



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Wayne Miller, Chairman

Don Klein, Vice-Chairman

Veronica Kell, Clerk

James M. Kreidler, Jr.,
Town Administrator

SELECTMEN'S MEETING MINUTES FOR JULY 7, 2020 AT 6:00 P.M.

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20.

The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's order, to public access to promote social distancing and reduce the spread of COVID-19.

I. PRELIMINARIES - VOTES MAY BE TAKEN:

1.1 WM called the meeting to order.

Roll call showed 2 members present: Chairman, Wayne Miller (WM), Clerk Veronica Kell (VK).
Absent: Vice-Chairman Don Klein (DK).

1.2 Pledge of Allegiance

1.3 WM announce the meeting is being tape recorded.

1.4 Chairman's Additions or Deletions.

Update: Mr. Kreidler informed the Board, the town can purchase with the covid grant funds subscriptions for each Board to purchase zoom for meetings. Mr. Kreidler relayed he would be asking the Board for permission to amend a credit card policy to allow for a credit card for such purchases at a future meeting.

II. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

2.1 VK moved to appoint Lauri Shifrin as the M.R.P.C Planning Board Representative for a one-year term effective July 1, 2020 to June 30, 2021. WM seconded. Unanimous vote.

2.2 VK moved to appoint Sean Pearson to the Zoning Board of Appeals for a four-year term effective July 1, 2020 to June 30, 2024. WM seconded. Unanimous vote.

2.3 VK moved to appoint Roland Bernier as the Alternate Building Commissioner for a three-year term effective July 1, 2020 to June 30, 2023. WM seconded. Unanimous vote.

2.4 VK moved to appoint Donald Massucco as the Tree Warden for a three-year term effective July 1, 2020 to June 30, 2023. WM seconded. Unanimous vote.

2.5 VK moved that we appoint all those listed under 2.5 as Fire-EMS personnel for a one-year term effective July 1, 2020 to June 30, 2021 as printed:

FULL-TIME PERSONNEL:

Boynton Mark Chief 30C Full Time

Grimley	Michael	Operations Captain / EMT-B	C3	Full Time
Scott	Martin	Operations Captain / EMT-P	C5	Full Time
Niemiera	Benjamin	Operations Lieutenant / EMT-P	C7	Full Time
Petrucchi	Ronald	F F / Paramedic	P1	Full Time
Brassard	Drew	F F / Paramedic	P2	Full Time
Hall	Thomas	F F / Paramedic	P3	Full Time

PER-DIEM/ON-CALL PERSONNEL:

Araujo	Shayne	Firefighter	F24	On-Call	
Beal	Jeffrey	F F / EMT-B	XXX	On-Call	Military Leave
Bourne	Brenton	F F / Paramedic	P22	Per diem	
Carlson	Richard	Lieutenant	C8	On-Call	
Carter	Nicole	Paramedic	P12	Per diem	
Cormier	Jeffrey	Captain / EMT-B	C4	On-Call	
Cotter	Christopher	Paramedic	P11	Per diem	
Creighton	Duane	Firefighter	F14	On-Call	
Devoll	Andrew	F F / Paramedic	P20	Per diem	
Elliott	John	Firefighter	F11	On-Call	
Elliott	William	Deputy Chief	C2	On-Call	
Fellows	Jessica	EMT-B	A14	On-Call	
Galeota	Greg	F F / EMT-B	A11	On-Call	
Galeota	Sam	Firefighter	F23	On-Call	
Girard	Nicholas	Firefighter	F25	On-Call	
Girard	Randy	Firefighter	F13	On-Call	
Harkins	Brian	F F / Paramedic	P18	Per diem	
Hayes	Robert	Paramedic	P19	Per diem	
Henderson	Robert	F F / EMT-B	A19	On-Call	
Hoffman	David	Firefighter	F21	On-Call	
King	Brett	Firefighter	F12	On-Call	
Kinney	Jonathan	Lieutenant / EMT-B	C11	On-Call	
Klein	Kris	Lieutenant / EMT-B	C9	On-Call	
Lawrence	Brennan	F F / EMT-B	A21	On-Call	
Macgregor	Michael	F F / Paramedic	P24	Per diem	
Marchand	Michael	Firefighter	F19	On-Call	
Maskalenko	Derek	F F / EMT-B	A15	On-Call	
Matthes	Austin	Firefighter	F22	On-Call	
Mayer	Brian	Captain / EMT-B	C6	On-Call	
McCrillis	Jean	EMT-B	A12	On-Call	
McCrillis	Joshua	Paramedic	P13	Per diem	
Meadows	Michael	F F / EMT-B	A20	On-Call	
Modica	Eric	F F / Paramedic	P14	On-Call	
Moore	Jonathan	Firefighter	F26	On-Call	
Mongellie	Steven	Firefighter	F17	On-Call	
Niemiera	Leon	F F / EMT-B	A13	On-Call	
Normington	James	Firefighter	F18	On-Call	
Olsen	Everett	F F / Paramedic	P15	Per diem	
Ormiston	Shawn	Paramedic	P21	Per diem	
Peladeau	Colton	F F / EMT-B	A18	On-Call	
Pena	Kevin	F F / EMT-B	A17	On-Call	

Perry	Andrew	F F / Paramedic	P17	Per diem	
Powell	David	Mechanic		On-Call	
Ring	Patrick	Paramedic	P23	On-Call	
Shepherd	Andrew	Firefighter	F20	On-Call	
Shepherd	Gary	Deputy Chief	C1	On-Call	Admin Leave
Simmons	Benjamin	Lieutenant / EMT-P	C10	On-Call	
Sodano	Michael	Firefighter	F15	On-Call	
Stepney	Thomas	Mechanic		On-Call	
Stepney	Nicholas	Mechanic		On-Call	
Stevens	David	Firefighter	F16	On-Call	
Tuomi	John	F F / Paramedic	P16	Per diem	
Virostko	Michael	F F / EMT-B	A16	On-Call	

VOLUNTEER PERSONNEL:

Appel	Shayna	Chaplin	Volunteer
Borneman	Brian	Auxiliary	Volunteer
Fellows	Eric	Photographer	Volunteer
Patterson	Kevin	Chaplin	Volunteer

WM seconded. VK inquired if the list was updated with the recent resignations. Mr. Kreidler relayed the list is sent from the Fire-EMS Department, if a recent resignation was submitted the appointment will not apply. Unanimous vote.

2.6 VK moved that we appoint the following Special Police Officers as noted in 2.6 from the Lunenburg Police Department and the Ashby Police Department for a one-year term effective July 1, 2020 to June 30, 2021:

LUNENBURG POLICE DEPARTMENT

James P. Marino, Police Chief
 Thomas L. Gammel, Lieutenant
 Sean J. Connery, Sergeant
 Joshua B. Tocci, Sergeant
 Sean Zrate, Sergeant
 Jeffrey M. Thibodeau, Detective
 Jonathan J. Broc, Officer
 Jacob Lachance, Officer
 Kayla M. Leger, Officer
 Joshua M. Mathieu, Officer
 Bradley McNamara, Officer
 John Morreale, Jr., Officer
 Gage Russel, Officer
 John M. Wagner, Officer
 Anthony Cappucci, Officer
 Kameran Munroe, Officer

Benjamin Campbell, Reserve Officer
 Erin K. Considine, Reserve Officer
 Lisa Melnicki, Reserve Officer
 Jonathan G. May, Reserve Officer
 Robert DaCosta, Reserve Officer
 Amanda Moore, Reserve Officer
 Donald A. Letarte, Reserve Officer
 Chad Stateler, Reserve Officer
 Kameran Munroe, Reserve Officer

ASHBY POLICE DEPARTMENT

Fred S. Alden, Chief of Police
 Derek J. Pepple, Sergeant

John R. Dillon, Patrolman
Brian F. Vautour, Patrolman
Erik C. Salo, Patrolman
Corin W. Campbell, Patrolman
Daylan J. Denis, Patrolman

WM seconded. Unanimous vote.

III. MEETING BUSINESS - VOTES MAY BE TAKEN:

3.1 Review/Approve the FY21 budget.

The Board reviewed the V-13 & V-14 budget. (see attached)

Discussion highlights: Finance Committee input, posting timeline of the Special & Annual Town Meeting warrant, future meeting to approve the budget in conjunction with the Finance Committee, fall Special Town Meeting to amend or adjust, unknown state aid numbers, level funding state aid counted as revenue numbers in the budget, layoff of personnel, unemployment funding, structure of the Police Department administration, vacant positions, pavement management plan funding, budget deficit, insurance costs, and school budget increases.

Discussion

VK questions highlighted: increases for personnel, time & attendance payroll software costs, legal increases, municipal relief transfers, IT recommended expenses, cable related expense and the peg access non-profit corporation and franchise revenues, travel expenses, and Police staffing. VK to meet with the Finance Committee for additional discussion related to a balancing the budget and the \$90,000.00 deficit.

3.2 Review/Approve/Sign the warrant for the Special/Annual Town Meeting to be held on July 25, 2020.

The Board reviewed the special town meeting warrant articles. Mr. Kreidler read and explained each article noting the funding source for each. Town Counsel is working on the language for article 6. (see attached)

VK moved to accept and sign out of session the warrant for the special town meeting to be held on July 25, 2020. WM seconded. VK asked if the entire warrant has been reviewed by Town Counsel, including the wording for the MVP grant. Mr. Kreidler to follow up with Counsel. Unanimous vote.

3.3 VK moved to accept the funds received in the amount of \$39,280.00 from the Mass Health Ambulance Certified Public Expenditure Program to be placed in the Ambulance Account Reserved for Appropriation for future EMS expenses. WM seconded. Unanimous vote.

3.4 VK moved to approve and sign the Municipal Relief Transfers for FY20. WM seconded. Unanimous vote.

IV. WORK SESSION - VOTES MAY BE TAKEN:

4.1 Board of Selectmen announcements, updates, and reports.

Mr. Kreidler updated the Board on the status of the contract with White Mountain IT services for the Water Department. Mr. Kreidler asked the Board to approve the amended contract on Town Counsel's form and to sign outside of the meeting. (see attached)

VK moved that we sign the White Mountain IT contract for the Water Department with the changes that Counsel approved and to sign out of session. WM seconded. WM inquired as to the assessment by Guardian for the Water Department. Additional discussion regarding the shared server and firewall with a better understanding of what is shared between the Town and the Water Department. Unanimous vote.

VK asked if the Superintendent's CORI was complete noting the physical is to be completed the next day. Mr. Kreidler updated the Board on the CORI laws, rules, & regulations.

VK inquired about the quorum for town meeting. Mr. Kreidler relayed the quorum is still 75, the vote to change was not done in time. VK asked about the social distancing and spacing of the Town Meeting.

Veronica Kell:

4.1.1 Public face of Town Hall.

VK asked how she can request items to be on agenda. The Board of Selectmen's policy states the agenda will be finalized with the Chair in consultation with the Town Administrator. Mr. Kreidler suggested forwarding any agenda item requests to him.

VK asked how a member of the public can be on the agenda. Mr. Kreidler stated the person can make a request to the Chairman.

VK relayed there are concerns with reaching people in the offices, inquiring how back-up is done for someone who is out.

VK to look at the website updates and report any broken links to Mr. Kreidler. VK to be the website systems analyst. Mr. Kreidler updated the Board on the status of converting the email system to 365.

4.1.2 Confirming meeting schedule.

WM the next meeting is tentatively scheduled for next Tuesday pending confirmation from DK. WM suggested only the budget with an invitation to the Finance Committee be on the agenda. VK inquired about the annual town meeting warrant. WM agreed, the warrant will be on the agenda. WM relayed the Board can meet the 3rd Tuesday if necessary.

4.1.3 Designate Clerk Kell as the Board liaison for website administration.

VK relayed she would like an agenda item for updates from the liaisons. VK will review the liaison policy. WM relayed he brings up any reports and concerns from departments under the Selectmen's updates and reports.

4.1.4 Amend policy to include a standing item on every agenda for written reports from the Board liaisons. VK noted a written report was not needed.

4.1.5 Discussion regarding public comment period.

WM asked to table the agenda item until the next regularly scheduled meeting.

4.2 Town Administrator discussion, RE: Re-opening Plan.

Mr. Kreidler updated the Board on the reopening plan and status of the PPE and disinfecting fogger delivery.

4.3 VK moved to review and sign the bills payable warrant out of session. WM seconded. Unanimous vote.

V. ADJOURNMENT:

VK moved to adjourn at 8:05P.M. WM seconded. Unanimous vote.

For detailed discussion, please see: <https://youtu.be/tySwpHD8Y0Q>

Respectfully submitted by,

 Carolyn Smart, Executive Assistant

Voted to approve the meeting minutes for the meeting of July 7, 2020 by the Board of Selectmen this 23rd day of November, 2020.

**MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC)
APPOINTMENT 2020– 2021**

The

Townsend

COMMUNITY

on

DATE

has officially appointed:

NAME:

Laura Shifrin

ADDRESS:

TELEPHONE #:

EMAIL ADDRESS:

to represent us as a member on the Montachusett Regional Planning Commission (MRPC) for the year beginning July 1, 2020 to June 30, 2021.

Signed By:

NAME

TITLE

YOUR CURRENT REPRESENTATIVE TO
THE MRPC IS:

Laura Shifrin

CHECK THIS BOX TO RE-NOMINATE
THE CURRENT REPRESENTATIVE

☐

PLEASE MAIL, EMAIL OR FAX THIS FORM TO:

MONTACHUSETT REGIONAL PLANNING COMMISSION
464 Abbott Avenue
Leominster, MA 01453
ATTENTION: Linda Parmenter
lparmenter@mrpc.org
(978) 348-2490 (FAX)

THANK YOU FOR YOUR PROMPT ATTENTION TO THIS MATTER.



Office of
Zoning Board of Appeals
272 Main Street
Townsend, Massachusetts 01469
zba@townsend.ma.us (978) 597-1722

William Cadogan, *Chair*
Darlene Sodano, *Vice-Chair*
David Chenelle, *Clerk*

Victoria Janicki, *Member*
David Funaiolo, *Associate Member*

Sean Pearson, *Associate member*
Craig Stevens, *Associate member*

June 22, 2020

TO: Board of Selectmen

FROM: Zoning Board of Appeals

At their meeting on June 17, 2020, the Zoning Board of Appeals voted unanimously to recommend the following Associate member to be appointed as a full member of the Board replacing the deceased member Robert Rebholz for a term effective upon appointment to expire June 30, 2024.

Sean Pearson 6 Regan Road (978)257-2584

If the Selectmen have any questions please feel free to contact me at bfaxon@townsend.ma.us.

Beth Faxon
ZBA Administrative Asst.



NOTICE OF VACANCY

TOWNSEND ZONING BOARD OF APPEALS

Pursuant to M.G.L. Chapter 40A, Section 12, the Zoning Board of Appeals hereby announces the following opening on the Board:

**1 MEMBER to fill a vacant position for a term:
Effective from appointment to June 30, 2024**

Code of Townsend

Chapter 145. ZONING

§ 145-63. Zoning Board of Appeals.

- A. **Establishment.** There shall be a Zoning Board of Appeals consisting of five members and three associate members appointed by the Board of Selectmen as provided in Massachusetts General Laws, Chapter 40A, Section 12 and the Town Charter.
- B. **Powers.** The Zoning Board of Appeals shall have the following powers:
- (1) To hear and decide appeals in accordance with §145-64.
 - (2) To hear and decide applications for special permits upon which the Board of Appeals is empowered to act.
 - (3) To hear and decide petitions for variances as set forth in §145-66.

If interested, please submit a **Volunteer Response Form** to the **Town Clerk** or **Board of Selectmen**. The Volunteer response form can be found on the Town of Townsend website www.townsend.ma.us ~ jobs and postings ~ Volunteer response form. Please complete the form and deliver electronically or mail to Carolyn Smart, at the **Townsend Board of Selectmen's executive office**. email: csmart@townsend.ma.us.

Alternatively, please submit your volunteer response form online at the following link:


<https://www.townsend.ma.us/town-clerk/webforms/resident-request-appointment-volunteer-board-or-committee>

Please contact Beth Faxon, Zoning Board of Appeals administrator, if you have any questions or would like further information about the roles and responsibilities of Zoning Board of Appeals members. email: bfaxon@townsend.ma.us

~Thank you~

TOWN OF TOWNSEND

REQUEST FOR RE/APPOINTMENT TO
BOARD, COMMITTEE OR COMMISSION

- ☐ Name: SEAN PEARSON
First, Middle Initial and Last Name/If registered voter, then as registered.
- ☐ Address, including P.O. Box Number (if applicable), Town, Zip Code:
6 Regan Rd
Townsend, MA 01469
- ☐ Telephone Number: 978-257-2584
- ☐ Position: Member - Zoning Board of Appeals
- ☐ Term Expiration Date: June 30, 2024
- ☐ Current Term Expiration: _____
- ☒ Note if filling unexpired term of a former member: Robert Rebholz
may he rest IN PEACE
- ☐ Signature of Board, Committee or Commission Chair or designee:

ZBA Administrative Assistant

Please return this form to:

Office of the Board of Selectmen
272 Main Street
Townsend, MA 01469

TOWN OF TOWNSEND

REQUEST FOR RE/APPOINTMENT TO
BOARD, COMMITTEE OR COMMISSION

- ☐ Name: Roland J Bernier
First, Middle Initial and Last Name/If registered voter, then as registered.
- ☐ Address, including P.O. Box Number (if applicable), Town, Zip Code:
24 Warren Road
Townsend, MA 01469
- ☐ Telephone Number: 508-320-3001
- ☐ Position: Alternate Building Commissioner
- ☐ Term Expiration Date: 6/30/21
- ☐ Current Term Expiration: 6/30/20
- ☐ Note if filling unexpired term of a former member: _____
- ☐ Signature of Board, Committee or Commission Chair or designee: _____

Please return this form to:

Office of the Board of Selectmen
272 Main Street
Townsend, MA 01469

TOWN OF TOWNSEND

REQUEST FOR RE/APPOINTMENT TO
BOARD, COMMITTEE OR COMMISSION

- ☐ Name: DONALD C MASSUCCO
First, Middle Initial and Last Name/If registered voter, then as registered.
- ☐ Address, including P.O. Box Number (if applicable), Town, Zip Code:
187 S. Row Rd
TOWNSEND, MA 01469
- ☐ Telephone Number: 978 587 2551
- ☐ Position: Tree Warden
- ☐ Term Expiration Date: 2023
- ☐ Current Term Expiration: 6/30/2020
- ☐ Note if filling unexpired term of a former member: _____
- ☐ Signature of Board, Committee or Commission Chair or designee: _____

Please return this form to:

Office of the Board of Selectmen
272 Main Street
Townsend, MA 01469



TOWNSEND FIRE - EMS

Proudly serving the citizens of Townsend since 1875

13 Elm Street PO Box 530
Townsend, MA 01469

Mark Boynton
Chief of Department

Headquarters: 978-597-8150 Fax: 978-300-5786

Monday, June 22, 2020

To: Board of Selectmen
Re: Appointments for FY21

Please appoint the following personnel to the Fire – EMS Department for FY21

Fulltime Personnel

Boynton	Mark	Chief	30C	Full Time
Grimley	Michael	Operations Captain / EMT-B	C3	Full Time
Scott	Martin	Operations Captain / EMT-P	C5	Full Time
Niemiera	Benjamin	Operations Lieutenant / EMT-P	C7	Full Time
Petrucci	Ronald	F F / Paramedic	P1	Full Time
Brassard	Drew	F F / Paramedic	P2	Full Time
Hall	Thomas	F F / Paramedic	P3	Full Time

On-Call / Per diem Personnel

Araujo	Shayne	Firefighter	F24	On-Call	
Beal	Jeffrey	F F / EMT-B	XXX	On-Call	Military Leave
Bourne	Brenton	F F / Paramedic	P22	Per diem	
Carlson	Richard	Lieutenant	C8	On-Call	
Carter	Nicole	Paramedic	P12	Per diem	
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Devoll	Andrew	F F / Paramedic	P20	Per diem	
Elliott	John	Firefighter	F11	On-Call	
Elliott	William	Deputy Chief	C2	On-Call	
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Galeota	Greg	F F / EMT-B	A11	On-Call	
Galeota	Sam	Firefighter	F23	On-Call	
Girard	Nicholas	Firefighter	F25	On-Call	
Girard	Randy	Firefighter	F13	On-Call	
Harkins	Brian	F F / Paramedic	P18	Per diem	
Hayes	Robert	Paramedic	P19	Per diem	
Henderson	Robert	F F / EMT-B	A19	On-Call	
Hoffman	David	Firefighter	F21	On-Call	
King	Brett	Firefighter	F12	On-Call	
Kinney	Jonathan	Lieutenant / EMT-B	C11	On-Call	
Klein	Kris	Lieutenant / EMT-B	C9	On-Call	
Lawrence	Brennan	F F / EMT-B	A21	On-Call	
Macgregor	Michael	F F / Paramedic	P24	Per diem	
Marchand	Michael	Firefighter	F19	On-Call	
Maskalenko	Derek	F F / EMT-B	A15	On-Call	
Matthes	Austin	Firefighter	F22	On-Call	
Mayer	Brian	Captain / EMT-B	C6	On-Call	

McCrillis	Jean	EMT-B	A12	On-Call	
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Mongellie	Steven	Firefighter	F17	On-Call	
Niemiera	Leon	F F / EMT-B	A13	On-Call	
Normington	James	Firefighter	F18	On-Call	
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Ormiston	Shawn	Paramedic	P21	Per diem	
Peladeau	Colton	F F / EMT-B	A18	On-Call	
Pena	Kevin	F F / EMT-B	A17	On-Call	
Perry	Andrew	F F / Paramedic	P17	Per diem	
Powell	David	Mechanic		On-Call	
Ring	Patrick	Paramedic	P23	On-Call	
Shepherd	Andrew	Firefighter	F20	On-Call	
Shepherd	Gary	Deputy Chief	C1	On-Call	Admin Leave
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Stepney	Nicholas	Mechanic		On-Call	
Stevens	David	Firefighter	F16	On-Call	
Tuomi	John	F F / Paramedic	P16	Per diem	
Virostko	Michael	F F / EMT-B	A16	On-Call	

Volunteer Personnel

Appel	Shayna	Chaplin	Volunteer
Borneman	Brian	Auxiliary	Volunteer
Fellows	Eric	Photographer	Volunteer
Patterson	Kevin	Chaplin	Volunteer

Respectfully submitted,

Michael Grimley
Operations Captain

Town of Lunenburg, Massachusetts

POLICE DEPARTMENT

CHIEF

James P. Marino
TEL: (978) 582-4151
FAX: (978) 582-4159



655 Massachusetts Ave.
Lunenburg, MA 01462

DATE: June 1, 2020

TO: Chief of Police, Townsend
Chief of Police, Shirley

FROM: Chief James P. Marino
Lunenburg Police Department

RE: Appointment of Special Police Officers
July 1, 2020 – June 30, 2021

I respectfully request the following list of Lunenburg Police Officers be appointed as Special Police Officers in your town:

FULL-TIME

Chief James P. Marino
Lt. Thomas L. Gammel
Sgt. Sean J. Connery
Det/Sgt. Jeffrey M. Thibodeau
Sgt. Joshua B. Tocci
Sgt. Sean Zrate
Officer Jonathan J. Broc
Officer Ramon Cabrera
Officer Anthony Cappucci
Officer Jacob Lachance
Officer Kayla M. Leger
Officer Joshua M. Mathieu
Officer Bradley McNamara
Officer John Morreale, Jr.
Officer Kameran Munroe
Officer Gage Russell
Officer John M. Wagner

RESERVE OFFICERS

Officer Benjamin Campbell
Officer Erin K. Considine
Officer Robert R. DaCosta
Officer Donald A. Letarte
Officer Jonathan G. May
Officer Lisa M. Melnicki
Officer Amanda J. Moore
Officer Chad Stateler

Respectfully submitted,

Chief James P. Marino



Fred Alden
Chief of Police

Ashby Police Department

893 Main Street
Ashby, Massachusetts 01431
www.ashbypolice.org



Phone: (978) 386-5652
Fax: (978) 386-7753

June 18, 2020

Chief James Sartell
Townsend Police Department
70 Brookline Street
Townsend, MA 01469

Chief Sartell,

Pursuant to MGL c.41 s.97A, I am submitting the following list of active police officers currently employed by the Ashby Police Department with a request for appointment as Special Police Officers within the Town of Townsend for the period from July 1, 2020 through June 30, 2021 (FY 2021).

Fred S. Alden	Chief of Police
Derek J. Pepple	Sergeant
John R. Dillon	Patrolman
Brian F. Vautour	Patrolman
Erik C. Salo	Patrolman
Corin W. Campbell	Patrolman
Dylan J. Denis	Patrolman

Should you require further information please feel free to contact me at 978-386-5652. Thank you for your assistance on this matter.

Respectfully,

Fred Alden
Chief of Police



TOWNSEND FIRE-EMS DEPARTMENT

Proudly serving the citizens of Townsend since 1875

PO Box 530 – 13 Elm St.
Townsend, MA 01469

Mark R. Boynton
Chief of Department

Headquarters: 978-597-8150

Fax: 978-300-5786

MEMORANDUM

To: James Kreidler, Town Administrator

From: Mark R. Boynton, Fire – EMS Chief *MRB*

Subject: Mass Health Ambulance Certified Public Expenditure Program

Date: July 30, 2020

In October of 2019 Townsend Fire-EMS submitted an application for the third year to Mass Health Ambulance CPE program in an effort to recover additional Medicaid reimbursement funds. The CPE program is an ongoing cost-based reimbursement program designed to help public ambulance/EMS providers recover additional federal revenue up to the actual incurred cost of providing services to MassHealth beneficiaries.

As a result the program found our allowable costs for MassHealth services exceeded the MassHealth interim payments received through the traditional fee for service billing, therefor we have received an additional reimbursement in the amount of \$39,280.00.

I respectfully request the funds received in the amount of \$39,280.00 be accepted and placed in the Ambulance Account Reserved for Appropriation for future EMS expenses.



REQUEST FOR TRANSFER OF APPROPRIATIONS

In accordance with the Chapter 77 of the Acts of 2006

TO: BOARD OF SELECTMEN
FINANCE COMMITTEE

DATE: June 22, 2020

FROM: Fire-EMS Department

OFFICER/DEPT HEAD: Mark R. Boynton

Request is hereby made for the following transfer in accordance with Chapter 77 of the Acts of 2006 which amended MGL Chapter 44, Section 33B, provides for year-end transfers between departmental appropriations in towns without the necessity of a town meeting vote.

In reviewing your request, the Board of Selectmen, with the concurrence of the Finance Committee will consider the following:

 X Last 2 months of fiscal year or first 15 days of the new fiscal year to apply to the previous fiscal year.

Not a municipal light department or a school department

_____ Amount not to exceed 3% of annual budget for the department from or within which the transfer is made or \$5,000.00, whichever is greater,

Amount requested: \$15,350.00

To be transferred to: ***Repair & Maintenance Vehicle – 001-02-220-5245-0000-000***
(name & account number)

To be transferred from: **Full-time Firefighter Paramedics – 001-02-220-5112-0000-000**
(name & account number of appropriation)

Balance remaining in appropriation from which transferred: \$ \$94,687.00

The amount requested to be used for the following reasons: *Due to unexpected equipment failures, building and building repairs both budgets were overspent. Currently the total expense budget is over by nearly 3,000 I anticipate just over \$15,000 in monthly expenses in June therefore I am requesting over \$15,000 be transferred. We are currently on track to have a surplus of \$30,000 in wages at the end of the year. Transferring \$15,000 will leave an overall surplus of proximately \$15,000.*

Action by Board of Selectmen

Action by Finance Committee

Date of Meeting

Date of Meeting

Vote: YES [] NO []

Vote: YES [] NO []

Transfer voted in the sum: \$

Transfer voted in the sum: \$

Chairman, Board of Selectmen

Chairman, Finance Committee

Original to Town Accountant

Copy to Finance Committee, Board of Selectmen, Department/Board or Commission



REQUEST FOR TRANSFER OF APPROPRIATIONS

In accordance with the Chapter 77 of the Acts of 2006

TO: BOARD OF SELECTMEN
FINANCE COMMITTEE

DATE: 6/30/20

FROM: Anna Noyes

OFFICER/DEPT HEAD: Anna Noyes

Request is hereby made for the following transfer in accordance with Chapter 77 of the Acts of 2006 which amended MGL Chapter 44, Section 33B, provides for year-end transfers between departmental appropriations in towns without the necessity of a town meeting vote.

In reviewing your request, the Board of Selectmen, with the concurrence of the Finance Committee will consider the following:

_____ Last 2 months of fiscal year or first 15 days of the new fiscal year to apply to the previous fiscal year.

_____ Not a municipal light department or a school department

Amount requested:

835.50

To be transferred to:

Treas Operations Staff wages

(name & account number) 001-01-146-5110

To be transferred from:

Tax Coll Prot & Tech Svcs : 001-01-146-5300

(name & account number of appropriation)

Balance remaining in appropriation from which transferred: \$ 12,508

The amount requested to be used for the following reasons: \$ Vacation byg-back

Action by Board of Selectmen

Action by Finance Committee

_____ Date of Meeting

_____ Date of Meeting

Vote: YES [] NO []

Vote: YES [] NO []

Transfer voted in the sum: \$ _____

Transfer voted in the sum: \$ _____

_____ Chairman, Board of Selectmen

_____ Chairman, Finance Committee

Original to Town Accountant

Copy to Finance Committee, Board of Selectmen, Department/Board or Commission



REQUEST FOR TRANSFER OF APPROPRIATIONS

In accordance with the Chapter 77 of the Acts of 2006

TO: BOARD OF SELECTMEN
FINANCE COMMITTEE

DATE: 06/26/2020

FROM: Lauri Plourde

OFFICER/DEPT HEAD: Lauri Plourde

Request is hereby made for the following transfer in accordance with Chapter 77 of the Acts of 2006 which amended MGL Chapter 44, Section 33B, provides for year-end transfers between departmental appropriations in towns without the necessity of a town meeting vote.

In reviewing your request, the Board of Selectmen, with the concurrence of the Finance Committee will consider the following:

☒ Last 2 months of fiscal year or first 15 days of the new fiscal year to apply to the previous fiscal year.

☒ Not a municipal light department or a school department

Amount requested: \$3000.

To be transferred to: 001-01-135-5100-0000-000 Town Accountant Salary

To be transferred from: 001-01-135-5301-0000-000 Professional Services

Balance remaining in appropriation from which transferred: \$ 3078.61

The amount requested to be used for the following reasons: Unused vacation time buyback

Action by Board of Selectmen

Action by Finance Committee

Date of Meeting

Date of Meeting

Vote: YES [] NO []

Vote: YES [] NO []

Transfer voted in the sum: \$ _____

Transfer voted in the sum: \$ _____

Chairman, Board of Selectmen

Chairman, Finance Committee

Original to Town Accountant

Copy to Finance Committee, Board of Selectmen, Department/Board or Commission

