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## Townsend Dog Park Feasibility Committee

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**Minutes of Townsend Dog Park Feasibility Meeting  
July 31, 2019 at 7:00 P.M.  
Meeting Room 2, Town Hall**

*(Italicized content copied from agenda)*

*1. Call of meeting to order – attendance*

In attendance: Julie Byars, Sara Grant, Cheryl Voutour, Janelle Hart, Nicki Reed  
( Later call in Laura Doell)- Quorum

Meeting called to order by Sara Grant at 7 p.m.

*2. Elect a Chair, Vice Chair and Secretary (VOTES MAY BE TAKEN)*

Elected Unanimously:

Sara Grant- Chair

Julie Byars- Vice-Chair

Laura Doell- Secretary

*3. Reminder of things to do now that we are a town committee*

■ *Format of meeting*

■ *Norms (VOTES MAY BE TAKEN)*

Committee discussed norms for meetings, and decided on these:

- No side discussions
- Agenda for the next meeting will be established at the end of each meeting
- Members of the public will be called on to speak in order
- Laura will post the agenda, get a room for us to meet, and coordinate with town so that the agenda is on their calendar

*4. Set the directive/mission/goals of the group*

Sara requested that the committee think about our mission and goals and come up with at least two goals each to be discussed at the next meeting.

Sara will review prior mission statement presented to the BOS

*5. Interest Group activities discussion (VOTES MAY BE TAKEN)*

- *Group emails*
- *Facebook admin owner and password change*
- *[TownsendDogPark@gmail.com](mailto:TownsendDogPark@gmail.com) manager and password change*
- *Publicity events*
- *Holiday Tree*

Discussion included:

- Sara will contact Kathy Spofford to go over the rules
- How do we fundraise?
- Who can be part of the “Friends of” group
- How do we get the word out, Facebook etc.?
- Official email
- Can we participate in events to conduct a public interest survey?

#### *6. New business*

- Janelle mentioned the concept of an open (no-fence) dog park

Suggested agenda items for next meeting

- o Discuss answers from Kathy Spofford
- o Review mission/goals
- o Review Concord Ma Feasibility Study
- o Assign do outs based on study

#### *7. Discuss day/time of future meetings*

Question asked: Do we want to meet on a different night? Consensus is Wednesday works the best.

Next Meeting: Wednesday, August 21 at 7PM Location TBD

Note: Minutes were written from notes taken by Julie Byers, and what Laura was able to hear from phone-in from Montana.

Respectfully submitted,  
Laura Doell