
	Code: 197 - Facility-Maintenance			-22,598.95	25,000.00	25,000.00	-22,598.95	2,401.05	90.40

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Active Accounts Only

Town of

Expense Control Report - Expenditure Ledger

Account Number	Code: 210 - Police	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department							
Personnel							
001-02-210-5100-0000-000	POLICE - SALARY -POLICE CHIEF	-128,240.00	130,000.00	130,000.00	-128,240.00	1,760.00	98.65
001-02-210-5109-0000-000	Wages- POLICE LIEUTENANT	-98,251.72	117,934.50	117,934.50	-98,251.72	19,682.78	83.31
001-02-210-5110-0000-000	POLICE - SALARY & WAGES-OPER STAF	-669,053.70	743,800.99	743,800.99	-669,053.70	74,747.29	89.95
001-02-210-5112-0000-000	POLICE - WAGES-SUPPORT STAFF	-33,840.68	40,215.00	40,215.00	-33,840.68	6,374.32	84.15
001-02-210-5120-0000-000	POLICE - WAGES-RESERVE OFFICERS	-9,934.55	10,625.00	10,625.00	-9,934.55	690.45	93.50
001-02-210-5122-0000-000	POLICE - WAGES -VAC BUY BACK	-4,980.84	0.00	0.00	-4,980.84	-4,980.84	0.00
001-02-210-5125-0000-000	POLICE - WAGES - OTHER - TRAINING	-22,930.81	35,000.00	35,000.00	-22,930.81	12,069.19	65.52
001-02-210-5130-0000-000	POLICE - ADDITIONAL GROSS - OVERTI	-204,957.63	112,000.00	112,000.00	-204,957.63	-92,957.63	183.00
001-02-210-5131-0000-000	POLICE - ADDITIONAL GROSS - HOLIDAY	-29,177.08	46,303.00	46,303.00	-29,177.08	17,125.92	63.01
001-02-210-5190-0000-000	POLICE - OTHER - STIPEND - LONGEVIT	-7,500.00	8,750.00	8,750.00	-7,500.00	1,250.00	85.71
001-02-210-5192-0000-000	POLICE - OTHER - STIPENDS CERTIFICA	-89,482.71	89,269.82	89,269.82	-89,482.71	-212.89	100.24
001-02-210-5195-0000-000	POLICE - OTHER - UNIFORM ALLOWANC	-19,725.82	21,150.00	21,150.00	-19,725.82	1,424.18	93.27
Total Group 3: Personnel		-1,318,075.54	1,355,048.31	1,355,048.31	-1,318,075.54	36,972.77	97.27
Expenses							
001-02-210-5210-0000-000	POLICE - ENERGY	-18,426.45	23,500.00	23,500.00	-18,426.45	5,073.55	78.41
001-02-210-5230-0000-000	POLICE - WATER	-1,118.00	1,177.00	1,177.00	-1,118.00	59.00	94.99
001-02-210-5240-0000-000	POLICE - REPAIR & MAINT BUILDING	-17,610.64	12,000.00	12,000.00	-17,610.64	-5,610.64	146.76
001-02-210-5245-0000-000	POLICE - REPAIR & MAINT EQUIPMENT	-27,245.20	28,750.00	28,750.00	-27,245.20	1,504.80	94.77
001-02-210-5270-0000-000	POLICE - EQUIPMENT RENTAL	0.00	375.00	375.00	0.00	375.00	0.00
001-02-210-5300-0000-000	POLICE - PROFESSIONAL SERVICES	-2,832.44	6,500.00	6,500.00	-2,832.44	3,667.56	43.58
001-02-210-5340-0000-000	POLICE - COMMUNICATION	-8,318.56	12,000.00	12,000.00	-8,318.56	3,681.44	69.32
001-02-210-5380-0000-000	POLICE - OTHER SERVICES	-470.00	1,000.00	1,000.00	-470.00	530.00	47.00
001-02-210-5380-0001-000	POLICE - OTHER SERVICES-PRISONER	-214.28	0.00	0.00	-214.28	-214.28	0.00
001-02-210-5420-0000-000	POLICE - OFFICE SUPPLIES	-5,722.19	5,500.00	5,500.00	-5,722.19	-222.19	104.04
001-02-210-5480-0000-000	POLICE - VEHICULAR SUPPLIES	-24,569.95	26,935.00	26,935.00	-24,569.95	2,365.05	91.22
001-02-210-5580-0000-000	POLICE - OTHER SUPPLIES	-3,197.36	4,809.00	4,809.00	-3,197.36	1,611.64	66.49
001-02-210-5710-0000-000	POLICE - TRAVEL/MILEAGE-IN STATE	-250.05	231.00	231.00	-250.05	-19.05	108.25
001-02-210-5730-0000-000	POLICE - DUES & MEMBERSHIPS	-14,551.70	14,000.00	14,000.00	-14,551.70	-551.70	103.94
001-02-210-5780-0000-000	POLICE - OTHER CHARGES - TRAINING	-19,773.94	19,536.00	19,536.00	-19,773.94	-237.94	101.22
001-02-210-5850-0000-000	POLICE - NEW EQUIPMENT	-38,000.00	38,000.00	38,000.00	-38,000.00	0.00	100.00
Total Group 3: Expenses		-182,300.76	194,313.00	194,313.00	-182,300.76	12,012.24	93.82

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Group as: ***_**_****_****_***

Parameters: Fiscal Year: 2018

Start Date: 7/1/2017

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Active Accounts Only

Town of

Expense Control Report - Expenditure Ledger

Account Number	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD % Var	
001-02-220-5192-0000-000	FIRE/EMS- OTHER-CERT & TRAINING	-161.84	3,034.00	3,034.00	-161.84	2,872.16	5.33
001-02-220-5195-0000-000	FIRE/EMS - OTHER - UNIFORM ALLOWAN	-2,500.09	2,500.00	2,500.00	-2,500.09	-0.09	100.00
Total Group 3: Personnel		-799,129.86	841,440.00	841,440.00	-799,129.86	42,310.14	94.97
Expenses							
001-02-220-5210-0000-000	FIRE/EMS - ENERGY	-37,240.73	30,000.00	30,000.00	-37,240.73	-7,240.73	124.14
001-02-220-5230-0000-000	FIRE/EMS - WATER	-1,369.00	1,250.00	1,250.00	-1,369.00	-119.00	109.52
001-02-220-5245-0000-000	FIRE/EMS - REPAIR & MAINT EQUIPMEN	-21,969.65	22,000.00	22,000.00	-21,969.65	30.35	99.86
001-02-220-5245-0000-230	FIRE/EMS - REPAIR & MAINT - EMS EQUI	-6,444.30	11,000.00	11,000.00	-6,444.30	4,555.70	58.58
001-02-220-5300-0000-000	FIRE/EMS - PROF SERVICES	-7,837.94	6,776.00	6,776.00	-7,837.94	-1,061.94	115.67
001-02-220-5302-0000-230	FIRE/EMS - PROFESSIONAL & TECHNICA	-18,745.33	18,000.00	18,000.00	-18,745.33	-745.33	104.14
001-02-220-5303-0000-000	FIRE/EMS - PROF & TECH SVCS - TRAINI	-6,413.40	13,240.00	13,240.00	-6,413.40	6,826.60	48.44
001-02-220-5340-0000-000	FIRE/EMS - COMMUNICATION	-9,809.20	10,000.00	10,000.00	-9,809.20	190.80	98.09
001-02-220-5380-0000-000	FIRE/EMS - OTHER SERVICES	-1,898.00	500.00	500.00	-1,898.00	-1,398.00	379.60
001-02-220-5380-0000-230	FIRE/EMS - OTHER PURCHASED SERVIC	-9,887.21	8,000.00	8,000.00	-9,887.21	-1,887.21	123.59
001-02-220-5380-0001-000	FIRE/EMS - HAZARDOUS WASTE COLLE	-4,457.00	4,457.00	4,457.00	-4,457.00	0.00	100.00
001-02-220-5420-0000-000	FIRE/EMS - OFFICE SUPPLIES	-1,804.47	1,700.00	1,700.00	-1,804.47	-104.47	106.15
001-02-220-5430-0000-000	FIRE/EMS - BUILDING SUPPLIES	-6,008.89	800.00	800.00	-6,008.89	-5,208.89	751.11
001-02-220-5435-0000-000	FIRE/EMS - EQUIPMENT MAINT SUPPLIE	-135.80	100.00	100.00	-135.80	-35.80	135.80
001-02-220-5450-0000-000	FIRE/EMS - CUSTODIAL/HOUSEKEEPING	-3,349.20	2,100.00	2,100.00	-3,349.20	-1,249.20	159.49
001-02-220-5480-0000-000	FIRE/EMS - VEHICULAR SUPPLIES	-12,918.65	20,000.00	20,000.00	-12,918.65	7,081.35	64.59
001-02-220-5500-0000-230	FIRE/EMS - MEDICAL SUPPLIES	-27,049.27	25,000.00	25,000.00	-27,049.27	-2,049.27	108.20
001-02-220-5580-0000-000	FIRE/EMS - OTHER SUPPLIES	-1,678.03	3,000.00	3,000.00	-1,678.03	1,321.97	55.93
001-02-220-5585-0000-000	FIRE/EMS - OTHER SUPPLIES - TRAININ	-218.00	800.00	800.00	-218.00	582.00	27.25
001-02-220-5585-0000-230	FIRE/EMS-UNIFORM ALLOWANCE - EMS	-66.00	2,700.00	2,700.00	-66.00	2,634.00	2.44
001-02-220-5585-0001-000	FIRE/EMS-UNIFORM ALLOWANCE ON CA	-1,780.48	4,100.00	4,100.00	-1,780.48	2,319.52	43.43
001-02-220-5585-0002-000	FIRE/EMS-UNIFORM ALLOWANCE FIRE	-2,825.92	3,300.00	3,300.00	-2,825.92	474.08	85.63
001-02-220-5710-0000-000	FIRE/EMS - TRAVEL/MILEAGE - IN STATE	0.00	300.00	300.00	0.00	300.00	0.00
001-02-220-5730-0000-000	FIRE/EMS - DUES & MEMBERSHIPS	-1,618.00	1,000.00	1,000.00	-1,618.00	-618.00	161.80
001-02-220-5730-0000-230	FIRE/EMS - DUES & MEMBERSHIPS EMS	-600.00	2,300.00	2,300.00	-600.00	1,700.00	26.09
001-02-220-5780-0000-000	FIRE/EMS - OTHER CHARGES	184.58	1,000.00	1,000.00	184.58	1,184.58	-18.46
001-02-220-5850-0000-000	FIRE/EMS - NEW EQUIPMENT	-11,626.20	15,000.00	15,000.00	-11,626.20	3,373.80	77.51
001-02-220-5870-0000-000	FIRE/EMS - REPLACE EQUIPMENT	-10,320.75	15,000.00	15,000.00	-10,320.75	4,679.25	68.81
Total Group 3: Expenses		-207,886.84	223,423.00	223,423.00	-207,886.84	15,536.16	93.05

Group as: ****,****,****,****
Parameters: Fiscal Year: 2018

Start Date: 7/1/2017

end: 6/30/2018

Active Accounts Only

Town of

Expense Control Report - Expenditure Ledger

Account Number			Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department								
	Code: 220 - Fire/EMS		-1,007,016.70	1,064,863.00	1,064,863.00	-1,007,016.70	57,846.30	94.57
Group 1: Segment 3: Department								
	Code: 222 - Fire/EMS Special Articles		-1,007,016.70	1,064,863.00	1,064,863.00	-1,007,016.70	57,846.30	94.57
Expenses								
001-02-222-5800-2017-230	FIRE/EMS - A13ATM5/316-IV PUMPS		0.00	0.00	0.00	0.00	0.00	0.00
001-02-222-5806-2017-230	FIRE/EMS-A14ATM5/16 3Y LEASE NEW A		0.00	0.00	0.00	0.00	0.00	0.00
001-02-222-5808-2016-251	FIRE/EMS-A28ATM5/15 RADIO CONTROL		-13,500.00	0.00	0.00	-13,500.00	6,992.41	65.88
001-02-222-5811-2018-000	A14ATM5/7/17 Replace Automatic External		-23,931.05	0.00	23,950.00	-23,931.05	18.95	99.92
001-02-222-5870-2018-000	A14ATM5/7/17 ALS Equipment Replacement		-52,565.04	0.00	54,166.18	-52,565.04	1,601.14	97.04
001-02-222-5890-2018-000	FIRE/EMS- A16 ATM05/02/17 AMBULANC		-67,869.89	67,870.00	67,870.00	-67,869.89	0.11	100.00
Total Group 3: Expenses								
			-157,865.98	67,870.00	166,478.59	-157,865.98	8,612.61	94.83
Total Group 1: Segment 3: Department								
	Code: 222 - Fire/EMS Special Articles		-157,865.98	67,870.00	166,478.59	-157,865.98	8,612.61	94.83
Group 1: Segment 3: Department								
	Code: 225 - Communication Center		-157,865.98	67,870.00	166,478.59	-157,865.98	8,612.61	94.83
Personnel								
001-02-225-5120-0000-000	COMM CTR - WAGES - TEMP HELP		-26,886.63	40,560.00	40,560.00	-26,886.63	13,673.37	66.29
001-02-225-5130-0000-000	COMM CTR - ADDITIONAL GROSS - OVE		-2,701.00	2,640.00	2,640.00	-2,701.00	-61.00	102.31
Total Group 3: Personnel								
			-29,587.63	43,200.00	43,200.00	-29,587.63	13,612.37	68.49
Expenses								
001-02-225-5245-0000-000	COMM CTR - REPAIR & MAINT EQUIPME		-14,659.39	39,400.00	39,400.00	-14,659.39	24,740.61	37.21
001-02-225-5300-0000-000	COMM CTR - PROF & TECH SERVICES		-13,831.24	20,000.00	20,000.00	-13,831.24	6,168.76	69.16
001-02-225-5340-0000-000	COMM CTR - COMMUNICATION		-9,031.86	10,000.00	10,000.00	-9,031.86	968.14	90.32
001-02-225-5380-0000-000	COMM CTR - OTHER SERVICES		-155,265.00	157,000.00	157,000.00	-155,265.00	1,735.00	98.89
Total Group 3: Expenses								
			-192,787.49	226,400.00	226,400.00	-192,787.49	33,612.51	85.15
Total Group 1: Segment 3: Department								
	Code: 225 - Communication Center		-222,375.12	269,600.00	269,600.00	-222,375.12	47,224.88	82.48
Group 1: Segment 3: Department								
	Code: 226 - Comm Center Special Articles		-222,375.12	269,600.00	269,600.00	-222,375.12	47,224.88	82.48
Expenses								
001-02-226-5620-0000-100	COMM CTR - PRIOR YEAR ENCUMBRAN		-41,548.00	0.00	41,548.00	-41,548.00	0.00	100.00
001-02-226-5895-2018-000	COMM CTR- A17ATM5/2/17 Equipment upg		-168,453.51	0.00	175,000.00	-168,453.51	6,546.49	96.26

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Parameters: Fiscal Year: 2018

Start Date: 7/1/2017

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Active Accounts Only

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Expense Control Report - Expenditure Ledger

Account Number	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 3: Expenses	-210,001.51	0.00	216,548.00	-210,001.51	6,546.49	96.98
Total Group 1: Segment 3: Department	-210,001.51	0.00	216,548.00	-210,001.51	6,546.49	96.98
Group 1: Segment 3: Department	-210,001.51	0.00	216,548.00	-210,001.51	6,546.49	96.98
Personnel						
001-02-241-5100-0000-000	-74,105.80	72,301.91	74,391.91	-74,105.80	286.11	99.62
001-02-241-5110-0000-000	-1,214.00	800.00	800.00	-1,214.00	-414.00	151.75
001-02-241-5112-0000-000	-33,150.01	32,463.20	33,278.20	-33,150.01	128.19	99.61
001-02-241-5190-0000-000	-2,200.00	1,500.00	2,200.00	-2,200.00	0.00	100.00
001-02-241-5191-0000-000	-6,000.00	6,000.00	6,000.00	-6,000.00	0.00	100.00
001-02-241-5195-0000-000	-600.00	485.00	600.00	-600.00	0.00	100.00
Total Group 3: Personnel	-117,269.81	113,550.11	117,270.11	-117,269.81	0.30	100.00
Expenses						
001-02-241-5300-0000-000	-1,320.00	1,500.00	1,500.00	-1,320.00	180.00	88.00
001-02-241-5340-0000-000	-457.43	500.00	500.00	-457.43	42.57	91.49
001-02-241-5420-0000-000	-526.94	1,200.00	1,200.00	-526.94	673.06	43.91
001-02-241-5730-0000-000	-140.00	250.00	250.00	-140.00	110.00	56.00
Total Group 3: Expenses	-2,444.37	3,450.00	3,450.00	-2,444.37	1,005.63	70.85
Total Group 1: Segment 3: Department	-119,714.18	117,000.11	120,720.11	-119,714.18	1,005.93	99.17
Group 1: Segment 3: Department	-119,714.18	117,000.11	120,720.11	-119,714.18	1,005.93	99.17
Personnel						
001-02-242-5122-0000-000	-109.27	109.27	109.27	-109.27	0.00	100.00
001-02-242-5191-0000-000	-5,562.00	5,562.00	5,562.00	-5,562.00	0.00	100.00
Total Group 3: Personnel	-5,671.27	5,671.27	5,671.27	-5,671.27	0.00	100.00
Total Group 1: Segment 3: Department	-5,671.27	5,671.27	5,671.27	-5,671.27	0.00	100.00
Group 1: Segment 3: Department	-5,671.27	5,671.27	5,671.27	-5,671.27	0.00	100.00
Personnel						
001-02-243-5122-0000-000	-109.27	109.27	109.27	-109.27	0.00	100.00
Total Group 3: Expenses	-109.27	109.27	109.27	-109.27	0.00	100.00

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-02-243-5191-0000-000	PLUMB INSP - STIPEND - PLUMBING INS	-7,928.99	7,928.99	7,928.99	-7,928.99	0.00	100.00
Total Group 3: Personnel		-8,038.26	8,038.26	8,038.26	-8,038.26	0.00	100.00
Expenses							
001-02-243-5300-0000-000	PLUMB INSP - PROFESSIONAL & TECHNI	-110.00	230.00	230.00	-110.00	120.00	47.83
001-02-243-5580-0000-000	PLUMB INSP - OTHER SUPPLIES	-141.70	150.00	150.00	-141.70	8.30	94.47
001-02-243-5710-0000-000	PLUMB INSP - TRAVEL MILEAGE IN-STAT	-891.38	1,200.00	1,200.00	-891.38	308.62	74.28
Total Group 3: Expenses		-1,143.08	1,580.00	1,580.00	-1,143.08	436.92	72.35
Total Group 1: Segment 3: Department	Code: 243 - Plumbing Inspection	-9,181.34	9,618.26	9,618.26	-9,181.34	436.92	95.46
Group 1: Segment 3: Department	Code: 244 - Sealer of Weights & Measures	-9,181.34	9,618.26	9,618.26	-9,181.34	436.92	95.46
Personnel							
001-02-244-5191-0000-000	S OF W&M - OTHER - STIPEND	-4,349.59	4,349.59	4,349.59	-4,349.59	0.00	100.00
Total Group 3: Personnel		-4,349.59	4,349.59	4,349.59	-4,349.59	0.00	100.00
Expenses							
001-02-244-5420-0000-000	S OF W&M - OFFICE SUPPLIES	0.00	50.00	50.00	0.00	50.00	0.00
001-02-244-5580-0000-000	S OF W&M - OTHER SUPPLIES	-29.00	100.00	100.00	-29.00	71.00	29.00
001-02-244-5710-0000-000	S OF W&M - TRAVEL MILEAGE IN-STATE	0.00	52.00	52.00	0.00	52.00	0.00
Total Group 3: Expenses		-29.00	202.00	202.00	-29.00	173.00	14.36
Total Group 1: Segment 3: Department	Code: 244 - Sealer of Weights &	-4,378.59	4,551.59	4,551.59	-4,378.59	173.00	96.20
Group 1: Segment 3: Department	Code: 245 - Electrical Inspection	-4,378.59	4,551.59	4,551.59	-4,378.59	173.00	96.20
Personnel							
001-02-245-5122-0000-000	ELEC INSP - WAGES - OTHER - OPER (AL	-175.46	175.46	175.46	-175.46	0.00	100.00
001-02-245-5191-0000-000	ELEC INSP - OTHER - STIPEND	-13,041.41	13,041.41	13,041.41	-13,041.41	0.00	100.00
Total Group 3: Personnel		-13,216.87	13,216.87	13,216.87	-13,216.87	0.00	100.00
Expenses							
001-02-245-5300-0000-000	ELEC INSP - PROFESSIONAL & TECHNIC	0.00	650.00	650.00	0.00	650.00	0.00
001-02-245-5580-0000-000	ELEC INSP - OTHER SUPPLIES	-276.00	280.00	280.00	-276.00	4.00	98.57
001-02-245-5710-0000-000	ELEC INSP - TRAVEL MILEAGE IN-STATE	-1,025.22	1,200.00	1,200.00	-1,025.22	174.78	85.44

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Account Number	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 3: Expenses	-1,301.22	2,130.00	2,130.00	-1,301.22	828.78	61.09
Total Group 1: Segment 3: Department	-14,518.09	15,346.87	15,346.87	-14,518.09	828.78	94.60
Group 1: Segment 3: Department	-14,518.09	15,346.87	15,346.87	-14,518.09	828.78	94.60
Expenses						
001-02-246-5300-0000-000						
Total Group 3: Expenses	-500.00	566.19	566.19	-500.00	66.19	88.31
ANIMAL INSPECTOR - PROFESSIONAL S	-500.00	566.19	566.19	-500.00	66.19	88.31
Total Group 1: Segment 3: Department	-500.00	566.19	566.19	-500.00	66.19	88.31
Group 1: Segment 3: Department	-500.00	566.19	566.19	-500.00	66.19	88.31
Expenses						
001-02-290-5850-2017-000						
Total Group 3: Expenses	-14,055.50	0.00	15,000.00	-14,055.50	944.50	93.70
A20 ATM/5/3/16 NEW GENERATORS/EME	-14,055.50	0.00	15,000.00	-14,055.50	944.50	93.70
Total Group 1: Segment 3: Department	-14,055.50	0.00	15,000.00	-14,055.50	944.50	93.70
Group 1: Segment 3: Department	-14,055.50	0.00	15,000.00	-14,055.50	944.50	93.70
Personnel						
001-02-291-5191-0000-000						
Total Group 3: Personnel	-2,000.00	2,000.00	2,000.00	-2,000.00	0.00	100.00
TEMA DIRECTOR-STIPEND	-2,000.00	2,000.00	2,000.00	-2,000.00	0.00	100.00
Expenses						
001-02-291-5245-0000-000						
001-02-291-5380-0000-000						
001-02-291-5420-0000-000						
001-02-291-5580-0000-000						
Total Group 3: Expenses	-225.68	691.00	691.00	-225.68	465.32	32.66
TEMA - REPAIR & MAINT - EQUIPMENT	-225.68	691.00	691.00	-225.68	465.32	32.66
TEMA - OTHER PURCHASED SERVICES	-1,061.95	0.00	325.00	-1,061.95	-736.95	326.75
TEMA - OFFICE SUPPLIES	0.00	109.00	109.00	0.00	109.00	0.00
TEMA - OTHER SUPPLIES	-35.31	200.00	200.00	-35.31	164.69	17.66
Total Group 1: Segment 3: Department	-1,322.94	1,000.00	1,325.00	-1,322.94	2.06	99.84
Code: 291 - Emergency Management	-1,322.94	1,000.00	1,325.00	-1,322.94	2.06	99.84
Code: 291 - Emergency Management	-3,322.94	3,000.00	3,325.00	-3,322.94	2.06	99.94
Code: 291 - Emergency Management	-3,322.94	3,000.00	3,325.00	-3,322.94	2.06	99.94

Group as: ***.***.***.***.***

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department							
Personnel							
001-02-292-5191-0000-000	ACO - OTHER - STIPEND	-18,102.27	18,102.27	18,102.27	-18,102.27	0.00	100.00
Total Group 3: Personnel							
Expenses							
001-02-292-5300-0000-000	ACO - PROFESSIONAL SERVICE	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
001-02-292-5580-0000-000	ACO - OTHER SUPPLIES	-6.89	0.00	0.00	-6.89	-6.89	0.00
Total Group 3: Expenses							
		-6.89	5,000.00	5,000.00	-6.89	4,993.11	0.14
Total Group 1: Segment 3: Department							
		-18,109.16	23,102.27	23,102.27	-18,109.16	4,993.11	78.39
Group 1: Segment 3: Department							
Personnel							
001-02-294-5191-0000-000	TREE WARDEN - OTHER - STIPEND	-10,937.01	10,937.01	10,937.01	-10,937.01	0.00	100.00
Total Group 3: Personnel							
		-10,937.01	10,937.01	10,937.01	-10,937.01	0.00	100.00
Expenses							
001-02-294-5270-0000-000	TREE WARDEN - EQUIPMENT RENTAL	-10,200.00	9,374.00	9,374.00	-10,200.00	-826.00	108.81
001-02-294-5380-0000-000	TREE WARDEN - OTHER PURCHASES	-343.96	1,200.00	1,200.00	-343.96	856.04	28.66
001-02-294-5710-0000-000	TREE WARDEN - TRAVEL MILEAGE - IN S	-278.79	300.00	300.00	-278.79	21.21	92.93
001-02-294-5730-0000-000	TREE WARDEN - DUES AND MEMBERSHI	-280.00	450.00	450.00	-280.00	170.00	62.22
Total Group 3: Expenses							
		-11,102.75	11,324.00	11,324.00	-11,102.75	221.25	98.05
Total Group 1: Segment 3: Department							
		-22,039.76	22,261.01	22,261.01	-22,039.76	221.25	99.01
Group 1: Segment 3: Department							
Personnel							
001-02-297-5191-0000-000	BURIEL AGENT - OTHER - STIPEND	-136.00	136.00	136.00	-136.00	0.00	100.00
Total Group 3: Personnel							
		-136.00	136.00	136.00	-136.00	0.00	100.00
Total Group 1: Segment 3: Department							
		-136.00	136.00	136.00	-136.00	0.00	100.00

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department							
Personnel							
001-02-298-5191-0000-000	PARKING CLERK - OTHER - STIPEND	-59.00	59.00	59.00	-59.00	0.00	100.00
Total Group 3: Personnel							
		-59.00	59.00	59.00	-59.00	0.00	100.00
Total Group 1: Segment 3: Department							
	Code: 298 - Parking Clerk	-59.00	59.00	59.00	-59.00	0.00	100.00
Expenses							
001-03-300-5400-0000-000	N.M.R.S.D. ASSESSMENT	-10,883,337.00	10,883,337.00	10,883,337.00	-10,883,337.00	0.00	100.00
Total Group 3: Expenses							
		-10,883,337.00	10,883,337.00	10,883,337.00	-10,883,337.00	0.00	100.00
Total Group 1: Segment 3: Department							
	Code: 300 - NMRSD North Midd Reg School District	-10,883,337.00	10,883,337.00	10,883,337.00	-10,883,337.00	0.00	100.00
Expenses							
001-03-301-5400-0000-000	N.V.T.H.S. ASSESSMENT	-1,152,994.00	1,152,994.00	1,152,994.00	-1,152,994.00	0.00	100.00
Total Group 3: Expenses							
		-1,152,994.00	1,152,994.00	1,152,994.00	-1,152,994.00	0.00	100.00
Total Group 1: Segment 3: Department							
	Code: 301 - NVTHS Nashoba Valley Tech High Sch	-1,152,994.00	1,152,994.00	1,152,994.00	-1,152,994.00	0.00	100.00
Expenses							
001-04-421-5100-0000-000	HIGHWAY - SALARY-HIGHWAY SUPERIN	-39,286.50	84,575.62	84,575.62	-39,286.50	45,289.12	46.45
001-04-421-5110-0000-000	HIGHWAY -WAGES-OPER STAFF	-236,986.20	250,448.50	250,448.50	-236,986.20	13,462.30	94.62
001-04-421-5120-0000-000	HIGHWAY TEMPORARY WAGES	0.00	9,920.00	9,920.00	0.00	9,920.00	0.00
001-04-421-5130-0000-000	HIGHWAY - ADDITIONAL GROSS - OT & D	-11,659.45	0.00	0.00	-11,659.45	-11,659.45	0.00
001-04-421-5190-0000-000	HIGHWAY - OTHER STIPEND - LONGEVIT	-2,500.00	5,600.00	5,600.00	-2,500.00	3,100.00	44.64
001-04-421-5192-0000-000	HIGHWAY - OTHER STIPEND - CERTIFIC	-7,400.00	3,000.00	3,000.00	-7,400.00	-4,400.00	246.67
001-04-421-5195-0000-000	HIGHWAY - OTHER - UNIFORM ALLOWA	-5,598.09	6,900.00	6,900.00	-5,598.09	1,301.91	81.13
Total Group 3: Personnel							
	Code: 421 - Highway - Personnel	-303,430.24	360,444.12	360,444.12	-303,430.24	57,013.88	84.18
Total Group 1: Segment 3: Department							
	Code: 301 - NVTHS Nashoba Valley	-1,152,994.00	1,152,994.00	1,152,994.00	-1,152,994.00	0.00	100.00

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Total Group 1: Segment 3: Department	Code: 421 - Highway - Personnel	Code: 422 - Highway - Expenses	Curr. Month		Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD % Var.
			Total	Expended					
Group 1: Segment 3: Department			-303,430.24		360,444.12	360,444.12	-303,430.24	57,013.88	84.18

Expenses

001-04-422-5210-0000-000	HIGHWAY - ENERGY	-11,478.42	13,680.00	13,680.00	-11,478.42	2,201.58	83.91
001-04-422-5230-0000-000	HIGHWAY - WATER	-334.00	200.00	200.00	-334.00	-134.00	167.00
001-04-422-5240-0000-000	HIGHWAY - REPAIR & MAINT BUILDING	-7,024.21	1,000.00	1,000.00	-7,024.21	-6,024.21	702.42
001-04-422-5245-0000-000	HIGHWAY - REPAIR & MAINT EQUIPMEN	-4,645.65	15,000.00	15,000.00	-4,645.65	10,354.35	30.97
001-04-422-5270-0000-000	HIGHWAY - EQUIPMENT RENTAL	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
001-04-422-5300-0000-000	HIGHWAY - PROFESSIONAL SERVICES	-3,790.40	1,500.00	1,500.00	-3,790.40	-2,290.40	252.69
001-04-422-5340-0000-000	HIGHWAY - COMMUNICATION	-3,217.35	3,000.00	3,000.00	-3,217.35	-217.35	107.25
001-04-422-5380-0000-000	HIGHWAY - OTHER SERVICES	-3,620.10	1,000.00	1,000.00	-3,620.10	-2,620.10	362.01
001-04-422-5420-0000-000	HIGHWAY - OFFICE SUPPLIES	-765.12	1,000.00	1,000.00	-765.12	234.88	76.51
001-04-422-5430-0000-000	HIGHWAY - BUILDING SUPPLIES	-4,027.25	2,000.00	2,000.00	-4,027.25	-2,027.25	201.36
001-04-422-5480-0000-000	HIGHWAY - VEHICULAR SUPPLIES	-35,313.48	41,000.00	41,000.00	-35,313.48	5,686.52	86.13
001-04-422-5530-0000-000	HIGHWAY - PUBLIC WORKS SUPPLIES	-38,039.67	30,000.00	30,000.00	-38,039.67	-8,039.67	126.80
001-04-422-5580-0000-000	HIGHWAY - OTHER SUPPLIES	-56.90	3,000.00	3,000.00	-56.90	2,943.10	1.90
001-04-422-5730-0000-000	HIGHWAY - DUES & MEMBERSHIPS	-75.00	300.00	300.00	-75.00	225.00	25.00
001-04-422-5850-0000-000	HIGHWAY - NEW EQUIPMENT	-499.95	2,000.00	2,000.00	-499.95	1,500.05	25.00
001-04-422-5870-0000-000	HIGHWAY - REPLACE EQUIPMENT	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
Total Group 3: Expenses		-112,887.50	117,680.00	117,680.00	-112,887.50	4,792.50	95.93

Total Group 1: Segment 3: Department	Code: 422 - Highway - Expenses	-112,887.50	117,680.00	117,680.00	-112,887.50	4,792.50	95.93
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Personnel

001-04-423-5120-0000-000	HWY - SNOW & ICE - WAGES-TEMPORA	-2,484.00	2,000.00	2,484.00	-2,484.00	0.00	100.00
001-04-423-5130-0000-000	HWY - SNOW & ICE - WAGES - OVERTIM	-42,334.26	25,000.00	42,334.26	-42,334.26	0.00	100.00

Total Group 3: Personnel

Expenses

001-04-423-5245-0000-000	HWY - SNOW & ICE - REPAIR & MAINTAI	-8,738.57	27,000.00	27,000.00	-8,738.57	18,261.43	32.37
001-04-423-5270-0000-000	HWY - SNOW & ICE - EQUIPMENT RENTA	-78,629.85	35,000.00	35,000.00	-78,629.85	-43,629.85	224.66
001-04-423-5480-0000-000	HWY - SNOW & ICE - VEHICULAR SUPPLI	-18,451.44	39,000.00	39,000.00	-18,451.44	20,548.56	47.31
001-04-423-5512-0000-000	HWY - SNOW & ICE - SALT	-200,627.58	70,000.00	204,482.45	-200,627.58	3,854.87	98.11
Total Group 3: Expenses		-44,818.26	27,000.00	44,818.26	-44,818.26	0.00	100.00

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001-04-423-5513-0000-000	HWY - SNOW & ICE -SAND		-1,035.01	0.00	0.00	-1,035.01	-1,035.01	0.00
001-04-423-5870-0000-000	HWY - SNOW & ICE - REPLACEMENT EQ		0.00	2,000.00	2,000.00	0.00	2,000.00	0.00
Total Group 3: Expenses			-307,482.45	173,000.00	307,482.45	-307,482.45	0.00	100.00
			-352,300.71	200,000.00	352,300.71	-352,300.71	0.00	100.00
Total Group 1: Segment 3: Department	Code: 423 - Highway - Snow & Ice		-352,300.71	200,000.00	352,300.71	-352,300.71	0.00	100.00
Expenses	Code: 424 - Highway - Street Lights							
001-04-424-5210-0000-000	HIGHWAY - ENERGY - STREET LIGHTS		-19,350.29	17,500.00	22,000.00	-19,350.29	2,649.71	87.96
Total Group 3: Expenses			-19,350.29	17,500.00	22,000.00	-19,350.29	2,649.71	87.96
			-19,350.29	17,500.00	22,000.00	-19,350.29	2,649.71	87.96
Total Group 1: Segment 3: Department	Code: 424 - Highway - Street Lights		-19,350.29	17,500.00	22,000.00	-19,350.29	2,649.71	87.96
Expenses	Code: 425 - Highway - Special Articles							
001-04-425-5807-2016-251	HIGHWAY-A28ATM5/15-PURCHASE STRE		0.00	0.00	25,000.00	0.00	25,000.00	0.00
001-04-425-5812-2018-000	HWY-A14ATM5/717 Truck Mounted Groun		0.00	0.00	46,000.00	0.00	46,000.00	0.00
001-04-425-5895-2017-000	A11 ATM05/03/16 ROADWAY IMPROVEM		-80,426.06	0.00	200,000.00	-80,426.06	119,573.94	40.21
Total Group 3: Expenses			-80,426.06	0.00	271,000.00	-80,426.06	190,573.94	29.68
			-80,426.06	0.00	271,000.00	-80,426.06	190,573.94	29.68
Total Group 1: Segment 3: Department	Code: 425 - Highway - Special Articles		-80,426.06	0.00	271,000.00	-80,426.06	190,573.94	29.68
Expenses	Code: 430 - Landfill							
001-04-430-5210-0000-000	LANDFILL - ENERGY		-2,816.18	2,500.00	2,500.00	-2,816.18	-316.18	112.65
001-04-430-5240-0000-000	LANDFILL - REPAIR & MAINT LANDFILL B		-8,037.91	2,500.00	2,500.00	-8,037.91	-5,537.91	321.52
001-04-430-5300-0000-000	LANDFILL - PROFESSIONAL SERVICES		-1,181.99	9,100.00	9,100.00	-1,181.99	7,918.01	12.99
001-04-430-5340-0000-000	LANDFILL - COMMUNICATIONS		-190.57	300.00	300.00	-190.57	109.43	63.52
001-04-430-5580-0000-000	LANDFILL - OTHER SUPPLIES		-67.69	0.00	0.00	-67.69	-67.69	0.00
Total Group 3: Expenses			-12,294.34	14,400.00	14,400.00	-12,294.34	2,105.66	85.38
			-12,294.34	14,400.00	14,400.00	-12,294.34	2,105.66	85.38
Total Group 1: Segment 3: Department	Code: 430 - Landfill		-12,294.34	14,400.00	14,400.00	-12,294.34	2,105.66	85.38

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Active Accounts Only

Group as: ***-**-****-****-****

Parameters: Fiscal Year: 2018

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end: 6/30/2018

Active Accounts Only

Town of

Expense Control Report - Expenditure Ledger

Account Number	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 3: Expenses	-19,081.00	34,721.00	49,721.00	-19,081.00	30,640.00	38.38
Total Group 1: Segment 3: Department	-134,829.42	152,161.02	168,210.02	-134,829.42	33,380.60	80.16
Group 1: Segment 3: Department	-134,829.42	152,161.02	168,210.02	-134,829.42	33,380.60	80.16
Special						
001-04-493-5000-0000-000	-9,674.34	0.00	35,972.67	-9,674.34	26,298.33	26.89
Total Group 3: Special	-9,674.34	0.00	35,972.67	-9,674.34	26,298.33	26.89
Expenses						
001-04-493-5850-2016-251	0.00	0.00	0.00	0.00	0.00	0.00
Total Group 3: Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Group 1: Segment 3: Department	-9,674.34	0.00	35,972.67	-9,674.34	26,298.33	26.89
Group 1: Segment 3: Department	-9,674.34	0.00	35,972.67	-9,674.34	26,298.33	26.89
Personnel						
001-05-520-5112-0000-000	-38,089.00	37,400.00	38,148.00	-38,089.00	59.00	99.85
001-05-520-5120-0000-000	0.00	0.00	0.00	0.00	0.00	0.00
001-05-520-5190-0000-000	-500.00	300.00	300.00	-500.00	-200.00	166.67
Total Group 3: Personnel	-38,589.00	37,700.00	38,448.00	-38,589.00	-141.00	100.37
Expenses						
001-05-520-5300-0000-000	0.00	300.00	300.00	0.00	300.00	0.00
001-05-520-5340-0000-000	-60.00	300.00	300.00	-60.00	240.00	20.00
001-05-520-5420-0000-000	-219.75	350.00	350.00	-219.75	130.25	62.79
001-05-520-5710-0000-000	-568.40	300.00	300.00	-568.40	-268.40	189.47
001-05-520-5730-0000-000	-200.00	450.00	450.00	-200.00	250.00	44.44
Total Group 3: Expenses	-1,048.15	1,700.00	1,700.00	-1,048.15	651.85	61.66
Total Group 1: Segment 3: Department	-39,637.15	39,400.00	40,148.00	-39,637.15	510.85	98.73
Group 1: Segment 3: Department	-39,637.15	39,400.00	40,148.00	-39,637.15	510.85	98.73

Active Accounts Only

Group as: ***.....****

Parameters: Fiscal Year: 2018

Start Date: 7/1/2017

end: 6/30/2018

Active Accounts Only

Town of

Expense Control Report - Expenditure Ledger

Account Number	Cur. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department						
Personnel						
001-05-543-5191-0000-000	VETERANS AGENT - OTHER -S TIPEND	-5,529.96	5,529.96	5,529.96	-5,529.96	0.00 100.00
Total Group 3: Personnel	-5,529.96	5,529.96	5,529.96	-5,529.96	0.00	100.00
Expenses						
001-05-543-5420-0000-000	VETERANS AGENT - OFFICE SUPPLIES	0.00	100.00	100.00	0.00	100.00 0.00
Total Group 3: Expenses	0.00	100.00	100.00	0.00	100.00	0.00
Total Group 1: Segment 3: Department	-5,529.96	5,629.96	5,629.96	-5,529.96	100.00	98.22
Group 1: Segment 3: Department						
Expenses						
001-05-544-5380-0000-000	VET BENEFITS - OTHER SERVICES	-42,885.44	100,000.00	100,000.00	-42,885.44	57,114.56 42.89
Total Group 3: Expenses	-42,885.44	100,000.00	100,000.00	-42,885.44	57,114.56	42.89
Total Group 1: Segment 3: Department	-42,885.44	100,000.00	100,000.00	-42,885.44	57,114.56	42.89
Group 1: Segment 3: Department						
Personnel						
001-06-610-5100-0000-000	LIBRARY - WAGES-LIBRARY DIRECTOR	-56,862.00	56,864.95	56,864.95	-56,862.00	2.95 99.99
001-06-610-5110-0000-000	LIBRARY - WAGES - LIBRARY TECHS	-68,297.90	68,454.78	68,454.78	-68,297.90	156.88 99.77
001-06-610-5110-0001-000	LIBRARY - WAGES - CHILDRENS LIBRARI	-38,147.20	38,147.20	38,147.20	-38,147.20	0.00 100.00
001-06-610-5110-0002-000	LIBRARY - WAGES - CHILDRENS SENIOR	-30,658.35	30,560.40	30,560.40	-30,658.35	-97.95 100.32
001-06-610-5110-0003-000	LIBRARY - WAGES - SENIOR LIBRARY TE	-34,674.30	34,635.12	34,635.12	-34,674.30	-39.18 100.11
001-06-610-5190-0000-000	LIBRARY - OTHER - STIPEND - LONGEVIT	-2,400.00	2,400.00	2,400.00	-2,400.00	0.00 100.00
Total Group 3: Personnel	-231,039.75	231,062.45	231,062.45	-231,039.75	22.70	99.99
Expenses						
001-06-610-5245-0000-000	LIBRARY - REPAIR & MAINTAIN - EQUIPM	-219.00	500.00	500.00	-219.00	281.00 43.80
001-06-610-5340-0000-000	LIBRARY - COMMUNICATION	-720.68	2,500.00	2,500.00	-720.68	1,779.32 28.83
001-06-610-5380-0000-000	LIBRARY - OTHER PURCHASED SERVIC	-18,949.89	19,845.00	19,845.00	-18,949.89	895.11 95.49
001-06-610-5420-0000-000	LIBRARY - OFFICE SUPPLIES	-2,841.53	2,000.00	2,000.00	-2,841.53	-841.53 142.08
001-06-610-5450-0000-000	LIBRARY - CUSTODIAL SUPPLIES	-45.96	100.00	100.00	-45.96	54.04 45.96

Group as: ****,****,****,****

Parameters: Fiscal Year: 2018

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Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-06-610-5580-0000-000	LIBRARY - OTHER SUPPLIES - BOOKS D	-42,848.26	40,814.00	40,814.00	-42,848.26	-2,034.26	104.98
001-06-610-5730-0000-000	LIBRARY - DUES & MEMBERSHIPS	-260.00	500.00	500.00	-260.00	240.00	52.00
001-06-610-5780-0000-000	LIBRARY - OTHER CHARGES	-320.00	0.00	0.00	-320.00	-320.00	0.00
Total Group 3: Expenses		-66,205.32	66,259.00	66,259.00	-66,205.32	53.68	99.92
Total Group 1: Segment 3: Department	Code: 610 - Library	-297,245.07	297,321.45	297,321.45	-297,245.07	76.38	99.97
Group 1: Segment 3: Department	Code: 655 - Recreation Commission	-297,245.07	297,321.45	297,321.45	-297,245.07	76.38	99.97
Personnel							
001-06-655-5100-0000-000	RECREATION DEPT - DEPT HEAD	-36,700.00	35,226.88	37,297.88	-36,700.00	597.88	98.40
Total Group 3: Personnel		-36,700.00	35,226.88	37,297.88	-36,700.00	597.88	98.40
Total Group 1: Segment 3: Department	Code: 655 - Recreation Commission	-36,700.00	35,226.88	37,297.88	-36,700.00	597.88	98.40
Group 1: Segment 3: Department	Code: 660 - Memorial Day	-36,700.00	35,226.88	37,297.88	-36,700.00	597.88	98.40
Expenses							
001-06-660-5300-0000-000	MEMORIAL DAY - PROFESSIONAL SERVI	-295.00	1,500.00	1,500.00	-295.00	1,205.00	19.67
001-06-660-5350-0000-000	MEMORIAL DAY - BAND SERVICES	-3,403.00	2,225.00	2,225.00	-3,403.00	-1,178.00	152.94
001-06-660-5580-0000-000	MEMORIAL DAY - OTHER SUPPLIES	-860.00	833.00	833.00	-860.00	-27.00	103.24
Total Group 3: Expenses		-4,558.00	4,558.00	4,558.00	-4,558.00	0.00	100.00
Total Group 1: Segment 3: Department	Code: 660 - Memorial Day	-4,558.00	4,558.00	4,558.00	-4,558.00	0.00	100.00
Group 1: Segment 3: Department	Code: 692 - Band Concerts	-4,558.00	4,558.00	4,558.00	-4,558.00	0.00	100.00
Expenses							
001-06-692-5350-0000-000	BAND CONCERTS - BAND SERVICES	-9,237.00	9,000.00	9,000.00	-9,237.00	-237.00	102.63
001-06-692-5580-0000-000	BAND CONCERTS - OTHER SUPPLIES	-62.54	300.00	300.00	-62.54	237.46	20.85
Total Group 3: Expenses		-9,299.54	9,300.00	9,300.00	-9,299.54	0.46	100.00
Total Group 1: Segment 3: Department	Code: 692 - Band Concerts	-9,299.54	9,300.00	9,300.00	-9,299.54	0.46	100.00

Group as: ***_***_****_****_***

Parameters: Fiscal Year: 2018

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Account Number				Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department									
Code: 710 - Long Term Excl Debt Service									
Expenses									
001-07-710-5910-0001-000	LTD - EXCLUDED - FIRE LADDER TRUCK			-39,000.00	39,000.00	39,000.00	-39,000.00	0.00	100.00
001-07-710-5910-0002-000	LTD - EXCLUDED MEMORIAL HALL			-105,000.00	105,000.00	105,000.00	-105,000.00	0.00	100.00
001-07-710-5910-0004-000	LTD - EXCLUDED - FIRE STATION/ELM/CA			-166,732.00	166,732.00	166,732.00	-166,732.00	0.00	100.00
001-07-710-5910-0006-000	LTD - EXCLUDED - WATER EXTENSION			-5,000.00	5,000.00	5,000.00	-5,000.00	0.00	100.00
Total Group 3: Expenses				-315,732.00	315,732.00	315,732.00	-315,732.00	0.00	100.00
-315,732.00					315,732.00	315,732.00	-315,732.00	0.00	100.00
Group 1: Segment 3: Department									
Code: 710 - Long Term Excl Debt									
Expenses									
001-07-715-5910-0000-000	LTD - NON EXCLUDE - M.W.P.A.T.			-27,538.00	27,538.00	27,538.00	-27,538.00	0.00	100.00
001-07-715-5910-0001-000	LTD - NON-EXCLUDE - FIRE LADDER TRU			-61,000.00	61,000.00	61,000.00	-61,000.00	0.00	100.00
001-07-715-5910-0002-000	LTD - NON-EXCLUDE - WITCHS BROOK			-8,268.00	8,268.00	8,268.00	-8,268.00	0.00	100.00
Total Group 3: Expenses				-96,806.00	96,806.00	96,806.00	-96,806.00	0.00	100.00
-96,806.00					96,806.00	96,806.00	-96,806.00	0.00	100.00
Group 1: Segment 3: Department									
Code: 715 - Long Term Non Excl Debt Service									
Expenses									
001-07-750-5920-0001-000	LT INTEREST-EXC-FIRE LADDER TRUCK			-585.00	585.00	585.00	-585.00	0.00	100.00
001-07-750-5920-0002-000	LT INTEREST -EXC- MEMORIAL HA			-1,575.00	1,575.00	1,575.00	-1,575.00	0.00	100.00
001-07-750-5920-0004-000	LT INTEREST -EXC- FIRE STATION/ELM/			-25,203.99	45,565.98	45,565.98	-25,203.99	20,361.99	55.31
001-07-750-5920-0006-000	LT INTEREST -EXC- WATER EXTENSION			-75.00	75.00	75.00	-75.00	0.00	100.00
Total Group 3: Expenses				-27,438.99	47,800.98	47,800.98	-27,438.99	20,361.99	57.40
-27,438.99					47,800.98	47,800.98	-27,438.99	20,361.99	57.40
Total Group 1: Segment 3: Department									
Code: 750 - Long Term Excl Interest									
Expenses									
Total Group 1: Segment 3: Department				-27,438.99	47,800.98	47,800.98	-27,438.99	20,361.99	57.40
Group 1: Segment 3: Department									
Code: 755 - Long Term Non Excl Interest									
Expenses									
001-07-755-5920-0001-000	LT INTEREST-NON-EXCLD-FIRE LADDER			-915.00	915.00	915.00	-915.00	0.00	100.00
001-07-755-5920-0002-000	LT INTEREST -NON-EXCLD-WITCHS			-1,427.01	2,854.02	2,854.02	-1,427.01	1,427.01	50.00

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Account Number			Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 3: Expenses								
			-2,342.01	3,769.02	3,769.02	-2,342.01	1,427.01	62.14
Total Group 1: Segment 3: Department								
			-2,342.01	3,769.02	3,769.02	-2,342.01	1,427.01	62.14
Group 1: Segment 3: Department								
			-2,342.01	3,769.02	3,769.02	-2,342.01	1,427.01	62.14
Expenses								
			-2,342.01	3,769.02	3,769.02	-2,342.01	1,427.01	62.14
001-07-759-5925-0000-000								
			-8,538.09	20,000.00	12,000.00	-8,538.09	3,461.91	71.15
Total Group 3: Expenses								
			-8,538.09	20,000.00	12,000.00	-8,538.09	3,461.91	71.15
Total Group 1: Segment 3: Department								
			-8,538.09	20,000.00	12,000.00	-8,538.09	3,461.91	71.15
Group 1: Segment 3: Department								
			-8,538.09	20,000.00	12,000.00	-8,538.09	3,461.91	71.15
Expenses								
			-8,538.09	20,000.00	12,000.00	-8,538.09	3,461.91	71.15
001-09-911-5750-0000-000								
			-764,434.00	764,434.00	764,434.00	-764,434.00	0.00	100.00
Total Group 3: Expenses								
			-764,434.00	764,434.00	764,434.00	-764,434.00	0.00	100.00
Total Group 1: Segment 3: Department								
			-764,434.00	764,434.00	764,434.00	-764,434.00	0.00	100.00
Group 1: Segment 3: Department								
			-764,434.00	764,434.00	764,434.00	-764,434.00	0.00	100.00
Expenses								
			-764,434.00	764,434.00	764,434.00	-764,434.00	0.00	100.00
001-09-913-5750-0000-000								
			-31,550.00	25,000.00	40,235.00	-31,550.00	8,685.00	78.41
Total Group 3: Expenses								
			-31,550.00	25,000.00	40,235.00	-31,550.00	8,685.00	78.41
Total Group 1: Segment 3: Department								
			-31,550.00	25,000.00	40,235.00	-31,550.00	8,685.00	78.41
Group 1: Segment 3: Department								
			-31,550.00	25,000.00	40,235.00	-31,550.00	8,685.00	78.41
Expenses								
			-31,550.00	25,000.00	40,235.00	-31,550.00	8,685.00	78.41
001-09-914-5740-0000-000								
			-778,778.10	933,540.22	866,172.10	-778,778.10	87,394.00	89.91
Total Group 3: Expenses								
			-778,778.10	933,540.22	866,172.10	-778,778.10	87,394.00	89.91
Total Group 1: Segment 3: Department								
			-778,778.10	933,540.22	866,172.10	-778,778.10	87,394.00	89.91
Group 1: Segment 3: Department								
			-778,778.10	933,540.22	866,172.10	-778,778.10	87,394.00	89.91
Expenses								
			-778,778.10	933,540.22	866,172.10	-778,778.10	87,394.00	89.91
001-09-914-5740-0000-000								
			-778,778.10	933,540.22	866,172.10	-778,778.10	87,394.00	89.91
Total Group 3: Expenses								
			-778,778.10	933,540.22	866,172.10	-778,778.10	87,394.00	89.91
Total Group 1: Segment 3: Department								
			-778,778.10	933,540.22	866,172.10	-778,778.10	87,394.00	89.91
Group 1: Segment 3: Department								
			-778,778.10	933,540.22	866,172.10	-778,778.10	87,394.00	89.91
Expenses								
			-778,778.10	933,540.22	866,172.10	-778,778.10	87,394.00	89.91

Group as: ***-**-****-*****

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Account Number	Code	Expenses	YTD Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department								
Expenses								
001-09-915-5740-0000-000	Code: 915 - Employee Life Insurance	LIFE INSURANCE TOWN SHARE	-60.00	450.00	450.00	-60.00	390.00	13.33
Total Group 3: Expenses			-60.00	450.00	450.00	-60.00	390.00	13.33
Total Group 1: Segment 3: Department			-60.00	450.00	450.00	-60.00	390.00	13.33
Group 1: Segment 3: Department								
Expenses								
001-09-916-5780-0000-000	Code: 916 - Medicare	MEDICARE TOWN SHARE	-61,113.65	55,000.00	63,000.00	-61,113.65	1,886.35	97.01
Total Group 3: Expenses			-61,113.65	55,000.00	63,000.00	-61,113.65	1,886.35	97.01
Total Group 1: Segment 3: Department			-61,113.65	55,000.00	63,000.00	-61,113.65	1,886.35	97.01
Group 1: Segment 3: Department								
Expenses								
001-09-917-5641-0000-000	Code: 917 - Medicare-Enc	Medicare- prior year encumbrance	-1,757.95	0.00	1,757.95	-1,757.95	0.00	100.00
Total Group 3: Expenses			-1,757.95	0.00	1,757.95	-1,757.95	0.00	100.00
Total Group 1: Segment 3: Department			-1,757.95	0.00	1,757.95	-1,757.95	0.00	100.00
Group 1: Segment 3: Department								
Expenses								
001-09-945-5740-0000-000	Code: 945 - Town Insurances	GENERAL PROPERTY LIABILITY & VEHIC	-232,355.00	237,215.00	237,215.00	-232,355.00	4,860.00	97.95
Total Group 3: Expenses			-232,355.00	237,215.00	237,215.00	-232,355.00	4,860.00	97.95
Total Group 1: Segment 3: Department			-232,355.00	237,215.00	237,215.00	-232,355.00	4,860.00	97.95
Group 1: Segment 3: Department								
Expenses								
001-09-950-5780-2012-000	Code: 950 - Town Insurance Encumbrance	INJURED ON DUTY CLAIMS STM 5/1/12 A	0.00	0.00	4,494.00	0.00	4,494.00	0.00
Total Group 3: Expenses			0.00	0.00	4,494.00	0.00	4,494.00	0.00

Group as: ***-***-***-***-***

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Expense Control Report - Expenditure Ledger

Account Number			Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department								
	Code: 950 - Town Insurance		0.00	0.00	4,494.00	0.00	4,494.00	0.00
Group 1: Segment 3: Department								
	Code: 951 - Unemployment Encumbrance							
Expenses								
001-09-951-5637-0000-000	UNEMPLOYMENT PY YR ENCUMBRANCE		-8,628.00	0.00	12,648.74	-8,628.00	4,020.74	68.21
Total Group 3: Expenses								
			-8,628.00	0.00	12,648.74	-8,628.00	4,020.74	68.21
Total Group 1: Segment 3: Department								
	Code: 951 - Unemployment		-8,628.00	0.00	12,648.74	-8,628.00	4,020.74	68.21
404 Account(s) totaling:								
			-21,399,633.67	21,299,702.43	22,419,965.14	-21,399,633.67	1,020,331.47	95.45



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts (

4.4

Sue Lisio, Chairman
James M. Kreidler, Jr.,
Town Administrator

Cindy King, Vice-Chairman

Wayne Miller, Clerk
(978) 597-1701

MEETING MINUTES FOR NOVEMBER 20, 2018 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL, IN STREET, TOWNSEND, MA

I. PRELIMINARIES - VOTES MAY BE TAKEN:

1.1 The Meeting was called to order at 6:00P.M.

Roll call vote taken showed 3 members present: Chairman Sue Lisio (SL), Vice-Chairman Cindy King (CK) and Clerk Wayne Miller (WM).

1.2 Pledge of Allegiance

1.3 SL announced the meeting is being tape recorded.

1.4 Chairman's Additions or Deletions.

SL moved to add: 2.6 Appointment for Council on Aging

1.5 Public Comment Period.

Veronica Kell asked for clarification regarding the public comment period as it relates to the agenda items. Veronica Kell stated she would like a public comment period at the beginning and end of each agenda.

II. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

2.1 WM moved to appoint Patrick Ring as a per diem paramedic for the Townsend Fire-EMS Department for a term effective November 20, 2018 to June 30, 2019 with a one-year probationary period. CK seconded. Unanimous vote.

2.2 WM moved to appoint Shayne Araujo as an on-call Firefighter for the Townsend Fire-EMS Department effective November 20, 2018 to June 30, 2019 with a one-year probationary period. CK seconded. Unanimous Vote.

2.3 WM moved to appoint Anthony Micalizzi as the Department Assistant for the Treasurer/Collectors office contingent upon the passing of a medical exam and CORI with a one-year probationary period. CK seconded. WM moved to amend with effective date November 20, 2018. Unanimous vote.

2.4 WM moved to appoint Donna Howard as the designated Representative for the LRTA Advisory Board. CK seconded. Unanimous Vote.

2.5 WM moved Appoint Town Administrator James M. Kreidler, Jr. as Townsend's representative on the NVRD Administrative Board and Police Chief Rick Bailey as Townsend's alternate representative to the NVRD Administrative Board and to reaffirm

the appointment of Mark Boynton as a voting member of the Operations Board and Jay Sartell as an alternate member. CK seconded. SL wanted to be sure it was on record. Unanimous vote.

2.5.1 WM moved to direct the Town Administrator to notify Nashoba Valley Regional Dispatch in writing of the reaffirmation for the appointments to the Admin & Operations Boards. CK seconded. Unanimous vote.

- 2.6 WM moved to appoint Susan Dejniaak as Assistant Program Coordinator for the Council on Aging contingent upon the passing of a medical exam and CORI with a one-year probationary period effective November 20, 2018. CK seconded. Unanimous Vote.

III. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 3.1 WM moved to approve and sign the 2019 renewal for an All Alcoholic Restaurant liquor license #00017-RS-1286 for Mike Far Liang, Gourmet House, Inc., dba Panda Wok, Townsend, MA., contingent upon a valid certificate of inspection. CK seconded. Unanimous vote.

- 3.2 WM moved to approve and sign the 2019 renewal for a Wine and Malt Restaurant liquor license #00021-RS-1286 for Nancy J. Pappas, of Patriot Pizza and Subs, Inc., 24 Main Street, Townsend, MA., contingent upon a valid certificate of inspection. CK seconded. Unanimous vote.

- 3.3 WM moved to approve and sign the following 2019 Common Victualler Renewal License Applications:

Gourmet House, dba Panda Wok	Mike Far Liang	18 Main Street
MPACFOODS, Inc., dba Cliff's Café	Kirsten Pacaro	266-268 Main Street
Patriot Pizza & Subs	Nancy J. Pappas	24 Main Street
Energy North, dba Haffners	Michelle Wagner	197 Main Street
Townsend Pizza, Inc.	Gregory C. Frediani	237 Main Street

CK Seconded. Unanimous vote.

- 3.4 SL recused herself and left the room for the discussion/vote.

WM moved approve and sign the 2019 Common Victualler renewal application for McNabb's Pharmacy, Inc., Karen McNabb-Noon, 233 Main Street, Townsend MA. CK seconded. Unanimous vote.

- 3.5 WM moved to approve and sign the 2019 Renewal for Class III license application for Carl Cerullo, MJS Metals, 60 Turnpike Road, Townsend, MA. CK seconded. Unanimous vote.

- 3.6 WM moved approve and sign the 2019 Renewal for Class II license application for William & Jamie Baro, W. Baro Enterprises, LTD, 345 Main Street, Townsend, MA. CK seconded. Unanimous vote.

- 3.7 WM moved to approve and sign the 2019 Renewal for Class II license application for Joseph Z. Shank, Harbor Auto Body, 77 Turner Road, Townsend, MA. CK seconded. Unanimous vote.

- 3.8 WM moved to approve and sign a one-day special license for Terri Roy, V.F.W. Post #6538 in conjunction with a retirement party to be held on December 15, 2018 with sale hours from 6:00P.M. to 10:00P.M. CK seconded. Unanimous vote.

- 3.9 Review/Comment Planning Board Mandatory Referral, RE: Site Plan Review 22 West Meadow Road.

The Board reviewed the referral – please see attached. WM moved to send no comment and to thank the Planning Board for the referral for 22 West Meadow Road. CK seconded. Unanimous vote.

- 3.10 Authorize the Town Administrator, James M. Kreidler to be the signatory for the Annual Report to be submitted to DOER (Department of Energy Resources) due on December 4, 2018.

WM moved to authorize the Town Administrator, James Kreidler to be the signatory for the Annual Report to be submitted to DOER (Department of Energy Resources) due on December 4, 2018. CK seconded. Mr. Kreidler explained the report is being prepared by MRPC and they're requesting permission for the Town Administrator to sign. Unanimous vote.

- 3.13 WM moved to approve and sign a proclamation for an Eagle Scout ceremony scheduled for November 23, 2018. CK seconded. WM read the proclamation into the record – please see attached. Unanimous vote.

- 3.14 Review/Approve the Townsend Meeting Hall Policy. (second reading)

Mr. Kreidler informed the Board there were no changes from the first reading. WM moved to approve the Townsend Meeting Hall Policy, second reading. CK seconded. Unanimous vote.

- 3.15 Approve/Sign a Road Opening Permit, RE: 45 Warren Road for Unitil.

The Board reviewed the permit – please see attached.

WM moved to approve and sign a road opening permit at 45 Warren for Unitil. CK seconded. Unanimous vote.

- 3.16 Discussion, RE: Unregistered Vehicle Bylaw

- 3.16.1 Designate the Police Department to issue non-criminal disposition fines or designate a Board member to issue fines.

Mr. Kreidler reviewed the memorandum from Town Counsel – please see attached. A revision is being proposed to the bylaw that would authorize the Police Department be charged with issuing the fine however, the Board could still be the investigating authority.

WM moved to have the Police Department issue non-criminal disposition fines or designate a Board member to issue fines. CK we need to pick one either the Police or Board member. CK seconded. SL we need to do this now because bylaw has not changed yet. Mr. Kreidler confirmed. Unanimous vote.

- 3.17 Review/Discuss the Special Town Meeting Warrant and vote to sign out of session. Mr. Kreidler informed the Board that DOR cannot guarantee free cash will be certified. Options for Special Town Meeting were discussed. Mr. Kreidler reviewed each article with the Board of Selectmen. Highlights of the discussion included: Maintenance issues and budgeting, capital plan and amendments, funding of articles, free cash usage, reserve fund, leasing of police vehicles, West Meadow Bridge, Veterans' housing project, stabilization accounts, and additional article to be submitted for the expenses in professional service for the Treasurer's office.

SL acknowledged Representative Harrington who briefly attended the meeting.

Discussion continued regarding the clarification of "annual" appointments for the Town Properties Committee, the parking violation enforcement bylaw, the pawn broker bylaw, and the marijuana moratorium and zoning bylaw.

Lance McNally spoke on behalf of the Planning Board, stating the Planning Board has prepared two bylaws, one to address the zoning and the other a ban on retail marijuana shop which will need to be placed on a future election and town meeting vote.

CK voiced concern regarding the issue of not having a zoning bylaw article presented for the Special Town Meeting if the moratorium is turned down. Lance McNally agreed to bring back to the Planning Board to schedule a public hearing for the zoning bylaw. The Board agreed to meet on November 27th for the warrant to be finalized.

IV. NEW BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Discussion regarding the Volunteer Response Form.
SL would like to consider revising the volunteer form to include attaching a resume. SL would like to review how folks are appointed and selected. SL stated she would like Town Counsel to review. Lance McNally stated he heard from folks after submitting a response form that they are not acknowledged as being received.

V. WORK SESSION - VOTES MAY BE TAKEN:

- 5.1 Town Administrator updates and report
- Process used for Conservation Commission Appointment Recommendations.
Mr. Kreidler explained the process required within the Charter. The Board reviewed the correspondence received from the Conservation Commission. The Conservation Agent along with members of the Conservation Commission discussed with the Board the process they used to select the recommended appointment and voiced their preference with selecting folks interested in following the law. Mr. Henkels, Conservation Agent expressed concerns in concert with MCCA that persons who have agendas should not be selected for appointment. The Board agreed to put the appointment for the Commission on the next agenda.

SL suggested the Commission consider the possibility of requiring certain classes and training for the newly appointed persons.

CK moved to take a five minute recess.

SL called the meeting back to order.

- Non-contractual Personnel Policies and Personal Service Contracts.

Mr. Kreidler relayed there's been some conversation about melting all of our personnel documents so that union contracts are clear in their understanding. Any policy outside of the contracts can be impact bargained and incorporated. Mr. Kreidler explained the existing personnel policies are for non-contractual employees. Mr. Kreidler will be willing to continue the work and has informed Town Counsel. SL would like to follow Maynard's template. Mr. Kreidler is meeting with the new Town Administrator in Pepperell next week who happens to come from Maynard and that will be one of the issues discussed.

- Workers Compensation Audit.

Mr. Kreidler explained the workers compensation audit – please see attached.

- FY20 Budget process update.

Mr. Kreidler informed the Board the memorandum is being given out tomorrow to all departments outlining budgets will be due back in January. Further discussion regarding the updated revenue projections and process, new growth estimates, projected budgetary increases, further outlining currently we expect \$125,000.00 deficit which is an improvement from last year. SL asked if the road improvement would be part of the capital plan. Mr. Kreidler explained the town has never viewed road improvements as a part of capital, further stating he has worked within the goal set and has designated a portion of excise taxes as the source for road improvements. Future discussions can continue about debt exclusions. CK relayed her hope the marijuana bylaw can be part of a budget conversation and marijuana sales could be used as a percentage for a dedicated revenue source.

5.2 Board of Selectmen announcements, updates, and reports.

WM wished everyone a Happy Thanksgiving and safe travels.

SL attended the Turkey dinner for the seniors. SL asked if the code of conduct and social media policies could be sent to Counsel. SL announced the annual conference for MMA and that she intends on attending. SL relayed she attended the MMPA conference and she met the Lt. Governor and discussed best practices with the community compact.

Mr. Kreidler informed the Board that Bassem is working toward the goal of creating board/commission email addresses with town email addresses. Continued discussion regarding if email should be sent to the entire board/committee or just the Chairman. Lance McNally stated he would like all elected Officials to get a town email address. Additional discussion regarding subscription costs vs internal mail server.

Cindy King: Discussion of marijuana prohibition and moratorium.

5.3 Clerk of the Board announcements for events

None

5.4 Board Correspondence.

None

5.5 WM moved to review and sign the payroll and bills payable warrant out of session. CK seconded. Unanimous vote.

VI. ADJOURNMENT:

WM moved to adjourn the meeting at 8:50P.M. CK seconded. Unanimous vote.

Respectfully submitted by,

Carolyn Smart, Executive Assistant

Voted to approve the meeting minutes for the meeting of November 20, 2018, by the Board of Selectmen this
_____day of _____, 2018

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN SUE LISIO

ARTICLE 1:

I move that the Town vote to take no action on this article.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN CINDY KING
ARTICLE 2:

I move that the Town vote to transfer from free cash in the treasury, the sum of \$7,500.00 for the purpose of funding the costs associated with placing the American Flags along Main Street during holiday celebrations.

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

SELECTMAN WAYNE MILLER

ARTICLE 3:

I move that the Town vote to transfer from free cash in the treasury the sum of \$35,000.00 to supplement the Legal Expense Account.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN SUE LISIO

ARTICLE 4:

I move that the Town vote to transfer from free cash in the treasury the sum of \$50,000.00 to pay one-time retroactive wage settlements for police, fire and non-public safety unionized Town employees.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN CINDY KING

ARTICLE 5:

I move that the Town vote to transfer from free cash in the treasury the sum of \$5,500.00 to supplement the Audit Services Expense Account.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN WAYNE MILLER

ARTICLE 6:

I move that the Town vote to transfer from free cash in the treasury the sum of \$3,900.00 to supplement the Facilities Expense Account for the purpose of repairing or replacing a relay/electronic start to the elevator for Town Hall.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN SUE LISIO

ARTICLE 7:

I move that the Town vote to transfer from free cash in the treasury the sum of \$5,000.00 to supplement the Facilities Expense Account for the purpose of replacing a water pump related to the heating system for Town Hall.

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

SELECTMAN CINDY KING

ARTICLE 8:

I move that the Town vote to transfer from free cash in the treasury the sum of \$7,500.00 for the purpose of funding an update to the Roadway Pavement Management Plan.

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

SELECTMAN WAYNE MILLER

ARTICLE 9:

I move that the Town vote to transfer from free cash in the treasury the sum of \$1,500.00 for the Town's share of the Regional Animal Control shelter.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

CEMETERY AND PARKS SUPERINTENDENT
ROGER RAPOZA

ARTICLE 10:

I move that the Town vote to transfer from free cash in the treasury the sum of \$2,100.00 for the purpose of replacing/repairing the rifle strap on the John Birney Blood Monument.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN SUE LISIO

ARTICLE 11:

I move that the Town vote to amend the FY18 Capital Plan by authorizing the Highway Superintendent to use the \$46,000.00 approved for Truck Mounted Ground Speed Spreader Controls towards the purchase of a Roadside Mower; as approved by the Capital Planning Committee.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN CINDY KING

ARTICLE 12:

I move that the Town vote to amend the FY 19 Capital Plan and transfer \$66,360.00 from ambulance receipts in the treasury for the purpose of replacing Medic 1 for the Townsend Fire-EMS Department as approved by the Capital Planning Committee.

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

SELECTMAN WAYNE MILLER

ARTICLE 13:

I move that the Town vote to transfer from free cash in the treasury the sum of \$5,000.00 for the purpose of repairing or replacing a portion of the roof at 274 Main Street; also known as the "Rec Center."

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

SELECTMAN SUE LISIO

ARTICLE 14:

I move that the Town vote to transfer from free cash in the treasury the sum of \$5,000.00 for the purpose of administrative, professional and/or technical costs associated with the periodic review of and amendments to the Charter.

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

**FINANCE COMMITTEE CLERK ANDREA WOOD
ARTICLE 15:**

I move that the Town vote to transfer from free cash in the treasury the sum of \$9,954.77 for the purpose of restoring the Reserve Fund.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

REVISED MOTION

**SELECTMAN CINDY KING
ARTICLE 16:**

I move that the Town vote to transfer from free cash in the treasury the sum of \$15,000 for the purpose of supplementing the FY19 police department operating budget appropriation for the lease of four (4) police cruisers, and to authorize the Town to enter into three year lease agreements for that purpose.

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

WATER COMMISSIONERS

ARTICLE 17:

I move that the Town vote to transfer from the Water Enterprise Fund retained earnings the sum of \$30,000.00 to the Professional Services Expense Account.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

WATER COMMISSIONERS

ARTICLE 18:

I move that the Town vote to transfer from the Water Enterprise Fund retained earnings, the sum of \$115,000.00 from free cash to the Meadow Road Main Replacement Capital Improvement Plan project.

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

SELECTMAN WAYNE MILLER

ARTICLE 19:

I move that the Town vote to transfer from free cash in the treasury the sum of \$10,000.00 for the purpose of supplementing the Professional Services line item in the FY19 Treasurer Collector budget to cover the cost of the required professional services of a municipal finance consultant during the absence of the Treasurer Collector.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN SUE LISIO

ARTICLE 20:

I move that the Town vote to transfer from free cash in the treasury the sum of \$100,000.00 for the purpose of funding Information Technology and telephone system upgrades for the Town Hall, the Library, the Council on Aging, the Highway Department, the Water Department and the Cemetery and Parks Department.

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

SELECTMAN CINDY KING

ARTICLE 21:

I move that the Town vote to transfer from free cash in the treasury the sum of \$10,000 for the purpose of funding HVAC and lighting repairs and/or upgrades in the Library, the Meeting Hall and/or the Council on Aging building(s).

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN WAYNE MILLER

ARTICLE 22:

I move that the Town vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Board of Selectmen shall determine, permanent and/or temporary easements on the parcels of land shown on plans entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of West meadow Road Bridge No. T-07-013," revised through November 8, 2018, prepared by DTC, as said plans may be amended, said plans on file with the Town Clerk, for passage thereupon, both pedestrian and vehicular, also including, but not limited to: the construction, alteration, maintenance, improvement, repair and/or replacement of the West Meadow Road bridge; drainage, grading, clearing and slope work; erosion control; relocation of utility poles and guy wires; loaming and seeding; and landscaping; and, further, I move that the Town vote to transfer from free cash a sum of \$5,000 for these purposes and any expenses related thereto; and, still further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out said acquisitions and other acts authorized herein, as and upon such terms and conditions as the Board of Selectmen may deem appropriate.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

HOUSING AUTHORITY
ARTICLE 23:

I move that the Town vote to: (i) authorize the Board of Selectmen to convey, sell or otherwise dispose of that certain parcel of Town-owned land known as “Atwood Acres,” Parcel 2-B, situated off Dudley Road, consisting of 11 acres of land, more or less, and more fully described in a deed recorded with the Middlesex (South) District Registry of Deeds at Book 593, Page 2646, on such terms and conditions, subject to such restrictions and limitations and for such consideration as the Selectmen may deem necessary or appropriate, said property to be used for the development of low- to moderate-income housing for veterans, said transfer to be in accordance with all local, state and federal laws, as may be applicable; and (ii) further authorize the Board of Selectmen to undertake all such action(s) as may be required to effect the foregoing conveyance, including but not limited to the filing and prosecution of a petition for declaratory judgment in a court of competent jurisdiction relative to future use(s) of the property and/or the petitioning of the General Court of the Commonwealth under applicable law for special legislation accomplishing the same.

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

SELECTMAN SUE LISIO

ARTICLE 24:

I move that the Town vote to transfer from free cash in the treasury, the sum of \$50,000.00 for the purpose of supplementing the stabilization fund, as allowed under MGL Chapter 40, Section 5B.

**The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS**

SELECTMAN CINDY KING

ARTICLE 25:

I move that the Town vote to transfer from free cash in the treasury, the sum of \$200,000.00 for the purpose of supplementing the capital stabilization fund, as allowed under MGL Chapter 40, Section 5B.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN WAYNE MILLER

ARTICLE 26:

I move that the Town vote to amend the Town's General Bylaw, Chapter 112-14, entitled "Unregistered Motor Vehicles,"

Subsection (e), as follows, with additions to the Bylaw underlined and deletions from the Bylaw ~~stricken through~~:

E.

The ~~Board of Selectmen~~ Police Chief, or his designee, shall enforce this section. No other Town official shall have the authority to enforce the section. No other Town official shall investigate any potential violations. Upon a written complaint to the Board of Selectmen ~~a designated member of the Board~~ the Police Chief, or his designee, shall perform a site inspection and investigation and shall report his findings to the Board of Selectmen in writing. The report shall contain the vehicle(s) identification number(s) and the property address on which the vehicle(s) is located. If the report finds that the vehicle(s) is in a violation of this section, the Board of Selectmen shall send a certified letter to the owner of the land, on which said vehicle(s) is parked, and the property owner will have 30 days to remove said vehicle. Whoever violates any provisions of this section of the Townsend General Bylaws shall be liable for a penalty of \$100 per day for each day of violation. Violations will be calculated from the date of the certified mailing. No penalty will be assessed if the vehicle(s) is removed within 30 days and there are no subsequent violations on the same property.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN SUE LISIO
ARTICLE 27:

I move that the Town vote to amend the Town's General Bylaw, Chapter 127, entitled "Town Properties Committee," as follows, with additions to the Bylaw underlined and deletions from the Bylaw ~~stricken through~~:

§ 127-1 Basic charge.

The Board of Selectmen shall annually appoint a seven-member committee to be known as the Town Properties Committee (TPC) charged with ~~assisting~~ advising the Board of Selectmen with maintenance, acquisition and sales of all Town-owned properties.

§ 127-2 Membership and appointment.

[Amended 5-4-1999 ATM by Art. 25]

The seven-member Town Properties Committee (TPC) shall be appointed by the Board of Selectmen. The Board of Selectmen shall first appoint the five members as follows: one member of the Planning Board, one member of the Finance Committee, one member of the Board of Assessors, one member of the Conservation Commission and one member of the Highway Department. If a member of any board, committee, commission or department declines an appointment, then the Board of Selectmen may substitute a member from the public-at-large. In making such substitution, the Board shall consider the recommendation of the respective board, committee, commission or department declining the appointment. The remaining two members shall appointed from the public-at-large.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

All members of the TPC shall be annually appointed or reappointed ~~at the Board of Selectmen's first scheduled meeting in March~~ on or before the last week of June.

§ 127-3 Property inventory.

The Board will maintain a standing inventory list of Town-owned real estate and personal property. Such inventory will be annually updated with each Town department notifying the Committee of newly acquired and recently disposed of property. The Committee will annually furnish the Town Accountant with an updated inventory listing.

§ 127-4 Property maintenance proposal and budget.

The TPC will prepare for the Board of Selectmen an annual property maintenance proposal and a proposed budget.

§ 127-5 Property acquisitions and sales.

TPC is charged with assisting the Board of Selectmen in reviewing all proposals for the acquisition or sale of real estate. Within 90 days after receiving written notification by the Board of Selectmen of a proposal to acquire or sell real estate, the TPC will report back to the Selectmen with a report containing recommendations as follows:

- A. The property's strategic value to the Town;
- B. The findings of any appraisals prepared to determine the property's worth;
- C. Findings of site visits, engineering studies, and environmental assessments;

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

- D. A post-acquisition management plan to ensure ongoing property maintenance;
- E. Proposed language for Town Meeting articles; and
- F. Suggested means for funding the acquisition.

§ 127-6 Advisory role.

The role of the TPC shall be advisory only and shall not supersede the role or duty of any other board or officer empowered by statute.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

SELECTMAN CINDY KING

ARTICLE 28:

I move that the Town vote to amend the Town's General Bylaw, Chapter 124, entitled "Town Meeting," Subsection 6, as follows, with additions to the Bylaw underlined and deletions from the Bylaw ~~stricken through~~:

Notice of all Town Meetings shall be given by posting an attested copy of the warrant thereof at Memorial Hall at the Center, 272 Main Street, the Police/~~Communication Center~~ Station, 70 Brookline Road, ~~North Middlesex Regional High School~~, 19 Main Street Harbor Fire Station, 47 Main Street, ~~West Townsend Fire Station~~, 460 Main Street West Townsend Reading Room, 264 Dudley Road and Harbor Church 80 Main Street, in said Townsend, seven days at least before the time of holding the said meeting. Note: MGL c.39 §10 specifies Special Town Meetings require 14 days before for posting of the warrant.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

PLANNING BOARD

ARTICLE 29:

I move that the Town vote to amend the Town's Zoning Bylaw
be adding Section 145-89 to extend the temporary moratorium
on recreational marijuana establishments.

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
December 20, 2018
MOTIONS

PLANNING BOARD
ARTICLE 30:

I move that the Town vote to amend the Town's Zoning Bylaw by adding a new Article XVIII, Section 145-90, entitled "Recreational Marijuana Establishment Zoning," as printed in the warrant, but with the underlined amendments shown on the handout provided tonight which include clarification of the definition of "Cannabis Control Commission," a definition for "Host Community Agreement" and certain modifications to the special permit approval criteria; and, further, to add the new Section 145-90 to the Zoning Bylaw's Table of Contents.