



RECEIVED

By Town Clerk at 12:50 pm, Apr 03, 2020

Michael MacEachern, *Chairman*
(978) 597-2212

Nathan Mattila, *Vice-Chairman*

Todd Melanson, *Clerk*
Email: water@townsend.ma.us

WATER COMMISSIONERS MEETING AGENDA

April 6, 2020 – 6:00 P.M.

Water Department 540 Main Street, Meeting Room

NOTE REGARDING ACCESS AND PARTICIPATION

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 on March 12, 2020. The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's March 12th order, to public access to promote social distancing and reduce the spread of COVID-19. The Board of Water Commissioner's meetings will not be open to the public for physical attendance until further notice. The meeting will be available on Zoom. **Join Zoom Meeting**

<https://us04web.zoom.us/j/394887969>

Meeting ID: 394 887. Please log in Monday April 6, 2020 at 6:00 P.M. to participate.

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being audio recorded.
- 1.4 Chairman's additions or deletions.
- 1.5 Approve meeting minutes of November 25, 2019, December 9, 2019 and January 6, 2020.
- 1.6 Review correspondence.

II. APPOINTMENTS

2.1

III. MEETING BUSINESS-VOTES MAY BE TAKEN:

- 3.1 Discuss the possibility of the public hearing being cancelled.
- 3.2 Discuss/vote/approve Chemical Improvement estimates for Witches Brook and Main Street Stations.
- 3.3 Discuss/approve operational protocol.
- 3.4 Discuss/vote/declare screening committee members for Water Superintendent.
- 3.5 Discuss rates on schedule of rates and fees and vote on rate increases.
- 3.6 Vote to approve FY21 Budget.

IV. COMMISSIONERS UPDATES AND REPORT:

4.1

V. INTERIM SUPERINTENDENTS UPDATES AND REPORTS-VOTES MAY BE TAKEN:

5.1

VI. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS:

- 7.1 Schedule next BOWC meeting.
- 7.2 Review and sign Bills Payable Warrants.
- 7.3 Review and sign Schedule of Bills Receivable report.
- 7.4 Review Accounts Receivable Report.
- 7.5 Review year to date expenditures.

ADJOURNMENT:

Attached is a copy of the ID and URL to attend the public meeting

Brenda Boudreau <waterqueen1313@yahoo.com>

To: Brenda Boudreau, Brenda Boudreau

Tue, Mar 31 at 6:04 PM

Brenda Boudreau is inviting you to a scheduled Zoom meeting.

Topic: Board of Water Commissioner's

Time: Apr 6, 2020 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/394887969>

Meeting ID: 394 887 969

One tap mobile

+16468769923,,394887969# US (New York)

+13126266799,,394887969# US (Chicago)

Dial by your location

+1 646 876 9923 US (New York)

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

Meeting ID: 394 887 969

Find your local number: <https://us04web.zoom.us/u/fdxyTzZxys>