



January 22, 2018

An Invitation to Participate in the Superintendent Search Focus Groups

As most people in the community are aware, we have begun the process of searching for a new Superintendent of Schools. To that end, the North Middlesex Regional School District has engaged the services of the New England School Development Council (NESDEC) to assist in this important task.

Carolyn Burke and Suzan Cullen, search consultants with NESDEC, will be assisting the School Committee throughout the search process. As part of the process, NESDEC will be conducting a series of focus groups on Thursday, February 1, 2018 and Tuesday, February 6, 2018.

Focus groups are an important part of the process because they are designed to obtain the input of teachers, support staff, administrators, School Committee members, parents/guardians, and community members about the attributes, experience, and knowledge they believe the new superintendent should possess. The focus groups also provide an opportunity for participants to identify immediate tasks upon which the new superintendent should concentrate.

Each focus group session will last approximately 1 – 1 ½ hours. All groups will meet at the NMRHS at 19 Main Street Townsend, MA, in the Library Media Room.

The schedule is as follows (no sign up required):

	<u>Time</u>	<u>Day</u>	<u>Location</u>
• HS Faculty and staff	2:15 p.m.	Thursday	February 1, 2018
• K-8 Faculty and staff	3:30 p.m.	Thursday	February 1, 2018
• Community	7:00 p.m.	Thursday	February 1, 2018
• Parent/Guardian	9:00 a.m. 6:30 p.m.	Tuesday Tuesday	February 6, 2018 February 6, 2018
• School Administration	11:00 a.m.	Tuesday	February 6, 2018
• Student	2:15 p.m.	Tuesday	February 6, 2018

The North Middlesex Regional School District and NESDEC hope that you will be able to participate.

If you cannot attend a scheduled focus group, there will be an online survey available on the district website (nmrsd.org) from February 1-8, 2018.

Sincerely, 
 Randee Rusch, Chair
 North Middlesex Regional School Committee