



Office of the  
**CONSERVATION COMMISSION**

Town of Townsend,  
272 Main Street  
Townsend, Massachusetts 01469

Michael Turgeon, Chairman

Christine Vitale, Clerk

James Le Cuyer

Amelia Gentry

James Deroian, Vice-Chairman

John Hussey

Karen Hill

**Minutes**

**Memorial Hall-Selectmen's Chambers**

**Wednesday, November 1, 2017 @ 730PM**

**1.0 Preliminaries**

1.1. **Open Meeting**-MT opened the meeting at 7:35pm

1.2. **Roll Call**- Chairman, Michael Turgeon (MT), John Hussey (JH), James Le Cuyer (JL), Karen Hill (KH), Amelia Gentry(AG) and Clerk, Christine Vitale (CV). Vice-Chairman, James Deroian (JD) arrived at 7:36.

**1.3 Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting**

*3.11 Site Visit at 177 Lunenburg Road*

KH moves to add 3.11 to the agenda. CV seconded. All in favor.

1.4 **Chair's Report**- MT- Michelle Decoteau has left the Planning Board. No other news to report.

1.5 **Agent's Report**- Dave Henkels- Went to Ash Swamp with JH and KH to look at phragmites.

Suggests a combination of herbicide and burning may be appropriate. MT- We could try the shade approach as well. We have talented members on the board that would be willing to volunteer. If we mowed continuously and planted trees that would shade, they would choke out. MT- Do some research to see if that method would work. DH walked OMHP and conducted a few site visits with potential applicants. There had been complaints about 59 West Meadow in regards to material being hauled out. MT- Address this with the building inspector. Discussion about 22 West Meadow and earth removal. There has been significant removal that may be affecting the water resources around it. This may need a storm water permit. Check to see if they have a SWPPP.

1.6 **Review of Minutes** – JH moves to approve and release the 10-18-17 minutes. KH seconded. All in favor.

**2.0 Hearings and Appointments**

**2.1 7:45pm RDA TWB 2017-128**

**Applicant: Kathleen Murphy**

**Location: 43 Meadow Road**

**Project:** The proposed projects is the construction of a deck, installation of a 25' walkway and driveway located within the buffer zone.

MT opened the meeting and read the legal notice. Kathleen Murphy was present. Project is for the construction of a deck, installation of a 25' walkway and driveway. She is looking to install asphalt and pavers. DH conducted a site walk previously and stated that the walkway is a safety hazard. The sonotubes for the deck will be hand dug. There is an intermittent stream in the area that was completely dried up and no vegetation around it. There are no alternatives to complete the project. DH recommend erosion control. JL moves to issue a Negative 3 Determination with the condition that erosion control will be installed and a site visit will be conducted before and after. JH seconded .All in favor.

KH moves to close the meeting. CV seconded. All in favor.

### **3.0 Work Session:**

#### **3.1 Compliance Issues- None**

**3.2** Discuss Administrators hours- There has been a significant increase in the number of permit applications that we have seen. JH moves to work with Town Administrator to increase Con Com Admin. hours from 15 to 20. KH seconded. All in favor. JH moves to have KH work with the BOS on the increase. JL seconded. All in favor.

**3.3** Approve and sign payment to MACC in the amount of \$110.00 for Amelia Gentry to attend Fall Conference. – KH moves to approve payment to MACC in that amount of \$110.00. JH seconded. All in favor.

**3.4** Discuss Letter to homeowners moving within jurisdiction.- DH has drafted a letter for new homeowners moving into Con Com's jurisdiction. Letter just informs homeowner that they may be in our jurisdiction and to contact Con Com if they are planning on any projects or have any questions. MT- This is a good idea. JH- Would like to add that the use of ATV's on Conservation property is prohibited.

**3.5** Create a brochure similar to Storm water guide.- DH would like to do this and add to homeowner letter. Will work on further.

**3.6** Discuss OMPH/Converting timbered forest area to native meadow.- Site walk had been conducted of the park and DH had some ideas about creating a meadow for song birds. KH- the park needs a destination point and this could work. Town water is out there so we may be able to install restrooms. MT- We need to put together a plan.

**3.7** Discuss Notice of Responsibility/Follow up on Order of Conditions.- Would like to start looking at permits that need an COC. Will start looking at OOC's issued in the last three years and follow up.

**3.8** Approve Mileage Reimbursement in the amount of \$97.44 to John Hussey from the WPA account.- KH moves to reimburse JH in the amount of \$97.44 for mileage reimbursement out of the WPA account. JL seconded. JH abstain, MT, KH, CV, JL, AG, JD, Yes.

**3.9** Sign OOC for DEP (308-647)- Signed.

**3.10** Discuss Squannacook River Clean-up- MT- We need to wrap up the report and start on the next portion. LB has reached out to Natural Heritage in regards to permit extension, has not yet received a response.

**3.11** 177 Lunenburg Road – Stan Dillis is having a site walk with DEP on November 8<sup>th</sup> and has invited members of the Commission. DH will go with two other Commissioners.

### **4.0 Correspondence:**

**4.1** Notice from Land Court- 91 Meadow Road – No Comment

### **5.0 Items for discussion at the next meeting - 59 West Meadow Road**

### **6.0 Advertisements and Conferences**

### **7.0 Next meeting: November 15, 2017 at 7:30pm**

**8.0 Adjournment** – KH moves to adjourn at 9:37pm. CV seconded. All in favor.