



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Michael MacEachern, *Chairman*
(978) 597-2212

Nathan Mattila, *Vice-Chairman*

Todd Melanson, *Clerk*
Email: water@townsend.ma.us

WATER COMMISSIONERS MEETING AGENDA

May 4, 2020 – 6:00 P.M.

Water Department 540 Main Street, Meeting Room

NOTE REGARDING ACCESS AND PARTICIPATION

Rec'd Townsend Town Clerk
28 APR '20 PM12:27

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 on March 12, 2020. The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's March 12th order, to public access to promote social distancing and reduce the spread of COVID-19. The Board of Water Commissioner's meetings will not be open to the public for physical attendance until further notice. The meeting will be available on Zoom. **Join Zoom Meeting**

<https://us02web.zoom.us/j/85886823699>

Meeting ID: 858 8682 3699. Please log in Monday May 4, 2020 at 6:00 P.M. to participate.

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Chairman's additions or deletions.

II. APPOINTMENTS-VOTES MAY BE TAKEN

2.1

III. MEETING BUSINESS-VOTES MAY BE TAKEN:

- 3.1 Discuss reorganizing the Board.
- 3.2 Discuss the possibility of the public hearing being cancelled.
- 3.3 Discuss overtime/comp time protocol.
- 3.4 Discuss/Approve a 1" service to Brett King, 27 Scales Lane application #2020-3
- 3.5 Discuss/approve addendum to the Interim Superintendents contract
- 3.6 Sign contract for FG Sullivan Drilling. RE Main Street well cleaning.
- 3.7 Discuss Lock Brook Run extension (top of West Meadow Road)
- 3.8 Request to replace hydrant at 41 Emery Road.
- 3.9 Review Contract approval.
- 3.10 Discuss Cross Charges.

IV. COMMISSIONERS UPDATES AND REPORTS-VOTES MAY BE TAKEN:

4.1

V. INTERIM SUPERINTENDENTS/FOREMANS UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 5.1 Update on Master Plan.
- 5.2 Update on Main St. water main.
- 5.3 Update on Office Assistant position.

VI. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS:

- 7.1 Schedule next BOWC meeting.
- 7.2 Review and sign Bills Payable Warrants.
- 7.3 Review and sign Schedule of Bills Receivable report.
- 7.4 Review Accounts Receivable Report.
- 7.5 Review year to date expenditures.

ADJOURNMENT:

The Townsend Water Department is inviting you to a scheduled Zoom meeting.

Topic: Board of Water Commissioners Meeting

Time: May 4, 2020 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

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Meeting ID: 858 8682 3699

One tap mobile

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+13126266799,,85886823699# US (Chicago)

Dial by your location

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+1 646 876 9923 US (New York)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 858 8682 3699

Find your local number: <https://us02web.zoom.us/j/kclEEmb7fU>